



CITY OF SURPRISE
Public Safety Personnel Retirement Commission – Police
16000 N. Civic Center Plaza
Surprise, AZ 85374
 Wednesday, May 7, 2025 @ 2:00 PM
 COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- PSPRS Actuarial Valuation Report (June 30, 2024) Presentation
- F. Public Safety Retirement Commission- Police Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Internal **Considerations and action pertaining to the review and approval of the February 12, 2025 Public Safety Retirement Commission – Police Meeting Minutes** Human Resources

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Internal **Consideration and possible action pertaining to the review of medical examinations and the acceptance of Lateral Police Officers Andrea Koerner, Michael Liguori-Reid, Rhonda Sanchez; and Police Officer Recruit Adam Howle into the PSPRS system pursuant to A.R.S. § 38-859.** Human Resources

- G. Other Business and Future Agenda Items
- H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Monday, May 5th 2025 @ 2:30 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK’S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement Commission –
Police

Council Meeting Date: May 7, 2025
Submitting Department: Human Resources
Staff Recommendations: None

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

PSPRS Actuarial Valuation Report (June 30, 2024) Presentation

Motion:

Background:

Presented by Clark Partridge, PSPRS Sr. Executive Consultant

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement Commission –
Police

Council Meeting Date: May 7, 2025
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the February 12, 2025 Public Safety Retirement Commission – Police Meeting Minutes

Motion:

I motion to approve the February 12, 2025 Public Safety Retirement Commission – Police Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Police DRAFT Minutes 02.12.2025
-



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – Police**
Minutes, Wednesday, February 12, 2025
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the Public Safety Retirement Commission – Police Board Meeting held at 3:15 p.m., Wednesday, February 12, 2025. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Mattson called the meeting to order at 3:23 p.m.

- B. Roll Call:** Sean Mattson, Chair – Present
Kim Drayden, Citizen Board Member – Present
Danielle Quinn, Citizen Board Member – Present
Rick Hernandez, Fire Member – Absent (excused)
Mike Robbins, Fire Member – Present

In attendance: Cynthia Kelley, Legal Counsel (via phone)
Michele Fite, PSPRS Board Secretary

C. Pledge of Allegiance – Completed

D. Current Events Reports – None.

E. Staff Reports – None.

F. Call to the Public – None.

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the October 16, 2024 Public Safety Retirement Commission – Police Meeting Minutes. - APPROVED**

Motion: Mike Robbins
Second: Kim Drayden
Opposed: None

- 2. Considerations and action pertaining to the review and approval of the October 16, 2024 Public Safety Retirement Commission – Police Executive Session Meeting Minutes. - APPROVED**

Motion: Mike Robbins
Second: Kim Drayden
Opposed: None

Regular Agenda:

- 3. Consideration and possible action pertaining to the review of medical examinations and the acceptance of lateral Police Officers, Lisa Scott and Jarrod Gill into the PSPRS system pursuant to A.R.S. § 38-859. – APPROVED**

With pre-existing conditions: Lisa Scott and Jarrod Gill

Motion: Mike Robbins
Second: Kim Drayden
Opposed: None

- 4. Consideration and discussion in relation to the review of the annual actuarial valuation report of the PSPRS for the Surprise Fire Department as of June 30, 2024.**

Board Secretary advised board that previously, at the request of the board, a PSPRS Representative has been invited to a meeting to review and answer questions regarding the actuarial report. After discussion, it was decided that the current board thinks it would be helpful to invite a PSPRS Representative to a future meeting to review the actuarial report, as of June 30, 2024, with them.

G. Other Business and Future Agenda Items – None.

H. Executive Session – None

I. Adjournment

Motion to adjourn at 3:28 p.m. – **APPROVED**

Motion: Mike Robbins
Second: Kim Drayden
Opposed: None



Meeting Minutes Approval:

Sean Mattson, Chair
Public Safety Retirement Commission – Police Board

CERTIFICATION:

I, Michele Fite, Board Secretary and Human Resources Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct special session minutes of the Public Safety Retirement Commission – Fire Meeting of **Wednesday, February 12, 2025.**

Michele Fite, Board Secretary
Public Safety Retirement Commission – Fire Board



CITY OF SURPRISE
Public Safety Personnel Retirement Commission –
Police

Council Meeting Date: May 7, 2025
Submitting Department: Human Resources
Staff Recommendations:
Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the review of medical examinations and the acceptance of Lateral Police Officers Andrea Koerner, Michael Liguori-Reid, Rhonda Sanchez; and Police Officer Recruit Adam Howle into the PSPRS system pursuant to A.R.S. § 38-859.

Motion:

- Tier 2 Andrea Koerner WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Michael Liguori-Reid WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Rhonda Sanchez WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Adam Howle WITH ___ OR WITHOUT ___ preexisting conditions

Background:

Please be informed of the following hire dates with the Surprise Police Department: Koerner was hired on 03/03/25, Liguori-Reid was hired on 2/18/25, and Sanchez and Howle were hired on 01/21/25. The employees were officially notified of the Board’s review of their medical records.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS: