



CITY OF SURPRISE
Public Safety Personnel Retirement System Commission - Joint
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, October 22, 2025 @ 2:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission Joint Meeting

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Internal Considerations and action pertaining to the review and approval of the May 7, 2025, Public Safety Retirement Commission – Joint Meeting Minutes Human Resources

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- G. Other Business and Future Agenda Items
- H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Wednesday, October 15th, 2025 @ 10:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement System
Commission - Joint

Council Meeting Date: October 22, 2025
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the May 7, 2025, Public Safety Retirement Commission – Joint Meeting Minutes

Motion:

I motion to approve the May 7, 2025, Public Safety Retirement Commission – Joint Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Joint DRAFT Minutes 05.07.25
-



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – JOINT**
Minutes, Wednesday, May 7, 2025
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the Public Safety Retirement Commission – Joint Boards Meeting held at 2:00 p.m. Wednesday, May 7, 2025. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Mattson called the meeting to order at 2:04 p.m.

B. Roll Call: Sean Mattson, Chair – Present
Kim Drayden, Citizen Board Member – Present
Danielle Quinn, Citizen Board Member- Present
Ricardo “Rick” Valdez, Fire Member – Present
Daniel “Dan” Anderson, Fire Member – Present
Richard Hernandez, Police Member – Present
Michael Robbins, Police Member – Present

In attendance: Michele Fite, PSPRS Board Secretary

C. Pledge of Allegiance –Completed

D. Current Events Reports – None.

E. Staff Reports –

Board members were emailed documents to review to ensure the documents are what they want included on the New Board Member Information and Acknowledgement Form. Documents include:

- AZ Statutes re: PSPRS
- City of Surprise PSPRS Board Bylaws
- Local Board Duties & Responsibilities
- Local Board Retirement Manual
- PSPRS Board of Trustees Bylaws
- PSPRS Member Handbook
- Summary of PSPRS Plan Provision
-

Board agreed that these documents are sufficient for the New Board Member Information and Acknowledgement Form.

F. Call to the Public - None

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the February 12, 2025, Public Safety Retirement Commission – Joint Meeting Minutes. - APPROVED**

Motion: Kim Drayden
Second: Dan Anderson
Opposed: None

G. Other Business and Future Agenda Items – None.

H. Executive Session – None

I. Adjournment

Motion to adjourn at 2:07 p.m. – APPROVED

Motion: Rick Valdez
Second: Dan Anderson
Opposed: None

Meeting Minutes Approval:

Sean Mattson, Chair
Public Safety Retirement Commission – Joint Board

CERTIFICATION:

I, Michele Fite, Board Secretary and Human Resources Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct special session minutes of the Public Safety Retirement Commission – Joint Meeting of **Wednesday, May 7, 2025.**

Michele Fite, Board Secretary
Public Safety Retirement Commission – Joint Boards