



**PUBLIC SAFETY RETIREMENT SYSTEM  
CITY OF SURPRISE LOCAL BOARD – Police**

Minutes, Tuesday, July 21, 2026  
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the Public Safety Retirement Commission – Police Board Meeting held at 2:00 p.m., Tuesday, July 21, 2026. The meeting was held in City Hall, Council Chambers.

**A. Call To Order**

Chair Mattson called the meeting to order at 2:00 p.m.

**B. Roll Call:** Sean Mattson, Chair – Present  
Kim Drayden, Citizen Board Member – Present  
Danielle Quinn, Citizen Board Member – Absent  
Richard Hernandez, Police Member – Present  
VACANT, Police Member – Absent

**In attendance:** Michele Fite, PSPRS Board Secretary

**C. Pledge of Allegiance** –Completed

**D. Current Events and Reports-** None

**E. Staff Reports** – Board Secretary, Michele Fite, informed the board that Mike Robbins' term ended on June 30, 2026 and that an election for an elected Police Member is underway and election ends on July 31, 2026.

**F. Consent Agenda:**

- 1. Considerations and action pertaining to the review and approval of the October 22, 2025 Public Safety Retirement Commission – Police Meeting Minutes. - APPROVED**

**Motion:** Kim Drayden

**Second:** Richard Hernandez

**Opposed:** None

**Regular Agenda:**

- 2. Certification of full-time Law Enforcement Officers pursuant to A.R.S. §§38-842.24(A), 38-842.27, 38-842.31 and 38-847(D)(1)- Mason Palecek hired as a Recruit, Kayla Adams hired as a Recruit, Courtney**



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**Larson hired as a Recruit, Lauren Lay hired as a Recruit and Riley Manley hired as a Recruit– APPROVED**

**With pre-existing conditions:** Mason Palecek, Kayla Adams, Courtney Larson, Lauren Lay, Riley Manley

**Motion:** Richard Hernandez

**Second:** Kim Drayden

**Opposed:** None

**3. Discussion and possible action regarding Public Safety Personnel Retirement System (PSPRS) return-to-work retiree, Ryan Manley, as a Civilian Investigator. - APPROVED**

Board was provided with Mr. Manley's work background and Statute 38-849.E.1-3(a). Based on background and statute, it was determined that Mr. Manley does meet the requirements as a return-to-work retiree with no impact on his pension, that no ACR is required and that the Employer Request for Subsidy shall be submitted to PSPRS for Mr. Manley

**Motion:** Richard Hernandez

**Second:** Kim Drayden

**Opposed:** None

**4. Discussion and possible action to enter Executive Session regarding the review of medical examinations for new members. - TABLED**

This was a future agenda item from the October 22, 2025 meeting. Board Secretary, Michele Fite, provided an overview of the concern. Board requested to go into Executive Session to discuss it further. Executive session started at 2:08pm and ended at 2:21pm.

Board reconvened into regular session and after discussion Chair Mattson made a unanimous motion to re-evaluate the current practice at the next board meeting when we have a full board.

**Motion:** Sean Mattson

**Second:**

**Opposed:** None



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**G. Call To The Public- None**

**H. Executive Session-** Board was updated that the notice to go into Executive Session for any item on the agenda at any time is now listed on the agenda.

**I. Other Business and Future Agenda Items** – Selecting a vice-chair. Chair Mattson discussed concerns of not having a vice-chair and why we need to consider having one.

**J. Adjournment**

Motion to adjourn at 2:25 p.m. – **APPROVED**

**Motion:** Richard Hernandez

**Second:** Kim Drayden

**Opposed:** None

**Meeting Minutes Approval:**

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Sean Mattson, Chair  
Public Safety Retirement Commission – Police Board

**CERTIFICATION:**

I, Michele Fite, Board Secretary and Human Resources Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct special session minutes of the Public Safety Retirement Commission – Police Meeting of **Tuesday, July 21, 2026.**

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Michele Fite, Board Secretary  
Public Safety Retirement Commission – Police Board