

CITY OF SURPRISE

**HEALTH BENEFITS TRUST FUND BOARD
16000 North Civic Center Plaza
Surprise, AZ 85374**

June 4, 2025

MEETING MINUTES

CALL TO ORDER

Vice Chair Candace Rachal called the Health Benefits Trust Fund Meeting to order at 4:02 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, June 4, 2025.

ROLL CALL

In attendance were Vice Chair Candace Rachal, Board Member Andrea Davis, and Board Member Barbara Minick. Chairperson William Coniam was absent, excused, and Board Member Renee Pastor was absent, unexcused.

STAFF PRESENT:

Paige Gearhart, Human Resources Manager; Ariana Reyna, Human Resources Business Partner; Julio Leal, Human Resources Specialist; Erick Martin, Assistant Director – Finance; Sandy Simmons, Assistant Director – Finance, Jenna Klidas, Financial Management Analyst - Senior

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

None

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action pertaining to approval of the March 5, 2025 Health Benefits Trust Fund Board meeting minutes.

- Board Member Davis made a motion to approve the minutes for the March 5, 2025 meeting. Board Member Barbara Minick seconded the motion. Motion passed.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation and discussion pertaining to CBIZ Consulting FY2025 3rd Quarter Report.

- Melissa Barbakoff presented CBIZ Consulting's FY2025 3rd Quarter Report.
- David Zucarelli presented the City's pharmacy spend and rebate summary.

Item 3: Presentation and discussion pertaining to the City's unaudited Employee Healthcare Self Insurance Fund and Workers' Compensation Fund Financial Report for FY2025 2nd Quarter.

- Erick Martin presented the FY2025 3rd Quarter Financial Report.

OTHER BUSINESS

EXECUTIVE SESSION

No executive session was held.

ADJOURNMENT

Hearing no further business, Vice Chair Rachal adjourned the Health Benefits Trust Fund meeting at 4:30 p.m.

A handwritten signature in cursive script that reads "Candace Rachal vice chair". The signature is written in black ink and is positioned above a horizontal line.

William Coniam, Chair
Health Benefits Trust Fund Board