



CITY OF SURPRISE
Boards and Commissions Nomination Committee
16000 N. Civic Center Plaza
Surprise, AZ 85374

Monday, March 17, 2025 @ 1:00 PM
COUNCIL CHAMBERS OVERFLOW ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Boards and Commissions Nominations Committee

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Citywide Consideration and action to approve the minutes of the Boards & Commissions Nomination Committee meetings of February 3, 2025 and February 4, 2025. City Clerk

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Internal The Boards and Commissions Nominations Committee will conduct interviews for the following: (1) vacancy on the Judicial Selection Advisory Commission - Term Expiration 06/30/2025 and (1) vacancy on the Veterans Disability & Human Services Commission - Term Expiration 06/30/2025. City Clerk
- 3. Citywide The Boards and Commissions Nominations Committee will review applications for the following vacancies: (1) vacancy on the Judicial Selection Advisory Commission - Term Expiration June 30, 2025; (1) vacancy on the Veterans Disability & Human Services Commission - Term Expiration June 30, 2025 and (1) vacancy on the Library Advisory Commission - Term Expiration June 30, 2027. City Clerk

- G. Other Business and Future Agenda Items
- H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, March 13th, 2025 @ 11:30 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE

PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Boards and Commissions Nomination Committee

Council Meeting Date: March 17, 2025
Submitting Department: City Clerk
Staff Recommendations:

Contact Person:
District: Citywide

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action to approve the minutes of the Boards & Commissions Nomination Committee meetings of February 3, 2025 and February 4, 2025.

Motion:

I move to approve the minutes of the Boards & Commissions Nomination Committee for the meetings of February 3, 2025 and February 4, 2025.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. DRAFT 020325 Boards Commissions Nominations Committee MINUTES
 2. DRAFT 020425 Boards Commissions Nominations Committee MINUTES
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CITY OF SURPRISE
Boards and Commissions Nominations Committee
16000 N. Civic Center Plaza
Surprise, AZ 85374
 Monday, February 3, 2025 @ 1:00 PM
OVERFLOW CONFERENCE ROOM
SUMMARY MINUTES

- A. Chair Haney called the meeting to order @ 1:03 PM.
- B. Roll Call: **PRESENT CHAIR HANEY, BOARDMEMERS EARLE GREENBERG AND JOHNNY MELTON**
- C. Pledge of Allegiance was led by Chair Haney.
- D. Current Events and Reports – NONE
- E. Staff Reports – NONE
- F. Boards and Commissions Nominations Committee

CALL TO THE PUBLIC: NONE

Staff for Library, Human Services and Parks & Rec departments were present for interviews as well as board members for VDHS and Parks Commissions.

CONSENT AGENDA: Chair Haney provided explanation of approval process from meetings held with the prior board members.

Motion to Approve the minutes by Chair Haney

Seconded by Boardmember Greenberg

VOTE: 3 YES 0 NO

- | | | | |
|----|----------|--|-------------------------------|
| 1. | Internal | Consideration and action to approve the minutes of the Board and Commissions Nominations Committee meetings of September 4, 2024 and October 28, 2024. | APPROVED
City Clerk |
|----|----------|--|-------------------------------|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|--------------------------------------|
| 2. | Internal | The Boards and Commissions Nominations Committee will conduct interviews for the following: (1) vacancy on Library Advisory Commission - Term Expiration 06/30/2027; (1) vacancy on Parks & Recreation Advisory Commission - Term Expiration 06/30/2025; (1) vacancy on Veterans Disability & Human Services Commission - Term Expiration 06/30/2027. | NO ACTION TAKEN
City Clerk |
|----|----------|---|--------------------------------------|

The committee interviewed multiple applicants for the existing vacancies. No action was taken for recommendations to City Council at this time. Interviews will be continued tomorrow February 4.

No further discussion.

- G. Other Business and Future Agenda Items – NONE

H. ADJOURNMENT:

Motion to adjourn by Boardmember Greenberg

Seconded by Boardmember Melton

Meeting Adjourned @ 2:45PM

The minutes were prepared by Kristi Passarelli, City Clerk / Board Secretary

ATTEST:

Committee Chair Nick Haney **Date**

Kristi Passarelli, City Clerk **Date**



CITY OF SURPRISE
Boards and Commissions Nominations Committee
16000 N. Civic Center Plaza
Surprise, AZ 85374
 Tuesday, February 4, 2025 @ 1:00 PM
OVERFLOW CONFERENCE ROOM
SUMMARY MINUTES

- A. Called To Order by Chair Haney @ 1:02 PM
- B. Roll Call: **PRESENT CHAIR HANEY, BOARDMEMBERS EARLE GREENBERG AND JOHNNY MELTON**
- C. Pledge of Allegiance was led by Chair Haney.
- D. Current Events and Reports – NONE
- E. Staff Reports – NONE
- F. Boards and Commissions Nominations Committee

CALL TO THE PUBLIC: NONE

Staff for Library, Human Services and Parks & Rec were present for the interviews as well as board members for VDHS and Parks Commissions.

CONSENT AGENDA: None

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 1. Internal The Boards and Commissions Nominations Committee City Clerk
 will conduct interviews for the following: (1) vacancy on
 Library Advisory Commission - Term Expiration
 06/30/2027; (1) vacancy on Parks & Recreation Advisory
 Commission - Term Expiration 06/30/2025; (1) vacancy
 on Veterans Disability & Human Services Commission -
 Term Expiration 06/30/2027.

The committee interviewed multiple applicants for the existing vacancies.

Upon conclusion of the interviews the committee discussed their top choices for each vacancy.

Recommendations for appointment will be provided to council at the next available regular meeting as follows:

Boardmember Earle Greenberg made a motion to recommend Mark McCall as the appointee to fill the vacancy on the Library Advisory Commission, Term Expiration June 30, 2027. Seconded by Boardmember Johnny Melton.

Vote: 3 YES 0 NO

Boardmember Earle Greenberg made a motion to recommend Michael Wallace as the appointee to fill the vacancy on the Parks & Recreation Advisory Commission, Term Expiration June 30, 2025. Seconded by Boardmember Johnny Melton.

Vote: 3 YES 0 NO

Boardmember Johnny Melton made a motion to recommend Michael Tree as the appointee to fill the vacancy on the Veterans Disability & Human Services Commission, Term Expiration June 30, 2027. Seconded by Boardmember Earle Greenberg.

Vote: 3 YES 0 NO

City Clerk will notify all applicants of the status of the recommendations by end of the week and schedule the recommendations to appear on the next available council meeting.

No further discussion or action.

G. **Other Business and Future Agenda Items** – Chair Haney requested research on the possibility of separation of the Veterans Disability & Human Services Commission to allow for separate focus on veterans. Chair Haney requested to work with the Clerk to update interview questions which may be unique to a certain committee. Chair Haney requested to have meetings with the committee chairs once or twice a year. Board members Greenberg and Melton agreed.

H. **ADJOURNMENT:**
Motion to adjourn by Boardmember Earle Greenberg
Seconded by Boardmember Johnny Melton
Meeting Adjourned @ 3:04 PM

The minutes were prepared by Kristi Passarelli, City Clerk / Board Secretary

Committee Chair Nick Haney Date

ATTEST:

Kristi Passarelli, City Clerk Date



CITY OF SURPRISE
Boards and Commissions Nomination Committee

Council Meeting Date: March 17, 2025
Submitting Department: City Clerk
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

The Boards and Commissions Nominations Committee will conduct interviews for the following: (1) vacancy on the Judicial Selection Advisory Commission - Term Expiration 06/30/2025 and (1) vacancy on the Veterans Disability & Human Services Commission - Term Expiration 06/30/2025.

Motion:

Background:

Judicial Selection Advisory Commission Vacancy is for a citizen member due to the death of Ed Hanzel. Veterans Disability Human Services Vacancy is due to resignation of Hasan Reed.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Boards and Commissions Nomination Committee

Council Meeting Date: March 17, 2025
Submitting Department: City Clerk
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

The Boards and Commissions Nominations Committee will review applications for the following vacancies: (1) vacancy on the Judicial Selection Advisory Commission - Term Expiration June 30, 2025; (1) vacancy on the Veterans Disability & Human Services Commission - Term Expiration June 30, 2025 and (1) vacancy on the Library Advisory Commission - Term Expiration June 30, 2027.

Motion:

No Motion required.

Background:

Judicial Selection Advisory Commission vacancy to be filled due to death of Ed Hanzel.
Veterans Disability Advisory Commission vacancy to be filled due to resignation of Hasan Reed.
Library Commission Vacancy to be filled due to resignation of William Shields.

Objective Analysis:

Policy Compliant:

Pursuant to City Code Sec. 2-296 B, Interviews for applicants held on Feb 3 and Feb 4, 2025 may be considered to fill the vacancy on VDHS and Library Commission because they occurred within 90 days. City Code Sec. 2-296. - Member selection and replacement process.
(4) The committee will submit the names of qualified applicants selected for nomination to a public body to the city clerk on an agenda action form. The committee, in its sole discretion, may submit the name of a qualified applicant who has completed the application process through interview, for any subsequent vacancy occurring within ninety days of the applicant's interview. In the event the committee exercises this discretion, the application process set forth in this section is waived.

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
