



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Thursday, October 16, 2024
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the City of Surprise Public Safety Retirement Commission – Police meeting held at 9:00 a.m. on Wednesday, October 16, 2024. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Hall called the meeting to order at 9:00 a.m.

B. Roll Call: Skip Hall, Chair – Present
Kim Drayden, Appointed Member – Present
Richard Hernandez, Police Department – Present
Michael Robbins, Police Department – Absent
Vacancy for Citizen Board Member

In attendance: Cynthia Kelley, Legal Counsel
Ariana Reyna, PSPRS Board Secretary

C. Pledge of Allegiance – Completed

D. Current Events Reports - None

E. Staff Reports – None

F. Call to the Public – None

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the June 27, 2024, Public Safety Retirement Commission – Police Executive Session Meeting Minutes – APPROVED**

Motion to Approve: Kim Drayden

Second: Richard Hernandez

Opposed: None

- 2. Considerations and action pertaining to the review and approval of the June 27, 2024, Public Safety Retirement Commission – Police Meeting Minutes – APPROVED**

Motion to Approve: Richard Hernandez

Second: Kim Drayden



Opposed: None

Regular Agenda:

- 3. Consideration and possible action pertaining to the review of medical examinations and the acceptance of Lateral Police Officer Larry A. Biffin, Kyle C. Holian, Saul Sanchez, as well as Police Officer Recruits Sierra S. Sweeney and Kevin R. Wallace into the PSPRS system pursuant to A.R.S. § 38-859. - APPROVED.**

Ariana Reyna informed the Board of the following hire dates with the Surprise Police Department: Holian and Wallace were hired on 5/28/24, Biffin was hired on 6/24/24, Sanchez was hired on 8/19/24 and Sweeney was hired on 9/30/24. The employees were officially notified of the Board's review of their medical records today. The employees were approved as follows:

- Tier 2 Larry A. Biffin with preexisting conditions
- Tier 3 Kyle C. Holian with preexisting conditions
- Tier 3 Saul Sanchez with preexisting conditions
- Tier 3 Sierra S. Sweeney without preexisting conditions
- Tier 3 Kevin R. Wallace with preexisting conditions

Motion to Approve: Richard Hernandez
Second: Kim Drayden
Opposed: None

- 4. Discussion and possible action to enter Executive Session and review the Independent Medical Exam (IME) findings and other medical records exempt from public inspection regarding the accidental disability retirement application for former Police Lieutenant Robert M. Filler. – APPROVED.**

Motion to ENTER Executive Session at 9:04 AM: Kim Drayden
Second: Richard Hernandez
Opposed: None



**DISCUSSION ENSUED DURING EXECUTIVE SESSION, WHICH TOOK PLACE
FROM 9:04 AM – 9:12 AM**

Richard Hernandez motioned to approve the accidental disability application for Robert M. Filler and requested for the Local Board Secretary to submit retirement paperwork to PSPRS for processing. Richard Hernandez also noted that the Local Board was able to review the findings of the IME, and they did note that there was a 2018 pre-existing condition. However, the IME's doctor opinion indicated that the 2023 injury was the basis for that decision.

Motion to APPROVE: Richard Hernandez
Second: Kim Drayden
Opposed: None

G. Other Business and Future Agenda Items- None

H. Executive Session – None

I. Adjournment

Motion to adjourn at 9:13 a.m. – **APPROVED**

Motion to Adjourn: Kim Drayden
Second: Richard Hernandez
Opposed: None

Meeting Minutes Approval:

A handwritten signature in blue ink, appearing to read "Sean Mattson", written over a horizontal line.

Sean Mattson, Chair
Public Safety Retirement Commission – Police



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CERTIFICATION:

I, Michele Fite, Board Secretary and HR Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct meeting minutes of the Public Safety Retirement Commission – Police Meeting of **Wednesday, October 16, 2024.**

Michele Fite

Michele Fite, Board Secretary
Public Safety Retirement Commission - Police