



CITY OF SURPRISE
Regular City Council Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, February 18, 2025 @ 6:00 PM
COUNCIL CHAMBERS

A. Call To Order

Any prayer or invocation that may be offered before the start of the Regular Council Meeting is a voluntary offering by a private resident of Surprise; has not been previously reviewed or approved by City Council or City staff; should not be considered an endorsement of any particular religion by the City or its officials, as the beliefs, viewpoint, and content are personal to the speaker; and no participation by any person in attendance is required. A list of volunteers is maintained by the office of the City Clerk and interested persons should contact the Clerk's Office for further information.

B. Roll Call

C. Pledge of Allegiance

D. Proclamation and Community Acknowledgements

E. City Manager Report

The City Manager may present a brief summary of current events, including recognition of community members, employees, and programs, pursuant to A.R.S. § 38-431.02(K). The City Council will not discuss or take action on any matter within the City Manager Report.

F. City Clerk Report

- | | | | |
|----|----------|---|---------------------------------|
| 1. | Internal | Consideration and action to appoint Mark McCall to fill the vacancy on the Library Advisory Commission with term expiration June 30, 2027. | Kristi Passarelli
City Clerk |
| 2. | Internal | Consideration and action to appoint Michael Wallace to fill the vacancy on the Parks & Recreation Advisory Commission with term expiration June 30, 2025. | Kristi Passarelli
City Clerk |
| 3. | Internal | Consideration and action to appoint Michael Tree to fill the vacancy on the Veterans Disability & Human Services Commission with term expiration June 30, 2027. | Kristi Passarelli
City Clerk |

G. Regular City Council Meeting Agenda

CONSENT AGENDA:

- | | | | |
|----|------------|---|---------------------------------|
| 4. | Internal | Consideration and action to approve the February 4th, 2025 City Council Retreat Minutes; February 4th, 2025 Regular City Council Meeting Minutes; and February 10th, 2025 City Council Retreat Minutes | Kristi Passarelli
City Clerk |
| 5. | District 1 | Consideration and action declaring to enlarge an existing lighting improvement district known as City of Surprise, Arizona, AUSTIN RANCH WEST PARCEL 6 #143 pursuant to A.R.S. § 48-616 for the purpose of purchasing facilities and energy for lighting the public streets; Resolution #2025-09. | Kristin Tytler
Public Works |
| 6. | District 3 | Consideration and action declaring to enlarge an existing lighting improvement district known as City of Surprise, Arizona, SU-AutoshowEast3216 pursuant to A.R.S. § 48- | Kristin Tytler
Public Works |

616 for the purpose of purchasing facilities and energy for lighting the public streets; Resolution #2025-10.

- | | | | |
|----|----------|---|---|
| 7. | Citywide | Consideration and action pertaining to approval of Amendment No. 1 to the Independent Contractor Agreement between the City of Surprise and Arizona Community Action Association for the Utility Assistance Program, an amendment to the Fiscal Year Contract Awarding Authority List, and approval of a Fiscal Year budget amendment moving budget in the amount of \$15,000 to provide APS utility bill assistance; Resolution 2025-24. | Jennifer Cornelius
Human Svcs and
Comm Vitality |
|----|----------|---|---|

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|-----|----------|---|---|
| 8. | Citywide | Presentation and discussion pertaining to the fiscal year 2024 annual audit and Annual Comprehensive Financial Report and associated reports. | Andrea Davis
Erick Martin
Finance |
| 9. | Internal | Consideration and action by City Council determining, in accordance with A.R.S. § 9-481(H), that the City of Surprise has complied with A.R.S. § 41-1494, an Arizona law which prohibits a state agency, including cities, from requiring, or expending public funds on, certain training, orientation or therapy; Resolution #2025-03. | Erick Martin
Finance |
| 10. | Citywide | Consideration and action pertaining to approval of an amendment to Chapters 26 and 58 of the Surprise Municipal Code relating generally to business and solid waste licenses; Ordinance No. 2025-03. | Andrea Davis
Finance |

H. Call To The Public

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins. You may also [fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.

Note: A.R.S. 38-431.01(H)- During this time members of the public may address City Council only on issues within the jurisdiction of the City Council which are not an item on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

Please be aware that Council Members may not discuss or respond to matters raised during call to the public that are not specifically identified on the agenda. Council Members may however, in their discretion, discuss or respond to relevant matters raised during a noticed public hearing or agenda item.

- I. Other Business and Future Agenda Items
- J. City Council Reports
- K. Executive Session

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));
- discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (a)(4));
- discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- discussion, consultation or consideration for international and interstate negotiations or for negotiations by a city or town, or its designated representatives, with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city or town. A.R.S. §38-401.03 (A)(6)).
- discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.

The council may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

- | | | | |
|-----|-------------|--|-------|
| 11. | Internal | Consideration and action to recess into executive session for discussion and consultation with the City's attorneys to consider its position and receive legal advice pertaining to current litigation pursuant to A.R.S. §§ 38-431.03 and 04. | Legal |
| 12. | Internal | Consideration and action to recess into Executive Session for discussion pertaining to security plans and procedures for Council Chambers and meeting rooms at City Hall pursuant to A.R.S. § 38-431.03(A)(9). | Legal |
| L. | Adjournment | | |

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, February 13th, 2025 @ 10:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.