



CITY OF SURPRISE
Public Safety Personnel Retirement Commission – Joint
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, May 7, 2025 @ 2:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- Future New Member Board Acknowledgment Form
- F. Public Safety Retirement Commission Joint Meeting

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Internal **Considerations and action pertaining to the review and approval of the February 12, 2025, Public Safety Retirement Commission – Joint Meeting Minutes** Human Resources

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- G. Other Business and Future Agenda Items
- H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Monday, May 5th 2025 @ 2:30 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement Commission –
Joint

Council Meeting Date: May 7, 2025
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Future New Member Board Acknowledgment Form

Motion:

Background:

Board members were emailed documents listed on the draft Public Safety Retirement Commission New Board Member Information and Acknowledgment Form to review and ensure that the form includes all items the board wants new future board members to review.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement Commission –
Joint

Council Meeting Date: May 7, 2025
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the February 12, 2025, Public Safety Retirement Commission – Joint Meeting Minutes

Motion:

I motion to approve the February 12, 2025, Public Safety Retirement Commission – Joint Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Joint DRAFT Minutes 02.12.25
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PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – JOINT
Minutes, Wednesday, February 12, 2025
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the Public Safety Retirement Commission – Joint Boards Meeting held at 3:15 p.m. Wednesday, February 12, 2025. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Mattson called the meeting to order at 3:15 p.m.

B. Roll Call: Sean Mattson, Chair – Present
Kim Drayden, Citizen Board Member – Absent
Danielle Quinn, Citizen Board Member- Present
Ricardo “Rick” Valdez, Fire Member – Present
Daniel “Dan” Anderson, Fire Member – Present
Richard Hernandez, Police Member – Absent (*Excused*)
Michael Robbins, Police Member – Present

In attendance: Cynthia Kelley, Legal Counsel (*via phone*)
Michele Fite, PSPRS Board Secretary

C. Pledge of Allegiance –Completed

D. Current Events Reports – None.

E. Staff Reports –

Welcomed our new Chair, Sean Mattson and new Citizen Board Member, Danielle Quinn.

Review of FY25 Legal Counsel and IME fees report was included for the Joint Board to review.

Discussed Future New Board Member Acknowledgement Draft. Board asked to be provided with documents that were listed on the acknowledgement so that they may review them. Board Secretary, Michele Fite, will provide these documents to them for review. Documents include:

- AZ Statutes re: PSPRS
- City of Surprise PSPRS Board Bylaws
- Local Board Duties & Responsibilities
- Local Board Retirement Manual
- PSPRS Board of Trustees Bylaws
- PSPRS Member Handbook

- Summary of PSPRS Plan Provision

F. Call to the Public - None

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the October 16, 2024, Public Safety Retirement Commission – Joint Meeting Minutes. - APPROVED**

Motion: Dan Anderson

Second: Rick Valdez

Opposed: None

G. Other Business and Future Agenda Items – None.

H. Executive Session – None

I. Adjournment

Motion to adjourn at 3:21 p.m. – APPROVED

Motion: Dan Anderson

Second: Rick Valdez

Opposed: None

Meeting Minutes Approval:

Sean Mattson, Chair
Public Safety Retirement Commission – Joint



CERTIFICATION:

I, Michele Fite, Board Secretary and Human Resources Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct special session minutes of the Public Safety Retirement Commission – Joint Meeting of **Wednesday, February 12, 2025.**

Michele Fite, Board Secretary
Public Safety Retirement Commission – Joint Boards

DRAFT