



CITY OF SURPRISE
Public Safety Personnel Retirement Commission – Fire
16000 N. Civic Center Plaza
Surprise, AZ 85374
 Wednesday, May 7, 2025 @ 2:00 PM
 COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
 - PSPRS Actuarial Valuation Report (June 30, 2024) Presentation
 - Election of new board member to replace Rick Valdez

F. Public Safety Retirement Commission- Fire Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Internal **Considerations and action pertaining to the review and approval of the February 12, 2025 Public Safety Retirement Commission – Fire Meeting Minutes** Human Resources

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Internal **Consideration and possible action pertaining to the review of medical examinations and the acceptance of Firefighter Recruits: Taylor Boyd, Richard Gain, Hunter Crandall, Brendon Gable, Brock Marty, and Eric McAlister into the PSPRS system pursuant to A.R.S. § 38-859.** Human Resources

- G. Other Business and Future Agenda Items
- H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Monday, May 5th 2025 @ 2:30 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK’S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement Commission –
Fire

Council Meeting Date: May 7, 2025
Submitting Department: Human Resources
Staff Recommendations: None

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

PSPRS Actuarial Valuation Report (June 30, 2024) Presentation

Motion:

Background:

Presented by Clark Partridge, Sr. Executive Consultant with PSPRS

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement Commission –
Fire

Council Meeting Date: May 7, 2025
Submitting Department: Human Resources
Staff Recommendations: None

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Election of new board member to replace Rick Valdez

Motion:

Background:

Captain Rick Valdez is retiring in July. His replacement will be elected by membership. A secret ballot election will soon take place. The process for this election will start this month. Draft timeline and communication for this are in Board's binders.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement Commission –
Fire

Council Meeting Date: May 7, 2025
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the February 12, 2025 Public Safety Retirement Commission – Fire Meeting Minutes

Motion:

I motion to approve the February 12, 2025 Public Safety Retirement Commission – Fire Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Fire DRAFT Minutes 02.12.2025
-

The following are the minutes from the Public Safety Retirement Commission – Fire Board Meeting held at 3:15 p.m., Wednesday, February 12, 2025. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Mattson called the meeting to order at 3:32 p.m.

- B. Roll Call:** Sean Mattson, Chair – Present
Kim Drayden, Citizen Board Member – Present
Danielle Quinn, Citizen Board Member – Present
Rick Valdez, Fire Member – Present
Dan Anderson, Fire Member – Present

In attendance: Cynthia Kelley, Legal Counsel (via phone)
Michele Fite, PSPRS Board Secretary

C. Pledge of Allegiance –Completed

D. Current Events Reports – None.

E. Staff Reports – None.

F. Call to the Public – None.

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the November 13, 2024 Public Safety Retirement Commission – Fire Meeting Minutes. - APPROVED**

Motion: Dan Anderson

Second: Rick Valdez

Opposed: None

- 2. Considerations and action pertaining to the review and approval of the November 13, 2024 Public Safety Retirement Commission – Fire Executive Session Meeting Minutes. - APPROVED**



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – Fire**

Minutes, Wednesday, February 12, 2025
16000 N. Civic Center Plaza, Surprise, Arizona 85374

Motion: Dan Anderson

Second: Rick Valdez

Opposed: None

Regular Agenda:

- 3. Consideration and possible action pertaining to the review of medical examinations and the acceptance of Firefighter Recruits: Dean Allain, Michael Fifer, Michael Huff, Maxwell Huhta, Joshua Jefferson, Isaac Kwiatkowski, Logan Kwiatkowski, Daniel LeTourneau, Austin Lisonbee, Sean Martin, Joseph McBride, Christopher Myers, Jacob Pettitt, Mario Rodarte, and Chase Wilhelm into the PSPRS system pursuant to A.R.S. § 38-859. – APPROVED**

Without pre-existing conditions: Dean Allain

With pre-existing conditions: Michael Fifer, Michael Huff, Maxwell Huhta, Joshua Jefferson, Isaac Kwiatkowski, Logan Kwiatkowski, Daniel LeTourneau, Austin Lisonbee, Sean Martin, Joseph McBride, Christopher Myers, Jacob Pettitt, Mario Rodarte, and Chase Wilhelm

Motion: Dan Anderson

Second: Rick Valdez

Opposed: None

- 4. Consideration and discussion in relation to the review of the annual actuarial valuation report of the PSPRS for the Surprise Fire Department as of June 30, 2024.**

Board Secretary advised board that previously, at the request of the board, a PSPRS Representative has been invited to a meeting to review and answer questions regarding the actuarial report. After discussion, it was decided that the current board thinks it would be helpful to invite a PSPRS Representative to a future meeting to review the actuarial report, as of June 30, 2024, with them.

G. Other Business and Future Agenda Items – None.

H. Executive Session – None

I. Adjournment

Motion to adjourn at 3:39 p.m. – APPROVED



Motion: Dan Anderson
Second: Rick Valdez
Opposed: None

Meeting Minutes Approval:

Sean Mattson, Chair
Public Safety Retirement Commission – Joint Boards

CERTIFICATION:

I, Michele Fite, Board Secretary and Human Resources Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct special session minutes of the Public Safety Retirement Commission – Fire Meeting of **Wednesday, February 12, 2025.**

Michele Fite, Board Secretary
Public Safety Retirement Commission – Fire Board



CITY OF SURPRISE
Public Safety Personnel Retirement Commission –
Fire

Council Meeting Date: May 7, 2025
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the review of medical examinations and the acceptance of Firefighter Recruits: Taylor Boyd, Richard Cain, Hunter Crandall, Brendon Gable, Brock Marty, and Eric McAlister into the PSPRS system pursuant to A.R.S. § 38-859.

Motion:

I motion to approve Members into the PSPRS system as follows:

- Tier 3 Taylor Boyd WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Richard Cain WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Hunter Crandall WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Brendon Gable WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Brock Marty WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Eric McAlister WITH ___ OR WITHOUT ___ preexisting conditions

Background:

Please be informed of the following hire dates with the Surprise Fire Department: All the above named employees were hired on March 17, 2025. The employees were officially notified of the Board’s review of their medical records.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS: