



CITY OF SURPRISE
Regular City Council Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374
Tuesday, May 6, 2025 @ 6:00 PM
COUNCIL CHAMBERS

A. Call To Order

Any prayer or invocation that may be offered before the start of the Regular Council Meeting is a voluntary offering by a private resident of Surprise; has not been previously reviewed or approved by City Council or City staff; should not be considered an endorsement of any particular religion by the City or its officials, as the beliefs, viewpoint, and content are personal to the speaker; and no participation by any person in attendance is required. A list of volunteers is maintained by the office of the City Clerk and interested persons should contact the Clerk's Office for further information.

B. Roll Call

C. Pledge of Allegiance

D. Proclamation and Community Acknowledgements

Shadow Ridge Soccer Team State Championship Recognition

Professional Municipal Clerks Week

E. City Manager Report

The City Manager may present a brief summary of current events, including recognition of community members, employees, and programs, pursuant to A.R.S. § 38-431.02(K). The City Council will not discuss or take action on any matter within the City Manager Report.

F. City Clerk Report

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| 1. | Internal | Municipal Clerks Week Open House | Kristi Passarelli
City Clerk |
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G. Regular City Council Meeting Agenda

CONSENT AGENDA:

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| 2. | Internal | Consideration and action to approve the April 15th, 2025 Regular City Council Meeting Minute, April 15th, 2025 Work Session Minutes, and April 15th, 2025 Executive Session Minutes. | Kristi Passarelli
City Clerk |
| 3. | District 6 | Consideration and action on approving a Water Meter Easement from Marley Park West, LLC, near Litchfield and Waddell Roads. | Lloyd Abrams
Community
Development |
| 4. | District 1 | Consideration and action on accepting a transfer of right of way from Arizona State Land Department for the area of Patton Road and 195 th Avenue. | Lloyd Abrams
Community
Development |
| 5. | District 2 | Consideration and Action on accepting a Quit Claim Deed for dedication of right of way from Dysart Unified School District for right of way at Parkview Place north of Greenway Road. | Lloyd Abrams
Community
Development |
| 6. | District 3 | Consideration and Action on accepting a Quit Claim Deed for dedication of right of way from Dysart Unified School District for right of way for the southeast corner of Perryville and Desert Cove Roads. | Lloyd Abrams
Community
Development |

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| 7. | Citywide | Consideration and action pertaining to accepting additional funding from the Area Agency on Aging related to Contract 2025-36-SUR, and approval of a Fiscal Year 2025 budget amendment moving budget in the amount of \$9,700 for the purchase of kitchen equipment for the City of Surprise Senior Center Congregate Meal Program; Resolution #2025-50. | Deb Perry
Human Svcs and
Comm Vitality |
| 8. | Citywide | Consideration and action pertaining to the approval of the Memorandum of Understanding between Maricopa County and the City of Surprise to complete facility improvements to the Surprise Community & Resource Center; Resolution 2025-49. | Deb Perry
Human Svcs and
Comm Vitality |
| 9. | Citywide | Consideration and action pertaining to authorizing acceptance of a grant award from the Governor's Office of Highway Safety and approval of a Fiscal Year 2025 budget amendment moving budget in the amount of \$6,000 for overtime expenses. Resolution 2025-44; RFLS 9979. | Charles Morin
Police |
| 10. | Citywide | Consideration and action pertaining to approval of a Fiscal Year 2025 budget amendment moving budget in the amount of \$500,000 from General Contingency to the Tourism Fund for the purpose of securing entertainment for the FY26 Out of the Park Music Fest; Resolution #2025-56. | Kendra Pettis
Sports and Tourism |

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

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| 11. | Citywide | Consideration and action pertaining to the reappointment of Louis Frank Dominguez to the position of Presiding Judge of the Surprise Municipal Court; Resolution #2025-54. | Joesette Frausto
Human Resources |
| 12. | Citywide | Consideration and action pertaining to the reappointment of Catherine Ann Gaudreau to the position of Associate Judge of the Surprise Municipal Court; Resolution #2025-55. | Joesette Frausto
Human Resources |
| 13. | District 4 | Consideration and action pertaining to the Second Amendment to the 2009 Intergovernmental Agreement for Water Service by the City of El Mirage to the City of Surprise within the Surprise Original Townsite. Resolution #2025-43. | Michael Boule
Water Resource
Management |
| 14. | District 1 | Consideration and action pertaining to approval of a Cell Tower Lease Agreement at the Rancho Mercado Water Supply Facility; Resolution #2025-53. | Brad Mecham
City Manager Office |
| 15. | Citywide | Consideration and action pertaining to adoption of the tentative expenditure limitation budget for FY2026; directing publication of said tentative budget; and setting a public hearing for June 3, 2025, at 6:00pm at the City of Surprise Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona; Resolution #2025-51. | Andrea Davis
Sandy Simmons
Finance |
| 16. | Citywide | Presentation and discussion pertaining to annual updates to the City's financial policies. | Andrea Davis
Finance |

REGULAR AGENDA ITEM - PUBLIC HEARING:

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| 17. | District 3 | Consideration and action pertaining to a recommendation to the Arizona Department of Liquor Licenses and Control (DLLC) on Application No. 338164, | Kristi Passarelli
City Clerk |
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requested by Jeffrey Craig Miller, for Aldi #169 for Series 10 Liquor License. Aldi #169 is located at 17038 W Waddell Rd, Surprise, AZ 85388.

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| 18. | District 4 | Consideration and action pertaining to a recommendation to the Arizona Department of Liquor Licenses and Control (DLLC) on Application No. 338190, requested by Jeffrey Craig Miller, for Aldi #175 for New Series 10 Liquor Application. Aldi #175 is located at 13723 W Bell Rd Surprise, AZ 85374. | Kristi Passarelli
City Clerk |
| 19. | District 6 | Consideration and action pertaining to a rezone of approximately 7.9 acres from Business Park (BP) to Light Industrial (I-1) on a site generally located south of the southwest corner of Litchfield Road and Cactus Road. Case FS24-1195. | Leslie Carnie
Community
Development |
| 20. | Internal | Consideration and action pertaining to candidates for appointment to the position of City Attorney. | Joesette Frausto
Human Resources |

H. Call To The Public

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins. You may also [fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.

Note: A.R.S. 38-431.01(H)- During this time members of the public may address City Council only on issues within the jurisdiction of the City Council which are not an item on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

Please be aware that Council Members may not discuss or respond to matters raised during call to the public that are not specifically identified on the agenda. Council Members may however, in their discretion, discuss or respond to relevant matters raised during a noticed public hearing or agenda item.

- I. Other Business and Future Agenda Items
- J. City Council Reports
- K. Executive Session

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));

- discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (a)(4));
- discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- discussion, consultation or consideration for international and interstate negotiations or for negotiations by a city or town, or its designated representatives, with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city or town. A.R.S. §38-401.03 (A)(6)).
- discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.

The council may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

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| 21. | Internal | Consideration and action to recess into executive session to discuss and consider final candidates for appointment to the position of City Attorney pursuant to A.R.S. 38-431.03(A)(1). | Human Resources |
| 22. | Internal | Recess into executive session pursuant to A.R.S. § 38-461.03(A)(3)(4) for the purpose of receiving legal advice regarding eminent domain and considering its position in contemplated litigation and potential settlement discussions. | Legal |

L. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, May 1st, 2025 @ 10:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.