



**CITY OF SURPRISE**  
**Parks and Recreation Advisory Commission**  
**15960 N Bullard Ave**  
**Surprise, AZ 85374**

Monday, February 2, 2026 @ 6:00 PM  
Recreation Conference Room

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Parks and Recreation Advisory Commission

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- |    |          |  |                                      |
|----|----------|--|--------------------------------------|
| 1. | Citywide | Consideration and action to approve minutes from October 27, 2025  | Parks and Recreation                 |
| 2. | Internal | Consideration and action pertaining to approval of nominees for the Surprise Recreation Campus Hall of Fame. | Parks and Recreation                 |
| 3. | Citywide | Consideration and action pertaining to approval of changes to the Parks and Recreation Fee Schedule.         | Holly Osborn<br>Parks and Recreation |

G. Call To The Public

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins. You may also [fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.

Note: A.R.S. 38-431.01(H)- During this time members of the public may address City Council only on issues within the jurisdiction of the City Council which are not an item on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

Please be aware that Council Members may not discuss or respond to matters raised during call to the public that are not specifically identified on the agenda. Council Members may however, in their discretion, discuss or respond to relevant matters raised during a noticed public hearing or agenda item.

H. Other Business and Future Agenda Items

I. Adjournment

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KRISTI PASSARELLI, CITY CLERK

POSTED: Monday, January 26th, 2026 @ 2:00 PM

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**



**CITY OF SURPRISE  
Parks and Recreation Advisory Commission**

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Council Meeting Date: February 2, 2026      Contact Person:  
Submitting Department: Parks and Recreation      District: Citywide  
Staff Recommendations:

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Consent: No      Regular: Yes      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

Consideration and action to approve minutes from October 27, 2025

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**Motion:**

I move to approve minutes from October 27, 2025 Parks and Recreation Advisory Commission meeting.

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

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**FTE Impact:**

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**ATTACHMENTS:**

1. 10.27.25 Minutes
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**CITY OF SURPRISE  
PARKS AND RECREATION ADVISORY COMMISSION**

**Meeting Minutes**

Monday, October 27, 2025 @ 6:00 PM

**Surprise Parks & Recreation Office  
15960 N Bullard Ave. SURPRISE, ARIZONA 85374**

**CALL TO ORDER**

**A. Call to Order**

**B. Roll Call**

Members: Chair Brent Bailey, Vice Chair Patricia Blaisdell, Matt Ives, Michael Wallace, Wayne Turner

City Staff: Director Holly Osborn, Administrator Kasey Peterson, Administrator Jason Hendrix, Recreation Manager Joann Estfan, Recreation Coordinator Adam Johnson, Recreation Coordinator Shelby Fenwick

Absent: N/A

**C. Pledge of Allegiance**

**D. Current Events**

**E.** Michael Wallace reported that the youth sports programs are performing exceptionally well. He shared that he has spoken with several youth coaches, all of whom provided very positive feedback. He also noted that the coaches have been particularly impressed with the quality of officiating this season.

**F. Staff Reports**

Director Holly Osborn introduced Jason Hendrix, the newly hired Parks and Recreation Administrator, and announced the promotion of Kasey Peterson to the position of Parks and Recreation Administrator.

Recreation Coordinator Shelby Fenwick and Recreation Manager Joann Estfan asked the commissioners if anyone was interested in serving as a judge for the upcoming Veterans Day Parade.

Commissioners Brent Bailey and Michael Wallace volunteered to serve as judges for the annual Veterans Day Parade.

Kasey Peterson and Holly Osborn provided an update on the recent Special Olympics event held at Mark Coronado Park and the Oasis Swim Center.

## **CALL TO THE PUBLIC / PARKS & RECREATION ADVISORY COMMISSION**

Sahra Muhidar of 15074 W Heritage Oak Way, Surprise, AZ 85374– spoke on recycling education at parks/field trips.

## **CONSENT AGENDA (N/A)**

### **Approval of items on the Consent Agenda**

No items were identified as consent agenda items.

## **REGULAR AGENDA ITEMS – NON-PUBLIC HEARING**

**The commission discussed Items out of the original agenda order. The order is listed as follows-**

### **Item 1 – CITYWIDE – Consideration and action approving the April 28, 2025 Parks and Recreation Advisory Commission meeting minutes.**

Motion to approve the minutes of the April 24, 2025, Parks and Recreation Advisory Commission meeting – motioned by Wayne Turner, 2<sup>nd</sup> by Patricia Blaisdell. 5 yes votes. Motion carried.

### **Item 5 – INTERNAL - Discussion and overview pertaining to the City of Surprise Parks & Recreation Master Plan Update**

Jay Hicks from DIG Studios gave a presentation and spoke about the upcoming Parks and Recreation Master Plan. He reviewed the history of the 2015 plan, noting how it aligned with the city's General Plan and guided major park and open space development. The update will evaluate existing parks, growth areas, and community needs, with a focus on maintaining improvements, planning for future expansion, and enhancing connectivity through trails and open spaces.

### **Item 3 - CITYWIDE - Discussion and action pertaining to the selection of the Parks and Recreation Advisory Commission Chair.**

Motion to nominate Patricia Blaisdell as the Parks and Recreation Advisory Commission Chair- motioned by Wayne Turner, 2<sup>nd</sup> by Michael Wallace. 5 yes votes. Motion carried.

### **Item 4 – CITYWIDE - Discussion and action pertaining to the selection of the Parks and Recreation Advisory Commission Vice-Chair.**

Motion to nominate Matthew Ives as the Parks and Recreation Advisory Commission Vice-Chair- motioned by Wayne Turner, 2<sup>nd</sup> by Michael Wallace. 5 yes votes. Motion carried.

Public outreach will begin at the Surprise Party on December 6, including a community survey and interactive boards for feedback. Additional public meetings are planned for January in various areas of the city. The updated Master Plan is expected to be completed by June, aligning with the Transportation Master Plan timeline.

**Item 2 – INTERNAL - Discussion, consideration and action on setting future Parks and Recreation Advisory Commission regular meeting dates for 2026.**

Motion to approve the 2026 meeting dates. January 28, April 26, August 31, and October -motioned by Matthew Ives, 2<sup>nd</sup> by Wayne Turner. 5 yes votes. Motion carried.

**Item 6 – INTERNAL – Discussion, presentation, and action pertaining to the new proposed City of Surprise Parks & Recreation Dog Park Membership Program.**

Recreation Coordinator Adam Johnson presented a proposal for a new program for the City of Surprise Dog Parks. He outlined the purpose of the program, which is to evaluate the feasibility of transitioning to a membership-based access system. The proposed change aims to address ongoing challenges such as improper use, unmonitored incidents, and lack of accountability that pose safety risks.

Adam reviewed current personnel hours, estimated costs, and the proposed project process and outcomes. The system would track usage, enforce compliance, and verify accessibility. Registration would be managed through the City’s existing ActiveNet system, with RFID key tags and barcode-enabled gates controlling permitted access. He also shared images of the proposed gate system and discussed the associated expenses and potential revenue impacts.

Adam noted that he conducted extensive research on similar programs implemented in other cities, most of which are located on the East Coast, and that the City of Surprise would be one of the first on the West Coast to introduce this model.

Commissioners discussed the proposed non-resident rates and asked how the program would reduce personnel hours. Director Holly Osborn explained that the change would allow staff and Police Department personnel to focus more on higher-priority needs and emergencies.

Motion to approve the recommendation of increasing the non-resident rates- motioned by Wayne Turner, 2<sup>nd</sup> by Patricia Blaisdell, 5 yes votes. Motion carried.

**Item 7 – INTERNAL - Presentation pertaining to City of Surprise Parks & Recreation Facility Usage & Field Allocation**

Parks and Recreation Director Holly Osborn presented an overview of the Parks and Recreation field allocation and usage for FY25. She discussed the current rental inventory and reviewed the established standard operating procedure (SOP), which gives city youth leagues scheduling priority. Rentals are permitted only after in-house programs and field maintenance needs are met.

During the presentation, Director Osborn shared a snapshot of program participation numbers, required field hours, and maintenance demands. She noted that this item will be presented to City Council for discussion, where topics may include maintaining the current balance and priorities, potential policy adjustments related to field relocation, and options for future expansion.

**OTHER BUSINESS and Future Agenda Items**

Wayne Turner made a motion, seconded by Michael Wallace, to add Hall of Fame voting and an update on LED lighting in the parks to the next meeting agenda.

**ADJOURNMENT**

Motion to adjourn by Brent Bailey, 2<sup>nd</sup> by Matthew Ives, 5 yes votes. Motion carried.

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Chair Brent Bailey, Parks and Recreation Advisory Commission

**ATTEST:**

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Holly Osborn, Director  
Parks & Recreation

**CERTIFICATION:**

I, Steven Day, Management Analyst for the City of Surprise Parks and Recreation Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Parks and Recreation Advisory Commission meeting held on April 22, 2024.

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Shelby Fenwick, Recreation Coordinator



CITY OF SURPRISE  
Parks and Recreation Advisory Commission

Council Meeting Date: February 2, 2026      Contact Person:  
Submitting Department: Parks and Recreation      District: Internal  
Staff Recommendations:

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Consent: No      Regular: Yes      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

Consideration and action pertaining to approval of nominees for the Surprise Recreation Campus Hall of Fame.

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**Motion:**

I move to approve the nominations for the 2026 Surprise Recreation Campus Hall of Fame.

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**Background:**

Discussion pertaining to the Surprise Recreation Campus Hall of Fame with consideration of possible candidates to be added to the Surprise Stadium Hall of Fame.  
The purpose of the Sports Hall of Fame is to honor those who have contributed significantly to the City of Surprise Stadium.

I. ELIGIBILITY. The criteria for being considered for selection to the Sports Hall of Fame are a person or entity that brings or receives national recognition to the Surprise Recreation Campus.

- A. Affiliation.
  - 1. Kansas City Royals Organization
  - 2. Texas Rangers Organization
  - 3. Major League Baseball Alumni
  - 4. City of Surprise
  - 5. Other

This year's nominations were selected per the normal criteria.

Gold Glove: Marcus Semien(TX)  
Gold Glove: Maikel Garcia (KC)  
Gold Glove, Platinum Glove, & Silver Slugger: Bobby Whit (KC)

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**Objective Analysis:**

This program is a opportunity to honor those who have significantly contributed to the Surprise Stadium or Baseball.

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**Policy Compliant:**

The Hall of Fame Policy (revised February 2011) was recently reviewed and is currently being transferred to the Sports, Entertainment and Culture Department as they oversee the Surprise Stadium and MLB contracts.

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**Financial Impact:**

Any nominations outside of Major League Baseball could lead to a financial impact for the Sports, Entertainment and Culture Department. This would be the operational costs and direct costs of a plaque that will be placed within the Surprise Stadium concourse.

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**Budget Impact:**

Funds are budgeted in with Sports, Entertainment and Culture Department to cover the three nominations.

**FTE Impact:**

No full-time equivalent impact with this item.

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**ATTACHMENTS:**

1. Hall of Fame
  2. Hall of Fame Policy 2011
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ARIZONA

# Hall of Fame Selection

Parks and Recreation Department

Parks and Recreation Advisory Commission

# HALL OF FAME POLICY

- The purpose of the Sports Hall of Fame is to honor those who have contributed significantly to the City of Surprise Stadium

# ELIGIBILITY

The criteria for being selected for the Sports Hall of Fame are a **person or entity that brings or receives national recognition to the Surprise Recreation Campus.**

## A. Affiliation

1. Kansas City Royals
2. Texas Rangers
3. Major League Baseball Alumni
4. City of Surprise
5. Other

# ELIGIBILITY

The criteria for being selected for the Sports Hall of Fame are a **person or entity that brings or receives national recognition to the Surprise Recreation Campus.**

Examples: awards and recognition

Rookie of the Year | Cy Young | Divisional MVP |  
American or National League Champions |  
MLB Hall of Fame | Manager of the Year

*\*List is not an all inclusive; just a representation of the types of recognition*

# ELIGIBILITY

## **B. City of Surprise Civic Leaders, Administrators, Staff, and Volunteers.**

*Leaders who have contributed significant service or leadership to the City of Surprise Recreation Campus shall be eligible for consideration based on the following:*

- Influential in the planning, approving, funding, or opening of a project that significantly enhanced the reputation, fiscal impact, or business processes at the Surprise Recreation Campus.
- Volunteer service that significantly contributed to the Surprise Recreation Campus and/or its programs.

Parks and Recreation Advisory Commission

# HALL OF FAME NOMINATIONS FROM SEC

Gold Glove: Marcus Semien(TX)

Gold Glove: Maikel Garcia (KC)

Gold Glove, Platinum Glove, & Silver Slugger: Bobby Whit (KC)

Parks and Recreation Advisory Commission

# HALL OF FAME NOMINATIONS

(Open to Discussion)



## *Surprise Recreation Campus Hall of Fame Policy*

The purpose of the Sports Hall of Fame is to honor those who have contributed significantly to the City of Surprise Stadium.

I. ELIGIBILITY. The criteria for being considered for selection to the Sports Hall of Fame are a person or entity that brings or receives national recognition to the Surprise Recreation Campus.

### A. Affiliation.

1. Kansas City Royals Organization
2. Texas Rangers Organization
3. Major League Baseball Alumni
4. City of Surprise
5. Other

Examples of accomplishments for nominees that excelled at playing, managing, or serving the sport of baseball may include, but are not limited to:

- a) Awards and recognition
  - 1) Cy Young
  - 2) American League or National League Championship
  - 3) MVP
  - 4) Rookie of the Year
  - 5) Manager of the Year
  - 6) MLB Hall of Fame

### B. City of Surprise Civic Leaders, Administrators, Staff, and Volunteers.

Civic leaders, administrators, staff, and volunteers who have contributed and or displayed exceptional service or leadership for the City of Surprise Stadium shall be eligible for consideration. All criteria and qualifications are based upon the candidate's participation while serving the City of Surprise. However, accomplishments prior to or after leaving the City of Surprise may be an important part of consideration.

Leaders who have contributed significant service or leadership to the City of Surprise Recreation Campus shall be eligible for consideration based on the following:

1. Influential in the planning, approving, funding, or opening of a project that significantly enhanced the reputation, fiscal impact, or business processes at the Surprise Recreation Campus.
2. Volunteer service that significantly contributed to the Surprise Recreation Campus.

## II. SELECTION

Selection of new inductees into the City of Surprise Sports Hall of Fame shall be the responsibility of the Community and Recreation Services Advisory Commission.

## III. Induction Ceremony

Newly-selected Sports Hall of Fame inductees shall be officially inducted at a Spring Training game at Surprise Stadium or other formal ceremony honoring the service of the inductees.



**CITY OF SURPRISE**  
**Parks and Recreation Advisory Commission**

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Council Meeting Date: February 2, 2026

Contact Person: Holly Osborn, DIRECTOR-  
PARKS & REC

Submitting Department: Parks and Recreation

District: Citywide

Staff Recommendations:

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Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

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**Agenda Wording:**

Consideration and action pertaining to approval of changes to the Parks and Recreation Fee Schedule.

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**Motion:**

I move to approve the changes to the Parks and Recreation Fee Schedule.

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**Background:**

The Parks and Recreation Department is requesting approval of updates to the Parks and Recreation Fee Schedule. The Parks and Recreation Fee Policy provides the framework for the establishment or adjustment of all Parks and Recreation related fees for programs and services. Per the policy, new fees or recommended changes for registration-based classes, programs and activities will be reviewed and approved by the Parks and Recreation Advisory Commission.

Overall, the proposed fee schedule updates:

- Improve clarity and consistency across programs
  - Allow flexibility to manage staffing and operating costs
  - Introduce a new aquatics program structure
    - Include a targeted special event adjustment
  - Acknowledge ongoing tennis fee restructuring for transparency
- 

**Objective Analysis:**

The standard operating procedures for fees ensures a consistent process is followed for the addition or adjustment of program fees and charges.

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**Policy Compliant:**

All fees remain subject to change and are implemented in accordance with the City's adopted Fee Policy.

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**Financial Impact:**

*The financial impact of the proposed fee schedule is expected to be minimal.*

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**Budget Impact:**

There is no budget impact at this time. All fees associated with existing programs are currently budgeted.

**FTE Impact:**

There is no FTE impact.

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**ATTACHMENTS:**

1. Fee Schedule 01.20.26
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# WELCOME

## Overview of Proposed Fee Schedule Updates



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# Recreation Services | Programs & Admissions

Recreation Services updates are primarily **administrative and miscellaneous in nature**. Changes focus on simplifying the fee schedule, improving consistency, and allowing flexibility without materially changing program costs.

Key updates include:

- Consolidation of **Non-Resident Service Level fees** into a single fee line, consistent with the adopted Fee Policy.
- Expansion of the **registration fee range** to allow flexibility in program delivery and cost recovery.
- These updates do **not represent new programs or significant cost increases**, but rather housekeeping changes to support efficient operations.

Recreation Services   Programs & Admissions	Fee Range		Additional Non-Resident Fee		Unit of Measure
	From	To	From	To	
Non-Resident Fee (See Fee Policy)			\$0	\$20	
Service Level 2 Programs			0	10	Per Person/Per Session
Service Level 3 Programs			\$0	\$20	Per Person/Per Session
Service Level 4 Programs			\$0	\$20	Per Person/Per Session
Registration Fee	\$10	\$50	\$20		Per Person/Per Session



# Aquatics | Programs & Admissions

Aquatics updates introduce a **Developmental Swim Team** structure to better align fees with programming levels and seasonal demand.

Key updates include:

- Addition of a **Developmental Swim Team fee range**, allowing fees to vary by level and month.
- Creation of a **Developmental Swim Team registration fee** to support annual administrative and program costs.
- Expansion of the **Recreational Dive/Swim Team fee range** to allow flexibility outside the summer season.

These changes support program sustainability and staffing flexibility while maintaining affordability for participants.

Aquatics   Programs & Admissions	Fee Range		Additional Non-Resident Fee		Unit of Measure
	From	To	From	To	
Development Swim Team (Fee varies per level)	\$50.00	\$200.00			Per Person/Per Month
Development Swim Team Registration Fee	\$0	\$50	\$20		Per Person/Per Year
Recreational Dive/Swim Team	\$50	\$150	\$20		Per Person/Per Session



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# Special Events | Programs & Admissions

Special Events updates are limited and targeted.

Key update includes:

Adjustment to the **Car Show Entry fee range**, allowing flexibility to respond to event costs and operational needs.

No other special event fee changes are proposed at this time.

Special Events   Programs & Admissions	Fee Range		Additional Non-Resident Fee		Unit of Measure
	From	To	From	To	
Car Show Entry	\$20	\$40			Per Entry/Per Event





# Racquet Sports | Tennis (Informational Only)

Tennis and racquet sports represent the most significant structural change, but this is not a programming change and is included for informational purposes only. These updates have are currently going through the Citywide Fee Schedule Review process through council to go into effect in April.

The Tennis fee structure was transitioned:

- **From an admissions-based, per-person model** with variable time increments and add-on fees
- **To a simplified rental-based model**, using clear hourly, per-court pricing

Key outcomes of this change:

- Reduced customer confusion and transaction errors
- Clearer price expectations for residents and non-residents
- Improved online registration and reservation functionality
- Alignment of tennis, racquetball, and pickleball pricing structures

This change reflects an operational improvement and modernization of the fee structure rather than a change in service level.



# Racquet Sports | Tennis (Informational Only)

## Current Admissions Model Per Person :

Racquet/Paddle Sports Admissions				
Resident Tennis Court Fees- 90 minutes	\$2	\$4		Per Person/90 minutes
Resident Tennis Court Fees - 120 minutes	\$3	\$5		Per Person/120 minutes
Non-Resident Tennis Court Fees - 90 minutes	\$3	\$5		Per Person/90 minutes
Non-Resident Tennis Court Fees- 120 minutes	\$4	\$6		Per Person/120 minutes
Additional Fee for Prime Time Use (After 4pm)	\$4	\$6		Per Person/Per Rental
Resident Racquetball/Paddleball Court Fees	\$3	\$5	\$1	Per Person/Per 60 minutes
Non-Resident Racquetball/Paddleball Court Fees	\$3	\$7	\$1	Per Person/Per 120 minutes
Pro-Shop Merchandise	Variable			Market Rate
Concession Items	Variable			Market Rate

## New Per Court Rental Model Per Court:

Surprise Tennis & Racquet Complex Rentals <small>(All City rentals are subject to miscellaneous fees as required, unless</small>	Fee Range		Additional Non-Resident Fee		Unit of Measure
	From	To	From	To	
<b>General Public Tennis Court Rental</b>					
Resident	\$8				Per Hour/Per Court
Non-Resident	\$12				Per Hour/Per Court
<b>Racquetball Court Rental</b>					
Resident	\$8				Per Hour
Non-Resident	\$12				Per Hour
<b>Pickleball Court Rental</b>					
Resident	\$8				Per Hour
Non-Resident	\$12				Per Hour





# Summary

Overall, the proposed fee schedule updates:

- Improve clarity and consistency across programs
- Allow flexibility to manage staffing and operating costs
- Introduce one new aquatics program structure
- Include one targeted special event adjustment
- Acknowledge ongoing tennis fee restructuring for transparency

All fees remain subject to change and are implemented in accordance with the City's adopted Fee Policy.



# Questions or Comments?

THANK YOU



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