



**PUBLIC SAFETY RETIREMENT SYSTEM  
CITY OF SURPRISE LOCAL BOARD – Police**  
Minutes, Wednesday, February 12, 2025  
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the Public Safety Retirement Commission – Police Board Meeting held at 3:15 p.m., Wednesday, February 12, 2025. The meeting was held in City Hall, Council Chambers.

**A. Call To Order**

Chair Mattson called the meeting to order at 3:23 p.m.

- B. Roll Call:** Sean Mattson, Chair – Present  
Kim Drayden, Citizen Board Member – Present  
Danielle Quinn, Citizen Board Member – Present  
Rick Hernandez, Fire Member – Absent (excused)  
Mike Robbins, Fire Member – Present

**In attendance:** Cynthia Kelley, Legal Counsel (via phone)  
Michele Fite, PSPRS Board Secretary

**C. Pledge of Allegiance** –Completed

**D. Current Events Reports** – None.

**E. Staff Reports** – None.

**F. Call to the Public** – None.

**Consent Agenda:**

- 1. Considerations and action pertaining to the review and approval of the October 16, 2024 Public Safety Retirement Commission – Police Meeting Minutes. - APPROVED**

**Motion:** Mike Robbins

**Second:** Kim Drayden

**Opposed:** None

- 2. Considerations and action pertaining to the review and approval of the October 16, 2024 Public Safety Retirement Commission – Police Executive Session Meeting Minutes. - APPROVED**



**Motion:** Mike Robbins  
**Second:** Kim Drayden  
**Opposed:** None

**Regular Agenda:**

- 3. Consideration and possible action pertaining to the review of medical examinations and the acceptance of lateral Police Officers, Lisa Scott and Jarrod Gill into the PSPRS system pursuant to A.R.S. § 38-859. – APPROVED**

**With pre-existing conditions:** Lisa Scott and Jarrod Gill

**Motion:** Mike Robbins  
**Second:** Kim Drayden  
**Opposed:** None

- 4. Consideration and discussion in relation to the review of the annual actuarial valuation report of the PSPRS for the Surprise Police Department as of June 30, 2024.**

Board Secretary advised board that previously, at the request of the board, a PSPRS Representative has been invited to a meeting to review and answer questions regarding the actuarial report. After discussion, it was decided that the current board thinks it would be helpful to invite a PSPRS Representative to a future meeting to review the actuarial report, as of June 30, 2024, with them.

**G. Other Business and Future Agenda Items – None.**

**H. Executive Session – None**

**I. Adjournment**

Motion to adjourn at 3:28 p.m. – APPROVED

**Motion:** Mike Robbins  
**Second:** Kim Drayden  
**Opposed:** None



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**Meeting Minutes Approval:**

A handwritten signature in black ink, appearing to read "Sean Mattson", is written over a horizontal line.

Sean Mattson, Chair  
Public Safety Retirement Commission – Police Board

**CERTIFICATION:**

I, Michele Fite, Board Secretary and Human Resources Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct special session minutes of the Public Safety Retirement Commission – Police Meeting of **Wednesday, February 12, 2025**.

A handwritten signature in blue ink, appearing to read "Michele Fite", is written over a horizontal line.

Michele Fite, Board Secretary  
Public Safety Retirement Commission – Police Board