

**CITY OF SURPRISE**

**HEALTH BENEFITS TRUST FUND BOARD  
16000 North Civic Center Plaza  
Surprise, AZ 85374**

**March 5, 2025**

**MEETING MINUTES**

**CALL TO ORDER**

Chairperson William Coniam called the Health Benefits Trust Fund Meeting to order at 3:04 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, March 5, 2025.

**ROLL CALL**

In attendance were Chairperson William Coniam, Vice Chair Candace Rachal, Board Member Andrea Davis, Board Member Barbara Minick, Board Member Renee Pastor was absent, excused.

**STAFF PRESENT:**

Digger Oster, Risk Manager – Senior; Ariana Reyna, Human Resources Business Partner; Erick Martin, Assistant Director – Finance; Michell Fite, Human Resources Business Partner; Jenna Klidas, Financial Management Analyst - Senior

**PLEDGE OF ALLEGIANCE**

**CURRENT EVENTS REPORT**

None

**STAFF REPORT**

None

**CALL TO THE PUBLIC**

None

**CONSENT AGENDA**

**Item 1: Consideration and action pertaining to approval of the December 4, 2024 Health Benefits Trust Fund Board meeting minutes.**

- Vice Chair Candace Rachal made a motion to approve the minutes for the December 4, 2024 meeting. Board Member Barbara Minick seconded the motion. Motion passed.

## REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

### Item 2: Presentation and discussion pertaining to CBIZ Consulting FY2025 2<sup>nd</sup> Quarter Report.

- Melissa Barbakoff presented CBIZ Consulting's FY2025 2<sup>nd</sup> Quarter Report.
- David Zucarelli presented the City's pharmacy spend and rebate summary.

### Item 3: Presentation and discussion pertaining to the City's unaudited Employee Healthcare Self Insurance Fund and Workers' Compensation Fund Financial Report for FY2025 2<sup>nd</sup> Quarter.

- Erick Martin presented the FY2025 2<sup>nd</sup> Quarter Financial Report.

### Item 4: Consideration and action pertaining to the approval of the recommended FY2026 Health Benefit Trust Fund Budget.

- Jenna Klidas presented the FY2026 Health Benefit Trust Fund Budget.
- Chair William Coniam made a motion to approve the FY2026 Health Benefit Trust Fund Budget. Board Member Barbara Minick seconded the motion. Motion passed.

### Item 5: Consideration and action pertaining to the approval of the FY2026 Workers' Compensation Plan Budget.

- Digger Oster presented the FY2026 Workers' Compensation Plan Budget.
- Vice Chair Candace Rachal made a motion to approve the FY2026 Workers' Compensation Plan Budget. Board Member Barbara Minick seconded the motion. Motion passed.

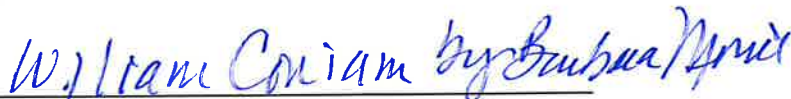
## OTHER BUSINESS

## EXECUTIVE SESSION

No executive session was held.

## ADJOURNMENT

Hearing no further business, Chair Coniam adjourned the Health Benefits Trust Fund meeting at 3:53 p.m.



William Coniam, Chair  
Health Benefits Trust Fund Board