

CITY OF SURPRISE

HEALTH BENEFITS TRUST FUND BOARD 16000 North Civic Center Plaza Surprise, AZ 85374

August 25, 2021

MEETING MINUTES

CALL TO ORDER

Vice Chair Renee Pastor called the Health Benefits Trust Fund Meeting to order at 4:03 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, March 3, 2021.

ROLL CALL

In attendance were Vice Chair Renee Pastor, Board Member William Coniam, and Board Member Candice Rachal. Board Member Andrea Davis was absent (excused).

STAFF PRESENT:

Teresa Butterbredt, Assistant Director, Finance; Jon Gake, Accounting Manager; Paige Gearheart, Human Resources Manager; Lindsey Steinhoff, Human Resources Analyst - Senior; Digger Oster, Risk Manager - Senior; Jennifer LaRoque, Public Safety Legal Attorney; Jennifer Medina, Financial Management Analyst – Senior; Julie Ralls, Accountant – Senior.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

None

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action to approve the March 3, 2021 Health Benefits Trust Fund Board Meeting Minutes.

- Not enough board members were present at this meeting that were in attendance at the meeting on March 3, 2021 to approve the minutes. Minutes will be presented at the next board meeting for approval.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation and discussion pertaining to CBIZ Consulting FY2021 4th Quarter Report.

- Michael Barberio presented CBIZ Consulting's FY2021 4th Quarter Report and year-end review.
- Mike Zucarelli gave an overview regarding the city's prescriptions plan – rise in claims, how the plan is performing, discounts, and rebates. He also stated that the annual market check should be completed this week.

Item 3: Presentation and discussion pertaining to the City's unaudited Employee Healthcare and Worker's Compensation Self Insurance Funds Financial Report for FY2021 3rd Quarter.

- Teresa Butterbredt, Assistant Director, presented the FY2021 3rd Quarter Financial Report.

Item 4: Consideration and action to elect a Chairperson and Vice-Chairperson for the Health Benefits Trust Fund Board.

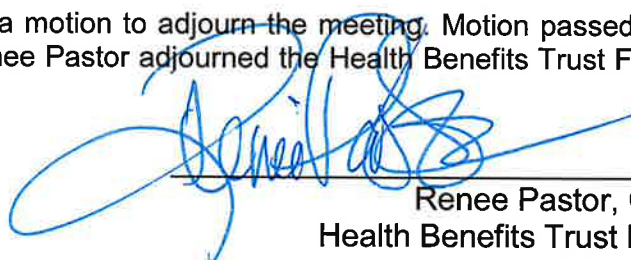
- Board Member William Coniam nominated Renee Pastor as Chairperson of the Health Benefits Trust Fund Board. Board Member Candace Rachal seconded the nomination. Motion passed.
- Chairperson Renee Pastor nominated William Coniam as Vice Chair. Board Member Candace Rachal seconded the nomination. Motion passed.

OTHER BUSINESS

Meeting minutes from March 3, 2021 will be added to the next agenda. Julie Ralls stated that FY2021 4th Quarter and FY2022 1st Quarter financials will be presented at the next meeting. The reason behind the delay on the FY2021 financials is due to a change in policy last year.

ADJOURNMENT

Chairperson Pastor made a motion to adjourn the meeting. Motion passed. Hearing no further business, Chairperson Renee Pastor adjourned the Health Benefits Trust Fund meeting at 4:49 p.m.



Renee Pastor, Chair
Health Benefits Trust Fund Board