



CITY OF SURPRISE
Selection Advisory Committee Meeting Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, November 19, 2019 @ 5:00 PM
COUNCIL OVERFLOW ROOM
Item #2 amended 11/18/19 at 10:20 AM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Selection Advisory Commission Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

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|----|----------|---|------|------------------------------|
| 1. | Internal | Consideration and action to approve the August 13, 2019 Selection Advisory Commission Meeting Minutes. | None | Sherry Aguilar
City Clerk |
| 2. | Internal | Consideration and action to recommend removal of Jacob Thomas from the Veteran's, Disability and Human Services Commission due to unexcused absences. | None | Sherry Aguilar
City Clerk |
| 3. | Internal | Consideration and selection of a replacement for the Veterans, Disability and Human Services Commission vacancy. | None | Sherry Aguilar
City Clerk |
- G. Other Business and Future Agenda Items
 - H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: November 18, 2019 at 10:20 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE Selection Advisory Committee Meeting Agenda

Council Meeting Date: November 19, 2019
Submitting Department: City Clerk
Staff Recommendations: None

Contact Person: Sherry Aguilar, City Clerk
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action to approve the August 13, 2019 Selection Advisory Commission Meeting Minutes.

Motion:

I move to approve the August 13, 2019 Selection Advisory Commission Meeting Minutes.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. SAC MINUTES 08132019
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CITY OF SURPRISE
Selection Committee Meeting
16000 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, August 13, 2019 – 5:00 p.m.

Call to Order @ 5:00 p.m.

Roll Call – All members were present.

Councilmember Roland F. Winters, Jr. (Chair) called the **Selection Committee Meeting** to order at 5:00 PM at Surprise City Hall, Council Overflow Room, 16000 North Civic Center Plaza Surprise, Arizona 85374, on Tuesday, August 13, 2019. Also in attendance with Chair, Roland F. Winters, Jr., Council Member, Ken Remley and Councilmember David Sanders.

Staff Present: City Clerk, Sherry Ann Aguilar.

Other attendees: None.

CALL TO THE PUBLIC:

- Approval of the minutes for June 6, 2019.

Board Member Ken Remley made the motion to approve the Selection Advisory Commission Minutes for June 6, 2019 . Board Member David Sanders seconded the motion. Motion carried.

The Selection Committee Members recommended the following applicant as follows:

1 – Term Expiration – June 30, 2023 – LaCoya Shelton was selected to serve on the Personnel Appeals Board.

Adjournment:

Board Member Ken Remley made the motion to adjourn the Selection Committee Meeting of August 13, 2019 at 5:37 p.m. Seconded by Board Member David Sanders. Motion carried.

Chair, Roland F. Winters, Jr.

ATTEST:

City Clerk/Deputy Clerk



CITY OF SURPRISE Selection Advisory Committee Meeting Agenda

Council Meeting Date: November 19, 2019
Submitting Department: City Clerk
Staff Recommendations: None

Contact Person: Sherry Aguilar, City Clerk
District: Internal

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Consideration and action to recommend removal of Jacob Thomas from the Veteran's, Disability and Human Services Commission due to unexcused absences.

Motion:

I move to recommend removal of Jacob Thomas from the Veteran's, Disability and Human Services Commission due to unexcused absences.

Background:

Mr. Jacob Thomas missed the following meetings with no calls to City staff: 09/11/2019; 10/09/2019 & 11/13/2019. After City Staff contacted the City Clerk regarding the absences, the City Clerk contacted Vice-Mayor, Roland Winters (SAC Chair). Mr. Winters made several attempts to contact Mr. Thomas by phone with no returned calls. City staff also verified that they also attempted to reach Mr. Thomas by phone and e-mail and received no responses.

(8) Attendance. Attendance shall be taken at every meeting of a public body and the staff liaison shall report attendance to the city clerk, identifying whether an absence is excused or unexcused. If any member of a public body accrues two consecutive, or three unexcused absences in any six-month period, the matter will be promptly referred to the boards and commissions nomination committee by the city clerk. Upon referral, the committee will reach resolution of the attendance issues in coordination with the presiding officer of the board or commission and the member in question. In the event a satisfactory resolution is not achieved, the committee shall forward a report including findings and conclusions and a recommendation to city council for consideration and action. If removed because of attendance, the member will be ineligible for appointment to any public body for a period of no less than six months. Attendance by a member must be in person; attendance by telephone is not permitted. For purposes of this section, excused absence shall have the same meaning as defined by section 2-60 of this Code. The presiding officer of each board or commission shall determine whether an absence is excused and state that determination on the record.

(9) Removal. Body members serve at the pleasure of city council and may be removed with or without cause by a majority vote of city council. The decision of city council is final and not appealable. At the time of removal, city council may establish a period during which the removed member is ineligible for reappointment to one or more public bodies.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE Selection Advisory Committee Meeting Agenda

Council Meeting Date: November 19, 2019
Submitting Department: City Clerk
Staff Recommendations: None

Contact Person: Sherry Aguilar, City Clerk
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and selection of a replacement for the Veterans, Disability and Human Services Commission vacancy.

Motion:

I move to select _____ for recommendation to the Surprise City Council for approval at the next Regular Council Meeting.

Background:

The Selection Advisory Commission will meet to review applications of applicants that were interviewed on May 30, 2019 that were not selected.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
