



CITY OF SURPRISE
Public Safety Retirement Commission - Fire
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, October 9, 2019 @ 9:00 AM
Council Chamber Overflow Room

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Fire Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- | | | | |
|----|----------|--|-----------------|
| 1. | Internal | Discussion and action pertaining to approval of PSPRS
Local Board- Fire September 10, 2019 meeting minutes. | None |
| | | | Human Resources |

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|-----------------|
| 2. | Internal | Consideration and action pertaining to the acceptance of
one (1) new Firefighter into PSPRS System. | None |
| | | | Human Resources |

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: October 3, 2019 at 1:42 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Retirement Commission - Fire

Council Meeting Date: October 9, 2019
Submitting Department: Human Resources
Staff Recommendations: None

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to approval of PSPRS Local Board- Fire September 10, 2019 meeting minutes.

Motion:

I move to approve the PSPRS Local Board- Fire September 10, 2019 meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. Draft PSPRS MEETING MINUTES-Fire-2019.9.10
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**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – FIRE**
Draft Minutes, Tuesday, September 10, 2019
16000 North Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Local Board – Fire Meeting held at 2:00 p.m. Tuesday, September 10, 2019. The meeting was held in City Hall, Council Overflow Conference Room.

Call To Order:

Chair Gwaltney called the meeting to order at 5:06 p.m.

A. Roll Call: Scott Gwaltney, Chairperson & Citizen Board Member – Present
Don Jeffrey, Citizen Board Member – Present
Jim Conner, Citizen Board Member – Present
Rick Valdez, Vice-Chair & Employee Board Member – Absent
Excused
Christopher Preest, Employee Board Member – Present

In attendance: Chanda Washington, Board Administrator
David Niederdeppe, Board Attorney
Cindy Kelley, Board Attorney
Donna Meuse, Human Resources

B. Pledge of Allegiance: None

C. Current Events and Reports: None

D. Staff Reports: None

Call to the Public: None

Consent Agenda:

#1. Discussion and action pertaining to the approval of PSPRS Local Board – Fire June 12, 2019 Meeting Minutes. **-Approved**

Motion: Preest
Second: Jeffrey
Opposed: None

Scott Gwaltney- voted yes
Don Jeffrey- voted yes
Jim Conner- voted yes
Rick Valdez- absent
Christopher Preest- voted yes

Regular Agenda:

#2. Consideration and action pertaining to the acceptance of one (1) new Firefighter into the PSPRS System as follows:

Ryan Cameron, effective 7/15/2019 without pre-existing condition – **Approved**

Ms. Washington explained to the board that Mr. Cameron worked for another PSPRS employer prior to working for the City of Surprise and made his election to be part of the Tier 3 defined benefit plan. Therefore, he did not have to wait 90 days to make his election for the retirement plan under PSPRS and his effective date of membership with the City of Surprise is the same as his hire date.

Motion: Preest
Second: Conner
Opposed: None

Scott Gwaltney- voted yes
Don Jeffrey- voted yes
Jim Conner- voted yes
Rick Valdez- absent
Christopher Preest- voted yes

#3. Consideration and action pertaining to the acceptance of Gary Quinones into the Deferred Retirement Option Plan (DROP) effective August 25, 2019- **Approved**

Motion: Preest
Second: Conner
Opposed: None

Scott Gwaltney- voted yes
Don Jeffrey- voted yes
Jim Conner- voted yes
Rick Valdez- absent
Christopher Preest- voted yes

#4. Discussion, review and action pertaining to annual review of accidental and/or ordinary disability retirement cases. - **Approved**

Mr. Preest explained a subcommittee was established by the board at the last meeting which consisted of him and Rick Valdez. The subcommittee was instructed to look at the disability retirements for retirees who had less than 20 years of service. The subcommittee reviewed one retiree, Joseph Spector.

Mr. Preest made a motion that the subcommittee agreed to move forward and that no further action should be taken regarding Mr. Spector.

Ms. Washington explained the board was given all of the information that Mr. Spector provided the subcommittee prior to the meeting in order for the board to see why the

subcommittee made their recommendation. Mr. Preest explained that if the board wanted to go into more specifics he could discuss this further with the board.

Ms. Washington advised the board that they would need to go into executive session to discuss any medical information.

Mr. Conner commented that board asked the subcommittee based upon their experience and proximity to the review the information and make a recommendation and suggests the board follow the recommendation.

Motion: Preest
Second: Jeffrey
Opposed: None

Scott Gwaltney- voted yes
Don Jeffrey- voted yes
Jim Conner- voted yes
Rick Valdez- absent
Christopher Preest- voted yes

#5. Other Business and Future Agenda Items – None

#6. Executive Session- the board did not go into executive session at this meeting

Adjournment:

Chair Gwaltney made a motion to adjourn the meeting at 5:11 p.m. – **Approved**

Motion: Conner
Second: Jeffrey
Opposed: None

Scott Gwaltney- voted yes
Don Jeffrey- voted yes
Jim Conner- voted yes
Rick Valdez- absent
Christopher Preest- voted yes

Scott Gwaltney, Chairperson, Board Member – Citizen

Donald Jeffery, Board Member – Citizen

Jim Conner, Board Member – Citizen



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Rick Valdez, Vice-Chairperson, Board Member – Fire Dept.

Christopher Preest, Board Member – Fire Dept.

Chanda Washington, Board Secretary

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CITY OF SURPRISE
Public Safety Retirement Commission - Fire

Council Meeting Date: October 9, 2019
Submitting Department: Human Resources
Staff Recommendations: None

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the acceptance of one (1) new Firefighter into PSPRS System.

Motion:

I move to approve the acceptance of one (1) new Firefighter into the PSPRS System as follows:

Shaun E. Cooper, effective 9/9/2019 with pre-existing condition

Background:

Shaun Cooper is a Tier 3 member coming to the City of Surprise from another PSPRS employer. His Tier 3 status and initial PSPRS membership date will remain based upon the retirement plan made with his previous employer. However, the Fire Local Board will need to acknowledge his effective date with the City of Surprise and PSPRS contributions beginning as of 9/9/19.

The employee contribution rate is 9.94% of applicable wages per pay period and the employer contribution rate is 17.40% of applicable gross wages per pay period

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

The employer contribution to PSPRS in the amount of 17.40% of the employee's applicable gross wages per pay period due to the Tier 3 Defined Benefit Hybrid retirement plan.

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Retirement Commission - Fire

Council Meeting Date: October 9, 2019
Submitting Department: Agenda Creation
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Executive Disclaimer (PSPRS)

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS: