



CITY OF SURPRISE
Public Safety Personnel Retirement System - Fire
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, December 11, 2019 @ 10:00 AM
COUNCIL OVERFLOW ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Fire Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Citywide Discussion and action pertaining to approval of PSPRS Local Board - Fire November 13, 2019 meeting minutes. Human Resources

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Citywide Consideration and action pertaining to the approval of Kirsten Riege as the Board Secretary. Human Resources

- G. Other Business and Future Agenda Items

- H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

- I. Adjournment

POSTED:December 10, 2019 at 8:55 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement System - Fire

Council Meeting Date: December 11, 2019
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to approval of PSPRS Local Board - Fire November 13, 2019 meeting minutes.

Motion:

I move to approve the PSPRS Local Board - Fire November 13, 2019 meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



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Council Meeting Date: December 11, 2019
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the approval of Kirsten Riege as the Board Secretary.

Motion:

I move to approve Kirsten Riege as the PSPRS Fire Board Secretary.

Background:

This item was tabled at the November 13, 2019 PSPRS Fire Board meeting.

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. Draft PSPRS Fire Minutes -2019.11.13
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**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – FIRE**
Draft Minutes, Tuesday, September 10, 2019
16000 North Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Local Board – Police Meeting held at 9:00 a.m. Wednesday, November 13, 2019. The meeting was held in City Hall, Council Overflow Conference Room.

Call To Order:

Chair Hall called the meeting to order at 9:02 a.m.

A. Roll Call: Skip Hall, Chairperson & Citizen Board Member – Present
Chandler Brown, Citizen Board Member – Excused
Jim Conner, Citizen Board Member – Present
Rick Valdez, Employee Board Member – Fire Dept. – Present
Chris Preest, Employee Board Member- Fire Dept. – Present

In attendance: Kirsten Riege, Interim Board Secretary
Carrie O'Brien, Board Attorney
Scott Gwaltney, Community Member

B. Pledge of Allegiance: Completed

C. Current Events Reports: None

D. Staff Reports: Mrs. Riege updated the board on the process to notify recruits that they are listed on the agenda for acceptance into the PSPRS System.

Mrs. Riege introduced Ms. Carrie O'Brien to the Board. Ms. O'Brien explained that she is with the law firm Gust Rosenfeld. Ms. O'Brien stated her firm represents many cities and towns in the Phoenix area on a variety of issues. She further stated that she is also represents the City of Glendale PSPRS boards and advises many political subdivisions on Open Meeting Law issues.

Call to the Public: Scott Gwaltney

Mr. Gwaltney, made a call to the public, Mr. Gwaltney served as the Board Chair from April 17, 2018 to October 30, 2019. Mr. Gwaltney expresses his concerns regarding the assignment of the Board Attorney and Secretary. Mr. Gwaltney is concerned that the City Attorney may be out of compliance with PSPRS State Statutes by assigning the Board Secretary and Board attorney. Mr. Gwaltney also voiced his concerns that there have been multiple (6) Board Attorneys in the last year and a half.

Mr. Gwaltney stated that he has had meetings with Mr. Wingo regarding the assignments. Mr. Gwaltney further stated he has also been in contact with PSPRS to voice his concerns.

Mr. Gwaltney said that by the state board is making efforts to make sure that all local boards are compliant with the State laws. Mr. Gwaltney concluded by informing the

board members that they, as well as Mayor Hall and Mr. Wingo, will be receiving communication from the State related to his voiced concerns to the State.

Consent Agenda:

- #1.** Discussion and action pertaining to approval of PSPRS Local Board - Police October 9, 2019 meeting Minutes. - **Approved**

Motion: Valdez
Second: Preest
Opposed: None

Skip Hall - voted yes
Jim Connor- abstained
Chandler Brown - absent
Chris Preest - voted yes
Rick Valdez - voted yes

Regular Agenda:

- #2.** Consideration and action pertaining to a vote to appoint Kirsten Riege as Board Secretary. – **Tabled**

Mr. Valdez opened discussion about the motion to approve Mrs. Riege as the Board Secretary. Mr. Valdez stated his concerns about the PSPRS Secretary position being assignment and the abilities of the secretary to support the Board in a timely manner. Mrs. Riege addressed the Board to explain her work history and her commitment to support the Board. Ms. O'Brien provided some clarification on the Board's role in the selection process.

Mr. Preest made a motion to adjourn to Executive Session for the purpose of legal advice.

Mr. Preest made a motion to table the vote on nominating and confirming Kirsten Riege as the Local Board Secretary to the next board meeting on December 11, 2019.

Motion: Preest
Second: Connor
Opposed: None

Skip Hall - voted yes
Chandler Brown - absent
Jim Connor - voted yes
Chris Preest - voted yes
Rick Valdez - voted yes

#3. Consideration and action pertaining to the acceptance of one (1) new Firefighter, Shawn Cooper, with preexisting conditions into the PSPRS System – Approved

Motion: Prest
Second: Valdez
Opposed: None

Skip Hall - voted yes
Chandler Brown - absent
Jim Connor - voted yes
Chris Preest - voted yes
Rick Valdez - voted yes

#4. Other Business –

Mr. Preest requested a review of current bylaws to ensure consistency with State statutes. Ms. O'Brien will provide an update at the December 11, 2019 meeting.

Mrs. Riege confirmed attendance by Board members for the 2020 PSPRS Annual Conference. All Board members are able to attend.

Adjournment:

Mr. Valdez made a motion to adjourn the meeting at 10:03 a.m. – **Approved**

Motion: Valdez
Second: Preest
Opposed: None

Skip Hall - voted yes
Jim Connor- voted yes
Chandler Brown - absent
Rick Valdez - voted yes
Chris Preest - voted yes

Skip Hall, Chairperson

Chandler Brown, Board Member - Citizen

Jim Conner, Board Member -Citizen



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Rick Valdez, Board Member - Fire Dept.

Chris Preest, Board Member - Fire Dept.

Kirsten Riege, Interim Board Secretary

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CITY OF SURPRISE
Public Safety Personnel Retirement System - Fire

Council Meeting Date: December 11, 2019
Submitting Department: Agenda Creation
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Executive Disclaimer (PSPRS)

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
