



CITY OF SURPRISE
Regular City Council Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, February 3, 2026 @ 6:00 PM
COUNCIL CHAMBERS

A. Call To Order

Any prayer or invocation that may be offered before the start of the Regular Council Meeting is a voluntary offering by a private resident of Surprise; has not been previously reviewed or approved by City Council or City staff; should not be considered an endorsement of any particular religion by the City or its officials, as the beliefs, viewpoint, and content are personal to the speaker; and no participation by any person in attendance is required. A list of volunteers is maintained by the office of the City Clerk and interested persons should contact the Clerk's Office for further information.

B. Roll Call

C. Pledge of Allegiance

D. Proclamation and Community Acknowledgements

Mayoral Proclamation | Skills USA Week

E. City Manager Report

- | | | | |
|----|----------|--|---------------------|
| 3. | Citywide | Veterans of Foreign Wars (VFW) Post 285 presenting the Firefighter Award | City Manager Office |
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F. City Clerk Report

G. Regular City Council Meeting Agenda

CONSENT AGENDA:

- | | | | |
|----|------------|--|---------------------------------|
| 1. | Internal | Consideration and action to approve the January 20th, 2026 Regular City Council Work Session, Regular City Council Meeting and Executive Session Minutes. | Kristi Passarelli
City Clerk |
| 2. | Citywide | Consideration and action to approve the revised version of the City Council Meeting Dates for 2026. | Kristi Passarelli
City Clerk |
| 3. | District 3 | Consideration and action declaring to enlarge an existing street light improvement district ("SLID") known as CITY OF SURPRISE, ARIZONA, SU-AUTOSHOWWEST3212 (the "District"), pursuant to A.R.S. § 48-616 for the purpose of purchasing facilities and energy for lighting the public streets; Resolution #2026-20. | Kristin Tytler
Public Works |

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|---------------------------------|
| 4. | Citywide | Arizona Corporation Commission Update | Jodi Tas
City Manager Office |
| 5. | Citywide | Presentation and discussion pertaining to the FY2027 Budget Kickoff | Sandy Simmons
Finance |
| 6. | Citywide | Presentation and discussion pertaining to proposed updates to the Comprehensive Citywide Fee Schedule. | Sandy Simmons
Finance |
| 7. | Citywide | Presentation and discussion pertaining to Parks and Recreation Programs | Sandy Simmons
Finance |

H. Call To The Public

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins. You may also [fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.

Note: A.R.S. 38-431.01(H)- During this time members of the public may address City Council only on issues within the jurisdiction of the City Council which are not an item on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

Please be aware that Council Members may not discuss or respond to matters raised during call to the public that are not specifically identified on the agenda. Council Members may however, in their discretion, discuss or respond to relevant matters raised during a noticed public hearing or agenda item.

- I. Other Business and Future Agenda Items
- J. City Council Reports
- K. Executive Session

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));
- discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (a)(4));
- discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- discussion, consultation or consideration for international and interstate negotiations or for negotiations by a city or town, or its designated representatives, with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city or town. A.R.S. §38-401.03 (A)(6).
- discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.

The council may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

L. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, January 29th, 2026 @ 10:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Regular City Council Meeting

Council Meeting Date: February 3, 2026
Submitting Department: City Clerk
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Invocation

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Regular City Council Meeting

Council Meeting Date: February 3, 2026
Submitting Department: City Manager Office
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Mayoral Proclamation | Skills USA Week

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Regular City Council Meeting

Council Meeting Date: February 3, 2026
Submitting Department: City Manager Office
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Veterans of Foreign Wars (VFW) Post 285 presenting the Firefighter Award

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Regular City Council Meeting

Council Meeting Date: February 3, 2026
Submitting Department: City Clerk
Staff Recommendations:

Contact Person: Kristi Passarelli, City Clerk
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action to approve the January 20th, 2026 Regular City Council Work Session, Regular City Council Meeting and Executive Session Minutes.

Motion:

I move to approve the January 20th, 2026 Regular City Council Work Session, Regular City Council Meeting and Executive Session Minutes.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. 012026 City Council Work Session Minutes DRAFT
 2. 012026 Regular City Council Meeting Minutes DRAFT
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CITY OF SURPRISE
Regular City Council Work Session
16000 N. Civic Center Plaza
Surprise, AZ 85374
Tuesday, January 20, 2026 @ 5:00 PM
COUNCIL CHAMBERS

A. Call To Order

Mayor Sartor called the Regular City Council Work Session of January 20th, 2026 to order at 5:00 p.m., located at Surprise City Hall, 16000 N. Civic Center Plaza, Surprise, AZ. 85374.

B. Roll Call

In attendance with Mayor Sartor were Council members Chris Judd, Earle Greenberg, Patrick Duffy, Johnny Melton and Nick Haney. Vice Mayor Jack Hastings was excused.

C. Pledge of Allegiance

Mayor Sartor led in the Pledge of Allegiance.

D. Regular City Council Work Session Agenda

1. REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

1. Presentation and discussion pertaining to the Fiscal Year 2025 Surprise Community Outreach Program and Neighborhood Grant awards.

Seth Dyson, came to present this item. He talked about the Purpose of the Outreach Program, Guidelines, Arizona Burn Foundation, Autism Society, Benevilla, Best Buddies in Arizona, Chance Shelter, Dysart Education Foundation, Dysart Special Education PTSA, Employed and Overjoyed, HART Pantry, Hope Community Services, One Step Beyond, Radiant Church Night to Shine, Seeds of Hope International Ministries, Sounds of Autism, Stepping up for Seniors, Surprise Original Townsite Stakeholders Committee, Surprise Young Life, Surprise Youth Foundation, The Foster Alliance, Valley View Community Food Bank, Women4Women, Valley of the Sun YMCA, Neighborhood Grant Award Guidelines, Homestead at Marley Park, Royal Ranch, and Summary.

Councilmember Melton, talked about the impact these entities have in the community and how the funds are smartly used.

Councilmember Judd, thanked staff for their work on this. He talked about the turnaround that these entities have been able to do with what was invested.

Councilmember Haney, thanked staff for their work. He talked about being able to have a target approach when funding these organizations. He talked about how this impacts the community.

Councilmember Greenberg, talked about how these organizations are able to amplify the money put in to them.

Mayor Sartor, thanked staff and the committee for their work on this.

E. Adjournment

Motion: To Adjourn

Initiated By: Nick Haney

Seconded By: Johnny Melton

Yes: Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg

No: None

Abstain: None

Vote Result: Passed

Meeting Adjourned at 5:21 PM

Kevin D. Sartor, Mayor

ATTEST:

Kristi Passarelli, City Clerk

CERTIFICATION:

I, Kristi Passarelli, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Meeting of **Tuesday, January 20, 2026.**

Kristi Passarelli, City Clerk



CITY OF SURPRISE
Regular City Council Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, January 20, 2026 @ 6:00 PM
COUNCIL CHAMBERS

A. Call To Order

Mayor Sartor called the Regular Council Meeting of January 20th, 2026 to order at 6:00 p.m., located at Surprise City Hall, 16000 N. Civic Center Plaza, Surprise, AZ. 85374.

1. Invocation

Shawna Diagle, led in an Invocation.

B. Roll Call

In attendance with Mayor Sartor were Vice Mayor Jack Hastings, Council members Chris Judd, Earle Greenberg, Patrick Duffy, Johnny Melton and Nick Haney.

C. Pledge of Allegiance

SkillsUSA Group from Paradise Honors led in the Pledge of Allegiance.

D. Proclamation and Community Acknowledgements

2. Human & Sex Trafficking Awareness Month

Mayor Sartor, proclaimed that it was Human & Sex Trafficking Awareness Month.

E. City Manager Report

3. City Award Presentation from JustServe

City Manager, Andrea Davis, introduced Seth Dyson to talk about JustServe. Seth presented Ruth Bagan. Ruth recognized Surprise as a JustServe Community.

Andrea then presented Casey Peterson, who introduced the Youth Council Members.

Chloe Eastburn, Dysart Highschool

Anaya Hood, Shadowridge Highschool

F. City Clerk Report

4. Reports

1. Consideration and action pertaining to selection of a Vice Mayor in accordance with City Code Sec. 2-41 and direct the City Clerk to administer the Oath of Office.

Mayor Sartor, thanked Vice-Mayor Hastings for his work as Vice-Mayor this last year.

Councilmember Judd, nominated Councilmember Greenberg. Council unanimously chose Councilmember Greenberg as the new Vice-Mayor.

2. Consideration and action to approve the recommendation of Lisa Everett to the Planning and Zoning Commission, Term Expiration June 30, 2027.

Motion: To Approve

Initiated By: Johnny Melton

Seconded By: Earle Greenberg

Yes: Jack Hastings, Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg
No: None
Abstain: None

Vote Result: Passed

G. Regular City Council Meeting Agenda

5. CONSENT AGENDA:

Mayor Sartor asked to remove item 4.

Motion: To Approve Consent (Minus Item 4)
Initiated By: Earle Greenberg
Seconded By: Jack Hastings

Yes: Jack Hastings, Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg
No: None
Abstain: None

Vote Result: Passed

3. Consideration and action to approve the January 6th, 2026 Regular City Council Work Session, and Regular City Council Meeting Minutes.
4. Consideration and action to approve the revised version of the City Council Meeting Dates for 2026.

Mayor Sartor pulled this item. He talked about the proposed calendar on the item.

Motion: To Table
Initiated By: Jack Hastings
Seconded By: Earle Greenberg

Yes: Jack Hastings, Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg
No: None
Abstain: None

Vote Result: Passed

5. Consideration and action pertaining to acceptance of the City's Arizona Lottery Fund (ALF) allotment for FY2026 in the amount of \$364,134; Resolution #2026-13.
6. Consideration and action declaring to enlarge an existing street light improvement district ("SLID") known as CITY OF SURPRISE, ARIZONA, AUTOSHOW EAST 2 #127 (the "District"), pursuant to A.R.S. § 48-616 for the purpose of purchasing facilities and energy for lighting the public streets; Resolution #2026-01.
7. Consideration and action pertaining to the acceptance and continuation of the Memorandum of Understanding with the U.S. Department of Justice (DOJ), U.S. Marshals Service, and amending the Fiscal Year 2026 budget by moving budget in the amount of \$10,000 to project G31368; Resolution #2026-12; RFLS 10424.

8. Consideration and action pertaining to vacating approximately 0.26 acres of right of way comprised of the east side of Cottontail Lane between Jomax Road and Happy Valley Road; Resolution No. 2026-04.
9. Consideration and action pertaining to vacating approximately 0.27 acres of right of way comprised of the west side of Cottontail Lane between Jomax Road and Happy Valley Road; Resolution No. 2026-05.
10. Consideration and action pertaining to vacating approximately 2.35 acres of right of way generally located on the east side of Jomax Road, between 169th Lane and 174th Lane; Resolution No. 2026-07.
11. Consideration and action pertaining to vacating approximately 0.46 acres of right of way generally located on Jomax Road between 174th Avenue and 177th Avenue; Resolution No. 2026-08.
12. Consideration and action pertaining to vacating approximately 0.67 acres of right of way generally located on the south side of Pat Tillman Boulevard between 173rd Avenue and 177th Avenue; Resolution No. 2026-10.
13. Consideration and action pertaining to vacating approximately 1.53 acres of right of way generally located on Pat Tillman Boulevard between 177th Avenue and 178th Avenue; Resolution No. 2026-06.
14. Consideration and action pertaining to vacating approximately 0.80 acres of right of way generally located on the north side of Pat Tillman Boulevard west of Asante Boulevard between 173rd Avenue and 177th Avenue; Resolution No. 2026-09.
15. Consideration and action on accepting a Special Warranty Deed for dedication of Right of Way from Dewayne Neitzel on Jomax at 159th Avenue.
16. Consideration and action on accepting a Special Warranty Deed for dedication of Right of Way from Michael Batchelor on Jomax at 157th Avenue.
17. Consideration and action on accepting a Special Warranty Deed for dedication of Right of Way from Gary Icke on Jomax at 158th Drive.
6. REGULAR AGENDA ITEM - PUBLIC HEARING:
7. REGULAR AGENDA ITEM - NON-PUBLIC HEARING:
18. Consideration and action for adoption of proposed updates to the Surprise Municipal Code Chapter 58 - Utilities, Article V Sewers and Sewage Disposal, Ordinance No. 2026-03.

Michael Boule, came to talk about this item. He talked about the changes to Code. Namely Article V - Sewers and Sewage Disposal Ordinance 2026-03.

Motion: To Approve
Initiated By: Earle Greenberg
Seconded By: Jack Hastings

Yes: Jack Hastings, Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg
No: None
Abstain: None

Vote Result: Passed

19. Consideration and action for adoption of proposed updates to the Surprise Municipal Code Chapter 58 - Utilities, Article VI Stormwater Service, Ordinance No. 2026-04.

Michael Boule, talked about Article VI - Stormwater Service Ordinance 2026-04.

Councilmember Judd, asked about the water credit and capturing stormwater for onsite storage. He asked if you're capturing your own stormwater if the City is billing them still? Michael said that the bill is used for maintaining the stormwater system. Councilmember Judd, talked about the significant amount of money put into building stormwater retention and the City charging for it still. Michael said they could look into cases individually.

Michael went on to talk about Article VII - Water Conservation Ordinance 2026-02.

Motion: To Approve
Initiated By: Earle Greenberg
Seconded By: Patrick Duffy

Yes: Jack Hastings, Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg
No: None
Abstain: None

Vote Result: Passed

20. Consideration and action for adoption of proposed updates to the Surprise Municipal Code Chapter 58 - Utilities, Article VII Water Conservation, Ordinance No. 2026-02.

Motion: To Approve
Initiated By: Earle Greenberg
Seconded By: Chris Judd

Yes: Jack Hastings, Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg
No: None
Abstain: None

Vote Result: Passed

Motion: To Approve
Initiated By: Earle Greenberg
Seconded By: Chris Judd

Yes: Jack Hastings, Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg
No: None

Abstain: None

Vote Result: Passed

21. Consideration and action on the adoption of proposed updates to the Surprise Municipal Code Chapter 58 – Utilities, Article VIII High Water User Regulations, Ordinance No. 2026-07.

Michael Boule, went on to talk about Article VIII - High Water User Regulations Ordinance 2026-07.

Councilmember Hastings, talked about big businesses coming in and unfairly impacting residents.

Councilmember Judd, said that this was a long time coming and thanked staff.

Motion: To Approve

Initiated By: Chris Judd

Seconded By: Johnny Melton

Yes: Jack Hastings, Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg

No: None

Abstain: None

Vote Result: Passed

22. Consideration and action pertaining to the correction of Resolution 2026-02 for the Intent to Annex for a portion of the project known as Vistas Montanas. Case# FS25-0291; Resolution 2026-19.

Planner, Chris Sexton, came to present this item. She talked about Annexation Steps, Vicinity Map, Existing Boundary, Annexation Locations, and Proposed Boundary.

Councilmember Haney, asked to clarify what this was doing? Chris said this was to correct the legal description from before.

Motion: To Approve

Initiated By: Nick Haney

Seconded By: Chris Judd

Yes: Jack Hastings, Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg

No: None

Abstain: None

Vote Result: Passed

23. Presentation and discussion regarding the Surprise Police Department Strategic Plan.

Police Chief, Evan Becher, came to present the Police Department's Strategic Plan. He talked about the Mission Statement. Commander Mike Robbins, came to talk about the Core Services and Functions.

Mayor Sartor, talked about the patrols within the City.

Mike continued to talk about the Strategic Priorities Alignment.

Hiring & Recruitment Supervisor Ryan McNeil and Hiring & Recruitment Coordinator Brisa

Daniels came to talk about the Department Strategic Goals and recruitment.

Councilmember Haney, asked for a timeline for someone applying to be a police officer to being on the street? Ryan said it was about one year, with six months in the academy then actual training.

Mayor Sartor, asked if there was any effort to transition service members? Brisa said that they do have external partnerships, and talked about the process.

Assistant Chief Charles Morin, came to talk about training and coordination.

Lieutenant Jamie Rothschild, came to talk about partnerships.

Councilmember Hastings, thanked staff and how it was important to care for the officers the City has.

Mayor Sartor, thanked staff for their work on caring for their staff.

Sergeant Fred Cuthbertson talked about the school safety initiative. Mayor Sartor, thanked staff for reaching out and proactive on this.

Commander Kendall Moreland, came to talk about Key Projects & Initiatives, and Challenges & Opportunities.

Councilmember Duffy, thanked staff for their work. He talked about the important of not falling behind and the focus on staffing.

Councilmember Haney, thanked staff for the presentation, he talked about the growth in District 1 and how the Police Department keeps the whole City safe. He talked about looking into other funding sources to fund public safety, and the impact public safety has on the community.

Mayor Sartor thanked staff for the presentation.

H. Call To The Public

Lauren Donovan, a Surprise Resident, came to talk about the reclassification of the City Code regarding residential areas for business.

Timothy Jaccarino, a Surprise Resident, came to talk about pavement and road status in his neighborhood.

Roy Dunbar, a Surprise Resident, came to talk about opposition to Project Baccara.

Alexys Young, a Surprise Resident, came to talk about opposition to Project Baccara.

I. Other Business and Future Agenda Items

J. City Council Reports

Councilmember Haney, thanked the participants of his community meetings.

Vice-Mayor Greenberg, talked about his upcoming meetings.

Councilmember Duffy, talked about his upcoming community meeting.

Councilmember Melton, talked about his upcoming community meeting.

Councilmember Hastings, congratulated Vice-Mayor Greenberg. He talked about his town hall meeting. He also talked about Bell Road.

Councilmember Judd, talked about his upcoming community meeting. He thanked the residents who appeared tonight.

Mayor Sartor, talked about the MLK celebration event that he went to. He also talked about developments within the City. He talked about the state legislation and meeting with Mark Kelly. He also talked about the 250th American Celebration Banners.

K. Executive Session

Motion: To Enter Executive Session

Initiated By: Earle Greenberg

Seconded By: Jack Hastings

Yes: Jack Hastings, Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg

No: None

Abstain: None

Vote Result: Passed

Meeting entered executive session at 7:50 PM

8. Consideration and action to recess into executive session to discuss and consider Fiscal Year 2027 goals for the City Manager pursuant to A.R.S. 38-431.03 (A)(1).

9. Executive Session Items

10. Executive Disclaimer - Part 1

11. Executive Disclaimer - Part 2

12. Executive Disclaimer - Part 3

L. Adjournment

Meeting Reconvened at 8:41 PM

Motion: To Adjourn

Initiated By: Nick Haney

Seconded By: Jack Hastings

Yes: Jack Hastings, Patrick Duffy, Chris Judd, Nick Haney, Kevin Sartor, Johnny Melton, Earle Greenberg

No: None

Abstain: None

Vote Result: Passed

Meeting Adjourned at 8:42

Kevin D. Sartor, Mayor

ATTEST:

Kristi Passarelli, City Clerk

CERTIFICATION:

I, Kristi Passarelli, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Meeting of **Tuesday, January 20, 2026.**

Kristi Passarelli, City Clerk



**CITY OF SURPRISE
Regular City Council Meeting**

Council Meeting Date: February 3, 2026
Submitting Department: City Clerk
Staff Recommendations:

Contact Person: Kristi Passarelli, City Clerk
District: Citywide

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action to approve the revised version of the City Council Meeting Dates for 2026.

Motion:

I move to approve the attached revision of the 2026 City Council Meeting Dates.

Background:

Due to a conflict with the AZ League of Cities and Towns conference, the March 17th meeting is being canceled. Rather than reschedule to an alternate date, the March 3rd Regular Meeting will begin at 5:00 PM. There will not be a Work Session on this date.

Objective Analysis:

City Code allows for a meeting to be called, vacated or rescheduled by majority vote of the city council.

Policy Compliant:

City Code Sec. 2-65. - Meeting, location and time.

(a)

Regular meetings of the city council will be held on the first and third Tuesday of each month at 6:00 p.m. at City Hall, 16000 N. Civic Center Plaza, Surprise, Arizona, unless otherwise provided in the public notice.

(b)

Work sessions may be held for the purpose of presentations to and discussions with council. Action by council at work sessions is limited to general consensus, conveying questions or requesting information. No formal action of the city council may be taken at work sessions.

(c)

Special meetings may be convened by the mayor or at least three councilmembers at any time.

(d)

The city council may call, vacate, or change the date, time or location of a specific meeting by majority vote.

(Ord. No. 2013-09, § 2(Exh. A), 11-12-2013; Ord. No. 2014-03, § 2, 1-28-2014; [Ord. No. 2024-28](#), § 1, 8-20-24)

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. DRAFT_COUNCIL MEETING SCHEDULE 2026 rev 01232026 for approval 02032026
-



2026 Council Meeting Schedule

WORK SESSION / REGULAR MEETING DATE
<i>Work Session start time may vary.</i>
<i>Regular Meeting start time is 6:00 PM unless noted on this schedule</i>
TUESDAY, JANUARY 6 (<i>Induction Ceremony</i>)
TUESDAY, JANUARY 20 (<i>Vice-Mayor Election</i>)
TUESDAY, FEBRUARY 3
TUESDAY, FEBRUARY 17
TUESDAY, MARCH 3 Work Session Cancelled – Regular Meeting to begin at 5:00 PM
TUESDAY, MARCH 17 Cancelled (No Work Session or Regular Meeting)
TUESDAY, APRIL 7
TUESDAY, APRIL 21
TUESDAY, MAY 5
TUESDAY, MAY 19
TUESDAY, JUNE 2
TUESDAY, JUNE 16
SUMMER BREAK - NO MEETINGS HELD IN JULY
MONDAY, AUGUST 3*
TUESDAY, AUGUST 18
TUESDAY, SEPTEMBER 1
TUESDAY, SEPTEMBER 15
TUESDAY, OCTOBER 6
TUESDAY, OCTOBER 20
MONDAY, NOVEMBER 2*
TUESDAY, NOVEMBER 17
TUESDAY, DECEMBER 1
TUESDAY, DECEMBER 15

* This meeting date has been adjusted due to Election Day conflict

Prepared by Kristi Passarelli, City Clerk 08/14/2025, Approved by Council 09/2/2025

Revised 01/23/2026, Approved by Council _____



CITY OF SURPRISE
Regular City Council Meeting

Council Meeting Date: February 3, 2026
Submitting Department: Public Works
Staff Recommendations:

Contact Person: Kristin Tytler, Department Director
District: District 3

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action declaring to enlarge an existing street light improvement district ("SLID") known as CITY OF SURPRISE, ARIZONA, SU-AUTOSHOWWEST3212 (the "District"), pursuant to A.R.S. § 48-616 for the purpose of purchasing facilities and energy for lighting the public streets; Resolution #2026-20.

Motion:

I move to approve Resolution No. 2026-20.

Background:

The District was formed on November 4, 2024 (Resolution 2024-161). Since the time of formation, new parcels have been formed in and around the original District boundary. We request enlarging the existing District to include the new parcels and extend existing boundaries to roadway centerlines. The city has verified that the Petition for the proposed street light improvement district enlargement contains the signatures of all the real property owners in the enlargement area of the District, exclusive of mortgagees and other lien holders. No new streetlights are proposed. There is one (1) existing streetlight within this enlargement which is on a collector road and will be billed to the District.

Objective Analysis:

A SLID is a neighborhood partnership and very common practice in which property owners in a defined area agree to pay the costs to operate and maintain their immediate area's streetlights through a property tax. All new developments in the City of Surprise require a SLID. This action will enlarge an existing SLID boundary to include the remainder of the parcels not within the District and extend existing boundaries to roadway centerlines. The District is paid for by the levy and collection of ad valorem of taxes based on the number and classification of properties within the District. The enlargement of the SLID will only affect the parcels joining into the District, as the valuation of the property may be increased.

Policy Compliant:

Surprise Municipal Code requires that street lighting that serves a defined area be paid for through revenues obtained from the specific area being served by such street lighting. In these instances, a SLID is formed. The City strives to assure that residents are subject to only one SLID and that the boundaries

of each SLID accurately reflect the service area. This item is consistent with these objectives.

Financial Impact:

Once the SLID enlargement is illuminated, the City will begin levying the SLID to cover the additional SLID expenses. At the current time, the SLID is not incurring any expense because the SLID lights have not been illuminated. Therefore, there is no current financial impact.

Budget Impact:

Since the SLID enlargement is not illuminated, there is no revenue or expense budgeted in FY2026 nor are there budgets planned for FY2027 for the SLID. If the enlargement of the District is illuminated in FY2026 or FY2027, expenses will be charged to the District and recouped with a future levy.

FTE Impact:

This item does not have an impact on current staff levels.

ATTACHMENTS:

1. 01 Resolution 2026-20-SLID Enlargement FS25-0253 AUTOSHOWWEST3212
 2. 02 SLID Petition FS25-0253 AUTOSHOWWEST3212
 3. 03 Council Map FS25-0253 AUTOSHOWWEST3212
-

RESOLUTION # 2026-20

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, DECLARING ITS INTENT TO ENLARGE THE CITY OF SURPRISE, ARIZONA, SU-AUTOSHOWWEST3212 LIGHTING IMPROVEMENT DISTRICT AND ORDERING SUCH ENLARGEMENT.

WHEREAS, on November 4, 2024, the Mayor and City Council of the City of Surprise adopted Resolution No. 2024-161, ordering the formation of the CITY OF SURPRISE, ARIZONA, SU-AUTOSHOWWEST3212 LIGHTING IMPROVEMENT DISTRICT (the "District") for the purpose of purchasing energy for the lighting of the public streets and parks within the District;

WHEREAS, on January 7, 2025, the Mayor and City Council of the City of Surprise adopted Resolution No. 2025-02, ordering the enlargement of the District;

WHEREAS, Ariz. Rev. Stat. § 48-616(M) permits the City to add new territory to an existing district, thereby enlarging the boundaries of an existing street lighting improvement district ("SLID") when proper notice has been given to the owners of property that will be added to the SLID in accordance with Ariz. Rev. Stat. Title 48, Chapter 4, Article 2;

WHEREAS, Ariz. Rev. Stat. § 48-617(A) gives the City immediate jurisdiction to adopt the resolution ordering the creation or enlargement of a SLID without the necessity of publication and posting of the resolution of intention when all owners of the real property being added to the SLID have petitioned the City to form or enlarge the SLID;

WHEREAS, the owners, exclusive of mortgagees and other lienholders, of parcels of property which adjoin the District (hereinafter referred to as "Petitioners") acting pursuant to the provisions of Ariz. Rev. Stat. §§ 48-616(M) and 48-617(A), have petitioned the City to enlarge the District to include said property legally described in Exhibit A to this Resolution, with such boundaries as shown in the map in Exhibit B to this Resolution; and

WHEREAS, the City has verified and finds that Petitioners are the owners, exclusive of mortgagees and other lienholders, of all of the real property being added to the boundary of the District.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Surprise, Arizona, as follows.

Section 1. *District Enlargement.* The CITY OF SURPRISE, ARIZONA, SU-AUTOSHOWWEST3212 LIGHTING IMPROVEMENT DISTRICT shall be enlarged by the

addition of the property described in Exhibit A and shown in Exhibit B, which are incorporated by reference hereto into this Resolution. The annual tax levied upon the District will remain in full force and effect, and, commencing in fiscal year 2027 will apply to the District as enlarged by this Resolution.

Section 2. *Recording and Filing of this Resolution.* A certified copy of this Resolution shall be recorded in the office of the Maricopa County Recorder. Certified copies of this Resolution shall also be filed with the Arizona Department of Revenue and the Maricopa County Assessor's office pursuant to Ariz. Rev. Stat. § 42-17257.

APPROVED AND ADOPTED this ____ day of _____, 2026.

Kevin D. Sartor, Mayor

Attest:

Approved as to form:

Kristi Passarelli, City Clerk

Jeffrey Murray, City Attorney

EXHIBIT A
Legal Description

SLID EXHIBIT A
SLID BOUNDARY LEGAL DESCRIPTION
CRASH CHAMPIONS

Real Property located in the Southwest Quarter of Section 13, Township 3 North, Range 2 West, of the Gila and Salt River Meridian, Maricopa County, Arizona, also being Lot 1C, and that portion of Autoshow Drive bounded by the prolongation of the West and East lines of said Lot 1C and the centerline of said Autoshow Drive, as recorded in Book 1708, Page 28, records of Maricopa County, Arizona, more particularly described as follows:

Commencing at the Southwest Corner of said Section 13, from which the South Quarter corner of said Section 13, bears South 89 degrees 44 minutes 20 seconds East (Basis of Bearings), a distance of 2627.93 feet;

Thence along the South line of said Southwest Quarter, South 89 degrees 44 minutes 20 seconds East, a distance of 1313.94 feet to a brass cap flush marking the centerline intersection of Cactus Road and Autoshow Avenue;

Thence leaving said South line, and along the centerline of Autoshow Avenue, North 00 degrees 15 minutes 40 seconds East, a distance of 600.00 feet to the beginning of a curve, concave southeasterly, having a radius of 1400.00 feet;

Thence continuing along said centerline, northeasterly along said curve, 407.96 feet through a central angle of 16 degrees 41 minutes 46 seconds to the centerline intersection of Autoshow Avenue and Autoshow Drive;

Thence leaving the centerline of Autoshow Avenue, and along the centerline of said Autoshow Drive, North 73 degrees 02 minutes 34 seconds West, a distance of 186.79 feet to the beginning of a curve, concave northeasterly, having a radius of 800.00 feet;

Thence continuing along said centerline, northwesterly along said curve, 162.82 feet through a central angle of 11 degrees 39 minutes 41 seconds to the **Point of Beginning**;

Thence leaving the centerline of Autoshow Drive, along the East line, and northerly prolongation of the East line of said Lot 1C, South 12 degrees 18 minutes 04 seconds West, a distance of 470.21 feet to the southeast corner of said Lot 1C;

Thence along the South line of said Lot 1C, North 89 degrees 37 minutes 44 seconds West, a distance of 288.85 feet to the southwest corner of said Lot 1C;

Thence along the West line of said Lot 1C, North 00 degrees 15 minutes 40 seconds East, a distance of 185.04 feet to an angle point in said West line;

Thence continuing along the West line of said Lot 1C, and it's northerly prolongation, North 22 degrees 07 minutes 16 seconds East, a distance of 472.91 feet to the centerline of Autoshow Drive and the beginning of a non-tangent curve, concave northeasterly, having a radius of 800.00 feet, whose radius bears North 47 degrees 52 minutes 05 seconds East;

Thence along the centerline of Autoshow Drive, southeasterly along said curve, 268.77 feet, through a central angle of 19 degrees 14 minutes 58 seconds to the **Point of Beginning**.

Said parcel contains 160,997 square feet, or 3.696 acres, more or less.

Subject to Easements and Restrictions of Record.

Bearings based on the Arizona State Plane Coordinate System, Central Zone, NAD83 (2011) datum.



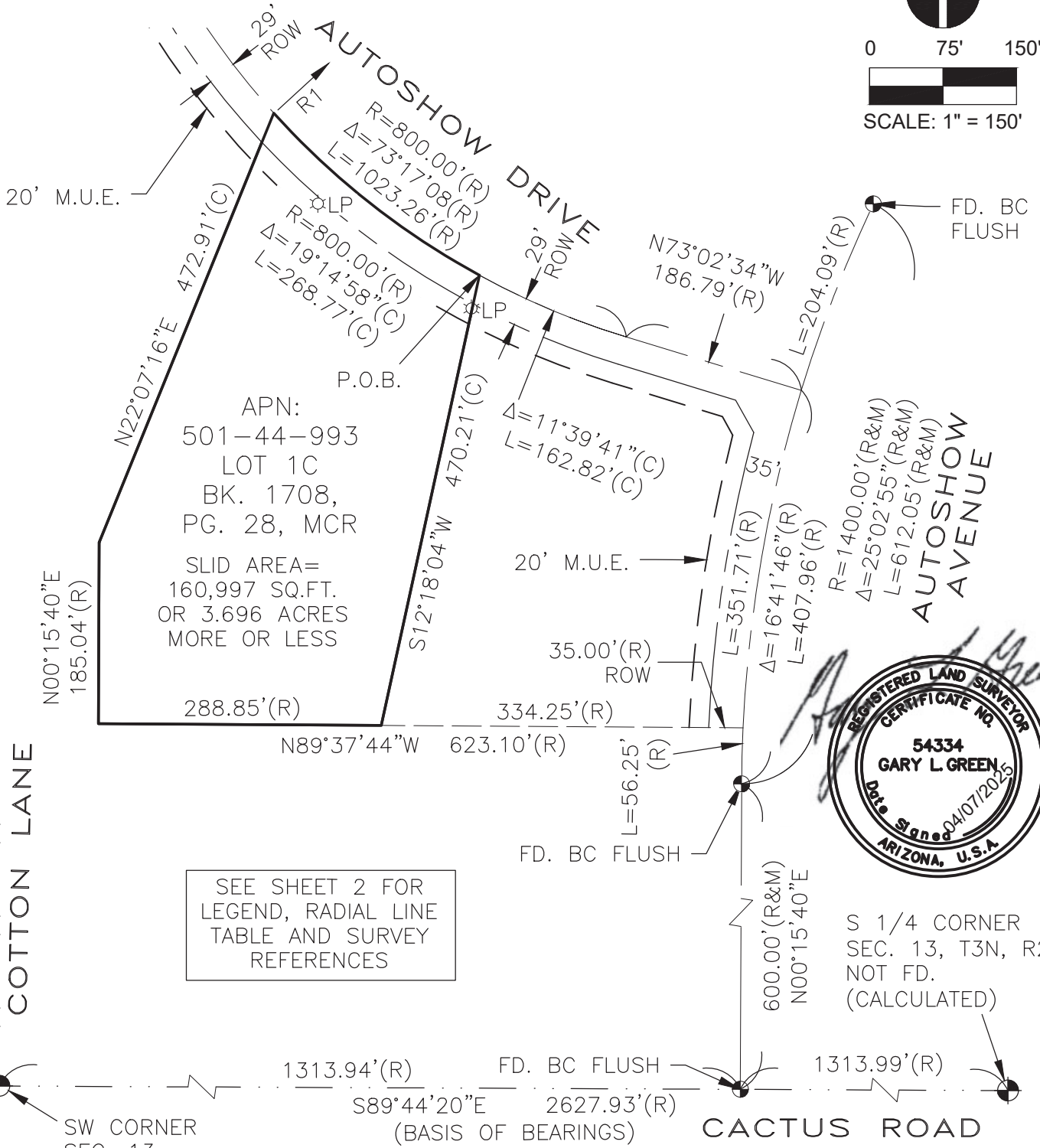
EXHIBIT B

Map

CRASH CHAMPIONS
SLID EXHIBIT B



0 75' 150'
SCALE: 1" = 150'



COTTON LANE

SW CORNER
SEC. 13,
T3N, R2W
NOT FD.
(CALCULATED)
P.O.C.

SHEET 1 OF 2

DATE: 04-07-2025
PROJ. NO: 2024-771-01

S&F Land Services

Your Proven Geospatial Partner

2345 EAST THOMAS ROAD
STE 150, PHOENIX, AZ 85016
(602) 805-8921

WWW.SFLANDS.COM

EMAIL: INFO@SFLANDS.COM

CRASH CHAMPIONS
SLID EXHIBIT B

RADIAL LINE TABLE	
LINE	BEARING
R1	N47°52'05"E

SURVEY REFERENCES:

ALTA SURVEY BY KIMLEY HORN DATED
8-15-24 FOR EASEMENT LOCATIONS.
(R1) AEO POWERSPORTS PLAT (BOOK 1708,
PAGE 28, MCR)

LEGEND:

- · — · — · — · — SECTION LINE
- — — — — CENTERLINE
- — — — — RIGHT OF WAY
- SLID BOUNDARY
- · — · — · — · — LOT/PARCEL LINE
- M.U.E. MUNICIPAL USE EASEMENT
- FD. BC FOUND BRASS CAP
- P.O.C. POINT OF COMMENCEMENT
- P.O.B. POINT OF BEGINNING
- ⊙ LP LIGHT POLE



S&F Land Services

Your Proven Geospatial Partner

2345 EAST THOMAS ROAD
STE 150, PHOENIX, AZ 85016
(602) 805-8921

SHEET 2 OF 2
DATE: 04-07-2025
PROJ. NO: 2024-771-01

WWW.SFLANDS.COM

EMAIL: INFO@SFLANDS.COM

2024-771-01
Crash Champions Boundary to road centerline closure
04-02-2025

North: 945596.953' East: 545696.744'

Segment #1 : Line

Course: S12°18'04"W Length: 470.21'
North: 945137.538' East: 545596.566'

Segment #2 : Line

Course: N89°37'44"W Length: 288.85'
North: 945139.409' East: 545307.722'

Segment #3 : Line

Course: N0°15'40"E Length: 185.04'
North: 945324.447' East: 545308.565'

Segment #4 : Line

Course: N22°07'16"E Length: 472.91'
North: 945762.546' East: 545486.647'

Segment #5 : Curve

Length: 268.77' Radius: 800.00'
Delta: 19°14'58" Tangent: 135.66'
Chord: 267.51' Course: S51°45'24"E
Course In: N47°52'05"E Course Out: S28°37'07"W
RP North: 946299.218' East: 546079.928'
End North: 945596.957' East: 545696.746'

Perimeter: 1685.78' Area: 160997.31 Sq. Ft.
Error Closure: 0.005 Course: N31°25'46"E
Error North: 0.0040 East: 0.0025

Precision 1: 336904.00

STREET LIGHT IMPROVEMENT DISTRICT PETITION ENLARGEMENT

TO THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE:

We, the undersigned, are all or a majority of the real property owners, exclusive of mortgagees and other lienholders, adjoining the district named below. We petition the City Council of the City of Surprise, Arizona, to enlarge the District to include said property legally described in Exhibit A with such boundaries as shown in the map in Exhibit B attached hereto. This petition includes a charge for maintaining the lighting facilities.

It is hereby requested that, in compliance with the Arizona Revised Statutes, the City Council adopt a Resolution of Intention to enlarge the existing District, and that unless protests are received pursuant to A.R.S. §48-579 sufficient to bar further proceedings, the City Council proceed with the improvements petitioned for herein.

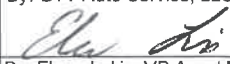
Public convenience, necessity and welfare will be promoted by the establishment of the District and the real property within the District will be benefited by the District. Additional street lighting facilities may be installed and included in the District, at no investment cost to the District, as directed by the City and as approved by Arizona Public Service and the City Engineer.

WHEREFORE, we respectfully ask that this Petition be properly filed and that the Mayor and Council of the City adopt the Resolution and take such other action as is proper, necessary and appropriate to enlarge the District and to fulfill the purposes for which the District is organized, as the Mayor and Council believe is proper and necessary.

The name of the existing street light improvements district to be enlarged:
SU-AutoshowWest3212

(Leave Blank - to be assigned by City staff)

PETITIONERS: Please print and sign your name

PRINT BUSINESS/ PETITIONER'S NAME	ADDRESS OF PROPERTY OWNED WITHIN DISTRICT	ASSESSOR PARCEL #	SIGNATURE
GTY Auto Service, LLC	Unassigned, N Autoshow Drive W of Autoshow Avenue	501-44-993	By: GTY Auto Service, LLC 
			By: Elena Lokis, VP Asset Management



**RATE SCHEDULE E-68
CLASSIFIED SERVICE
STREET LIGHTING SERVICE**

AVAILABILITY

This rate schedule is applicable to those portions of cities, towns and unincorporated communities in which the Company does a general retail electric business and where the Company has installed a multiple or series street lighting system of adequate capacity for the service to be rendered after December 1, 2021.

DESCRIPTION

E-68 is a rate that is applicable for lighting public streets, alleys, thoroughfares, public parks and playgrounds from dusk to dawn by use of Company's facilities.

TIME PERIOD

Dusk: The time between sunset and full night when photocontrol senses the lack of sufficient sunlight and turns on the lights.

Dawn: The time between full night and sunrise when a photocontrol senses sufficient sunlight to turn off lights.

CHARGES

The monthly bill will consist of the fixture and energy charges, plus adjustments:

I. FIXTURES (Includes Mounting Arm, if applicable)

Fixture Equipment Class	Fixture Cost Range (per unit)	Investment by Company Monthly Rate	Investment by Others Monthly Rate
A	\$ 1 - \$ 430	\$ 6.54	\$ 2.00
B	\$ 431 - \$ 520	\$ 7.97	\$ 2.43
C	\$ 521 - \$ 640	\$ 9.56	\$ 2.97
D	\$ 641 - \$ 820	\$ 11.43	\$ 3.80
E	\$ 821 - \$ 910	\$ 14.46	\$ 4.21
F	\$ 911 - \$ 1,010	\$ 16.10	\$ 4.67
G	\$ 1,011 - \$ 1,110	\$ 17.60	\$ 5.14
H	\$ 1,111 - \$ 1,250	\$ 19.95	\$ 5.77
I	\$ 1,251 - \$ 1,520	\$ 22.20	\$ 7.00
J	\$ 1,521 - \$ 1,670	\$ 27.06	\$ 7.70
K	\$ 1,671 - \$ 1,850	\$ 30.08	\$ 8.52

Note: Equipment cost greater than \$1,850 shall be Customer owned.



II. ENERGY (Includes Generation, T&D, RCS & SBC)

Monthly energy charges for new lighting fixtures will be determined by the Company using the following method:

$$\text{kWh} = \text{Fixture Wattage} \times 344 \text{ Usage Hours}$$

$$\text{Generation} = \text{kWh per month} \times \$0.07575$$

$$\text{T\&D, RCS, System Benefits} = \text{kWh per month} \times \$0.03068$$

NOTES:

1. Investment by Company. These rates are applicable where the Company provides the initial investment to purchase and install all facilities necessary for street lighting service. The Company will own, operate, and maintain the street lighting system.
2. Investment by Others. These rates are applicable in those instances where the requesting entity or individual purchases and installs the street lighting facilities at their own expense and in accordance with Company specifications. These rates will also apply in the instance where the Customer provides a non-refundable advance to the Company to cover the Company's cost of purchasing and installing the street lighting system. The Company retains ownership of the street lighting system and provides operation and maintenance for all facilities.
3. Listed kWh reflects the assigned monthly energy usage for each type of fixture and are used to determine any applicable transmission, system benefit, distribution, energy, and adjustment charges.
4. kWh is determined by the company based on the rated wattage of the equipment and an established average hourly usage per month.
5. The monthly rate for all new poles includes up to 300 feet of overhead secondary wire, or up to 300 feet of underground secondary wire if the Customer provides earthwork and conduit (excluding the underground to overhead transition).



**RATE SCHEDULE E-68
CLASSIFIED SERVICE
STREET LIGHTING SERVICE**

III. POLES

			CHARGES		
			Height	Investment by Company	Investment by Others
A. Anchor Base Mounted (Flush)	Round Steel	1 Simplex Adapter	12 ft.	\$ 14.69	\$ 2.03
			22 ft.	\$ 16.53	\$ 2.28
			25 ft.	\$ 17.89	\$ 2.47
			30 ft.	\$ 20.55	\$ 2.83
			32 ft.	\$ 21.59	\$ 2.86
		2 Simplex Adapters	12 ft.	\$ 15.66	\$ 2.16
			22 ft.	\$ 18.00	\$ 2.48
			25 ft.	\$ 18.77	\$ 2.59
			30 ft.	\$ 21.82	\$ 3.01
			32 ft.	\$ 23.27	\$ 3.21
	Square Steel	5"	13 ft.	\$ 16.84	\$ 2.31
			15 ft.	\$ 15.04	\$ 2.07
			23 ft.	\$ 17.85	\$ 2.46
			25 ft.	\$ 19.62	\$ 2.70
			28 ft.	\$ 21.78	\$ 3.00
			32 ft.	\$ 21.66	\$ 2.99
Concrete		12 ft.	\$ 50.19	\$ 6.91	
Fiberglass		12 ft.	\$ 42.50	\$ 5.85	
Decorative Transit		4"	16 ft.	\$ 41.44	\$ 5.72
Decorative Transit		6"	30 ft.	\$ 80.01	\$ 11.02
Hinged Poles		Square	15 ft.	\$ 15.93	\$ 1.30
		Round	19 ft.	\$ 14.40	\$ 1.18
B. Anchor Base Mounted (Pedestal)	Round Steel	1 Simplex Adapter	12 ft.	\$ 14.13	\$ 1.93
			22 ft.	\$ 15.98	\$ 2.20
			25 ft.	\$ 17.32	\$ 2.39
			30 ft.	\$ 20.00	\$ 2.77
			32 ft.	\$ 21.02	\$ 2.89
		2 Simplex Adapters	12 ft.	\$ 15.09	\$ 2.07
			22 ft.	\$ 16.86	\$ 2.31
			25 ft.	\$ 18.20	\$ 2.49
			30 ft.	\$ 21.26	\$ 2.92
			32 ft.	\$ 22.70	\$ 3.12
	3 Bolt Arm		32 ft.	\$ 26.09	\$ 3.58
	Square Steel	5"	13 ft.	\$ 16.29	\$ 2.25
			15 ft.	\$ 16.66	\$ 2.28
			23 ft.	\$ 17.29	\$ 2.39
			25 ft.	\$ 19.07	\$ 2.64
			28 ft.	\$ 21.19	\$ 2.92
32 ft.			\$ 22.00	\$ 3.01	



**RATE SCHEDULE E-68
CLASSIFIED SERVICE
STREET LIGHTING SERVICE**

III. POLES (cont.)

		CHARGES			
		Height	Investment by Company	Investment by Others	
C. Direct Bury	Round Steel	19 ft.	\$ 22.23	\$ 3.07	
		30 ft.	\$ 17.36	\$ 3.21	
		38 ft.	\$ 21.18	\$ 3.29	
		Self	40 ft.	\$ 26.09	\$ 4.13
		Stepped	25 ft.	\$ 60.01	\$ 4.90
			32 ft.	\$ 63.20	\$ 5.16
	49 ft.		\$ 78.45	\$ 10.81	
	Square Steel	4"	34 ft.	\$ 19.15	\$ 3.32
			5"	20 ft.	\$ 18.19
		30 ft.		\$ 18.96	\$ 3.12
		38 ft.		\$ 20.57	\$ 3.57
		8"		28 ft.	\$ 34.33
			32 ft.	\$ 35.89	\$ 2.94
	Decorative Transit	41 ft 6"	\$ 24.71	\$ 3.63	
	Decorative Transit	47 ft.	\$ 30.79	\$ 4.53	
	Steel Distribution Pole (for lighting only)	35 ft.	\$ 28.42	\$ 3.74	
D. Post Top	Decorative Transit Anchor Base	16 ft.	\$ 42.33	\$ 5.81	
	Gray Steel/Fiberglass	23 ft.	\$ 14.68	\$ 2.41	
	Black Steel	23 ft.	\$ 16.18	\$ 2.67	
E. Existing distribution pole suitable for streetlight use			\$ 1.78	--	
F. Wood	Wood Poles	30 ft.	\$ 10.80		
		35 ft.	\$ 10.80		
		40 ft.	\$ 15.00		

IV. ANCHOR BASE

		CHARGES		
		Height	Investment by Company	Investment by Others
A. Flush		4 ft.	\$ 11.96	\$ 1.65
		6 ft.	\$ 14.27	\$ 2.47
B. Pedestal		8 ft.	\$ 16.35	\$ 2.85
	For 32' Round Steel Pole only	4 ft. 6"	\$ 11.34	\$ 1.96



V. CHARGES FOR OPTIONAL OR ADDITIONAL COMPANY OWNED EQUIPMENT

Underground Circuit Charges	
a. Per foot of cable, installed under paving	\$ 0.19051
b. Per foot of cable, not installed under paving	\$ 0.06724

TRIP CHARGE

A \$150.00 trip charge per light will be charged when a Customer requests a disconnect or reconnect of service in order to accommodate the maintenance activities of the Customer or its designee(s) on their street lighting equipment.

ADJUSTMENTS

The bill will include the following adjustments:

1. The Renewable Energy Standard charge, Adjustment Schedule REAC-1.
2. The Power Supply Adjustment charges, Adjustment Schedule PSA-1.
3. The Transmission Cost Adjustment charge, Adjustment Schedule TCA-1.
4. The Demand Side Management Adjustment charge, Adjustment Schedule DSMAC-1.
5. Direct Access Customers returning to Standard Offer service may be subject to a Returning Customer Direct Access Charge, Adjustment Schedule RCDAC-1.
6. The Tax Expense Adjustor Mechanism charge, Adjustment Schedule TEAM.
7. The Court Resolution Surcharge, Adjustment Schedule CRS-1.
8. The System Reliability Benefit Adjustment Mechanism charge, Adjustment Schedule SRB-1.
9. Any applicable taxes and governmental fees that are assessed on APS's revenues, prices, sales volume, or generation volume.



SERVICE DETAILS


1. Street lighting facilities installed under this rate schedule are of the type currently being furnished by Company as standard at the time service is initially requested. Standard facilities are those listed in the Company's Transmission and Distribution Construction Standards book.
2. The Customer's bill will not be reduced due to photocontrol or cable repair or replacement outages.
3. Non-standard facilities (non-standard being defined as any facility not listed in the Company's Transmission and Distribution Construction Standards book) do not qualify for this rate schedule. At the Company's discretion, such facilities may be served under another of the Company's rate schedules.
4. The Company will extend its standard street lighting system up to a distance of 300 feet for each additional lighting installation without cost at the request of the Customer. When the extension is underground, the customer will provide earthwork as specified in the Company's Service Schedule 3, Conditions Governing Extensions of Electric Distribution Lines and Services; or, at the applicant's request, the Company will provide such earthwork and the applicant will be required to pay a non-refundable contribution in aid of construction equal to the cost of such earthwork. Any additional extension required (over and above the first 300 feet) will be provided by Company for a contribution in aid of construction equal to the cost of the additional extension.
 - a. Extensions to isolated areas requiring a substantial extension of the electric distribution system, as opposed to an extension of the street lighting system, will require a special study to determine the terms and conditions under which the Company will undertake such an extension.
5. APS provides electric service under the Company's Service Schedules. These schedules provide details about how the Company serves its Customers, and they have provisions and charges that may affect the Customer's bill. In addition, service may be subject to special terms and conditions as provided for in a Customer contract, maintenance, or service agreement.

SU-AutoshowWest3212



Street Lights:

Street Light Pole

 1 existing pole -Local

 SLID Enlargement Boundary



CITY OF SURPRISE
Regular City Council Meeting

Council Meeting Date: February 3, 2026

Contact Person: Jodi Tas, Government Relations
Director

Submitting Department: City Manager Office

District: Citywide

Staff Recommendations:

Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Arizona Corporation Commission Update

Motion:

None, discussion only

Background:

The Arizona Corporation Commission's mission is to power Arizona's future by ensuring safe, reliable, and affordable utility services; growing Arizona's economy as we help local entrepreneurs achieve their dream of starting a business; modernizing an efficient, effective, and responsive government agency; and protecting Arizona citizens by enforcing an ethical securities marketplace. Decisions made by the Commission can impact cities and residents alike.

Objective Analysis:

To inform the City Council of most recent updates, rate cases and regulatory activities.

Policy Compliant:

This item is within policy compliance.

Financial Impact:

There is no anticipated financial impact related to this item.

Budget Impact:

There is no anticipated budget impact related to this item.

FTE Impact:

This item does not have an impact on current staff levels.

ATTACHMENTS:



CITY OF SURPRISE
Regular City Council Meeting

Council Meeting Date: February 3, 2026
Submitting Department: Finance
Staff Recommendations: None

Contact Person: Sandy Simmons, Finance Director
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: Yes

Agenda Wording:

Presentation and discussion pertaining to the FY2027 Budget Kickoff

Motion:

None, discussion only.

Background:

This presentation and discussion will kick-off the Fiscal Year 2027 budget discussions. Budget presentations and discussions will occur over the next few months in preparation for the FY2027 Final Budget Adoption.

Objective Analysis:

This presentation is consistent with City and Council policy and falls in line with the state budget adoption timeline.

Policy Compliant:

This presentation is consistent with City and Council policy and falls in line with the state budget adoption timeline.

Financial Impact:

The information presented may have an impact on future operations and capital improvement plans.

Budget Impact:

The information presented may have an impact on future operations and capital improvement plans.

FTE Impact:

The information presented may have an impact on future full-time equivalents (FTE).

ATTACHMENTS:



CITY OF SURPRISE
Regular City Council Meeting

Council Meeting Date: February 3, 2026
Submitting Department: Finance
Staff Recommendations:

Contact Person: Sandy Simmons, Finance Director
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: Yes

Agenda Wording:

Presentation and discussion pertaining to proposed updates to the Comprehensive Citywide Fee Schedule.

Motion:

None. Discussion only.

Background:

Per the City of Surprise Comprehensive Financial Management Policies, user fees and charges will be examined periodically. Various City Departments have reviewed their fees to ensure they align with current costs of service. Approval of the proposed updates will allow the City to recover operational and supply costs of providing services.

Objective Analysis:

The City charges a range of user fees for services provided to residents and businesses. These fees are imposed to support the City's costs of providing various programs and services, reducing the impact on the City's General Fund. Notice of intent to establish and/or increase fees will be posted for 60 days, pursuant to Arizona Revised Statutes requirements. After the public notice period, the proposed changes will be presented to Council for final approval/adoption.

Policy Compliant:

Proposed updates to the Comprehensive Citywide Fee Schedule are in compliance with the City of Surprise Comprehensive Financial Management Policies and User Fees Policy and Procedures.

Financial Impact:

None at this time; however, if the proposed fees are adopted, increases in fees will be used to offset costs associated with providing programs/services.

Budget Impact:

None at this time; however, if the proposed fees are adopted, anticipated increases will be incorporated into future budgets.

FTE Impact:

This item does not have an impact on current staff levels.

ATTACHMENTS:

1. Combined Public Notice _Notice of Intent_ 02032026-
 2. Comprehensive Surprise Fee Schedule_Redline_02032026
 3. User Fees Council Presentation 02032026
-

Notice of Intent for New and Increased Fees

Pursuant to Arizona Revised Statutes (“A.R.S.”) § 9-499.15, notice is hereby given that the City of Surprise intends to discuss and take action to establish/increase fees at the Regular City Council Meeting on April 7th, 2026, at 6:00 p.m. at the Surprise City Council Chambers, 16000 North Civic Center Plaza, Surprise, AZ 85374. A schedule of the proposed fees, including the amount of the fees and a written report or data that supports the fees, is available on the home page of the City’s website located at <https://www.surpriseaz.gov/> and at the City Clerk’s Office, 16000 North Civic Center Plaza, Surprise, AZ 85374.

New Fees / Increases to Existing Fees

Community Development	Current Amount	Proposed Amount	Unit of Measure
Expedited Plan Review	-	200% of Standard Review Fee (\$1,000.00 Minimum)	Per Review
Permit Extension Fee (1 st extension)	-	\$115.00	Each
Permit Extension (2 nd & subsequent)	-	\$155.00	Each
Human Service and Community Vitality	Current Amount	Proposed Amount	Unit of Measure
Community & Resource Center Rental Fees: Classroom West 114 (25-30 Occupancy)	-	Tier 1 - No Charge Tier 2 - \$15.00 Tier 3 - \$20.00 Tier 4 - \$40.00	Per Hour
Community & Resource Center Rental Fees: Classroom East 168 (50 Occupancy)	-	Tier 1 - No Charge Tier 2 - \$20.00 Tier 3 - \$25.00 Tier 4 - \$45.00	Per Hour
Community & Resource Center Rental Fees: Classroom RC 123 (18-22 Occupancy)	-	Tier 1 - No Charge Tier 2 - \$10.00 Tier 3 - \$15.00 Tier 4 - \$30.00	Per Hour
Community & Resource Center Rental Fees: Boardroom 147 (25-30 Occupancy)	-	Tier 1 - No Charge Tier 2 - \$15.00 Tier 3 - \$20.00 Tier 4 - \$40.00	Per Hour
Community & Resource Center Rental Fees: Meeting Room East 174 (8-10 Occupancy)	-	Tier 1 - No Charge Tier 2 - \$10.00 Tier 3 - \$15.00 Tier 4 - \$30.00	Per Hour
Community & Resource Center Rental Fees: Lounge 172	-	Tier 1 - No Charge Tier 2 - \$10.00 Tier 3 - \$15.00 Tier 4 - \$30.00	Per Hour
Community & Resource Center Rental Fees: Dining Hall A - Kitchen Side	-	Tier 1 - No Charge Tier 2 - \$20.00 Tier 3 - \$40.00 Tier 4 - \$80.00	Per Hour
Community & Resource Center Rental Fees: Dining Hall B - Stage Side	-	Tier 1 - No Charge Tier 2 - \$20.00 Tier 3 - \$40.00 Tier 4 - \$80.00	Per Hour

Community & Resource Center Rental Fees: Entire Dining Hall + Kitchen	-	Tier 1 - No Charge Tier 2 - \$40.00 Tier 3 - \$60.00 Tier 4 - \$125.00	Per Hour
Community & Resource Center Rental Fees: Game Room	-	Tier 1 - No Charge Tier 2 - \$15.00 Tier 3 - \$30.00 Tier 4 - \$60.00	Per Hour
Community & Resource Center Fitness Room Memberships: Youth - 14 to 17 Years Old Seniors - 50 Years Old and Up (Non-Members of Senior Center) Adults with Disabilities	-	\$0.00 - \$10.00	Per Person/Per Year
Community & Resource Center Fitness Room Memberships: Adults - 18 to 49 Years Old	-	\$0.00 - \$15.00	Per Person/Per Year
Event Vendor Fees: Event Tabling and Food Trucks	-	\$0.00 - \$500.00	Per Event
HSCV Programming Fees: Workshops/Classes/Activities	-	\$0.00 - \$25.00	Per Person/Per Session or Series
Senior Center Trips: Member	-	\$0.00 - \$40.00	Per Person/Per Trip
Senior Center Trips: Non-Member	-	\$0.00 - \$50.00	Per Person/Per Trip
Parks & Recreation	Current Amount	Proposed Amount	Unit of Measure
General Public Tennis Court Rentals: Resident	-	\$8.00-\$18.00	Per Hour
General Public Tennis Court Rentals: Non-Resident	-	\$12.00-\$22.00	Per Hour
Group Tennis Court Rentals: Resident Groups & Organizations	\$6.00-\$11.00	\$12.00-\$24.00	Per Hour
Group Tennis Court Rentals: Resident Groups & Organizations	\$12.00-\$18.00	\$18.00-\$28.00	Per Hour
General Public Pickleball Rentals: Resident	-	\$8.00-\$18.00	Per Hour
General Public Pickleball Rentals: Non-Resident	-	\$12.00-\$22.00	Per Hour
Group Pickleball Court Rentals: Resident Groups & Organizations	-	\$12.00-\$24.00	Per Hour
Group Pickleball Court Rentals: Non-Resident Groups & Organizations	-	\$18.00-\$28.00	Per Hour
General Public Racquetball Rentals: Resident	-	\$8.00-\$18.00	Per Hour
General Public Racquetball Rentals: Non-Resident	-	\$12.00-\$22.00	Per Hour
Miscellaneous Racquet Sports Rentals: Resident Tennis Ball Machine Rental	\$11.00	\$11.00-\$16.00	Per Hour
Miscellaneous Racquet Sports Rentals: Non-Resident Tennis Ball Machine Rental	\$13.00	\$13.00-\$18.00	Per Hour

Financial Justification

1. Community Development

Expedited Plan Review

The Expedited Plan Review fee is being established to recover administrative and operational costs associated with expedited plan reviews. Although the City already achieves exceptional standard review times, there is currently no formal expedited review process in place. Arizona House Bill 2447 (“HB2447”), a 2025 amendment to A.R.S. § 9-500-49, requires cities to allow applicants with a history of compliance with building codes and regulations to be eligible for expedited permit review. The Community Development Department recently established a written process to comply with this requirement. The expedited plan review timeframe shall be 50% of the standard review timeframe.

Cost Breakdown

Community Development conducted an extensive fee comparison of other cities' expedited review fees with the objective of obtaining data to inform decision making and ensure the City's expedited review fee is fair and competitive. The analysis showed other cities' fees range from 100% - 300% of the standard review fee, with 200% being the average.

Permit Extension (1st extension)

Permit extension fees serve to recover administrative and operational costs associated with managing, monitoring, and extending active building permits beyond their initial expiration date. These fees ensure the City can maintain consistent service levels, uphold code compliance, and manage resource allocation effectively.

Cost Breakdown

<i>Step</i>	<i>Hours</i>	<i>Average Hourly Rate</i>	<i>Total Cost</i>
<i>Administrative Processing</i>	1.17	\$49.18	\$57.38
<i>Research and Reporting</i>	0.75	Various staff	\$42.75
<i>Materials & Technology Cost</i>			\$15.00

Total Processing Cost \$115.11

Permit Extension (2nd & subsequent)

The proposed Permit Extension Fee will serve to recover administrative and operational costs associated with managing, monitoring, and extending active building permits. These fees ensure the City can maintain consistent service levels, uphold City Code compliance, and manage resource allocation effectively. Subsequent permit extensions require additional staff time for communication with applicants and review and approval by the City's Building Official.

Cost Breakdown

<i>Step</i>	<i>Hours</i>	<i>Average Hourly Rate</i>	<i>Total Cost</i>
<i>Administrative Processing</i>	1.42	\$49.18	\$85.65
<i>Research and Reporting</i>	0.75	Various	\$54.71
<i>Materials & Technology Cost</i>		\$0.00	\$15.00

Total Processing Cost \$155.36

Additional information may be obtained by contacting Stacie Cameron, Community Development Business Manager at (623) 222-1823.

2. Human Service & Community Vitality

Community & Resource Center Rental Fees & Fitness Room Memberships

The new Surprise Community & Resource Center is expected to open in June/July 2026 allowing for expanded programs and services to the citizens of Surprise and the surrounding area. There are classrooms, meeting rooms, and a dining hall that will be able to accommodate rentals after hours. The fee structure for the room rentals is a tiered fee structure making these rooms accessible and affordable.

Tier 1: City of Surprise non-profit partners and government entities

Tier 2: Non-profit organizations who are not associated with the City of Surprise

Tier 3: Individuals or groups

Tier 4: Business entities operating for profit

The new center will also have a Fitness Room available to the public. A nominal membership fee will be charged to support maintenance of the gym equipment.

Event Vendor Fees

The Human Service and Community Vitality (“HSCV”) Department has permitted food trucks and vendor tables during past events. In the past, there has been no charge for having them at the events. These fees are being established to allow for fees in the future, if deemed appropriate.

HSCV Programming Fees

Fees for workshops, classes, and activities have been part of the City’s Senior Center programming. With the new City of Surprise Community & Resource Center opening, there will be expanded programming for all ages occurring at the center. This fee structure will allow for consistency in programming fees for all divisions of HSCV.

Senior Center Trips

There has been a desire in the City’s Senior Center membership to have planned outings during the year. These new fees will allow trips to be planned for the Senior Center members and non-members.

Senior Center Special Interest Classes & Crafts

There are some special interest classes and crafts that do not incur an expense. Currently, fees are assessed for all classes regardless of expense. This change will allow for free classes to be accessible to all Senior Center members and non-members.

Additional information may be obtained by contacting Deb Perry, Assistant Director of Human Service & Community Vitality at (623) 222-1623.

3. Parks & Recreation

The City of Surprise Parks & Recreation Department seeks to align racquet sport rental fees with departmental pricing standards while ensuring competitiveness with regional market rates and supporting online, self-service, general public rentals.

Key Drivers

- **System Alignment:**
The current fee structure includes legacy “per person/per 90–120 min” admission-style court fees that do not align with the City’s unified rental-based fee model. The proposed changes convert all public use into hourly rental rates, consistent with Aquatics, Fields, and Facility rentals.
- **Operational Simplification:**
Moving to standardized hourly rentals improves ActiveNet configuration - the basic system setup

that controls how rentals, schedules, and fees work - while supporting the planned transition to online public rentals and reduces manual overrides and front-desk reconciliation issues (e.g., court length variations, prime-time add-ons, etc.).

- **Market Competitiveness:**

The proposed fee ranges reflect industry averages for municipal court rentals in the region (hourly tennis/pickleball rates commonly range \$10–\$25 depending on time-of-day and residency). The adjustments place the City of Surprise within the typical fee range while maintaining resident discounts.

- **Equity & Consistency:**

Resident and non-resident differentials are preserved. Group/organization rentals are realigned to match comparable facility rental categories and improve cost-recovery parity.

- **Low-Cost Access Maintained:**

No increases are proposed for low-impact miscellaneous fees (ball machine remains optional; tennis balls unchanged). Removal of outdated admission-based fees eliminates confusion and supports transparent, predictable pricing.

Summary of Fee Actions

- **Adjust hourly rental rates** for general public, group, and organizational use across tennis, pickleball, and racquetball.
- **Eliminate outdated admission/prime-time add-on fees** to simplify customer experience and align with the Department-wide rental model.
- **Update ball machine rental** to a range that reflects equipment wear, maintenance, and comparable market pricing.
- **No change** to merchandise or stringing service fees.
- **Staffing fee note retained** to maintain consistency with City of Surprise Parks & Recreation rental policies.

Operational Benefits

- Streamlined ActiveNet setup for **online self-booking**.
- Standardized unit-of-measure across racquet sport offerings.
- Clearer communication for residents and visitors.
- Reduced need for manual intervention, refunds, or corrections.

Financial Impact (High-Level)

- Expected moderate revenue growth through alignment with industry ranges and elimination of discounted admission structures.
- Improved cost recovery for court lighting, maintenance cycles, and customer service support, especially during peak times.
- No additional staffing impact beyond standard rental support and existing staffing fee language.

Additional information may be obtained by contacting Steven Day, Recreation Supervisor at (623) 222-2229.



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FEE	AMOUNT	UNIT OF MEASURE
CITY CLERK		
Commercial Records Request		
Electronic Record	\$5.00	Per Day
Record Line	\$0.50	Per Page
<i>All commercial records requests will be fulfilled electronically. For hard copy requests, an additional cost for printing will be incurred.</i>		
<i>Additional fees could be assigned depending on the commercial value of the information being requested, and other contributing factors. A.R.S. § 39-121.03(A).</i>		
Passports		
Execution*	\$35.00	Per Card or Book
Photocopies		
8.5" x 11" or 8.5" x 14"	\$0.50	Per Page
11" x 17"	\$1.00	Per Page
*This fee is established by a federal, state, or county agency and is subject to change.		
CITY COURT		
Arrest Warrant Processing	\$200.00	Per Warrant
Compliance Monitoring	\$100.00	Per Case
Deferred Prosecution	\$200.00	Per Case
Diversion Program	\$300.00	Per Case
Driver's License Suspension	\$50.00	Per Case
Indigent Administrative Assessment (Determined by the Judge based on financial affidavit.)	\$25.00	Per Charge
Jury Cancellation	\$500.00	Per Case
Municipal Court Enhancement	\$16.40	Per Case
Probation Program	\$100.00	Per Case
Public Defender	\$150.00	Per Case (Determined by Judge based on financial affidavit)
COMMUNITY DEVELOPMENT		
Community Facilities District (CFD)		
CFD Application	\$15,000.00	Per CFD
(per A.R.S. § 48-708 (E))		
CFD Administrative Expense	\$50,000.00	Per CFD
(per A.R.S. § 48-708 (E))	(or actual cost, whichever is less)	
CFD Administrative Expense Additional Deposits	\$25,000.00	Per CFD
Building Permit and Inspections		
Annual Facilities Permit	\$275.00	Per Permit
Building/Fire Permit		
Building/Fire Permit Fee (Fee 1 of 3)	\$100.00	Each Permit
Building/Fire Permit Fee - \$1.00 to \$999,999.99 (Fee 2 of 3)	\$6.00	Per Each \$1,000.00 of Valuation
Building/Fire Permit Fee - Any Valuation above and beyond the first \$1,000,000.00* (Fee 3 of 3)	\$5.00	Per Each \$1,000.00 of Valuation
Commercial Factory Built Building	Per Arizona Department of Housing Intergovernmental Agreement	Each
Deferred Permit Submittal	\$165.00	Per Deferral
Designated Slum Property Inspection (2 hr. min. outside normal business hours)	\$150.00	Per Inspection
Finished Floor Elevation Verification	\$415.00	Per Verification
Re-Inspection	\$100.00	Per Hour (\$200.00 min.)
After Hour Inspection	\$100.00	Per Hour (\$200.00 min.)
After Hour Inspection - Weekends/Holidays/3rd Shift	\$100.00	Per Hour (\$300.00 min.)
Manufactured Home	Per Arizona Department of Housing Intergovernmental Agreement	Each
Patio Covers/Awnings/Carpports	50% of cost per square foot of ICC valuation	Per square foot of ICC valuation
Print or Reproduction of Certificate of Occupancy Only	\$75.00	Per Address
Residential Factory Built Building	Per Arizona Department of Housing Intergovernmental Agreement	Each
Residential Healthcare Facility Inspections	\$180.00	Per Inspection
Swimming Pool Signs	Actual Cost to Jurisdiction	Per Sign
Temporary Certificate of Occupancy (TCO) - First 30 days (Fee 1 of 2)	\$500.00	Per TCO for first 30 days
Temporary Certificate of Occupancy (TCO) - Each Subsequent 30 days (Fee 2 of 2) (Issued in 30-day increments only)	\$1,000.00	Per TCO for each 30 days beyond the initial 30 days
<i>Excludes phased multifamily projects when approved by the Community Development Director</i>		
Temporary Use Permit/Special Event	\$135.00	Per Permit
Self-Certification Meeting	\$300.00	Per Meeting
Solar Admin Fee (2 of 3)-Solar Admin Fee (1 of 3)	\$109.00	Per Permit
Solar Plan Review Fee (3 of 3)-Solar Plan Review Fee (2 of 3)	\$128.00	Per Permit
Solar Permit Fee (1 of 3)-Solar Permit Fee (3 of 3)	\$63.00	Per Permit
Building, Fire and Landscape Plan Review		
Building/Fire/Landscape Plan Review	65% of the Permit Fee	Per Permit
Plan Revisions - After Permit is Approved	\$25.00	Per 15 mins.
Civil Engineering Permit and Inspections		
Annual Traffic Control Permit	\$750.00	Per Permit
City Jurisdiction or Service Area - Civil Construction Permit	3.5% based on either an executed contract price or a sealed engineer's estimate at 110%	Per Permit
City Jurisdiction or Service Area - Private Utility (Wet and dry without an agreement)	1% of Construction Cost	Per Permit
Civil Construction Permit Renewal Or Extension (Before expiration or based on the percentage of work remaining as approved by the City Engineer)	50% of the original permit fee paid	Per Permit
Inspection and Re-Inspection (2 hr. min. outside normal business hours)	\$125.00	Per Hour
Excavation In Paved Streets Within 2 Years Of Street Construction		
5 sq. yds. or less	\$330.00	Per Square Yard
5 - 100 sq. yds. - Fee 1 of 2	\$1,650.00	Per Review
5 - 100 sq. yds. - Fee 2 of 2	\$18.00	Per Square Yard
100 sq. yds. or more- Fee 1 of 2	\$3,360.00	Per Review
100 sq. yds. or more- Fee 2 of 2	\$14.00	Per Square Yard
Standard Civil Plan Review and Civil Plan Revision Review		
1st and 2nd Review	\$380.00	Per Sheet
3rd and Subsequent Review	\$190.00	Per Sheet
Dry Utility Plan Review and Dry Utility Plan Revision Review	\$190.00 billed in arrears	Per Hour

Summary of Changes

Changed name and order
Changed name and order
Changed name and order



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FEE	AMOUNT	UNIT OF MEASURE	Summary of Changes
Expedited Plan Review	200% of standard review fee (\$1,000.00 minimum)	Per Review	Established to recover admin and operational costs associated with expedited review. A.R.S. § 9-500-49, requires cities to allow applicants with a history of compliance with building codes and regulations to be eligible for expedited permit review.
Development Fees			
404 Documentation/Phase 1 Environmental Assessment/Title Report/Environmental Inventory Plan & Report	\$180.00	Per Report	
Administrative Use Permit (AUP)	\$400.00	Each	
Alta Survey	\$95.00	Per Sheet	
Appeals	\$1,200.00	Each	
Annexation	\$800.00	Per Annexation	
Comprehensive Sign Program (CSP)	\$1,750.00	Each	
Concept Review	\$300.00	Per Review	
Concept Review Waiver	\$150.00	Each	
Conditional Use Permit (Use Only)	\$1,250.00	Each	
Conditional Use Permit with Site Plan			
Fee 1 of 2	\$3,600.00	Each	
Fee 2 of 2	\$30.00	Per Acre	
Development Agreement	\$5,000.00	Per Agreement	
Development Agreement Amendment	\$2,500.00	Per Amendment	
Design-Review/Concept-Review-Validity-Extension-Design Review Case Extension	\$75.00	Each	Name change
Concept Review Checklist Extension	\$75.00	Each	This is not a new fee but was separated from the above fee for customer clarity.
Design Review Elevation Only (Remodel, Colors)	\$150.00	Each	
Engineering Report (Traffic Impact Analysis/Engineering Report, Water, Wastewater or Reclaimed Water Master Plan)	\$180.00	Per Hour/ Per Report – Billed in Arrears	
Final Plat			
Fee 1 of 2	\$1,200.00	Each	
Fee 2 of 2	\$17.00	Per Lot/Tract/Parcel	
Fire Flow Test Results	\$110.00	Per Test	
Follow Up Concept Review	\$150.00	Per Review	
General Plan Amendment Major	\$6,000.00	Each	
General Plan Amendment Minor	\$2,500.00	Each	
Home Product Review	\$125.00	Per Plan	
Landscape Design Review	\$300.00	Per Sheet	
Lot Line Adjustment	\$400.00	Each	
Map of Dedication	\$750.00	Each	
Minor Land Division			
Fee 1 of 2	\$400.00	Each	
Fee 2 of 2	\$17.00	Per Lot/Tract/Parcel	
Model Home Complex			
Fee 1 of 2	\$600.00	Each	
Fee 2 of 2	\$30.00	Per Lot/Tract/Parcel	
Parcel Assemblage	\$400.00	Each	
Planned Unit Development Overlay	\$3,540.00	Per Overlay	
Preliminary Plat			
Fee 1 of 2	\$2,500.00	Each	
Fee 2 of 2	\$30.00	Per Lot/Tract/Parcel	
Project Name Change/Site Plan Extension/Continuance-Per Applicant Request-Design Review Approval Extension	\$220.00	Per Request	Changed name to better clarify the type of fee
Rezone			
Fee 1 of 2	\$3,000.00	Each	
Fee 2 of 2	\$20.00	Per Acre	
Site Plan (Narrative and elevations included in per sheet fee)			
Fee 1 of 2	\$3,000.00	Each	
Fee 2 of 2	\$30.00	Per Acre	
Minor Site Plan Amendment Fee	\$420.00	Each	
Temporary Use Permit/Special Event Temporary Use Permit/Donation Bins	\$135.00	Per Permit	Name change
Text Amendment	\$2,000.00	Each	
Variance			
Fee 1 of 2	\$500.00	Each	
Fee 2 of 2	\$25.00	Per Item Requested	
PAD/PUD Amendment Major	\$2,500.00	Each	
PAD/PUD Amendment Minor	\$885.00	Per Amendment	
Address Assignment From Dedicated Access (At time of Permit/Development Review)	\$10.00	Per Address	
Address Assignment On Vacant Property Or From Easement (At time of Permit/Development Review)	\$25.00	Per Address	
Address Change At Time Of Permit	\$50.00	Per Address	
Document Handling	Actual Cost to Jurisdiction	Per Document	
Native Plant Inventory – 1st and 2nd Review	\$160.00	Per Sheet	
Native Plant Inventory – 3rd and Subsequent Review	\$100.00	Per Sheet	
Miscellaneous 4th and subsequent reviews (any plan type)	20% of Initial Base Fee	Each	
Plan Revisions	\$380.00 billed in arrears	Per Sheet	
Plan Revisions - After Permit is Approved	\$25.00	Per 15 mins.	
Plan Revision Requested by Applicant	50% of Initial Base Fee	Each	
Field Directives	\$190.00 billed in arrears	Per Hour	
Public Meeting Notice/Advertising	Actual Cost to Jurisdiction	Per Advertisement	
Recording Fee	Actual Cost to Jurisdiction	Per Recording	
General Services			
Civil Permit and Design Review Administrative Processing	\$140.00	Per Permit/Review	
Building Permit Administrative Processing Fee - Valuation of \$1.00 - \$999,999.99	0.50% of Valuation	Valuation for first million	
Building Permit Administrative Processing Fee - Valuation of \$1,000,000.00+	0.052% of Valuation	Valuation beyond the first million	
Permit Extension (1st extension)	\$115.00	Per Extension	New fee
Permit Extension (2nd & subsequent)	\$155.00	Per Extension	New Fee
Archived Document Retrieval (Copies are additional)	\$80.00	Per Request	
Asbuilts			
12" x 18"	\$2.50	Per Page	
24" x 36"	\$5.00	Per Page	
CD's Containing Documents	\$5.00	Per CD	
Custom Maps (\$150 min.)	\$80.00	Per Hour	
Digital Data			
Boundary Shapes	\$25.00	Per Shape	
Centerlines	\$250.00	Per Centerline	
Land Use or Zoning	\$100.00	Per Request	
Parcels	\$500.00	Per Parcel	



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FEE	AMOUNT	UNIT OF MEASURE	Summary of Changes
Maps			
8.5" x 11"	\$2.50	Per Page	
11" x 17"	\$5.00	Per Map	
24" x 36"	\$20.00	Per Map	
36" x 48" or 40" x 60"	\$30.00	Per Map	
Zoning Verification, Compliance Letter	\$100.00	Each	
Right-Of-Way Facilities Fees			
Annual Use Fees			
Right-Of-Way Use Fee	\$50.00	Per year x number of Small Wireless Facilities	
Right-Of-Way Use Fee for Monopoles and Associated Wireless Facilities	\$100.00	Per year x number of Small Wireless Facilities	
Application for collocating Small Wireless Facilities (Existing with no modifications)			
One (1) to five (5) applications	\$100.00	Each	
Six (6) through 25 applications	\$50.00	Each	
Application for Utility Pole and Monopole (New or existing with modifications)			
New, replacement, or modified utility poles not subject to zoning review	\$400.00	Each	
New, replacement, or modified monopoles, utility poles, collocations, or wireless facilities subject to zoning review	\$400.00	Each	
Miscellaneous			
Outside Consultant	Actual Cost to Jurisdiction	Per Consultant	
Abatement Administrative Fee (\$150 min.)	10% of Actual Cost	Per Abatement	
ECONOMIC DEVELOPMENT			
TechCelerator			
The Economic Development Director has the authority to reduce or waive the program fee based on business evaluation criteria.			
Program Fee			
Tier 1	\$0.35	Per Square Foot/Per Month	
Tier 2	\$0.51	Per Square Foot/Per Month	
Tier 3	\$0.68	Per Square Foot/Per Month	
Tier 4	\$0.85	Per Square Foot/Per Month	
Tier 5	\$1.01	Per Square Foot/Per Month	
Tier 6	\$1.18	Per Square Foot/Per Month	
Tier 7	\$1.34	Per Square Foot/Per Month	
FINANCE			
Business Licensing			
Business - Initial License, operations commencing in quarter before 1/1/26:			
1st Quarter - January, February, March	\$168.00	Per License	
2nd Quarter - April, May, June	\$126.00	Per License	
3rd Quarter - July, August, September	\$84.00	Per License	
4th Quarter - October, November, December	\$42.00	Per License	
Business - Initial License, operations commencing in quarter on or after 1/1/26:			
1st Quarter - January, February, March	\$84.00	Per License	
2nd Quarter - April, May, June	\$63.00	Per License	
3rd Quarter - July, August, September	\$42.00	Per License	
4th Quarter - October, November, December	\$21.00	Per License	
Business - Annual Renewal Fee	\$84.00	Per License	
Late Payment (Failure to pay by a specified due date.)	25% of Base Rate	Per License	
Short Term Rental License Fee	\$250.00	Per License/Application	
Miscellaneous			
Returned Payment Fee	\$15.00	Per Transaction	
City Sales and Use Tax Application Fee	\$10.00	Per License	
Department of Public Safety Background Check*	\$22.00	Per Check	
In-Person Development Services Payment Processing Fee for Credit Card Transactions	2.0%	Per Transaction Amount	
Online Development Services Payment Processing Fee for Credit Card/Debit Transactions	2.8% or \$1.25 minimum	Per Transaction Amount	
FIRE-MEDICAL			
Fire Suppression			
Engine Company/Ladder Tender	\$427.00	Per Hour	
Ladder Company	\$514.00	Per Hour	
Command Vehicle	\$244.00	Per Hour	
Brush Truck/Support Truck	\$278.00	Per Hour	
Water Tender	\$184.00	Per Hour	
Staff Vehicle	\$148.00	Per Hour	
Fire Code Compliance			
Annual Fire Inspections - 3rd, 4th, and 5th Re-Inspection	\$150.00	Per Inspection	
Electronic Filing - Fire Code Compliance	\$12.00	Per Inspection	
License Inspection			
Adult/Child Day Care Facility	\$100.00	Per Inspection	
Residential Group Homes/Nursing Care/Supervisory Care/Behavioral Health and Assisted Living Facilities	\$150.00	Per Inspection	
Inspection			
Pyrotechnics Display	\$300.00	Per Inspection	
90-day Firework Vendor-Store Temporary Use Permit/Fireworks In-Store Display	\$150.00	Per Inspection	Name change
90-day Firework Vendor-Tent Temporary Use Permit/Fireworks Tent	\$350.00	Per Inspection	Name change
Lock Box			
Device and Installation	\$65.00	Per Box	
Records Request			
Compact Disc	\$20.00	Per Disc	
Less than 10 pages	\$5.00	Per Request	
10 to 19 pages	\$10.00	Per Request	
20 - 29 pages	\$15.00	Per Request	
30 - 49 pages	\$25.00	Per Request	
50 - 100 pages	\$35.00	Per Request	
Remote Alarm			
Installation			
Fee 1 Of 2	\$100.00	Per Installation	
Fee 2 Of 2	\$150.00	Per Day	
Alarm System Non-Compliance	\$75.00	Per Call	



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FEE	AMOUNT	UNIT OF MEASURE	Summary of Changes
Incident Investigation – Car 3099	\$75.00	Per Hour	
Tactical Premise	\$75.00	Per Call	
Annual Tomar Gate Inspection	\$50.00	Per Inspection	
Resuscitation Training			
Instructor Fee (required for all classes/training)	Per HR Compensation Plan (see COS website)	Per Hour	
CPR/AED Digital Certification Card with Access to Digital Book (6 Student Minimum)	\$20.00	Materials Per Student	
CPR/AED First Aid Digital Certification Card with Access to Digital Book (6 Student Minimum)	\$30.00	Materials Per Student	
Fire-Medical Staffing			
	Per HR Compensation Plan (see COS website)	Per Hour	
HUMAN SERVICE & COMMUNITY VITALITY			
Community & Resource Center/Senior Center Rentals			
Tier 1: City of Surprise non-profit partners and government entities			
Tier 2: Non-profit organizations who are not associated with the City of Surprise			
Tier 3: Individuals or groups			
Tier 4: Business entities operating for profit			
Senior Center Only			
Café	\$0.00 - Tier 1 \$10.00 - Tier 2 \$15.00 - Tier 3 Not Available - Tier 4	Per Hour Based on Tier	
Classroom (Available to Tier 1 only)	\$0.00 - Tier 1 Not Available - Tier 2 Not Available - Tier 3 Not Available - Tier 4	Per Hour Based on Tier	
Dining Hall	\$0.00 - Tier 1 \$20.00 - Tier 2 \$40.00 - Tier 3 \$80.00 - Tier 4	Per Hour Based on Tier	
Game Room	\$0.00 - Tier 1 \$15.00 - Tier 2 \$30.00 - Tier 3 \$60.00 - Tier 4	Per Hour Based on Tier	
Dining Hall and Kitchen	\$0.00 - Tier 1 \$25.00 - Tier 2 \$50.00 - Tier 3 \$100.00 - Tier 4	Per Hour Based on Tier	
Entire Building	\$0.00 - Tier 1 \$30.00 - Tier 2 \$60.00 - Tier 3 \$125.00 - Tier 4	Per Hour Based on Tier	
Annual Membership (January-December)			
Senior Center Only	\$0.00 - \$5.00	Per Person/Per Year	
Fitness Center Only	\$0.00 - \$10.00	Per Person/Per Year	
Dual (includes Senior Center and Fitness Center)	\$0.00 - \$12.00	Per Person/Per Year	
Community & Resource Center			
Classroom West (114) 25 – 30 Occupancy	\$0.00 - Tier 1 \$15.00 - Tier 2 \$20.00 - Tier 3 \$40.00 - Tier 4	Per Hour	New fee added
Classroom East (168) 50 Occupancy	\$0.00 - Tier 1 \$20.00 - Tier 2 \$25.00 - Tier 3 \$45.00 - Tier 4	Per Hour	New fee added
Classroom RC (123) 18-22 Occupancy	\$0.00 - Tier 1 \$10.00 - Tier 2 \$15.00 - Tier 3 \$30.00 - Tier 4	Per Hour	New fee added
Boardroom (147) 25-30 Occupancy	\$0.00 - Tier 1 \$15.00 - Tier 2 \$20.00 - Tier 3 \$40.00 - Tier 4	Per Hour	New fee added
Meeting Room East (174) 8-10 Occupancy	\$0.00 - Tier 1 \$10.00 - Tier 2 \$15.00 - Tier 3 \$30.00 - Tier 4	Per Hour	New fee added
Lounge (172)	\$0.00 - Tier 1 \$10.00 - Tier 2 \$15.00 - Tier 3 \$30.00 - Tier 4	Per Hour	New fee added
Dining Hall A (Kitchen Side)	\$0.00 - Tier 1 \$20.00 - Tier 2 \$40.00 - Tier 3 \$80.00 - Tier 4	Per Hour	New fee added
Dining Hall B (Stage Side)	\$0.00 - Tier 1 \$20.00 - Tier 2 \$40.00 - Tier 3 \$80.00 - Tier 4	Per Hour	New fee added
Entire Dining Hall + Kitchen	\$0.00 - Tier 1 \$40.00 - Tier 2 \$60.00 - Tier 3 \$125.00 - Tier 4	Per Hour	New fee added
Game Room	\$0.00 - Tier 1 \$15.00 - Tier 2 \$30.00 - Tier 3 \$60.00 - Tier 4	Per Hour	New fee added

Community & Resource Center Fitness Room Memberships:



Fees are separated by service area to facilitate the identification of a particular fee within the document, however fees as adopted on this schedule may be assessed citywide.

FEE	AMOUNT	UNIT OF MEASURE	Summary of Changes
Youth - 14 to 17 Years Old			
Seniors - 50 Years Old and Up (Non-Members of Senior Center)	\$0.00 - \$10.00	Per Person/Per Year	New fee added
Adults with Disabilities			
Adults - 18 to 49 Years Old	\$0.00 - \$15.00	Per Person/Per Year	New fee added
Event Vendor Fees			
Event Tabling and Food Trucks	\$0.00 - \$500.00	Per Event	New fee added
HSCV Programming Fees			
Workshops/Classes/Activities	\$0.00 - \$25.00	Per Person/Per Session or Series	New fee added
Senior Center Trips			
Member	\$0.00 - \$40.00	Per Person/Per Trip	New fee added
Non-Member	\$0.00 - \$50.00	Per Person/Per Trip	New fee added
Holiday Parties			
Member	\$0.00 - \$50.00	Per Person/Per Party	
Non-Member	\$0.00 - \$60.00	Per Person/Per Party	
Special Interest Classes			
Member	\$1.00 - \$150.00	Per Person/Per Session	Some classes do not incur an expense
Non-Member	\$2.00 - \$151.00	Per Person/Per Session	Some classes do not incur an expense
Crafts			
Member	\$1.00 - \$25.00	Per Person/Per Session	Some classes do not incur an expense
Non-Member	\$2.00 - \$26.00	Per Person/Per Session	Some classes do not incur an expense
Congregate Meal Fee			
Individuals who do not meet eligibility requirements for meal services	\$5.00	Per Person/Per Meal	
LIBRARY			
Library Printing Fees - black & white > 20 (first 20 b&w prints are free)	\$0.10	Per Page	
Library Printing Fees - color	\$0.25	Per Page	
PARKS & RECREATION			
Aquatics Admissions			
Special Event Admissions/Aquatics	\$0.00 - \$25.00	Per Person/Per Event	
Open Swim & Lap Swim			
Youth/Senior- Resident	\$2.00 - \$5.00	Per Person/Per Day	
Adult- Resident	\$3.00 - \$6.00	Per Person/Per Day	
Youth/Adult/Senior- Non-Resident	\$5.00 - \$8.00	Per Person/Per Day	
Swim Passes (Residents Only)			
Youth/Senior Individual	\$30.00 - \$50.00	Per Season	
Adult Individual	\$50.00 - \$80.00	Per Season	
Family (Up to 5)	\$100.00 - \$160.00	Per Season	
Family (Additional persons over 5)	\$10.00 - \$20.00	Per Person/Per Season	
Racquet/Paddle Sports Admissions			
Ball Machine Rental (1/2 Hour & Full Hour Rentals Available)			
Resident	\$11.00	Per Machine/Per 1 Hour	
Non-Resident	\$13.00	Per Machine/Per 1 Hour	
General Admission (Court Fees)			
Tennis Court Fee- 90 minutes- Resident	\$2.00 - \$4.00	Per Person/Per 90 min	All racquet and paddle sports fees are moving down to the Surprise Tennis & Racquet Complex Rentals section.
Tennis Court Fee- 120 minutes- Resident	\$3.00 - \$5.00	Per Person/Per 120 min	
Tennis Court Fee- 90 minutes- Non-Resident	\$3.00 - \$5.00	Per Person/Per 90 min	
Tennis Court Fee- 120 minutes- Non-Resident	\$4.00 - \$6.00	Per Person/Per 120 min	
Additional Fee for Tennis Court Prime Time Use (After 4PM)	\$1.00 - \$3.00	Per Person/Per Rental	
Racquetball/Paddleball Court Fees			
Racquetball/Paddleball Court Fees- 60 min- Resident	\$3.00 - \$5.00	Per Person/Per 60 min	
Racquetball/Paddleball Court Fees- 60 min- Non-Resident	\$5.00 - \$7.00	Per Person/Per 60 min	
Special Events Admissions			
Special Event Admissions/Teens	\$0.00 - \$25.00	Per Person/Per Event	
Event & Promotion Activity Tickets	\$1.00 - \$50.00	Per Ticket	
(Fees vary depending on event)			
Aquatics Rentals			
Category** I	No charges apply		
Surprise Aquatic Center - Private Rental Fees			
≤100 Attendees	\$280.00	Per Hour	
101-150 Attendees	\$310.00	Per Hour	
151-200 Attendees	\$330.00	Per Hour	
201-250 Attendees	\$350.00	Per Hour	
251-400 Attendees	\$450.00	Per Hour	
Hollyhock Community Pool - Private Rental Fees			
≤100 Attendees	\$210.00	Per Hour	
101-150 Attendees	\$240.00	Per Hour	
151-200 Attendees	\$260.00	Per Hour	
Lane Rental			
Lap Lane Rental - 25 meter	\$50.00	Per Hour	
Lap Lane Rental - 50 meter	\$75.00	Per Hour	
Lane Configuration Change Fee	\$100.00	Per Change	
Diving Well Rental (Surprise Aquatic Center & Hollyhock Only)	\$50.00	Per Hour	
Additional Fee for Non-Resident Rentals	\$10.00	Per Hour	
Aquatic - Indoor Rental - during open swim			
≤15-50 Attendees	\$60.00 - \$400.00	Per 2-Hour Rental	
Additional Fee for Non-Resident Rentals	\$20.00 - \$50.00	Per 2-Hour Rental	
Aquatic - Outdoor Party Rental - during open swim			
≤15-50 Attendees	\$40.00 - \$300.00	Per 2-Hour Rental	
Additional Fee for Non-Resident Rentals	\$20.00 - \$50.00	Per 2-Hour Rental	
Additional Aquatic Fees			
Staff (Requirements based on specific event, projected attendance & required number of personnel for safety.)	\$25.00	Per Hour/Per Staff	



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FEE	AMOUNT	UNIT OF MEASURE	Summary of Changes
Utilities (Gas/Electric/Water)	\$20.00	Per Hour	
Excessive Utilities (To restart heat/utilities when closed for winter/season)	\$500.00	Per Day	
Recreation Center Facility Rentals			
2-hour minimum for all Recreation Center Facility Rentals excluding rental packages			
Dance Room			
Resident	\$70.00	Per Hour	
Non-Resident	\$80.00	Per Hour	
Dreamcatcher Park/Recreation Center Gymnasium			
Resident	\$145.00	Per Hour	
Non-Resident	\$165.00	Per Hour	
Multi-Purpose Room			
Resident	\$120.00	Per Hour	
Non-Resident	\$140.00	Per Hour	
Classroom			
Resident	\$35.00	Per Hour	
Non-Resident	\$40.00	Per Hour	
<i>* Classroom rentals are subject to a \$20.00 staffing fee depending on facility schedule--</i>			
Sierra Montana Recreation Center Rental Packages			
Basic Rental Package (3 Hr. Minimum)	\$210.00	Per 3-Hour Rental	
Basic Rental Package - Additional Time	\$70.00	Per Hour	
Additional Fee for Non-Resident Rentals	\$60.00	Per 3-Hour Rental	
Ultimate Rental Package (3 Hr. Minimum)	\$420.00	Per 3-Hour Rental	
Ultimate Rental Package- Additional Time	\$140.00	Per Hour	
Additional Fee for Non-Resident Rentals	\$90.00	Per 3-Hour Rental	
Field Rentals			
Additional Special Event permits or a Facility Use Agreement may apply to field reservations depending on the nature of the reservation			
All City Fields (excluding Surprise Recreation Campus fields and the Fields at Countryside)			
Sport Field Rental Monday - Friday before 5pm	\$7.50	Per Hour	
Sport Field Rental - Resident	\$15.00	Per Hour	
Sport Field Rental - Non-Resident	\$30.00	Per Hour	
Field Prep Fee	\$15.00 - \$150.00	Per Field	
Fields at Countryside			
FAC Field Rental - Resident Before 5pm	\$50.00	Per Hour	
FAC Field Rental - Resident After 5pm	\$65.00	Per Hour	
FAC Field Rental - Non-Resident Before 5pm	\$75.00	Per Hour	
FAC Field Rental - Non-Resident After 5pm	\$90.00	Per Hour	
Field Prep Fee	\$15.00 - \$150.00	Per Field	
Surprise Tennis & Racquet Complex Rentals			
Additional Special Event permits or a Facility Use Agreement may apply to field reservations depending on the nature of reservation			
General Public Tennis Court Rentals			
Resident	\$8.00 - \$18.00	Per Hour	
Non-Resident	\$12.00 - \$22.00	Per Hour	
Group Tennis Court Rentals - Before 4pm			
Resident Groups & Organizations	\$6.00 - \$11.00	\$12.00 - \$24.00	Per Hour
Non-Resident Groups & Organizations	\$12.00 - \$18.00	\$18.00 - \$28.00	Per Hour
Group Tennis Court Rentals - After 4pm			
Resident Groups & Organizations	\$8.00 - \$12.00	Per Hour	Removing
Non-Resident Groups & Organizations	\$15.00 - \$21.00	Per Hour	
General Public Pickleball Court Rentals			
Resident	\$8.00 - \$18.00	Per Hour	New fee range created
Non-Resident	\$12.00 - \$22.00	Per Hour	New fee range created
Group Pickleball Court Rentals			
Resident	\$12.00 - \$24.00	Per Hour	New fee range created
Non-Resident	\$18.00 - \$28.00	Per Hour	New fee range created
General Public Racquetball Rentals			
Resident	\$8.00 - \$18.00	Per Hour	New fee range created
Non-Resident	\$12.00 - \$22.00	Per Hour	New fee range created
Ball Machine Rental			
Resident	\$11.00	\$11.00 - \$16.00	Per Hour
Non-Resident	\$13.00	\$13.00 - \$18.00	Per Hour
Group Warm-up Fee			
	\$4.00 - \$5.00	Per Court/Per 30 min	Removing
Basket of Tennis Balls	\$2.00	Per Person/Per Day	
Racquet Stringing Services	\$15.00 - \$35.00	Per Item	
Backboard Rental	\$1.00	Per Person/Per 30 minutes	
Tennis Classroom			
Resident	\$30.00 - \$40.00	Per Hour	
Non-Resident	\$35.00 - \$45.00	Per Hour	
Tennis Ping Pong Room			
Resident	\$25.00 - \$35.00	Per Hour	
Non-Resident	\$30.00 - \$40.00	Per Hour	
Sand Volleyball Courts/Pickleball Courts Rentals/Basketball Court Rentals			
Pickleball court rentals is standalone (see above)			
* Sport Courts are rented on a limited basis			
Resident	\$5.00 - \$9.00	Per Hour	
Non-Resident	\$7.00 - \$11.00	Per Hour	
Ramadas			
Additional Special Event permits or a Facility Use Agreement may apply to ramada reservations depending on the nature of the reservation.			



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FEE	AMOUNT	UNIT OF MEASURE
Ramada Small		
Resident	\$20.00	Per 4 Hour Block
Non-Resident	\$35.00	Per 4 Hour Block
Ramada Large		
Resident	\$30.00	Per 4 Hour Block
Non-Resident	\$55.00	Per 4 Hour Block
Ramada Marley Park Pavilion and Rescue Springs Patio		
Resident	\$65.00	Per 4 Hour Block
Non-Resident	\$125.00	Per 4 Hour Block
Special Event Permits		
Amplified Sound - (Must reserve all ramada's within 50 ft.)		
Resident	\$50.00 - \$100.00	Per Permit
Non-Resident	\$100.00 - \$250.00	Per Permit
Beer Permit		
Resident	\$10.00	Per Permit
Non-Resident	\$20.00	Per Permit
Special Use Permit		
Special Use Permit - Resident	\$10.00	Per Item/Per 4-Hour Block
Special Use Permit - Non-Resident	\$20.00	Per Item/Per 4-Hour Block
Organized Activity Park Use - Resident	\$0.00 - \$100.00	Per 4-Hour Block (Permit fees based on group size and activity)
Organized Activity Park Use - Non-Resident	\$0.00 - \$200.00	Per 4-Hour Block (Permit fees based on group size and activity)
Mobile Food Vendor		
Vending in Parks	\$0.00 - \$500.00	Per Permit (Permit fee based on location, duration and event)
Memorial Program		
24" Tree	\$850.00	One time amount
36" Tree	\$2,000.00	One time amount
Park Bench	\$5,000.00	One time amount
Memorial Brick	\$100.00	One time amount

*All Parks & Recreation rentals are subject to a \$20.00 staffing fee per staff member, per hour, as needed to facilitate the rental, unless otherwise noted.

POLICE		
Reports		
Less Than 10 Pages	\$5.00	Per Request
10 - 19 Pages	\$10.00	Per Request
20 - 29 Pages	\$15.00	Per Request
30 - 49 Pages	\$25.00	Per Request
50 - 100 Pages	\$35.00	Per Request
Per Page Over 100 Pages	\$0.15	Per Request
Photos		
Photos	\$20.00	Per CD
Fingerprint Cards		
2 Or Less	\$15.00	Per Request
Per Card Over 2	\$5.00	Per Card
Miscellaneous		
Letter Of Clearance	\$10.00	Per Letter
Video Recording Fee	\$46.00	Per Hour
Recording 911/Phone/Video- VHS/Cassette/Macro-Cassette/CD	\$20.00	Per Recording
Tow Fee 28-3511*	\$150.00	Per Tow
Transaction- Pawnshop/Secondhand Dealer	\$3.00	Per Transaction

PUBLIC WORKS		
Sanitation Hauler's License		
Application	\$500.00	Per Application
License	\$1,000.00	Per Vehicle
Miscellaneous		
Haul Permit	\$140.00	Per Permit

WATER RESOURCE MANAGEMENT		
Water Efficiency Certification		
New Professional Fee	\$50.00	Per Person
Annual Renewal Fee	\$20.00	Per Person
Water Meter Installation - Fee amount is the listed market cost updated yearly on July 1st		
3/4" Ultrasonic Meter	\$422.70	Per Meter
1" Ultrasonic Meter	\$428.20	Per Meter
1.5" Ultrasonic Meter	\$916.13	Per Meter
2" Ultrasonic Meter	\$1,138.08	Per Meter
3" Ultrasonic Meter	\$3,238.00	Per Meter
4" Ultrasonic Meter	\$4,145.00	Per Meter
6" Ultrasonic Meter	\$6,653.00	Per Meter
8" Ultrasonic Meter	\$19,050.00	Per Meter

Commercial Credit Programs

Infrastructure Program (Up to 25% Credit)		
1 -> 10% Above Standard Requirements		5% Credit
2 -> 25% Above Standard Requirements		10% Credit
3 -> 35% Above Standard Requirements		15% Credit
4 -> 50% Above Standard Requirements		20% Credit
5- Creative means to achieve Above Standard Requirements		5% Credit

Regulatory Credit Program (Up to 13% Credit)		
School Education Credit (participate in County Program)		8% Credit
Public Participation		5% Credit
Partnership Donations		5% Credit
Industrial AZPDES Credit		5% Credit

All stormwater Commercial Credit Program information will be listed on the Utility Rate Schedule (City's website).



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FEE	AMOUNT	UNIT OF MEASURE	Summary of Changes
Bonus- Participate in any 2	3%	Credit	

COMPREHENSIVE CITYWIDE FEE SCHEDULE UPDATE

February 3, 2026



SURPRISE
ARIZONA

User Fees

- Recover costs associated with City programs and services
- Examined and updated periodically
- Compliance and applicable policies
 - A.R.S. § 9-499.15
 - Comprehensive Financial Management Policies
 - User Fees Standard Operating Procedures
- Citywide Fee Schedule approved by City Council Resolution
- Utility rates and development impact fees are not part of this update



User Fees

- Public Notice required for any new or increased tax/fee
 - 60 days before City Council action

- Public Notice not required for
 - Lowering or eliminating a fee
 - Changes to the name or unit of measurement
 - Exempt fees
 - Amount set by state or federal law – e.g. court, ambulance
 - Registration-based classes, programs or activities



User Fees - Updates

- Total number of proposed changes
 - New or Increased Fees – 31
 - Eliminated or Removed Fees – 22
 - Changes to Name, Unit of Measure and/or Existing Amount – 15

Department	New or Increased Fee (Requires Public Notice)	Eliminated or Removed Fee (Does Not Require Public Notice)	Changes to Name, Unit of Measure and/or Existing Amount (Does Not Require Public Notice)
Community Development	3	0	7
Fire-Medical	0	0	2
HSCV	16	0	4
Parks & Recreation	12	12	2
Water Resource Management	0	10	0

User Fees - Updates

➤ Changes Requiring Public Notice – New Fees (Examples)

• **Community Development:** Expedited Plan Review

- Arizona House Bill 2447 (“HB2447”), a 2025 amendment to A.R.S. § 9-500.49, requires cities to allow applicants with a history of compliance with building codes and regulations to be eligible for expedited permit review.
- The Expedited Plan Review fee is being established to recover administrative and operational costs associated with expedited plan reviews.

Fee Name	Amount	Unit of Measure
Expedited Plan Review	200% of Standard Review Fee (\$1,000.00 Minimum)	Per Review

User Fees - Updates

➤ Changes Requiring Public Notice – New Fees (Examples)

- **Human Service & Community Vitality: Senior Center Trips**

- Proposed fee would allow for planned outings and trips during the year for Senior Center members and non-members

Fee Name	Amount	Unit of Measure
Senior Center Trips: Member	\$0.00 - \$40.00	Per Person/Per Trip
Senior Center Trips: Non-Member	\$0.00 - \$50.00	Per Person/Per Trip

User Fees - Updates

➤ Changes Requiring Public Notice – Increased Fees (Examples)

- **Parks & Recreation:**

- Racquet Sport Rental Fees

- Align racquet sport rental fees with Departmental pricing standards and ensure competitiveness with regional market rates
 - These rates will reflect industry averages for municipal court rentals in the region

Fee Name	Current Amount	New Amount	Unit of Measure
Group Tennis Court Rentals: Resident Groups & Organizations	\$6.00-\$11.00	\$12.00-\$24.00	Per Hour
Group Tennis Court Rentals: Non-Resident Groups & Organizations	\$12.00-\$18.00	\$18.00-\$28.00	Per Hour



User Fees - Updates

➤ Changes Not Requiring Public Notice – Eliminating/Removing Fees (Examples)

• Parks & Recreation:

- Eliminating the additional fee for primetime use of the tennis courts (after 4PM)
- One rate per court regardless of time

Fee Name
Group Tennis Court Rentals – After 4PM (Resident Groups & Organizations)
Group Tennis Court Rentals – After 4PM (Non-Resident Groups & Organizations)

User Fees - Updates

- Changes Not Requiring Public Notice – Changes to name, unit of measure and/or amount for existing fees (Examples)

Community Development:

From	Changed To
Project Name Change/Site Plan Extension/Continuance Per Applicant Request	Design Review Approval Extension

From	Changed To
Temporary Use Permit/Special Event	Temporary Use Permit/Donation Bins

User Fees - Timeline

- February 4, 2026
 - 60-day Public Notice will be posted by this date
- April 7, 2026
 - Council Action / Adoption
 - Fees effective



Questions or Comments?

THANK YOU



SURPRISE
ARIZONA



CITY OF SURPRISE
Regular City Council Meeting

Council Meeting Date: February 3, 2026
Submitting Department: Finance
Staff Recommendations: None

Contact Person: Sandy Simmons, Finance Director
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: Yes

Agenda Wording:

Presentation and discussion pertaining to Parks and Recreation Programs

Motion:

None, discussion only.

Background:

This presentation and discussion will cover the various Parks and Recreation divisions and programs

Objective Analysis:

This presentation is to inform on the programs offered by the Parks and Recreation divisions.

Policy Compliant:

Financial Impact:

The information presented does not have a financial impact.

Budget Impact:

The information presented does not have a budget impact.

FTE Impact:

The information presented does not have an impact on future full-time equivalents (FTE).

ATTACHMENTS:
