

CITY OF SURPRISE

HEALTH BENEFITS TRUST FUND BOARD 16000 North Civic Center Plaza Surprise, AZ 85374

March 08, 2023

MEETING MINUTES

CALL TO ORDER

Chairperson Renee Pastor called the Health Benefits Trust Fund Meeting to order at 3:04 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, March 08, 2023.

ROLL CALL

In attendance were Chairperson Renee Pastor, Vice Chair William Coniam, Board Member Candice Rachal, Board Member Barb Minick, and Board Member Andrea Davis.

STAFF PRESENT:

Donna Meuse, Human Resources Director; Lindsey Steinhoff, Human Resources Business Partner; Paige Gearheart, Human Resources Manager; Digger Oster, Risk Manager – Senior; Thomas Partin, Workers' Compensation Senior Claim Adjuster; Michelle Casciato, Risk/Safety Analyst; Kelly Pedersen, Administrative Specialist; Eric Boyles, Assistant Director – Finance; Jenna Garcia, Financial Analyst – Senior; Erick Martin, Assistant Director – Finance; Julie Ralls, Accountant – Senior; Laura Roybal, Administrative Services Assistant.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

None

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action pertaining to the approval of the November 30, 2022 Health Benefits Trust Fund Board Meeting Minutes.

- Vice Chair William Coniam pointed out that the items requested under "Other Business" were incorrect in stating they were requested for the next meeting. It was suggested that they be amended to state that the items were requested for the May 24, 2023 meeting.

- Vice Chair Coniam made a motion to approve the amended meeting minutes for the November 30, 2022 meeting. Board Member Candice Rachal seconded the motion. Motion passed.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation and discussion pertaining to CBIZ Consulting FY2023 2nd Quarter Report.

- Michael Barberio presented CBIZ Consulting's FY2023 2nd Quarter Report, as well the city's pharmacy spend and rebate summary.
- Michael Zucarelli discussed the utilization of the pharmacy benefits and the increase in rebates due to that utilization and the use of brand name pharmaceuticals.

Item 3: Presentation and discussion pertaining to the City's unaudited Employee Healthcare and Workers' Compensation Self Insurance Funds Financial Report for FY2023 2nd Quarter.

- Andrea Davis, Finance Director, presented the FY2023 2nd Quarter Financial Reports.

Item 4: Consideration and action pertaining to approval of the recommended FY2024 Health Benefit Trust Fund Budget.

- Eric Boyles presented the recommended budget for the Health Benefit Trust Fund for FY2024.
- Board Member Rachal made a motion to approve the FY2024 Health Benefit Trust Fund Budget. Vice Chair Coniam seconded the motion. Motion passed.

Item 5: Consideration and action pertaining to approval of the FY2024 Workers' Compensation Plan Budget.

- A discussion was held regarding the future of the city's Self-Insured Workers' Compensation Program.
- Digger Oster presented the recommended budget for the Workers' Compensation Plan for FY2024.
- Board Member Barbara Minick made a motion to approve the FY2024 Health Benefit Trust Fund Budget. Board Member Rachal seconded the motion. Motion passed.

OTHER BUSINESS

ADJOURNMENT

Vice Chair Coniam made a motion to adjourn the meeting. Board Member Rachal seconded the motion. Motion passed. Hearing no further business, Chairperson Pastor adjourned the Health Benefits Trust Fund meeting at 4:28 p.m.



 Renee Pastor, Chair T. William Coniam
 Health Benefits Trust Fund Board Vice Chair
 Chair Pro-Tem