



CITY OF SURPRISE
Veteran, Disability and Human Service Commission
16000 N. Civic Center Plaza
Surprise, AZ 85374
 Wednesday, March 11, 2026 @ 6:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Veterans, Disability and Human Services Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

- | | | | |
|----|----------|---|------------------------------|
| 1. | Citywide | Discussion and action pertaining to the PY26 Draft Annual Action Plan approval. | Human Svcs and Comm Vitality |
|----|----------|---|------------------------------|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|------------------------------|
| 2. | Citywide | Consideration and action pertaining to the February 11, 2026 Veterans, Disability & Human Services Commission meeting minutes. | Human Svcs and Comm Vitality |
| 3. | Citywide | Presentation and discussion from the Arizona Department of Economic Security Division of Developmental Disabilities. | Human Svcs and Comm Vitality |
| 4. | Citywide | Discussion pertaining to the event planning details of Vet Fest 2026. | Human Svcs and Comm Vitality |

- G. Other Business and Future Agenda Items
- H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Monday March 9th, 2026 @ 10:00 AM
***Meeting Time updated March 10th, 2026 @ 9:45 AM**

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK’S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Veteran, Disability and Human Service
Commission

Council Meeting Date: March 11, 2026
Submitting Department: Human Svcs and Comm Vitality
Staff Recommendations:
Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: Yes Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to the PY26 Draft Annual Action Plan approval.

Motion:

I move to approve the Program Year 2026 Annual Action Plan for submission to HUD and the sub-recipient projects proposed in the Program Year 2026 Annual Action Plan.

Background:

As a recipient of Community Development Block Grant (CDBG) and HOME Investment Partnership funds, the City of Surprise is required to complete an Annual Action Plan to allocate anticipated funding from the Department of Housing and Urban Development (HUD), and to prioritize goals and projects that will be addressed with the annual allocation.

The Action Plan will set funding priorities for the Program Year 2026 (July 1, 2026 – June 30, 2027) based on the Goals and Objectives set in the Consolidated Plan.

Objective Analysis:

This Public Hearing is being held to provide an opportunity for organizations and citizens to comment and provide input on any housing and/or community development needs they have identified for providing decent housing, a suitable living environment, and expanded economic opportunities, principally for low-and moderate income persons.

Policy Compliant:

This item is in compliance with federal requirements and City and Council Policy.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:

1. 2026 VDHS Staff Report
 2. Surprise - 2026_AAP_Public Hearing_2
-



Date: March 11, 2026
To: Veterans, Disability & Human Services Commission
From: Adam Lane, Housing & Community Services Manager
Re: Program Year 2026 CDBG Annual Action Plan – Public Hearing and Recommendation for Approval

Introduction

As a recipient of Community Development Block Grant (CDBG) and HOME Investment Partnership funds, the City of Surprise is required to complete an Annual Action Plan to allocate anticipated funding from the Department of Housing and Urban Development (HUD), and to prioritize goals and projects that will be addressed with the annual allocation.

The Program Year 2026 Annual Action Plan is the second year of the 2025-2029 Consolidated Plan. The Action Plan will set funding priorities for the Program Year 2026 (July 1, 2026 – June 30, 2027) based on the Goals and Objectives set in the Consolidated Plan.

Background

A key feature to these grants from the Department of Housing and Urban Development (HUD), is the City's ability to choose how the funds will be used. HUD provides a wide range of eligible activities that can be utilized with funding. The Consolidated Plan helped to determine the most pressing needs of the community, and develop effective, market-driven strategies to meet those needs. As a review, the high priority needs and goals identified in the Consolidated Plan are as follows:

1. Maintain and increase the availability of **Affordable Housing**.
2. Invest in **Public Facility Improvements**.
3. Support **Public Services**.
4. Continue **Planning & Administration** of HUD funded programs.

Program Year 2026 Annual Action Plan

The CDBG allocation for Program Year 2026 is **\$748,125***. Funding requirements cap Administration and Planning at 20% of the allocation, as well as 15% for Public Service activities.

To meet the Goals and Objectives identified in the 2025-2029 Consolidated Plan, the following projects are recommended:

1. **Affordable Housing – \$369,888**
Acquisition and rehabilitation of residential housing units to create affordable rental and homeownership opportunities for low- and moderate-income households.
2. **Acquisition/Rehab of Rental Housing (**HOME funding) – \$207,649**
3. **Public Facility Improvements – \$116,394**
Improvements to public facilities that serve LMI persons.
4. **Public Services (15%***) – \$112,218**
Services for LMI persons who are seniors, disabled, homeless, or at risk of becoming homeless.
5. **Planning & Administration (20%) – \$149,625**
Expenses related to administering the program, preparing planning documents, and Fair Housing activities.

*Pending HUD allocation

**HOME funds will be approved through the Maricopa HOME Consortium Annual Action Plan process.

***15% cap calculation includes previous year Program Income.

Funding Contingencies

In the event a final allocation from HUD is not known, the following funding contingencies shall apply:

1. If there is an increase in funding, the same projects will be funded with Public Services funded up to 15% of allocation, and Affordable Housing receiving the remaining increase by percentage of total allocation.
2. If there is a decrease in funding, Public Services will receive 15% of allocation, and the remaining decrease will be taken from Affordable Housing.
3. All HOME funding will be allocated to Acquisition/Rehab.
4. Admin will remain 20% of allocation.

Recommendations

Staff recommends approval of the Program Year 2026 Annual Action Plan for submittal to HUD.

Previous Actions

- Needs Public Hearing – September 10, 2025
- 30-Day Public Comment Period – February 4, 2026 – March 11, 2026

Future Actions

- City Council Approval – April 7, 2026
- Submission of Plan to HUD – May 15, 2026

Program Year 2026

Annual Action Plan

Public Hearing #2

March 11, 2026



SURPRISE
ARIZONA

Introduction

- The City of Surprise is a recipient of Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funding.
- The City receives the CDBG annual allocation as a direct entitlement community.
- The City receives an annual allocation of HOME funding as a member of the Maricopa HOME Consortium.



Purpose

- The City must complete an Annual Action Plan each year
- The Plan must address Goals identified in the 2025-2029 Consolidated Plan
- Planned projects must meet a National Objective
- Projects must provide principally to low- and moderate-income persons:
 - Decent housing
 - A suitable living environment
 - Expanded economic opportunities



HUD Consolidated Plan Process

City develops
Consolidated Plan
(ConPlan)



- **Needs Assessment & Market Analysis**
- Priority needs Identification
- Strategic goals for funds
- Annual Action Plan (year 1)
- Opportunities for **Citizen Participation**

ConPlan is approved &
submitted to HUD



HUD awards grant funds to
the city to fund activities in
ConPlan and AAP

How to Participate:

1. *Community Meetings*
2. *Public Hearing #1 – September 10, 2025*
3. *30-Day Public Comment Period* – Draft AAP for public feedback is from February 4th – March 11th, 2026
4. *Public Hearing #2 – Draft Annual Action Plan*



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Annual Action Plan & Allocation

Major Components

1. Annual Goals
2. Available Resources
3. Identify Projects
4. Other Needs/Actions
5. Citizen Participation

HUD 2025 Allocation

Source	Amount
CDBG	\$748,125
HOME	*\$207,649

*Via Consortium

(2026 HUD allocations TBD)



2025-2029 ConPlan - Priority Needs

Priority Needs	Goals
Affordable Housing	1A Affordable Housing 1B Housing Services
Public Facility Improvements	2A Public Facility Improvements
Public Services	3A Public Services
Planning and Administration	4A Administration & Planning

Proposed 2026 AAP Projects - CDBG

Project Name	Funding
CDBG Affordable Housing	\$369,888
CDBG Public Facility Improvements	\$116,394
CDBG Public Services (15%)	\$112,218
CDBG Administration (20%)	\$149,625
TOTAL 2026 Program Year Funds	\$748,125

(Pending federal action)

2026 Action Plan Projects - HOME

Project Name	Funding
Affordable Housing Acquisition/Rehabilitation	\$207,649
TOTAL 2026 Program Year Funds	\$207,649

(Pending federal action)

Phases and Processes

30-Day Review &
Comment Period

February 4 – March 11
2026

Public Hearing #2
Draft Comments

March 11, 2026

City Council
Approves Plan

April 7, 2026

**Plan submitted to HUD by
May 15, 2026**

(TBD based on HUD allocation release dates)



SURPRISE

ARIZONA

Questions or Comments?

Adam Lane

Human Service & Community Vitality

Housing & Community Services Manager



SURPRISE

ARIZONA



CITY OF SURPRISE
Veteran, Disability and Human Service
Commission

Council Meeting Date: March 11, 2026 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the February 11, 2026 Veterans, Disability & Human Services Commission meeting minutes.

Motion:

I move to approve the February 11, 2026 Veterans, Disability & Human Services Commission meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. 2.11.26 VDHS Commission Minutes - DRAFT
-

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION
REGULAR MEETING MINUTES**

**February 11, 2026 | 6:00 PM
City Council Chambers
16000 N. Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER:

Chair Tree called the Veterans, Disability, and Human Services Commission meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on February 11, 2026.

ROLL CALL

In attendance were Chair Michael Tree, Vice-Chair Julie Kent-Partridge, Commissioners John Billcheck, Dr. Gwen Maxfield, Olivia Fryer, and Charles Manuel.

Absences: Allison Wisniewski (excused).

PLEDGE OF ALLEGIANCE

STAFF PRESENT:

Human Services & Community Vitality Director, Seth Dyson, and Administrative Specialist, Victoria Simmons.

CURRENT EVENTS REPORT

Chair Tree reported on the following:

- City of Surprise administrative offices will be closed on Monday, February 16, in observance of Presidents' Day.
- The City of Surprise is honored to welcome The Wall That Heals, a three-quarter scale replica of the Vietnam Veterans Memorial, along with its Mobile Education Center. The exhibit will be open 24 hours a day, beginning at 5 a.m. on April 9 and ending at 2 p.m. on April 12 and is free for the public to experience. The Wall That Heals honors the more than three million Americans who served in the Vietnam War and bears the names of the 58,281 men and women who gave their lives in service to our country. This is a somber, reflective exhibit, and volunteers are essential to ensuring visitors experience the Wall with dignity, care, and respect. If you value service, tradition, and community, we invite you to stand with us. For more information about the wall or to volunteer, please visit TheWallThatHeals2026.surpriseaz.gov.
- Please join us for Vet Fest on Saturday, April 11, from 5 – 8 p.m. at the Surprise Stadium. It is a fun-filled evening offering those who have served, are currently

serving, or are looking to serve in the military, a chance to connect and learn about the support and resources available to veterans. Military families, supporters and the entire community are encouraged to take part and show their support for our veterans! For more information or if you'd like to become an exhibitor, please visit surpriseaz.gov/VetFest. The City of Surprise is also seeking sponsors for Vet Fest. If interested, please reach out to Seth Dyson at 623.222.1620.

COMMISSIONER REPORTS

- Commissioner Billcheck
 - Attended Mayor's Veteran Roundtable on February 4
 - City Staff briefed members of the roundtable on The Wall That Heals coming to Surprise and how to volunteer
- Vice-Chair Kent-Partridge
 - Attended VA Mental Health Advocacy Council on January 15
 - Attend meetings each month to discuss resources for veterans (i.e. Veterans Court)
 - Attended PIT Count Training and the Surprise Area Homeless Collaborative Meeting on January 21
 - Attended and participated in the 2026 PIT Count event on January 27
 - Attended Vet Fest stadium tour on January 27
 - Attended the Mayor's Veteran Roundtable on February 4
 - Attended Vet Fest Advisory Planning Committee on February 10
- Commissioner Manuel
 - Attended Mayor's Veteran Roundtable on February 4
 - Attended a tour of the new Surprise Resource and Community Center; many services offered there
- Commissioner Fryer
 - Attended Vet Fest stadium walk-through on January 27
 - Attended Vet Fest Advisory Committee meeting on February 10
 - Attended City of Surprise 90's Backyard Bash
 - Enrolled in and will be participating in City of Surprise City Academy training, starting on February 23
- Commissioner Maxfield
 - Attended Mayor's Breakfast
 - Attended Mayor's Veteran Roundtable on February 4
 - Attended Vet Fest stadium tour on January 27
 - Attended Vet Fest Advisory Planning Committee meeting on February 10
 - Visited and volunteered at Teen Challenge
- Chair Tree
 - No updates

STAFF REPORT

None.

CALL TO THE PUBLIC:

None.

CONSENT AGENDA:

None.

REGULAR AGENDA ITEMS - PUBLIC HEARING:

None.

REGULAR AGENDA ITEMS - NON-PUBLIC HEARING:

Item 1 - Consideration and action pertaining to the January 14, 2026 Veterans, Disability & Human Services Commission meeting minutes.

Commissioner Kent-Partridge moved to approve the January 14, 2026, Veterans, Disability & Human Services Commission meeting minutes. Commissioner Maxfield seconded the motion. The motion passed unanimously with 6 Yes votes and 1 absence (Wisniewski).

Item 2 – Citywide – Presentation and discussion pertaining to Cycles of Kindness.

John Riddle gave a presentation on programs offered through Cycles of Kindness.

Item 3 – Citywide – Presentation and discussion pertaining to Veterans Affinity.

Founder and Executive Director, Rick Kreiberg, gave a presentation on services offered to veterans through Veterans Affinity.

Item 4 – Citywide – Presentation and discussion pertaining to Billy’s Place.

Executive Director, Kris Freidman, gave a presentation on services offered by Billy’s Place.

Item 5 – Citywide – Discussion and possible action pertaining to the reallocation of the Veteran, Disability & Human Services Commission budget.

The Commissioners discussed ways to reallocate the Veteran, Disability & Human Services Commission budget. Ideas about how to reallocate the budget were discussed. Vice-Chair Kent-Partridge moved to approve the reallocation of the Veteran, Disability & Human Services budget, with \$1,000 to be used for the purchase of more autism kits for public safety vehicles and for the remaining amount to be used for Vet Fest 2026. Commissioner Maxfield seconded the motion. The motion passed unanimously with 6 Yes votes and 1

absence (Wisniewski).

Item 6 – Citywide – Discussion pertaining to the event planning details of Vet Fest 2026.

Assistant Director of Sports, Entertainment & Culture, Travis Ashby, provided information on The Wall That Heals coming to the City of Surprise.

The commissioners discussed final details of planning for Vet Fest 2026.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Presentation from AZ Strut

ADJOURNMENT:

Vice-Chair Kent-Partridge moved to adjourn the meeting of the Veterans, Disability & Human Services Commission on February 11, 2026, at 8:05 p.m. Commissioner Billcheck seconded the motion. The motion passed unanimously with 6 votes and 1 absence (Wisniewski).

Seth Dyson
Human Services & Community Vitality Director

Michael Tree
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____

Victoria Simmons
Administrative Specialist

DATE: _____

DRAFT



CITY OF SURPRISE
Veteran, Disability and Human Service
Commission

Council Meeting Date: March 11, 2026 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion from the Arizona Department of Economic Security Division of Developmental Disabilities.

Motion:

Presentation and discussion only.

Background:

The Arizona Department of Economic Security will give a presentation on the overview of the Division of Developmental Disabilities and important updates in 2026.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. DDD Overview Jan 2026
-

WELCOME

“The views expressed herein are those of the **Arizona Department of Economic Security** and do not necessarily represent the views of the City of Surprise. The information provided herein has not been verified, and the City of Surprise assumes no responsibility for the policies or positions presented.”



ARIZONA

— DEPARTMENT OF —

ECONOMIC SECURITY

To strengthen individuals, families and communities for a better quality of life





DES Divisions

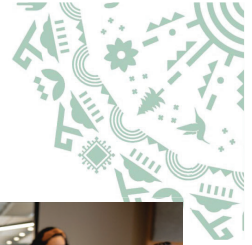
- Division of Developmental Disabilities (DDD)
- Division of Aging and Adult Services (DAAS)
- Division of Child Support Services (DCSS)
- Division of Benefits and Medical Eligibility (DBME)
- Division of Employment and Rehabilitation Services (DERS)
- Child and Community Services Division (CCSD)



ARIZONA

Division of Developmental Disabilities

DDD Mission Statement



The Division of Developmental Disabilities empowers individuals with developmental disabilities to lead self-directed, healthy, and meaningful lives.



Arizona Early Intervention Program



DES Arizona Early Intervention Program (AzEIP)

Arizona's statewide system of early intervention services and supports for families of infants and toddlers, birth to 36 months, with disabilities or developmental delays

If you are concerned a child is not reaching appropriate milestone(s), refer the child to AzEIP:

- Online referral is fastest:
<https://azeip.azdes.gov/AzEIP/AzeipRef/Forms/Categories.aspx>
- Refer by phone: (888) 592-0140
- Refer by email: AzEIP.info@raisingspecialkids.org

ANYONE can make a referral!
There are no out-of-pocket costs to families!



DDD Eligibility Criteria

DDD Program Eligibility - Qualifying Diagnosis

Arizona residents with one or more of the qualifying diagnoses, may be eligible. A diagnosis must have manifested before age 18, and be likely to continue indefinitely.

- Autism Spectrum Disorder (ASD)
- Cerebral Palsy (CP)
- Epilepsy
- Intellectual/Cognitive Disability
- Down Syndrome



DDD Eligibility - Children Under 6

Have a significant delay in one or more developmental areas or be at risk/have one of the following:

- Autism Spectrum Disorder
- Cerebral Palsy
- Down Syndrome
- Epilepsy
- Intellectual (Cognitive) Disability
- A 50% delay in one developmental area or a 25% delay in two or more developmental areas

Developmental Areas include:

- Physical
- Cognitive
- Communication
- Self-Help
- Social-Emotional



DDD Eligibility - Age 6 to Adult

The person must be diagnosed with at least one of the following:

- Autism Spectrum Disorder
- Cerebral Palsy
- Down Syndrome
- Epilepsy
- Intellectual (Cognitive) Disability



In addition, the person must have serious functional limitation in at least three of the following major life areas:

- Self-Care
- Receptive and Expressive Language
- Learning
- Self-Direction
- Mobility
- Capacity for Independent Living
- Economic Self-Sufficiency



DDD Accepted Professionals by Qualifying Diagnoses

<u>Diagnosis</u>	<u>Professional</u>
Autism:	Psychiatrist, neurologist, licensed psychologist, or developmental pediatrician who has expertise in diagnosing Autism
Intellectual Disability:	Licensed psychologist trained to perform psychological evaluations utilizing standardized, culturally appropriate, and psychometrically sound measures
Epilepsy:	Physician specializing in Neurology
Cerebral Palsy:	Licensed physician with expertise in diagnosing neurological disorders, such as a neurologist, or specialist in rehabilitation medicine
Down Syndrome:	Licensed Primary Care Physician, Developmental Pediatrician, Neonatologist, or Clinical Geneticist



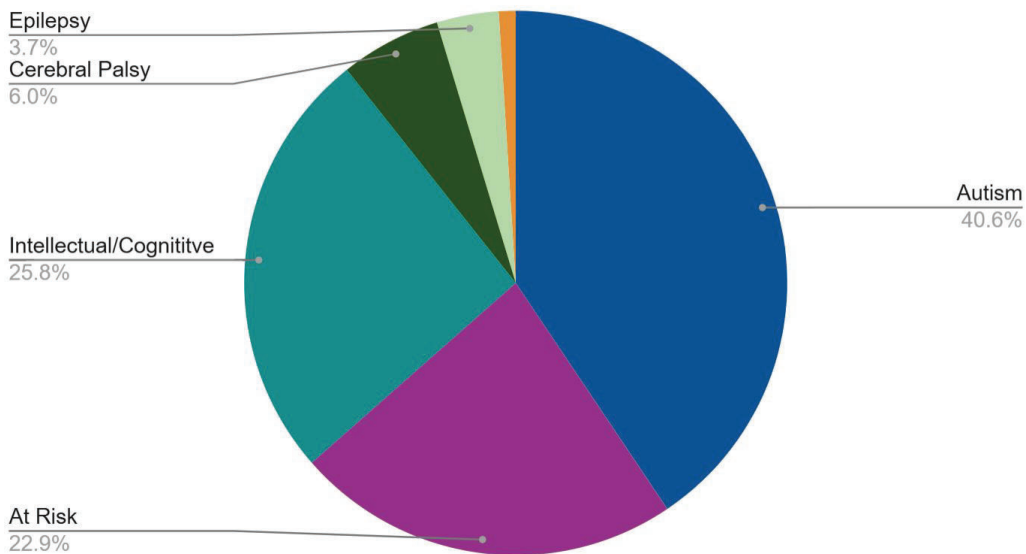
DDD Eligibility Redetermination Requirements

Eligibility redetermination is required and completed prior to ages 6 and 18:

- Prior to a Member’s 6th Birthday (within 30 days)
Individuals eligible under the “At Risk” category, must have an qualifying DDD diagnosis and have at least three of seven substantial functional limitations to continue DDD eligibility.
* Does NOT require a new DDD Application.
- Prior to a Member’s 18th Birthday
Transition services into adulthood.
*Requires a new DDD Application signed by Member or Legal Representative.

DDD Membership: Primary Disability

Total Individuals Currently Served by DDD: 62,768



As of: December 2025

DDD Application



DDD Application Required Documentation

1. A Completed and signed DDD Application (DDD-2069A) for Eligibility Determination
2. US birth certificate, US passport, or US citizenship/ immigration document, or other documents demonstrating lawful presence
3. Health insurance card (if applicable)
4. Documentation showing a qualifying disability completed by a qualified professional
5. Documentation showing legal responsibility for decision making (if applicable)

DDD-1925A FORFF (12/24)
DDD-1972A Packet

Arizona Department of Economic Security
Division of Developmental Disabilities

Page 1 of 5

Application for Eligibility Determination

Important: Review and complete the required steps outlined below. Failure to follow these steps may result in your application being delayed or denied.

Step 1) Complete the DDD Eligibility Checklist (DDD-1991A) for a complete packet guide
Step 2) Complete and hand-sign required pages of this application (DDD-1972A)
Step 3) Gather documents that support one of the five qualifying diagnoses and substantial limitations (see DDD-0640A):

- Copy of U.S. birth certificate or citizenship / immigration (ex: refugee, legal status, etc.)
- Written proof of Arizona residency showing the applicant's or legal guardian/representative name and residential address (ex: applicant's Arizona driver's license, Arizona identification card or Arizona motor vehicle registration; utility bill, lease, mortgage or rent receipt; certified copy of a school record; or signed employment statement from applicant's non-relative employer)
- Guardianship / Legal responsibility documents (if applicable)
- Copy of all medical insurance cards (front / back)
- Medical or Educational Records showing the Qualifying Disability and three significant limitations for the person applying if the person is over age six (6).

Check all that apply:

- Autism Spectrum Disorder
- Cerebral Palsy
- Intellectual (cognitive) Disability
- Epilepsy
- At Risk for one of them (if under the age of 6 only)
- Down Syndrome

Step 4) After reviewing the previous steps and what is required, are you ready to apply now?
 Yes No

If **No**, please apply when you have a **complete packet** or call 1-844-770-9500 option 4 to speak with a DDD Eligibility Specialist.
 If **Yes**, continue to submit your application and supporting documents by

- 1) Email to DDDAPPLY@azdes.gov.
- 2) Walk-in drop off and have the office send the completed application to DDDAPPLY@azdes.gov.

Section A. (Applicant Information)

Name: _____ Date of Birth: _____ Sex: Male Female
 AHCCCS A Number (if applicable): _____
 Primary Language: - Select - Other: _____
 Home Address (No. Street): _____
 City: _____ State: _____ ZIP Code: _____ Phone: _____
 Race/Ethnicity: American Indian/Alaska Native Asian Black or African American
 Hispanic or Latino White Native Hawaiian or Other Pacific Islander
 Other Declined

If you selected "American Indian/Alaska Native" above please select your Tribal Affiliation:
 - Select -

DDD Application Packet Submission

Ready to submit the completed packet?

- Email completed and signed to DDDApply@azdes.gov; or
- Drop off in-person during business hours at any of these DDD offices:

<u>City</u>	<u>Address</u>
Flagstaff	1701 N 4th Street, Flagstaff, AZ 86004
Chandler	125 E Elliot Road, Chandler, AZ 85225
Phoenix (Central)	4000 N Central Ave, 4th Floor, Phoenix 85012
Phoenix (West)	8990 W Peoria Avenue, Peoria 85345
Tucson	1455 S Alvernon Way, Tucson, AZ 85711



What to Expect Next

- Within 60 days, you will receive a physical letter in the mail.
- If the member is found **eligible** for DDD, your support coordinator will reach out via phone to schedule your first planning meeting.
 - If you do not receive a phone call within 2 weeks, please contact Customer Service.
- If the member is **denied eligibility**, the letter will say why eligibility was denied.
 - If denied, you can:
 - Submit additional documentation
 - Re-apply at any time
 - Submit an appeal



DDD Eligibility Categories

Categories of Eligibility

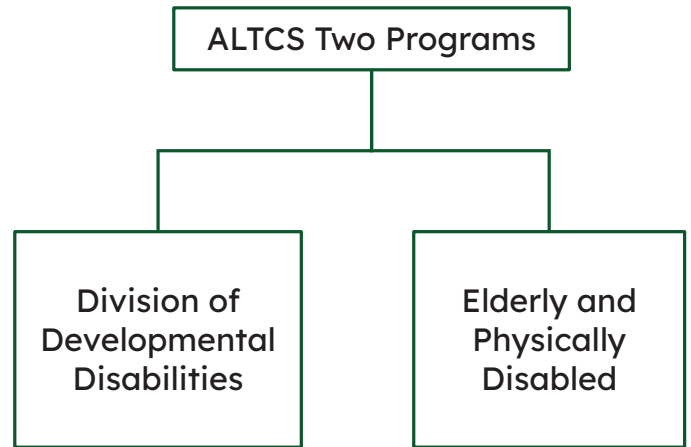
Developmental Disability (DD ONLY)	Targeted Support Coordination (TSC) AHCCCS Plan	Arizona Long Term Care System (ALTCS)
<ul style="list-style-type: none"> • Not <u>Medically</u> Eligible for Arizona Long-Term Care System (ALTCS) • Not <u>Financially</u> Eligible for (Medicaid) Arizona Health Care Cost Containment System (AHCCCS) • Generally has private/commercial health insurance coverage • Person Centered Service Plan (PCSP) Planning Meeting 	<ul style="list-style-type: none"> • AHCCCS Determines TSC Eligibility • <u>Financially</u> Eligible for AHCCCS • Not <u>Medically</u> Eligible for ALTCS • Physical and Behavioral Health Care from AHCCCS Complete Care Health Plans • Person Centered Service Plan (PCSP) Planning Meeting 	<ul style="list-style-type: none"> • <u>Medically</u> and <u>Financially</u> eligible for AHCCCS/ALTCS • Physical and Behavioral Health Care from DDD Contracted Health Plans (Mercy Care or United Healthcare Community Plan), or the Tribal Health Program (THP) • Person Centered Service Plan (PCSP) Planning Meeting generally every 90 days • Eligible for Long Term Services and Supports based on assessed medical need • Around 80% of current DDD Members are ALTCS eligible



Relationship between DDD & ALTCS

The Division will screen and refer individuals who may be eligible, to AHCCCS for Arizona Long Term Care System (ALTCS) eligibility

DDD and ALTCS are two separate state agencies with distinct eligibility processes that work together to support eligible individuals with Intellectual/Developmental Disabilities



DDD Health Plans

- The Division of Developmental Disabilities offers health care coverage to members who are eligible for the Arizona Long Term Care System (ALTCS).
- This coverage includes physical health services, behavioral health services, Children’s Rehabilitative Services (CRS) and limited Long Term Services and Supports (LTSS).
- American Indian/Alaska Native members who are ALTCS eligible can also receive physical and behavioral health services from the ones listed above or the DDD Tribal Health Program.
- DDD Tribal Health Program is a fee-for-service program that allows eligible members to receive services at any AHCCCS registered fee-for-service provider in Arizona that sees fee-for-service Tribal Health Program members.

Mercy Care



Tribal Health Program



**United HealthCare
Community Plan**



Support Coordination and Services

Role of the Support Coordinator

- Identify supports and services
- Advocate for the member
- Develop and update the Person-Centered Service Plan (PCSP)
- Coordinate care; physical health, behavioral health, Children's Rehabilitative Services (CRS), and Long Term Services and Supports (LTSS)
- Provide community resources
- Assists with developing individualized goals
- Ensure funded services are in place and are cost-effective
- Attend meetings and collaborate with other agencies
- Explain member rights and responsibilities

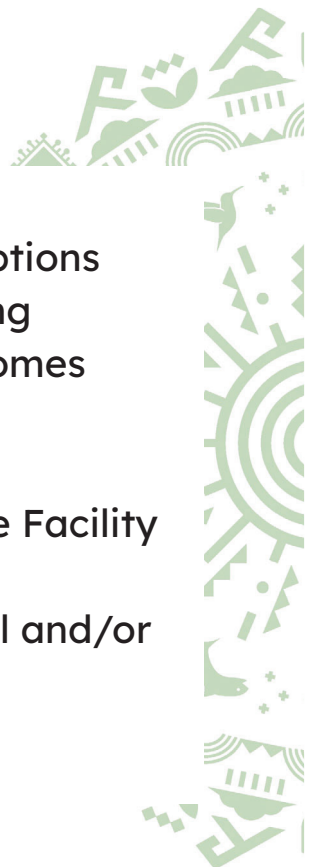


Determination of Services

- Services are based on age, eligibility, assessed need, medical necessity, and cost effectiveness.
 - Services also depend on available funding and whether the member is ALTCS-eligible or not
- All services are designed to meet the needs of the member and family.
- Services are identified through the planning process.
- The Support Coordinator will complete the needs assessment with the member and the Planning Team.



HCBS Services provided through DDD



- Attendant Care
- Day Treatment and Training
- Employment Services
 - Group or individual supported employment
 - Pathways to employment
 - Employment Support Aide
- Habilitation
- License Health Aides
- Home Modifications
- In-Home Nursing
- Medical services
- Residential Service Options
 - Independent Living
 - Developmental Homes
 - Assisted Living
 - Nursing facilities
 - Intermediate Care Facility
- Respite
- Occupational, Physical and/or Speech Therapy
- Transportation



Additional Resources

DES Resource Partner

Information Sessions for Partner Organization Teams

- Navigate the DES website
 - Online forms/applications and eligibility criteria
 - Where to apply
 - Office locator
 - Access emergency services
- Key benefits and services and how to access
- Proper materials and resources
- DES point of contact



Statement of Interest Google Form
<https://forms.gle/Wn42yZd2Syb9iBXg6>
or contact CommunityEngagement@azdes.gov

Early Intervention & Developmental Disabilities Resource (EIDDR) Presentation

DES has launched a new presentation for medical and healthcare professionals who are looking to learn about:

- Services AZEIP & DDD provide
- When and how to refer families
- Additional resources

Interested in a presentation?
Please complete our interest survey or email us at:
dddcommunityengagement@azdes.gov



ARIZONA
DEPARTMENT OF
ECONOMIC SECURITY

CARES Administration

(Community, Advocacy, Resolution, Engagement & Support)

- **OIFA**
 - BH Advocates
 - Advocacy
 - Department of Child Safety
 - Independent Oversight Committees
 - Member Advocacy Council
 - Governance Committee
- **Customer Service Center**
 - Member Grievances
 - Provider Grievances
- **Outreach and Program Support**
 - DDD Affordable Housing
 - Benefits Coordination
 - Community Engagement
 - Justice Reach-In Care Coordination
 - MSW and BSW Internship Program
 - Tribal Liaison
 - Volunteer Coordination
- **Communications**
 - Internal and External Communications
 - Developmental Disabilities Advisory Council





DDD Customer Service Center (CSC)

Assists DDD members & potential members with a variety of questions, concerns and resources



Application questions:
DDDApply@azdes.gov

All other inquiries:
DDDCustomerServiceCenter@azdes.gov



Customer Service Center
1-844-770-9500 (option 1)



DDD Presentation and Event Requests

Whitney Mikkelsen

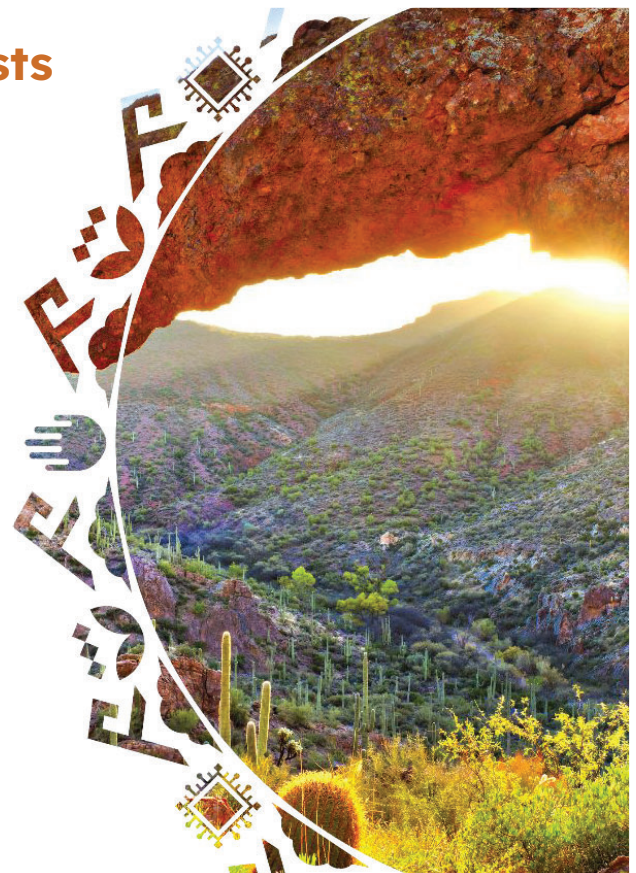
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Felecia Najera

Community Engagement Coordinator
DDD CARES Administration
fnajera@azdes.gov (480) 349-6328

Micky Barnhart

Community Engagement Coordinator
DDD CARES Administration
mibarnhart@azdes.gov (602) 743-2861



Volunteer Coordinators

Whitney Mikkelsen

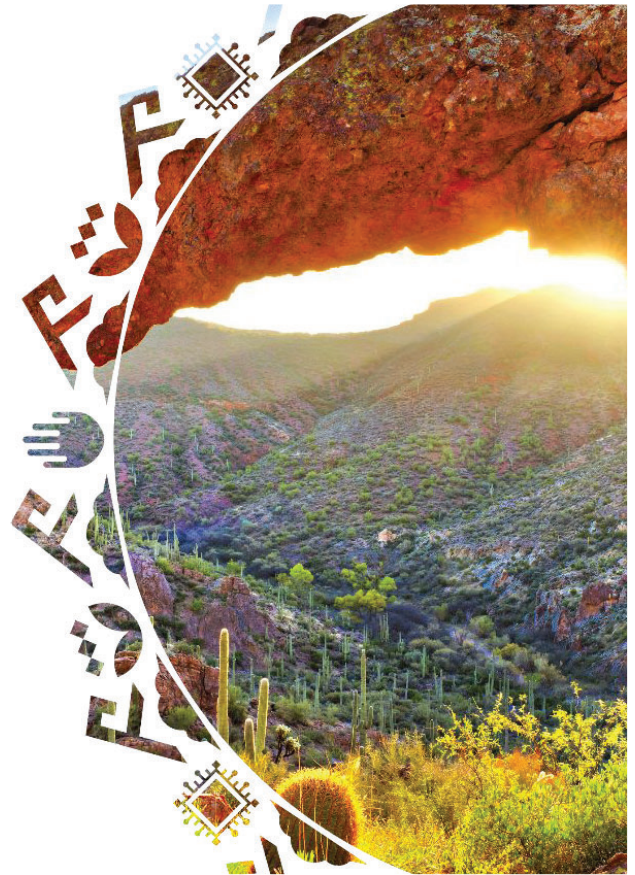
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Questions?
Thank you!





CITY OF SURPRISE
Veteran, Disability and Human Service
Commission

Council Meeting Date: March 11, 2026 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the event planning details of Vet Fest 2026.

Motion:

Discussion only.

Background:

The commission will discuss logistics surrounding the 3rd annual Surprise Vet Fest. The discussion will include details on the event planning in order to make the event a success.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:
