



CITY OF SURPRISE
Boards and Commissions Nominations Committee
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, May 13, 2025 @ 1:00 PM
OVERFLOW CONFERENCE ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Boards and Commissions Nominations Committee

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- | | | | |
|----|----------|---|---------------------------------|
| 1. | Citywide | Consideration and action to approve the minutes of the Boards & Commissions Nomination Committee meeting of March 17, 2025. | Kristi Passarelli
City Clerk |
|----|----------|---|---------------------------------|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|---------------------------------|
| 2. | Citywide | The Boards & Commissions Nominations Committee will conduct interviews for the following: (1) vacancy on the Audit Committee - Term Expiration June 30, 2027, (3) vacancies on the Library Advisory Commission, (1) vacancy on the Board of Trustees, (3) vacancies on the Parks & Recreation Advisory Commission. | Kristi Passarelli
City Clerk |
| 3. | Citywide | The Boards & Commissions Nominations Committee will review applications for the following: (1) vacancy on the Audit Committee - Term Expiration June 30, 2027, (3) vacancies on the Library Advisory Commission, (1) vacancy on the Board of Trustees, (3) vacancies on the Parks & Recreation Advisory Commission. | Kristi Passarelli
City Clerk |

- G. Other Business and Future Agenda Items
- H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Friday, May 9, 2025 at 12:15pm

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK’S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Boards and Commissions Nominations Committee

Council Meeting Date: May 13, 2025
Submitting Department: City Clerk
Staff Recommendations:

Contact Person: Kristi Passarelli, City Clerk
District: Citywide

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action to approve the minutes of the Boards & Commissions Nomination Committee meeting of March 17, 2025.

Motion:

I move to approve the minutes of the Boards & Commissions Nomination Committee meeting of March 17, 2025.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



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Boards and Commissions Nominations Committee

Council Meeting Date: May 13, 2025
Submitting Department: City Clerk
Staff Recommendations:

Contact Person: Kristi Passarelli, City Clerk
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

The Boards & Commissions Nominations Committee will conduct interviews for the following: (1) vacancy on the Audit Committee - Term Expiration June 30, 2027, (3) vacancies on the Library Advisory Commission, (1) vacancy on the Board of Trustees, (3) vacancies on the Parks & Recreation Advisory Commission.

Motion:

No Action

Background:

The current terms for these positions expires on June 30, 2025. There are 2 individuals that will not be seeking reappointment: Heavenly Clegg - Audit Committee (moving out of state) and Jamie Baker - does not wish to seek reappointment. Therefore these 2 positions will be vacant. The other officers for the remaining commissions are seeking reappointment.

Objective Analysis:

Policy Compliant:

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:



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Submitting Department: City Clerk
Staff Recommendations:

Contact Person: Kristi Passarelli, City Clerk
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

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Motion:

Background:

All persons, including current members seeking reappointment, interested in becoming a member of a public body must submit an application to the city clerk's office and participate in a competitive selection process. Only applications received by the city clerk's office may be considered for body vacancies.

In its sole discretion, **the nomination committee may forego the competitive process** for particular board or commission vacancies when:

- a. One or more applications received are for reappointment and
 - b. The number of applications received is less than, or equal to the number of vacancies.
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Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
