

CITY OF SURPRISE

HEALTH BENEFITS TRUST FUND BOARD 16000 North Civic Center Plaza Surprise, AZ 85374

May 25, 2022

MEETING MINUTES

CALL TO ORDER

Chair Renee Pastor called the Health Benefits Trust Fund Meeting to order at 4:02 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, May 25, 2022.

ROLL CALL

In attendance were Chair Renee Pastor, Vice Chair William Coniam, Board Member Candice Rachal, Board Member Barb Minick, and Board Member Andrea Davis.

STAFF PRESENT:

Donna Meuse, Human Resources Director; Paige Gearhart, Human Resources Manager; Lindsey Steinhoff, Human Resources Business Partner; Jennifer Medina, Budget Manager; Julie Ralls, Accountant – Senior; Erick Martin, Accounting Manager.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

None

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action pertaining to the approval of the March 2, 2022 Health Benefits Trust Fund Board Meeting Minutes.

- Board Member Coniam made a motion to approve the minutes. Board Member Rachal seconded the motion. Motion passed.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation and discussion pertaining to CBIZ Consulting FY2022 3rd Quarter Report.

- Michael Barberio and Melissa Barbakoff presented CBIZ Consulting's FY2022 3rd Quarter Report, with an elaboration regarding inflation and utilization, and how Covid has caused a higher utilization trend.
- Melissa Barbakoff presented the city's pharmacy spend and rebate summary.

Item 3: Presentation and discussion pertaining to the City's unaudited Employee Healthcare and Worker's Compensation Self Insurance Funds Financial Report for FY2022 3rd Quarter.

- Andrea Davis, Finance Director, presented the FY2022 3rd Quarter Financial Reports.
- Chairman Pastor requested a total number of Workers' Compensation claims settled for FY2022 through 3rd Quarter. Michelle Casciato will follow up on this request.

OTHER BUSINESS

ADJOURNMENT

Board Member Coniam made a motion to adjourn the meeting. Board Member Davis seconded the motion. Motion passed. Hearing no further business, Chairperson Renee Pastor adjourned the Health Benefits Trust Fund meeting at 4:41 p.m.



Renee Pastor, Chair
Health Benefits Trust Fund Board
T. William Coniam
Vice-Chair