

CITY OF SURPRISE

**HEALTH BENEFITS TRUST FUND BOARD
16000 North Civic Center Plaza
Surprise, AZ 85374**

August 28, 2024

MEETING MINUTES

CALL TO ORDER

Vice Chairperson William Coniam called the Health Benefits Trust Fund Meeting to order at 4:03 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, August 28, 2024.

ROLL CALL

In attendance were Vice Chair William Coniam, Board Member Barb Minick, and Board Member Andrea Davis. Chairperson Renee Pastor was absent, unexcused, and Board Member Candice Rachal was absent, excused.

STAFF PRESENT:

Donna Meuse, Human Resources Director; Paige Gearhart, Human Resources Manager; Jenna Klidas, Financial Analyst – Senior; Heather Lira, Financial Analyst; Erick Martin, Assistant Director – Finance; Julie Ralls, Accountant – Senior; Laura Roybal, Administrative Services Assistant.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

None

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action pertaining to the approval of the June 5, 2024 Health Benefits Trust Fund Board Meeting Minutes.

- Board Member Barb Minick made a motion to approve the minutes for the June 5, 2024 meeting. Board Member Andrea Davis seconded the motion. Motion passed.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation and discussion pertaining to CBIZ Consulting FY2024 4th Quarter Report.

- Mike Barberio presented CBIZ Consulting's FY2024 4th Quarter Report, as well as the city's pharmacy spend and rebate summary.
- Board member Barb Minick again requested additional pharmacy cost information (i.e. how much of the pharmacy increase we are experiencing is related to inflation versus the cost of utilization). CBIZ stated they will provide this information at the next meeting.

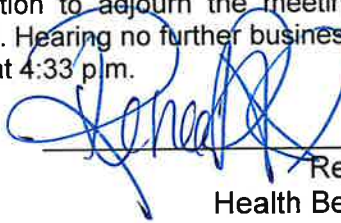
OTHER BUSINESS

EXECUTIVE SESSION

No executive session was held.

ADJOURNMENT

Board Member Minick made a motion to adjourn the meeting. Council Member Andrea Davis seconded the motion. Motion passed. Hearing no further business, Vice Chair Coniam adjourned the Health Benefits Trust Fund meeting at 4:33 p.m.



Renee Pastor, Chair
Health Benefits Trust Fund Board