

CITY OF SURPRISE

HEALTH BENEFITS TRUST FUND BOARD 16000 North Civic Center Plaza Surprise, AZ 85374

June 5, 2019

MEETING MINUTES

CALL TO ORDER

Chair Gwen Skorupan called the Health Benefits Trust Fund Meeting to order at 4:06 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, June 5, 2019.

ROLL CALL

In attendance were Chair Gwen Skorupan, Vice Chair Aaron Bacon, Board Member William Coniam, Board Member Renee Pastor, and Board Member Andrea Davis.

STAFF PRESENT:

Donna Meuse, Human Resources Manager; Lisa Angelini, Human Resources Director; Tami Turkovich, Human Resources Assistant Director; Lindsey Steinhoff, Human Resources Specialist; Nicholas Sarpy, Accounting Manager; Harold Brady, PS Legal Advisor; Laura Roybal, Administrative Services Assistant.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

None

STAFF REPORT

None

CALL TO THE PUBLIC

None

CONSENT AGENDA

Item 1: Consideration and action to approve the February 27, 2019 Health Benefits Trust Fund Board Meeting Minutes.

- Board Member Coniam made a motion to approve the minutes. Vice Chair Bacon seconded the motion. Motion passed.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

Item 2: Presentation by the City of Surprise Attorney's Office pertaining to Arizona Open Meeting and Conflict of Interest Laws

- Harold Brady gave a presentation explaining how the Arizona Open Meeting and Conflict of Interest Laws pertain to the Health Benefits Trust Fund Board.

Item 3: Presentation and discussion of CBIZ Consulting FY2019 3rd Quarter Report.

- Michael Barberio presented CBIZ Consulting's 3rd Quarter Report for FY2019.

Item 4: Discussion on Stop Loss Contract Language and audit provisions.

- Stacy Hutton provided the board with copies of BCBS' sample stop loss language that was included in the RFP, as well as the RFP responses from BCBS pertaining to claims auditing.

Item 5: Presentation and discussion of the city's unaudited Employee Healthcare and Worker's Compensation Self Insurance Funds Financial Report for FY2019 3rd Quarter.

- Nicholas Sarpy, Accounting Manager, presented the 3rd Quarter Financial report for FY2019.

Item 6: Human Resources Update – Open Enrollment

- Lisa Angelini, Human Resources Director, gave an update regarding the results and statistics of open enrollment.

Item 7: Consideration and action pertaining to placing items on future agenda.

- Board member Pastor requested a discussion regarding how the insurance premiums are assessed and the variables, and how they are calculated and charged to each department.

OTHER BUSINESS

None

ADJOURNMENT

Vice Chair Bacon made a motion to adjourn the meeting. Board Member Davis seconded the motion. Hearing no further business, Chairperson Skorupan adjourned the Health Benefits Trust Fund meeting at 5:16 p.m.


Gwen Skorupan, Chair
Health Benefits Trust Fund Board