



**CITY OF SURPRISE**  
**Arts and Cultural Advisory Commission Meeting**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**  
Monday, October 7, 2019 @ 6:00 PM  
COMMUNITY ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Arts and Cultural Advisory Commission Agenda

**CALL TO THE PUBLIC:**

**INSTRUCTIONS:** In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

**Note:** A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

**CONSENT AGENDA:**

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- |    |          |                                                                                                                                |                                                                |
|----|----------|--------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| 1. | Citywide | Discussion and action pertaining to the approval of the September 9, 2019 Arts & Cultural Advisory Commission meeting minutes. | Danielle Osborne<br>City Manager<br>Office                     |
| 2. | Citywide | Presentation and action pertaining to participation in the annual Vision & Sound - Black History Month project.                | Margaret Lieu -<br>Chair<br>City Manager<br>Office             |
| 3. | Internal | Presentation and discussion pertaining to upcoming special events in Surprise and presentation by Sports & Tourism staff.      | None<br><br>Margaret Lieu -<br>Chair<br>City Manager<br>Office |
| 4. | Citywide | Discussion and possible action pertaining to materials for the Surprise Fiesta Grande event.                                   | Margaret Lieu -<br>Chair<br>City Manager<br>Office             |
| 5. | Citywide | Discussion and possible action pertaining to commissioning of public art murals in Surprise.                                   | Margaret Lieu -<br>Chair<br>City Manager<br>Office             |

- |    |          |                                                                                                     |                                                    |
|----|----------|-----------------------------------------------------------------------------------------------------|----------------------------------------------------|
| 6. | Citywide | Discussion and action pertaining to maintenance on "The Learning Tree."                             | Margaret Lieu -<br>Chair<br>City Manager<br>Office |
| 7. | Citywide | Discussion and action pertaining to a reception for the Charter School art exhibition in City Hall. | Margaret Lieu -<br>Chair<br>City Manager<br>Office |
| 8. | Citywide | Presentation and discussion pertaining to an update on the Women's Heritage Trail event.            | Margaret Lieu -<br>Chair<br>City Manager<br>Office |

G. Other Business and Future Agenda Items

H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

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SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Friday, October 4, 2019 @ 4:00 p.m.

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**



**CITY OF SURPRISE**  
**Arts and Cultural Advisory Commission Meeting**

Council Meeting Date: October 7, 2019

Contact Person: Danielle Osborne, MGMT  
ANALYST

Submitting Department: City Manager Office

District: Citywide

Staff Recommendations:

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Consent: No

Regular: No

Public Hearing: No

Report/Discussion: No

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**Agenda Wording:**

Discussion and action pertaining to the approval of the September 9, 2019 Arts & Cultural Advisory Commission meeting minutes.

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**Motion:**

I move to approve the minutes of the September 9, 2019 Arts & Cultural Advisory Commission.

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**Background:**

N/A

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**Objective Analysis:**

N/A

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**Policy Compliant:**

N/A

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**Financial Impact:**

N/A

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**Budget Impact:**

N/A

**FTE Impact:**

N/A

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**ATTACHMENTS:**

1. 20190909 SACAC Meeting Minutes - Draft
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CITY OF SURPRISE  
ARTS AND CULTURAL ADVISORY COMMISSION

**Meeting Minutes – Draft**

September 9, 2019 / 6:00 PM

COMMUNITY ROOM  
16000 NORTH CIVIC CENTER PLAZA  
SURPRISE, ARIZONA 85374

**CALL TO ORDER:**

**A. Roll Call**

Chair Margaret Lieu, Vice-Chair Deborah Welch, Commission members, Rhiannon Miett, Susan deJong, Kathie Morgan, Jack Hastings.

Absent: Crystal Miller, Commission member (excused).

Staff: Danielle Osborne, Management Analyst, Paul Bernardo, Community Partnerships Manager.

**B. Pledge of Allegiance**

**C. Current Events Reports**

Chair Lieu the Peace Pole slab has been installed, they are planning to have the installation completed this week. WHAM is holding an art show with an artist coming from Africa. The show is already hung, and the reception will take place September 21<sup>st</sup>. City Council passed a capital project in front of Arts HQ, where they are turning the area into a Xeriscape water conservation demonstration garden. Chair Lieu inquired as to whether the Commission would be allocated funding based on the 1 1/3% ordinance, since the project utilizes capital money. She also shared that Phyllis Stringer, a staple in the arts community, passed away on August 28<sup>th</sup>. Chair Lieu knew her since 2009 and shared some memories about her. WHAM is planning a celebration of life for her in October, and Connie Whitlock can be contacted for more details.

Ms. Miett went to Spamalot at Theater Works, which is playing for two weeks. She encouraged everyone to see it.

Mr. Hastings had Meet the Teacher night last month. Mr. Hastings attended the last two City Council meetings, including the meeting where they approved the Xeriscape Garden. He has also attended Rotary Club meetings, Planning & Zoning meetings, and the downtown City Center meeting with Mayor Hall and Councilmember Sanders.

Ms. Morgan has been focused on the Mobile Museum tent, and getting the last draft finished. She met with the work group once and Ms. Osborne twice, but will discuss the topic in detail during the agenda item. Ms. Morgan passed around a card for the speaker series, and encouraged the commission to help pass them out throughout town. She attended a performance at the Chandler Center for the Arts, for a flamenco performance. She also shared another concept for a calendar of events flyer which doubles as a hand fan.

Ms. deJong went to the Lunchtime Theater performance of Sister Act, went to the City Center Master Plan presentation, and the Poetry Slam. She also went to the exhibition opening at Arts HQ, and shared the wonderful new hanging in City Hall – fabric art, by Betty Hahn and her 102 ½ year old mother. She shared that there is a teacher’s event being held on September 25<sup>th</sup> at Arts HQ.

Chair Lieu passed around a sign-up sheet for Fiesta Grande.

#### **D. Staff Reports**

Ms. Osborne shared that the Peace Pole foundation has been poured, and installation will be taking place soon. She asked that the Commission mark their calendars for the September 21<sup>st</sup> dedication ceremony being put on by the Rotary Club, who will send an official invitation with finalized details. She further shared that she would be starting to schedule artists for review of the Library mural, so that a final artist could be selected for its rehabilitation. Finally, she shared an update on the progress of the History Wall, saying that it currently is in the initial phase of photo and information gathering. Communications staff has developed and verified a timeline in coordination with City Clerk/Historian Sherry Aguilar. Some photos are being checked for scalability. Staff has reached out to some contacts for guidance on installation, scaling, and lighting for the project. The next step will be finalizing text and photos and starting the design phase. Staff anticipates photos and text to be finalized around mid-October, at which the working group will be convened for review. She added that she is seeking a revised quote for the re-paint of the blue wall where the history wall will reside. Finally, she shared that the RFP for the development center bench has been advertised, and will close on October 3<sup>rd</sup>.

#### **CALL TO THE PUBLIC:**

None.

#### **REGULAR AGENDA ITEMS – NON PUBLIC HEARING**

##### **Item 1 – Consideration and action approving the August 5, 2019 Arts and Cultural Advisory Commission Meeting minutes.**

Mr. Hastings moved to approve the minutes of the August 5, 2019 Arts & Cultural Advisory Commission meeting. Ms. Miett 2<sup>nd</sup>. 6 Yes votes. 1 Absent (Miller). Motion carried.

##### **Item 2 – Discussion related to a public mural in Surprise and potential locations and possible discussion by a local muralist regarding experiences with public murals.**

This item was heard after item 3 to accommodate for technical setup.

Chair Lieu introduced guest speaker BacPac, a street artist who was invited to discuss the potential of creating a public mural for Surprise. BacPac shared she began her art career by painting motorcycles and drag racecars for a number of years until she decided to make a career out of it. The murals she typically does are public or public-private, and the medium is 100% aerosol/spray cans. She showed a mural she did for Gateway Community College which represented their programs, including water, auto safety, and agricultural engineering. One of the requests she commonly receives is to incorporate diversity into her paintings; all she asks is that if it is a request of the client to include diversity, she would like for the client that they be very specific in what they want to see. She shared another mural that reflected

on work done during the Works Progress Administration program in the World War II area. She said that the more information a client provides to her, the easier it is for her to create exactly what they want. She said that some past projects have had her working with young kids to collaborate on murals, and shared an example where the kids painted tomato plants as part of an agricultural element. She showed another mural which was made as a tribute to Veterans, and incorporated soldiers from all recent wars. She also shared a public-private mural she created for the outside of a woman's house. BacPac referred to street art as 60mph art which is seen as you drive down the street.

BacPac reviewed some of the roadblocks she has faced with public art in an effort to help the commission streamline the process, regardless of who they decided to contract with. Chair Lieu asked whether any of BacPac's murals can be found on the west side of the valley, to which she responded no. BacPac pursued a mural at the Sage and Sand Bar, but it eventually fell through. Ms. Morgan inquired about the cost of BacPac's mural. BacPac said that she prices her murals based on square footage. She said that she charges \$5/sq. ft. for anything that can be reached on a ladder, \$12-\$16/sq. ft. for anything higher depending on the equipment needed, and \$16/sq. ft. for anything requiring a scissor lift. She said that her mural of a koi pond which was 35 ft. long by 10 ft. high cost around \$3500 including materials. She said that the paints she uses are durable and don't scrape or chip off, and that they barely fade. Chair Lieu asked how often a clear coat should be done for murals of this scale. She said that depending on the level of exposure to the sun, every 3 years is a good frequency, but if it is painted on metal it can be done with automotive paint, which can last anywhere from 8-10 years.

Chair Lieu asked whether metal panels should be mounted before or after painting. BacPac replied that it depends on if there is ventilation when spraying indoors, but she would recommend painting first. Ms. Morgan said that the paintings presented today were beautiful. Ms. Mielt asked how much notice would be needed if they decided to pursue a mural. BacPac responded that a large-scale public mural would require more notice in order to deal with red tape. She said that she is currently booked until November. Ms. Mielt asked if she does live event paintings. BacPac said that she does, and that she is going to be doing one at the fairgrounds.

Chair Lieu thanked BacPac for presenting to the group. She said that the commission would need to begin thinking about potential locations if they were to decide to pursue a public mural.

### **Item 3 – Presentation and discussion pertaining to the Gallery 37 program through the West Valley Arts Council.**

This item was heard before item 2 to accommodate for technical setup.

Chair Lieu introduced Bernadette Carroll, who shared some information about the Gallery 37 program through the West Valley Arts Council (WVAC). The program is in its 20<sup>th</sup> year, and its 50<sup>th</sup> year as an arts organization. It was founded in 1969 as an all-volunteer organization. There are lots of programs started 15-20 years ago by the founder. The office is next door to Surprise City Hall, but the organization's reach is regional.

Gallery 37 is a program for teens that runs every year, where 15-20 teens are hired each year from across the West Valley and work with a master artist to create a piece of public art for a West Valley city. The program was adopted from Chicago, and anyone who has been

to the Chicago airport will have seen some of the pieces from the program. It started back in the 80s as an effort to beautify downtown Chicago. WVAC has been doing it for 20 years and has multiple projects in various West Valley cities. WVAC partners with Estrella Mountain Community College which provides a space for the students and artists to use, and the students receive college credits for partaking in the program.

Ms. Carroll begins identifying partners between October and December, typically cities but sometimes private developments. In January, she begins recruiting and interviewing applicants from all of the West Valley cities. She will then select a master artist, and they will work collectively with the students to establish the needs and wants of the city.

Ms. Carroll shared images of past projects dating back to 2001, encompassing topics such as water conservation and native tribes, and span various mediums. She reviewed the process, detailing the brainstorming and research process. She shared the budget, which starts at a minimum \$10,000 fee from the partner, and goes up from there depending on the type of art. Participating teens receive a stipend, and the master artist is paid a fee. She concluded the presentation and opened it up to questions or comments.

Chair Lieu clarified the mural process. Ms. Carroll said that the concept is created, the project is greenlighted, and then the students either paint on-site or inside a studio on metal panels, depending on the weather. Ms. deJong asked whether metal panels have ever been moved in order to relocate the art. Ms. Carroll said that they have in the past, specifically in the City of Peoria. Ms. Miett recalled that project, saying that the kids involved were even able to teach her about the paint and the process. Ms. deJong appreciated this process and felt that the art could be salvaged if needed.

Ms. Carroll said that the program is typically for kids 16 and older, although she has had 14 and 15 year olds in the past. Chair Lieu wanted to get Surprise involved, especially to invoke a sense of place-making. Mr. Hastings thanked Ms. Carroll for leading this effort and giving opportunities for teens to participate. Mr. Bernardo asked how the partner is selected, to which Ms. Carroll responded that usually she gets the call asking to partner, otherwise she will seek out partners. She shared that she is meeting with Luke Air Force Base to talk about gifting them a project. Ms. Miett asked who would determine the location of the piece, and Ms. Carroll replied that the partner determines it. Chair Lieu mentioned the Xeriscape garden as a future potential location with a water conservation theme.

Chair Lieu said that this is not an action item, but she wanted to get everyone to begin thinking about how and where to pursue this project. She asked how early WVAC would need notice, to which Ms. Carroll responded that she would need 8-10 months' notice. Chair Lieu added that there is a potential partnership opportunity for this year's Gallery 37 project, where different cities would pool their money together in order to sponsor an art piece for Luke AFB. Chair Lieu asked Ms. Carroll to keep her and Ms. Osborne informed about the status of that project.

#### **Item 4 – Discussion and action pertaining to the purchase of materials for the Mobile Museum.**

Chair Lieu gave the floor to Ms. Morgan for an overview of the display. Ms. Morgan began her presentation by stating that what is being presented tonight is a draft, and that the only revisions being made are grammatical in nature, and that the statistics have been updated. The goal was to have the commission approve the concept and purchase of materials, so that the last of the revisions can be made and sent to the printer. The first image was of the

banner, which will serve as a welcome to those entering the Mobile Museum, and contains information about what is contained within. The banner also includes two rhetorical questions which are intended to give people a reason to look and think about what they are seeing. Those questions are: “Which of the reasons to support the arts would you rank as #1?” and “Do you have your own reasons to add to support the arts?”

Ms. Morgan went on to share that all of the statistics throughout the display are actual figures captured by the Americans for the Arts survey conducted in 2018. She shared that the original draft of the display was based on figures from the 2016 survey, but that they are being updated to reflect the most recent results. She added that every statistic but one has increased from the first year. There are nine different boards, which all incorporate different types of art mediums which reflect the statements being made. Ms. Morgan walked the group through each of the nine display boards. She complimented the city’s graphic artist for being able to transform her vision into a reality. The commission echoed that sentiment.

Ms. Osborne shared the quote for the printing and procurement of all of the materials for the display.

Ms. Miett moved to approve the procurement of materials for the Mobile Museum at a cost not to exceed \$600. Vice-Chair Welch 2<sup>nd</sup>. 6 Yes votes. 1 Absent (Miller). Motion carried.

**Item 5 – Discussion and action pertaining to maintenance on “The Learning Tree” by expanding the surrounding concrete barrier.**

Chair Lieu gave the floor to Ms. Osborne to provide an update. Ms. Osborne shared the quote provided by Parks & Recreation staff for the expansion of the concrete. She said that staff recognizes the issue as well, and that the problem is that the piece went in after the planning of the landscaping and irrigation, leaving us now to catch up and undo the damage. Parks & Recreation did offer to split the cost on this effort. Ms. Osborne did not have a rendering to share with the group, but was relying on the landscaping staff’s judgement and recommendations. She offered to seek a rendering if it made the group more comfortable before proceeding. Chair Lieu was very appreciative of Parks & Recreation’s offer to offset the cost, but she would like a visual aid prior to proceeding. Ms. deJong pointed to a portion of the scope that mentions new landscaping and plants. She asked why it would need to be landscaped if it is not landscaped now, especially when people walk to see the piece and sit on the benches. Ms. Osborne said that she could relay that question to staff, and that rather than make a motion tonight, the commission should wait until all questions are answered and they receive their rendering.

**Item 6 – Discussion and action pertaining to the purchase and installation of lights in the display cases within the Mayor’s Atrium.**

Chair Lieu tabled this item for a future meeting.

**Item 7 – Consideration and action pertaining to the approval of the budget action plan for FY20.**

Chair Lieu had Ms. Osborne explain the spreadsheet to the group. She detailed the earmarked and spent expenditures, and added some additional expenses per the commissioners’ suggestion.

Ms. Mielt asked if the group has ever thought about hosting an event for our artists. Chair Lieu said that in the past, the commission has paired their reception with Arts HQ, who was also holding a reception, in order to maximize visitors. Ms. Mielt suggested events more along the lines of unveiling new pieces once they are installed and bringing more awareness and visibility to public art. Ms. Osborne added that the “Special Event Hosting” line is typically for food and refreshments, and that it may not be a bad idea to purchase some finger foods for the State of the City event as part of the History Wall unveiling. She advised that the commission not focus too heavily on spending out of that fund because of the relatively low amount.

**Item 8 – Discussion pertaining to a contact list for West Valley arts organizations.**

Chair Lieu gave the floor to Ms. Mielt. Ms. Mielt shared her draft of the list, saying that she was sure she missed a few but wanted to share and get feedback from everyone.

Chair Lieu thanked Ms. Mielt for putting the list together. Ms. Mielt said that some of the organizations did not have websites or phone numbers, which was reflected in the list. Ms. deJong asked whether Tolleson had any arts organizations, to which Ms. Mielt responded that they did not other than a performing arts center in their high school. Ms. Osborne said that she knows the city does not have an arts contact or department, but she would verify. Ms. Mielt brought up the Glendale Police Museum and a museum in Old Litchfield Park, which she did not know about previously.

Vice-Chair Welch asked about adding historic societies to increase the “culture” presence on the list. Chair Lieu asked that the list be revised to show Marylou Stephens as the head of the Arts & Culture Department. Chair Lieu asked about the City of Avondale’s arts staff, to which Ms. Osborne responded that their staffing model is set up very similarly to Surprise’s. Ms. deJong asked where ProMusica is located, and Ms. Mielt replied that they are now in Phoenix. Ms. Mielt said that she would continue working on the list and adding to it if needed.

**Other Business and Future Agenda Items:**

Display Case lights  
Learning Tree  
Fiesta Grande  
Women’s Heritage  
Reception for Charter Schools  
Vision & Sound  
Public Art Mural

**ADJOURNMENT** – Motion to adjourn 7:48 p.m. – Vice-Chair Welch, 2<sup>nd</sup> by Ms. Mielt. 6 Yes votes. 1 Absent (Miller). Motion carried.

**ATTEST:**

\_\_\_\_\_  
Paul Bernardo, Community Partnerships  
Manager.

**CERTIFICATION:**

I, Danielle Osborne, Management Analyst for the City of Surprise City Manager’s Office, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Arts and Cultural Advisory Commission meeting held on

September 9, 2019.

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Danielle Osborne, Management Analyst

DRAFT



**CITY OF SURPRISE**  
**Arts and Cultural Advisory Commission Meeting**

Council Meeting Date: October 7, 2019  
Submitting Department: City Manager Office  
Staff Recommendations:

Contact Person: Margaret Lieu - Chair  
District: Citywide

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|             |             |                    |                       |
|-------------|-------------|--------------------|-----------------------|
| Consent: No | Regular: No | Public Hearing: No | Report/Discussion: No |
|-------------|-------------|--------------------|-----------------------|

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**Agenda Wording:**

Presentation and action pertaining to participation in the annual Vision & Sound - Black History Month project.

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**Motion:**

I move to approve sponsorship of transportation for students to the Vision & Sound activities at an amount not to exceed \$500.

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**Background:**

In recent years, the Arts & Cultural Advisory Commission has sponsored transportation in order for Dysart Unified School District students to visit the Vision & Sound - Black History Month display at Arts HQ. The Commission will hear from Norma Cunningham, who will present information about the project, and offer the Commission an opportunity to collaborate once again.

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**Objective Analysis:**

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Approval to sponsor transportation for the Vision & Sound - Black History Month project would lend itself to the education and advocacy component of the mission statement. City staff does not anticipate any negative impacts at this time.

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**Policy Compliant:**

Sec. 2-299 (d)(6) of the Surprise Municipal Code directs the Commission to serve as arts advocates through art awareness activities.

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**Financial Impact:**

If approved, the costs of sponsoring bus tours for students in the Dysart Unified School District will not exceed \$500.

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**Budget Impact:**

Currently, \$2,500 is budgeted towards Other Rentals/Leases.

**FTE Impact:**

There is no FTE impact associated with this item.

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**ATTACHMENTS:**

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## CITY OF SURPRISE

### Arts and Cultural Advisory Commission Meeting

Council Meeting Date: October 7, 2019  
Submitting Department: City Manager Office  
Staff Recommendations: None

Contact Person: Margaret Lieu - Chair  
District: Internal

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Consent: No      Regular: No      Public Hearing: No      Report/Discussion: No

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#### **Agenda Wording:**

Presentation and discussion pertaining to upcoming special events in Surprise and presentation by Sports & Tourism staff.

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#### **Motion:**

None, discussion only.

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#### **Background:**

The Sports & Tourism Department is responsible for Surprise's premier sporting and regional events, including Spring Training, Sunday in the Park, and more. In addition to major events, the Sports & Tourism Department hosts third-party and local festivals spanning a variety of subjects. This item has been placed on the agenda to provide an opportunity for Sports & Tourism staff to share some upcoming art-related events, and discuss potential opportunities for collaboration with the Arts & Cultural Advisory Commission.

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#### **Objective Analysis:**

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Discussions regarding potential collaborative opportunities are directly linked to education and advocacy, as noted in the mission statement. City staff does not anticipate any negative impacts at this time.

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#### **Policy Compliant:**

Sec. 2-299 (d)(6) of the Surprise Municipal Code directs the Commission to serve as arts advocates through art awareness activities.

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#### **Financial Impact:**

There is no financial impact associated with this item, however future action may lead to financial impact.

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#### **Budget Impact:**

There is no budget impact associated with this item, however future action may lead to budget impact.

#### **FTE Impact:**

There is no FTE impact associated with this item.

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#### **ATTACHMENTS:**

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**CITY OF SURPRISE**  
**Arts and Cultural Advisory Commission Meeting**

Council Meeting Date: October 7, 2019  
Submitting Department: City Manager Office  
Staff Recommendations:

Contact Person: Margaret Lieu - Chair  
District: Citywide

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|             |             |                    |                       |
|-------------|-------------|--------------------|-----------------------|
| Consent: No | Regular: No | Public Hearing: No | Report/Discussion: No |
|-------------|-------------|--------------------|-----------------------|

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**Agenda Wording:**

Discussion and possible action pertaining to materials for the Surprise Fiesta Grande event.

**Motion:**

I move to approve the procurement of materials for the Fiesta Grande booth at a cost not to exceed \$1,200.00.

**Background:**

The Surprise Arts & Cultural Advisory Commission typically host a booth at the Surprise Fiesta Grande to promote arts and cultural events and activities. The Commission will be utilizing their new "Mobile Museum" tent as their display. This item has been placed on the agenda to discuss last-minute details and materials needed for the event.

**Objective Analysis:**

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Hosting a booth at Fiesta Grande lends itself to the education and advocacy component of the mission statement. City staff does not anticipate any negative impacts at this time.

**Policy Compliant:**

Sec. 2-299 (d)(6) of the Surprise Municipal Code directs the Commission to serve as arts advocates through art awareness activities.

**Financial Impact:**

If approved, the costs of materials will not exceed \$1,200.00.

**Budget Impact:**

Currently, \$1,200.00 is budget towards Special Event Hosting.

**FTE Impact:**

There is no FTE impact associated with this item.

**ATTACHMENTS:**

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## CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: October 7, 2019  
Submitting Department: City Manager Office  
Staff Recommendations:

Contact Person: Margaret Lieu - Chair  
District: Citywide

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Consent: No      Regular: No      Public Hearing: No      Report/Discussion: No

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### **Agenda Wording:**

Discussion and possible action pertaining to commissioning of public art murals in Surprise.

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### **Motion:**

I move to approve the commissioning of a public art mural at a cost not to exceed \$12,000.

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### **Background:**

At the September 9, 2019 meeting, street artist BacPac presented examples of her past work, and discussed the possibility of creating a mural for the City of Surprise. The Commission came to a consensus that a public art mural or series of murals, would be a beneficial addition to the City's public art collection. This item has been placed on the agenda to discuss potential locations for public art murals, and to authorize staff to pursue services of artists.

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### **Objective Analysis:**

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Discussions regarding potential collaboration opportunities are directly linked to planning the placement of public art, as noted in the mission statement. City staff does not anticipate any negative impacts at this time.

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### **Policy Compliant:**

Sec. 2-299 (d)(6) of the Surprise Municipal Code directs the Commission to Assist and advise the city council, through the city manager, on establishing policies, rules, and methods pertaining to the siting, presentation, acquisition, maintenance, and promotion of public art as part of the City of Surprise One and One-Third Percent Public Art Program.

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### **Financial Impact:**

If approved, the artist fee and other costs associated with pursuing murals will not exceed \$12,000.

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### **Budget Impact:**

Currently, \$12,000 is dedicated for a public art mural from the Community Relations line item.

### **FTE Impact:**

There is no FTE impact associated with this item.

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### **ATTACHMENTS:**

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## CITY OF SURPRISE

### Arts and Cultural Advisory Commission Meeting

Council Meeting Date: October 7, 2019  
Submitting Department: City Manager Office  
Staff Recommendations:

Contact Person: Margaret Lieu - Chair  
District: Citywide

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Consent: No      Regular: No      Public Hearing: No      Report/Discussion: No

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#### **Agenda Wording:**

Discussion and action pertaining to maintenance on "The Learning Tree."

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#### **Motion:**

I move to approve the proposed maintenance on The Learning Tree at a cost not to exceed \$4500.00.

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#### **Background:**

In 2018, the Arts & Cultural Advisory Commission approved a list of art pieces deemed for priority maintenance efforts. In April 2019, "The Learning Tree" had its "book pages" replaced due to years of wear and tear from weather, water, and other elements. To further preserve "The Learning Tree," the Commission asked staff to explore opportunities to expand the concrete pad surrounding the art in order to create more of a barrier between the piece and irrigation water. This item has been placed on the agenda to discuss and take action on staff's findings.

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#### **Objective Analysis:**

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Approval of maintenance of "The Learning Tree" provides for the ability to preserve art pieces which have previously been implemented by the city in collaboration with the Arts & Cultural Advisory Commission. City staff does not anticipate any negative impacts at this time.

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#### **Policy Compliant:**

Sec. 2-299 (d)(2) of the Surprise Municipal Code directs the Commission to Assist and advise the city council, through the city manager, on establishing policies, rules, and methods pertaining to the siting, presentation, acquisition, maintenance, and promotion of public art as part of the City of Surprise One and One-Third Percent Public Art Program.

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#### **Financial Impact:**

If the Commission chooses to take action, the City may incur maintenance costs up to an amount not to exceed \$4,500.00.

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#### **Budget Impact:**

Currently, \$13,500.00 is budgeted towards Professional Outside Services - Other.

#### **FTE Impact:**

There is no FTE impact associated with this item.

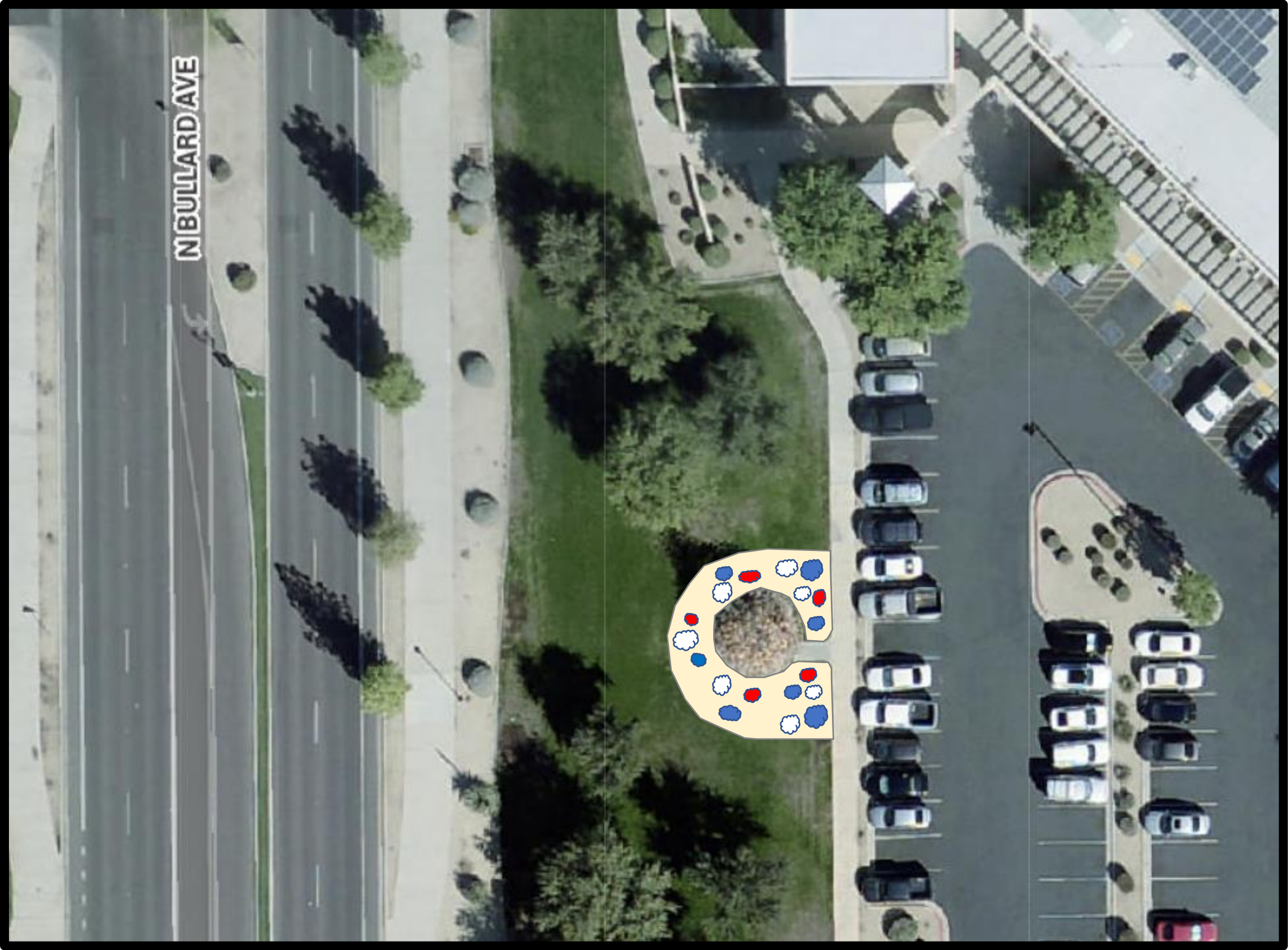
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#### **ATTACHMENTS:**

1. Metal Tree Map
  2. OSM - Surprise Tree Monument Enhancement Proposal
-

COS Metal Tree

Blue Bells, Bush Morning Glory and Outback Sunrise (Red Emu)





16624 N. 32nd St  
Phoenix Az, 85032  
480-283-5319

## ESTIMATE

|         |                               |
|---------|-------------------------------|
| Project | Tree Monument Enhancement     |
| Client  | City of Surprise              |
| Date    | 8/19/2019    Good for 30 days |

Remove 750 SF of turf and spray herbicide to kill remaining grass shoots. Move two existing sprinkler heads to accommodate new planting area. Irrigate new planting area with new valve assembly and laterals. Furnish and install approximately 250 LF of new extruded curbing around planting area. Install new plantings consisting of 7 (EACH) 5 gallon Eremophila Hygrophana (Blue Bells), Cneorum curvulus (Bush Morning Glory) and Eremophila Maculata (Valentine Emu Bush). Finish with 3/4" screened Palomino Gold decomposed granite. Proposal guarantees 100% irrigation coverage of affected area. 90 day warranty on plants.

### Project Total

\$8,819.00

### Provisions and Exclusions

Includes 2 mobilizations, one to eliminate turf and amend irrigation, one for planting.

Power source by others

Excludes all saw cutting of roadways, sidewalks, or any demo whatsoever for sleeve installation or otherwise.

Excludes overtime of any kind

Excludes weekend or night time work. Schedule work to be between 5 am and 5 pm Monday thru Friday.

Excludes any permits

All terms accepted by:

\_\_\_\_\_  
Owner's Rep

\_\_\_\_\_  
Charlie Johnson - OSM, llc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: October 7, 2019  
Submitting Department: City Manager Office  
Staff Recommendations:

Contact Person: Margaret Lieu - Chair  
District: Citywide

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Consent: No      Regular: No      Public Hearing: No      Report/Discussion: No

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### **Agenda Wording:**

Discussion and action pertaining to a reception for the Charter School art exhibition in City Hall.

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### **Motion:**

I move to approve the purchase of snacks and refreshments at a cost not to exceed \$200.00.

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### **Background:**

The City Hall art gallery regularly features rotating artwork submitted by local artists. Last year, the Surprise Arts & Cultural Advisory Commission elected to host a reception for the Fall gallery featuring works from charter school students in Surprise. This item has been placed on the agenda to take action on hosting a reception for the students again this year.

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### **Objective Analysis:**

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Approval to host this event would lend itself to the education and advocacy component of the mission statement. City staff does not anticipate any negative impacts at this time.

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### **Policy Compliant:**

Sec. 2-299 (d)(6) of the Surprise Municipal Code directs the Commission to serve as arts advocates through art awareness activities. Hosting this event will allow the Commission to promote current and future arts and cultural efforts throughout the city.

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### **Financial Impact:**

If approved, the purchase of snacks and refreshments for the Charter School art exhibit reception will not exceed \$200.

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### **Budget Impact:**

Currently, \$1,200.00 is budgeted towards Special Event Hosting.

### **FTE Impact:**

There is no FTE impact associated with this item.

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### **ATTACHMENTS:**

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## CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: October 7, 2019  
Submitting Department: City Manager Office  
Staff Recommendations:

Contact Person: Margaret Lieu - Chair  
District: Citywide

---

Consent: No      Regular: No      Public Hearing: No      Report/Discussion: No

---

### **Agenda Wording:**

Presentation and discussion pertaining to an update on the Women's Heritage Trail event.

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### **Motion:**

None - discussion only

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### **Background:**

Seventy-five years ago Flora Statler purchased, platted and began marketing lots in a development she named "Surprise." This square mile became the first neighborhood in our modern-day Surprise, an area that today we refer to as the Original Town Site (OTS). It is in this historic area where the Surprise Women's Heritage Trail was dedicated on April 2013.

The self-guided trail consists of stops to the north and south sections of the OTS, honoring many of the women that helped build our community. Some of the actual structures have been demolished, but the history remains.

At the August 5, 2019 meeting, Vice-Chair Deborah Welch, along with City Clerk Sherry Aguilar discussed a potential event related to the Women's Heritage Trail, which the Commission voted to pursue. This item has been placed on the agenda to receive an update regarding the progress of planning the event.

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### **Objective Analysis:**

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Approval to formalize an event related to the Surprise Women's Heritage Trail, and promote it through the Calendar of Events would lend itself to the advocacy component of the mission statement. City staff does not anticipate any negative impacts at this time.

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### **Policy Compliant:**

Sec. 2-299 (d)(6) of the Surprise Municipal Code directs the Commission to serve as arts advocates through art awareness activities. By creating a formal Women's Heritage Trail tour and by adding the activity to the Calendar of Events, it may be promoted to a broader audience.

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### **Financial Impact:**

There is no financial impact associated with this item, however future action may lead to a financial impact.

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**Budget Impact:**

There is no budget impact associated with this item, however future action may lead to a budget impact.

**FTE Impact:**

There is no FTE impact associated with this item.

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**ATTACHMENTS:**

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