



**CITY OF SURPRISE**  
**Boards & Commissions Nominations Committee**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**

Tuesday, November 18, 2025 @ 2:00 PM  
Lobby Conference Room

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Boards and Commissions Nominations Committee

**CONSENT AGENDA:**

- 1. Citywide Consideration and action to approve the minutes of the Boards and Commissions Nominations Committee meeting held on September 29, 2025. City Clerk

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- 2. Citywide The Boards & Commissions Nominations Committee will conduct interviews for the following commissions: (1) Audit Committee, Term Expiration June 30, 2027 and (2) Parks & Recreation Advisory Commission, Term Expiration June 30, 2029. City Clerk
- 3. Citywide The Boards & Commissions Nominations Committee will review and consider recommendations for appointment for the following commissions: (1) Audit Committee, Term Expiration June 30, 2027 and (2) Parks & Recreation Advisory Commission, Term Expiration June 30, 2029. City Clerk

- G. Call To The Public

**INSTRUCTIONS:** In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins. You may also [fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.

Note: A.R.S. 38-431.01(H)- During this time members of the public may address City Council only on issues within the jurisdiction of the City Council which are not an item on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

Please be aware that Council Members may not discuss or respond to matters raised during call to the public that are not specifically identified on the agenda. Council Members may however, in their discretion, discuss or respond to relevant matters raised during a noticed public hearing or agenda item.

- H. Other Business and Future Agenda Items

I. Adjournment

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KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, November 13th, 2025 @ 1:15 PM

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**



**CITY OF SURPRISE**  
**Boards & Commissions Nominations Committee**

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Council Meeting Date: November 18, 2025  
Submitting Department: City Clerk  
Staff Recommendations:

Contact Person:  
District: Citywide

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Consent: Yes      Regular: No      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

Consideration and action to approve the minutes of the Boards and Commissions Nominations Committee meeting held on September 29, 2025.

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**Motion:**

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

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**FTE Impact:**

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**ATTACHMENTS:**

1. DRAFT 092925 Boards Commissions Nominations Committee\_MINTUES
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**CITY OF SURPRISE**  
**Boards and Commissions Nominations Committee**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**  
 Monday, September 29, 2025 @ 12:00 PM  
**OVERFLOW CONFERENCE ROOM**  
**SUMMARY MINUTES**

- A. Call To Order @ 12:01 PM
- B. Roll Call: **CHAIR NICK HANEY, BOARDMEMBERS JOHNNY MELTON & EARLE GREENBERG**
- C. Pledge of Allegiance led by Chair Haney
- D. Current Events and Reports N/A
- E. Staff Reports N/A
- F. Boards and Commissions Nominations Committee

**CALL TO THE PUBLIC:** No members of the public were present.

**CONSENT AGENDA:**

Motion to approve the consent agenda by Boardmember Melton; Seconded by Boardmember Greenberg.

**VOTE 3 YES 0 NO**

- 1. Citywide      Consideration and action to approve the minutes of the Boards and Commissions Nominations Committee meeting held on September 22, 2025.      **APPROVED**  
City Clerk

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- 2. Citywide      The Boards & Commissions Nominations Committee will conduct interviews for the following commissions: (1) Vacancy on the Audit Committee, Term Expiration June 30, 2027, (1) Vacancy on the Library Advisory Commission, Term Expiration June 30, 2029 (2) Vacancies on the Parks & Recreation Advisory Commission, Term Expiration June 30, 2029; (1) Vacancy of the Board of Trustees, Term Expiration June 30, 2029.      City Clerk

The committee conducted interviews for the Library Commission and the Audit Committee. Staff were present for the interviews.

- 3. Citywide      The Boards & Commissions Nominations Committee will review and consider recommendations for appointment or reappointment for the following commissions: (1) Vacancy on the Audit Committee, Term Expiration June 30, 2027, (1) Vacancy on the Library Advisory Commission, Term Expiration June 30, 2029 (2) Vacancies on the Parks & Recreation Advisory Commission, Term Expiration June 30, 2029; (1) Vacancy of the Board of Trustees, Term Expiration June 30, 2029.      City Clerk

City Clerk Kristi Passarelli gave a short brief regarding interview requests that had been sent out and summarized the remaining positions up for consideration of reappointment.

Motion was made to recommend MaryAnn Riodique for appointment to fill the vacancy on the Library Advisory Commission, Term Expiration June 30, 2029, by Boardmember Greenberg and Seconded by Boardmember Melton. **APPROVED VOTE: 3 YES 0 NO**

No additional recommendations were made pending discussion on Item 4.

4. Citywide Discussion regarding attendance for various commissions, referral by City Clerk pursuant to City Code Article VIII Sec. 2-295 (8). City Clerk

City Clerk Kristi Passarelli provided summary of attendance issues. Staff provided feedback for those commissioners currently requesting reappointment. The committee discussed the attendance notice and staff provided feedback as needed.

Motion was made to not recommend reappointment of Ron Jensen and David Samaniego to the Parks & Recreation Advisory Commission by Boardmember Greenberg and Seconded by Boardmember Melton. **APPROVED VOTE: 3 YES 0 NO**

Motion was made to not recommend reappointment of Renee Pastor-Wooten to the Board of Trustees/Health Benefits Trust Fund Board by Boardmember Melton and Seconded by Boardmember Greenberg. **APPROVED VOTE: 3 YES 0 NO**

City Clerk Kristi Passarelli will send notifications to the commissioners and to the interviewees by the end of the week with the results and will advertise for applications for the vacancies.

The committee's recommendations will be presented to council on October 21.

No further discussion.

- G. Other Business and Future Agenda Items – Chair Haney requested draft tracking document for suggested edits to city code related to the process. Boardmember Melton and Boardmember Greenberg agreed. City Clerk Kristi Passarelli will provide a tracking document for suggested improvements on the process for the nomination committee interviews and selection.
- H. Adjournment @ 1:51 PM  
Motion to adjourn made by Boardmember Melton and Seconded by Boardmember Greenberg.

**The minutes were prepared by Kristi Passarelli, City Clerk / Board Secretary**

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**Committee Chair Nick Haney      Date**

**ATTEST:**

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**Kristi Passarelli, City Clerk      Date**



**CITY OF SURPRISE**  
**Boards & Commissions Nominations Committee**

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Council Meeting Date: November 18, 2025  
Submitting Department: City Clerk  
Staff Recommendations:

Contact Person:  
District: Citywide

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Consent: No      Regular: No      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

The Boards & Commissions Nominations Committee will conduct interviews for the following commissions: (1) Audit Committee, Term Expiration June 30, 2027 and (2) Parks & Recreation Advisory Commission, Term Expiration June 30, 2029.

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**Motion:**

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**Background:**

Due to the resignation of Heavenly Clegg earlier this year, the Audit Committee has a vacancy for her term expiring on June 30, 2027. The Parks & Recreation Advisory Commission has (2) vacancies due to a recommendation to not reappoint the previous members (Jensen & Santiago) both current terms expire on June 30, 2029.

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

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**Motion:**

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

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