



CITY OF SURPRISE
Boards & Commissions Nominations Committee
16000 N. Civic Center Plaza
Surprise, AZ 85374
Tuesday, May 26, 2026 @ 2:00 PM
SAGUARO ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Staff Reports
- E. Boards and Commissions Nominations Committee

CONSENT AGENDA:

- 1. Citywide Consideration and action to approve the Boards & Commissions Nominations Committee Meeting minutes for April 6, 2026. City Clerk

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Citywide The Board & Commissions Nominations Committee will conduct interviews for appointment/or reappointment for the following positions: Audit Committee (2) 2-year terms expiring June 30, 2028; Board of Trustees (2) 4-year terms expiring June 30, 2030; Judicial Selection Advisory Commission (2) 4-year terms expiring June 30, 2030; Veterans, Disability & Human Services Commission (2) 4-year terms expiring June 30, 2030; Public Safety Retirement Police & Fire (1) 4-year term expiring June 30, 2030. City Clerk
- 3. Citywide The Board & Commissions Nominations Committee will review applications for appointment/or reappointment for the following positions: Audit Committee (2) 2-year terms expiring June 30, 2028; Board of Trustees (2) 4-year terms expiring June 30, 2030; Judicial Selection Advisory Commission (2) 4-year terms expiring June 30, 2030; Veterans, Disability & Human Services Commission (2) 4-year terms expiring June 30, 2030; Public Safety Retirement Police & Fire (1) 4-year term expiring June 30, 2030. City Clerk

- F. Call To The Public

INSTRUCTIONS:

In order to address the City Council, you will need to fill out a Public Comment Form available at the entrance, and turn it in to the City Clerk before the meeting begins.

You may also fill out the [Public Comment Form](#) online. If submitting the online form the City Clerk must receive the request at least one hour before the meeting start time.

In accordance with A.R.S. 38-431.01(I) - During this time, members of the public may address City Council only on issues within the jurisdiction of the City Council. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda.

Councilmembers may not discuss or respond to matters raised during the call to the public that are not specifically identified on the agenda.

Each speaker shall be limited to three (3) minutes per item. If several speakers desire to speak regarding a single topic, the Chair may limit the number of speakers or the time given to each group. A maximum time of 30 minutes will be given per topic. However, an equal amount of time will be given to each side of an issue. **Council Chamber doors will be open at least 30 minutes prior to the start of the meeting.**

G. Other Business and Future Agenda Items

H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, May 21, 2026 @ 4:30pm

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Boards & Commissions Nominations Committee

Council Meeting Date: May 26, 2026
Submitting Department: City Clerk
Staff Recommendations:

Contact Person:
District: Citywide

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action to approve the Boards & Commissions Nominations Committee Meeting minutes for April 6, 2026.

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. DRAFT 040626 Nominations Committee MINUTES_for approval 052626
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City Clerk will send notifications to all applicants by end of the week and invite the recommended appointees to attend the next meeting on April 21, 2026.

No further discussion.

G. Call To The Public – No members of the public were present.

H. Other Business and Future Agenda Items

I. **Adjournment**

Chair Haney motioned to adjourn @ 1:04 PM; Seconded by Boardmember Melton.

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, April 2nd, 2026 @ 10:30 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Boards & Commissions Nominations Committee

Council Meeting Date: May 26, 2026
Submitting Department: City Clerk
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

The Board & Commissions Nominations Committee will conduct interviews for appointment/or reappointment for the following positions: Audit Committee (2) 2-year terms expiring June 30, 2028; Board of Trustees (2) 4-year terms expiring June 30, 2030; Judicial Selection Advisory Commission (2) 4-year terms expiring June 30, 2030; Veterans, Disability & Human Services Commission (2) 4-year terms expiring June 30, 2030; Public Safety Retirement Police & Fire (1) 4-year term expiring June 30, 2030.

Motion:

N/A

Background:

(1) position on the Audit Committee is vacant due to the resignation of commissioner Tatiana Young; the second position is currently held by Connie Bowers. The current term expires on June 30, 2026, Connie is seeking reappointment to the next 2-year term.

The following positions are also for current terms expiring on June 30, 2026, whereas the current commissioner is seeking reappointment to the next 4-year term: (2) Veterans, Disability & Human Services Commission; (1) PSPRS - Police & Fire; (1) Board of Trustees; (1) Judicial Selection Advisory Commission

The following positions are for current terms expiring on June 30, 2026 which will become vacant as the current commissioner is not seeking reappointment to the next 4-year term: (1) Board of Trustees; (1) Judicial Selection Advisory Commission

Objective Analysis:

Policy Compliant:

Code Sec 2 296

Member selection and replacement process.

The following process will apply to all openings or vacancies for appointment to a public body, unless otherwise indicated in the ordinance or resolution creating the body:

(a) Application process.

(1) Upon notice of a vacancy, the city clerk will promptly notify the nominations committee chair, and post all vacancies on the city website. Vacancies will also be posted at all designated posting locations, no later than three business days after a vacancy is created and continue such posting until the position is filled.

(2) The city clerk will maintain and distribute applications to all persons interested in being a member of a public body.

(3) All persons, including current members seeking reappointment, interested in becoming a member of a public body must submit an application to the city clerk's office and participate in a competitive selection process. Only applications received by the city clerk's office may be considered for body vacancies. In its sole discretion, the nomination committee may forego the competitive process for particular board or commission vacancies when:

a. One or more applications received are for reappointment, and

b. The number of applications received is less than, or equal to, the number of vacancies.

(4) All applications will be accepted on an open rolling basis and will be maintained as an active application for four years.

Recommendation for Appointment.

(1) The city clerk will place the nomination for appointment on the agenda for the next available regular city council meeting and provide the nominees with the date, time, location and any other appropriate information regarding the city council meeting at which their possible appointment will be discussed.

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



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Motion:

I move to recommend _____ to fill the position of _____ for the (next 2 yr term - Audit Committee only) or (4 year term) expiring June 30, 2030.

Background:

The committee may make recommendation of any interviewed applicants to fill a vacancy.

Objective Analysis:

Policy Compliant:

City Code Sec. 2-296

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:
