



CITY OF SURPRISE
Library Advisory Commission
16755 W. Vereda Solana Dr.
Surprise, AZ 85387
Thursday, February 12, 2026 @ 6:00 PM
Asante Library

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Staff Reports
- E. Library Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 1. Citywide Consideration and action pertaining to the January 8, 2026 Library Advisory Commission meeting minutes. Library
 - 2. Citywide Presentation and discussion on the Maricopa County Library Council and how Surprise Public Library collaborates with libraries around the Valley. Library
- F. Other Business and Future Agenda Items
 - G. Current Events and Reports
 - H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Wednesday, January 28th, 2026 @ 5:00 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



**CITY OF SURPRISE
Library Advisory Commission**

Council Meeting Date: February 12, 2026
Submitting Department: Library
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the January 8, 2026 Library Advisory Commission meeting minutes.

Motion:

I move to approve the January 8, 2026 Library Advisory Commission meeting minutes.

Background:

Not applicable.

Objective Analysis:

Not applicable.

Policy Compliant:

This item is consistent with city and council policies.

Financial Impact:

This item does not have a financial impact.

Budget Impact:

This item does not impact the budget.

FTE Impact:

This item does not change the full-time equivalent count.

ATTACHMENTS:

1. 010826 LAC Meeting Minutes DRAFT
-

**CITY OF SURPRISE
Library Advisory Commission
16089 N. Bullard Ave.
Surprise, Arizona 85374**

Thursday, January 8, 2026 @ 6:00 p.m.

Surprise Regional Library

Meeting Minutes

A. Call to Order

B. Roll Call

Chair Desiree VanLoon, Vice Chair Tomasina DiCapo, Commission members Deborah Gentry, Mark McCall, MaryAnne Riodique and Kady McCarthy

Absent: Commission member Annie Ansell

Staff: Ashley Ware – City Librarian, Heather Donaldson and Sr. Management Analyst

C. Pledge of Allegiance

D. Staff Reports

Ms. Ware reported on the following items:

- Mayor's Literacy Challenge has kicked off! We are so excited how well the Asante staff and Tonya did putting this all together. Vice Mayor Hastings also joined in on the fun with Bluey and all the activities.
- Hollyhock is still receiving updates to the building. New windows were put in and the historical decorative bars were given an update with new paint.
- We are happy to announce the part-time Library Assistant positions have been filled. Chanee was promoted from Surprise Regional Library Aide to this role at Hollyhock Library. We are welcoming a new staff member into the mix at Surprise Regional Library, Akayla.
- The Library Card Design Contest is up and running now. It kicked off during the Surprise Party. There is an extra category this year as a benefit of Stars & Stories.

E. Library Commission Agenda

CALL TO THE PUBLIC:

None

REGULAR AGENDA ITEMS – NON PUBLIC HEARING:

1. Consideration and action pertaining to the December 11, 2025 Library Advisory Commission meeting minutes.

Vice Chair DiCapo moved to approve the December 11, 2025 Library Advisory Commission meeting minutes. Commissioner McCall 2nd. 6 Yes votes. Motion carried.

2. Presentation and training on Open Meeting Laws, Conflicts of Interest, and Gifts.

Attorney Hobie Wingard provided an overview to the Commission of Arizona and City laws regarding open meeting laws, conflicts of interest, and gifting prohibitions where he addressed the following items:

- Open Meeting Law
 - A.R.S. §38-431.01(A)
 - Purpose of the Open Meeting Law
 - State Policy A.R.S. §38-431.09
- Meeting definitions
- Alternative communications
 - Communication with staff
- Special kinds of meetings
 - Executive session (particular to Mayor and Council)
- Penalties for violating the open meeting law
- Conflict of interest
 - Substantial interest
 - Relatives (definition)
 - What all appointed officials need to know
- Gifts
 - Accepting
 - Exceptions
 - When to decline

F. Other Business and Future Agenda Item

- Chair VanLoon asked to be advised about upcoming volunteer opportunities.

G. Current Events and Reports

- None

H. ADJOURNMENT:

Motion to adjourn at 6:39 pm – Vice Chair DiCappo made a motion to adjourn. Commissioner McCarthy 2nd. 6 Yes votes. Motion Carried.

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|----------------|---|
| | <hr/> Desiree VanLoon, Chair |
| ATTEST: | <hr/> Heather Donaldson, Sr. Management Analyst |

CERTIFICATION:

I, Ashley Ware, City Librarian for the City of Surprise Library Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Library Advisory Commission meeting held on January 8, 2026.

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|--|-----------------------------------|
| | <hr/> Ashley Ware, City Librarian |
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**CITY OF SURPRISE
Library Advisory Commission**

Council Meeting Date: February 12, 2026
Submitting Department: Library
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion on the Maricopa County Library Council and how Surprise Public Library collaborates with libraries around the Valley.

Motion:

No motion.

Background:

The Surprise Public Library has been a member of the Maricopa County Library Council since its inception in July 2023.

Objective Analysis:

To gain a larger understanding of how Surprise Public Library collaborates with the larger Library field in Maricopa County.

Policy Compliant:

This item is consistent with city and council policies.

Financial Impact:

This item does not have a financial impact.

Budget Impact:

This item does not impact the budget.

FTE Impact:

This item does not change the full-time equivalent count.

ATTACHMENTS:

1. LAC MCLC 2.12.26
-

Maricopa County Library Council

Library Advisory Commission
February 12, 2026



Maricopa County Library Council

MCLC is a non-profit collaborative group of many library systems in the Maricopa County area. Its purpose is to share information, to promote innovative responses to common problems, and to develop cooperative activities among libraries in Maricopa County. The membership is open to public, academic, school, and special libraries.

MaricopaCountyLibraryCouncilLLC.WildApricot.org

- Arizona Historical Foundation
- Avondale Public Library
- Arizona State Library and Archives
- Buckeye Public Library
- Chandler Public Library
- Desert Foothills Library Association
- Glendale Public Library
- Grand Canyon University Libraries
- Maricopa Community College Libraries
- Maricopa County Library District
- Mesa Public Library
- Peoria Public Library
- Phoenix Public Library
- Scottsdale Public Library
- Surprise Public Library
- Tempe Public Library
- Thunderbird Graduate School Library
- Tolleson Public Library
- University of Arizona SIRLS
- University of Arizona College of Medicine Phoenix Library
- Wickenburg Public Library

MCLC Committees - Continuing Education



Continuing Education Committee Mission: To create and arrange for relevant, quality programming and workshops for librarians and paraprofessionals working county-wide in academic, public, school, special, and tribal libraries.

Coming Soon:

- Roswell Bookbinding tour
- 2025 Readers' Advisory Year in Review
- What's New in YA Literature/Children's Literature
- Fletcher Library – ASU West
- Phoenix Seminary Library

MCLC Committees - Outreach



Join us each quarter for inspiring library outreach programming that helps you build stronger, more meaningful relationships with your community. Every meeting is packed with creative ideas, success stories, and collaborative brainstorming—whether it's pop-up libraries, partnerships, or unique programs that meet people where they are. We're a passionate outreach interest group bringing together library staff across Maricopa County, AZ who believe that connection is at the heart of library service. Come share, learn, and get energized with us!

Coming Soon:

- Mesa Main Library
- Phoenix Burton Barr Central Library

MCLC Committees - Tech Talk



Discover the Future of Libraries!

Join us each quarter for exciting, library technology programming that keeps you inspired and ahead of the curve. Every meeting features a lively Gadget Show & Tell, where library pros share the coolest tools, tech, and tips in action. We're a passionate technology interest group connecting innovative library staff across Maricopa County, AZ—come learn, share, and geek out with us!

Coming Soon:

- Wild Apricot
- Updating Websites
- Data Driven Curation + Gadget Show and Tell
- Mesa Gateway Library

MCLC Committees – Electronic Resource User Group (eRug)



Empowering Access Across the Valley!

Join us as we work together to expand and enhance eMedia, online database and subscription service access for libraries throughout Maricopa County. eRUG, the Electronic Resources User Group, is dedicated to making high-quality digital content more accessible, affordable, and impactful for all. Each quarter, we gather to share insights on licensing, usage trends, training strategies, and new products. Whether you're a digital resource expert or just diving into e-content management, eRUG connects you with a network of professionals who are passionate about providing equitable, valley-wide access to essential digital resources. Let's build smarter, stronger library access—together.

Coming Soon:

- Collection Development – Baker & Taylor
- Brodart and Libiria Linking Agreements
- Upcoming Databases

SCHOLARSHIPS

Library staff who are employed by a library that is a member of MCLC and have not yet attended their first national conference.

Selection through Continuing Education Committee

Citizen Advocate

Linked through Arizona Library Association, but recommended and decided on through Maricopa County Library Association.

Advocacy through the Arizona State Legislature and at times through Congressional representation in Washington, D.C.



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