



CITY OF SURPRISE
Boards and Commissions Nominations Committee
16000 N. Civic Center Plaza
Surprise, AZ 85374

Monday, February 3, 2025 @ 1:00 PM
OVERFLOW CONFERENCE ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Boards and Commissions Nominations Committee

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Internal Consideration and action to approve the minutes of the Board and Commissions Nominations Committee meetings of September 4, 2024 and October 28, 2024. City Clerk

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Internal The Boards and Commissions Nominations Committee will conduct interviews for the following: (1) vacancy on Library Advisory Commission - Term Expiration 06/30/2027; (1) vacancy on Parks & Recreation Advisory Commission - Term Expiration 06/30/2025; (1) vacancy on Veterans Disability & Human Services Commission - Term Expiration 06/30/2027. City Clerk

- G. Other Business and Future Agenda Items
- H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, January 30th 2025 at 10:00am

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR CLERK@SURPRISEAZ.GOV, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Boards and Commissions Nominations Committee

Council Meeting Date: February 3, 2025
Submitting Department: City Clerk
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action to approve the minutes of the Board and Commissions Nominations Committee meetings of September 4, 2024 and October 28, 2024.

Motion:

I move to approve the minutes of the Boards and Commissions Nominations Committee meetings of September 4, 2024 and October 28, 2024.

Background:

Approval of the minutes for September 4 was originally scheduled for October 28 but was postponed to the next meeting due to no quorum for approval. No additional meetings were held for the remainder of 2024.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. DRAFT 090424 Boards and Commissions Nominations Committee_MINUTES
 2. DRAFT 102824 Boards and Commissions Nomination Committee_MINUTES
-



CITY OF SURPRISE
Boards and Commissions Nominations Committee
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, September 4, 2024 @ 1:00 PM
COUNCIL CHAMBER OVERFLOW ROOM
SUMMARY MINUTES

- A. Call To Order @ 1:25 PM
- B. Roll Call: **PRESENT: CHAIR ALY CLINE, BOARDMEMBERS KEN REMLEY AND NICK HANEY**
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Boards and Commissions Nominations Committee

CALL TO THE PUBLIC:

CONSENT AGENDA:

M: BM REMLEY 2ND: BM HANEY

VOTE: 3 YES 0 NO

- 1. Internal Consideration and action to approve the Boards and Commissions Nominations Committee Minutes of August 20, 2024. **APPROVED**
City Clerk

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Internal The Boards and Commissions Nominations Committee will conduct interviews for vacancies on the Arts & Cultural Advisory Commission, the Library Advisory Commission and the Audit Committee. City Clerk

City Staff was present for their respective committee interviews. The Nominations Committee interviewed three applicants.

The Committee Recessed from 2:35pm - 2:50pm

- 3. Internal The Boards and Commissions Nominations Committee will review applications for two (2) vacancies on the Arts & Cultural Advisory Commission (1) vacancy on the Library Advisory Commission (1) vacancy on the Personnel Appeals Board and (1) vacancy on the Audit Committee. City Clerk

The Nominations Committee reviewed and discussed interviewed applicants for each board and commission and recommended consideration for appointment to fill existing vacancies as follows:

Arts & Cultural Advisory Commission – 1 Position (Term Expiration 06/30/2027)

M: BM HANEY 2ND: BM REMLEY

VOTE: 3 YES 0 NO

Katherine Dunphy

Arts & Cultural Advisory Commission – 1 Position (Term Expiration 06/30/2029)

M: BM HANEY 2ND: BM REMLEY

VOTE: 3 YES 0 NO

Steve Wallgren

Audit Committee – 1 Position (Term Expiration 06/30/2025)

M: BM HANEY 2ND: BM REMLEY

VOTE: 3 YES 0 NO

Heavenly Clegg

Library Advisory Commission – 1 Position (Term Expiration 06/30/2027)

M: BM REMLEY 2ND: BM HANEY

VOTE: 3 YES 0 NO

Desiree VanLoon

Personnel Appeals Board – 1 Position (Term Expiration 06/30/2029)

M: BM HANEY 2ND: BM REMLEY

VOTE: 3 YES 0 NO

Danielle Sterbinsky

City Clerk will send notifications to the individuals recommended for appointment. Recommendations will be provided to City Council at the next available meeting.

No further discussion

G. Other Business and Future Agenda Items

H. Adjournment @ 3:13 PM

M: BM HANEY 2ND: BM CLINE

The minutes were prepared by Kristi Passarelli, City Clerk.

Committee Chair Alyson Cline

Date

ATTEST:

Kristi Passarelli, City Clerk

Date



CITY OF SURPRISE
Boards and Commissions Nomination Committee
16000 N. Civic Center Plaza
Surprise, AZ 85374
 Monday, October 28, 2024 @ 3:00 PM
 Conference Room CH 1F N1-150
SUMMARY MINUTES

- A. Call To Order @ 3:00 PM
- B. Roll Call PRESENT: CHAIR ALY CLINE, MAYOR SKIP HALL
 ABSENT: BOARD MEMBERS KEN REMLEY & NICK HANEY
- C. Pledge of Allegiance
- D. Current Events and Reports NONE
- E. Staff Reports NONE
- F. Boards and Commissions Nominations Committee
 CALL TO THE PUBLIC: NONE

CONSENT AGENDA:

- 1. Internal Consideration and action to approve the Boards and Commissions Nominations Committee Minutes of September 4, 2024. **POSTPONED UNTIL NEXT MEETING**
 M: MAYOR HALL 2ND: CM CLINE
 City Clerk

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 2. Internal The Boards and Commissions Nominations Committee will conduct interviews for one vacancy on the Public Safety Retirement (PSPRS) Police & Fire Board for term expiring June 30, 2028. City Clerk

- G. Other Business and Future Agenda Items NONE
- H. Adjournment @ 4:57 PM
 M: CM CLINE 2ND: MAYOR HALL

The Nominations Committee interviewed applicants for one vacancy on the Public Safety Retirement (PSPRS) Police & Fire Board for term expiring June 30, 2028.

Staff and members of the PSPRS board were present during the interviews.

After review and consideration of the applicants, the committee recommended Danielle Quinn be considered for appointment to the board.

City Clerk will send notifications to the applicants.
 Recommendation for appointment will be provided to City Council at the next available meeting on November 19, 2024.

The minutes were prepared by Kristi Passarelli, City Clerk.

 Committee Chair Alyson Cline Date

ATTEST:

 Kristi Passarelli, City Clerk Date



CITY OF SURPRISE
Boards and Commissions Nominations Committee

Council Meeting Date: February 3, 2025
Submitting Department: City Clerk
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

The Boards and Commissions Nominations Committee will conduct interviews for the following: (1) vacancy on Library Advisory Commission - Term Expiration 06/30/2027; (1) vacancy on Parks & Recreation Advisory Commission - Term Expiration 06/30/2025; (1) vacancy on Veterans Disability & Human Services Commission - Term Expiration 06/30/2027.

Motion:

Background:

Vacancies to be filled: Library - due to resignation of Jill Thomsen; Parks - due to resignation of Brad Stallings; VDHS - due to resignation of Shawna Daigle

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
