

**CITY OF SURPRISE**

**HEALTH BENEFITS TRUST FUND BOARD  
16000 North Civic Center Plaza  
Surprise, AZ 85374**

**June 5, 2024**

**MEETING MINUTES**

**CALL TO ORDER**

Vice Chairperson William Coniam called the Health Benefits Trust Fund Meeting to order at 4:04 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, June 5, 2024.

**ROLL CALL**

In attendance were Vice Chair William Coniam, Board Member Barb Minick, Board Member Candice Rachal, and Board Member Andrea Davis. Chairperson Renee Pastor was absent, excused.

**STAFF PRESENT:**

Donna Meuse, Human Resources Director; Paige Gearhart, Human Resources Manager; Jenna Klidas, Financial Analyst – Senior; Erick Martin, Assistant Director – Finance; Julie Ralls, Accountant – Senior; Laura Roybal, Administrative Services Assistant.

**PLEDGE OF ALLEGIANCE**

**CURRENT EVENTS REPORT**

None

**STAFF REPORT**

Donna Meuse gave a brief presentation regarding the awards the city has received for being one of Arizona's healthiest and safest employers.

**CALL TO THE PUBLIC**

None

**CONSENT AGENDA**

**Item 1: Consideration and action pertaining to the approval of the March 6, 2024 Health Benefits Trust Fund Board Meeting Minutes.**

- Board Member Andrea Davis made a motion to approve the minutes for the March 6, 2024 meeting. Board Member Barb Minick seconded the motion. Motion passed.

## REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

### Item 2: Presentation and discussion pertaining to CBIZ Consulting FY2024 3<sup>rd</sup> Quarter Report.

- Mike Barberio presented CBIZ Consulting's FY2024 3<sup>rd</sup> Quarter Report. Mike Zucarelli presented the city's pharmacy spend and rebate summary.
- Board member Barb Minick requested additional pharmacy cost information (i.e. how much of the pharmacy increase we are experiencing is related to inflation versus the cost of utilization). CBIZ stated they will provide this information at the next meeting.

### Item 3: Presentation and discussion of the City's unaudited Employee Healthcare and Workers' Compensation Self Insurance Funds Financial Report for FY2024 3<sup>rd</sup> Quarter.

- Erick Martin presented the FY2024 3<sup>rd</sup> Quarter Financial Reports.

## OTHER BUSINESS

### EXECUTIVE SESSION

No executive session was held.

### ADJOURNMENT

Board Member Minick made a motion to adjourn the meeting. Vice Chair Coniam seconded the motion. Motion passed. Hearing no further business, Vice Chair Coniam adjourned the Health Benefits Trust Fund meeting at 4:50 p.m.



Renee Pastor, Chair  
Health Benefits Trust Fund Board