

CITY OF SURPRISE

HEALTH BENEFITS TRUST FUND BOARD 16000 North Civic Center Plaza Surprise, AZ 85374

August 23, 2023

MEETING MINUTES

CALL TO ORDER

Chairperson Renee Pastor called the Health Benefits Trust Fund Meeting to order at 4:04 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, August 23, 2023.

ROLL CALL

In attendance were Chairperson Renee Pastor, Vice Chair William Coniam, and Board Member Andrea Davis. Board Member Barb Minick and Board Member Candice Rachal were absent (excused).

STAFF PRESENT:

Donna Meuse, Human Resources Director; Paige Gearheart, Human Resources Manager; Lindsey Steinhoff, Human Resources Business Partner; Digger Oster, Risk Manager – Senior; Jenna Garcia, Financial Analyst – Senior; Erick Martin, Assistant Director – Finance; Sandy Simmons, Budget Manager; Robert Wingo, City Attorney; Laura Roybal, Administrative Services Assistant.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

None

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action pertaining to the approval of the May 24, 2023 Health Benefits Trust Fund Board Meeting Minutes.

- Vice Chair Coniam made a motion to approve the minutes for the May 24, 2023 meeting. Board Member Andrea Davis seconded the motion. Motion passed.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation and discussion pertaining to CBIZ Consulting FY2023 4th Quarter Report.

- Melissa Barbakoff and Branson Cobb presented CBIZ Consulting's FY2023 4th Quarter Report, as well the city's pharmacy spend and rebate summary.

Item 3: Presentation and discussion of the City of Surprise Workers' Compensation actuarial review process.

- Keith Hein gave an overview and answered questions regarding the Workers' Compensation actuarial review process.

Item 4: Consideration and action pertaining to approval of a settlement in the amount of \$233,244.56, which includes loss of earning capacity and Medicare set-aside fully funded and self-administered, in exchange for, and subject to, waiver of any and all Workers' Compensation claims and benefits to the extent allowed by law.

- Board Member Davis made a motion to approve a settlement in the amount of \$233,244.56, which includes loss of earning capacity and Medicare set-aside fully funded and self-administered, in exchange for, and subject to, waiver of any and all Workers' Compensation claims and benefits to the extent allowed by law. Vice Chair Coniam seconded the motion. Motion passed.

OTHER BUSINESS

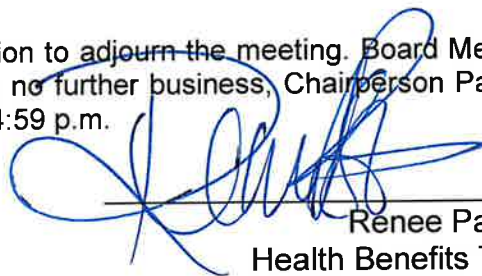
Board Member Davis stated that we will have items at the next meeting to vote on Chair and Vice Chair for the current fiscal year, as well as an item to approve the meeting calendar for the upcoming calendar year.

EXECUTIVE SESSION

No executive session was held.

ADJOURNMENT

Vice Chair Coniam made a motion to adjourn the meeting. Board Member Davis seconded the motion. Motion passed. Hearing no further business, Chairperson Pastor adjourned the Health Benefits Trust Fund meeting at 4:59 p.m.



Renee Pastor, Chair
Health Benefits Trust Fund Board