

**CITY OF SURPRISE
Library Advisory Commission
16755 W Vereda Solana Dr.
Surprise, Arizona 85387**

Thursday, November 14, 2024 @ 6:00 p.m.

Asante Library

Meeting Minutes

A. Call to Order

B. Roll Call

Chair Kady McCarthy, Vice Chair Tomasina DiCapo, Commission members Deborah Gentry, Desiree VanLoon and William Shields

Absent: Commissioner Jamie Baker

Staff: Ashley Ware – City Librarian, Kelsey Lamphier – Arts, Culture & Library Director and Heather Donaldson – Management Analyst, Sr.

C. Pledge of Allegiance

D. Staff Reports

Ms. Ware reported on the following items:

- Ms. Ware advised that she has officially been moved to City Librarian and we are in the process of hiring a new Branch Manager for Surprise Regional and Hollyhock
- Hailey Meyers has accepted the position of part-time Library Assistant and has been promoted from Library Aide
- Interviews for the Aide position are being held next week
- Halloween Tale Trail was a huge hit! - Over 350 people joined us that night
- Building updates for Asante; new carpet, Hollyhock; new roof and paint, and Regional; new office space and cubicle move in
- Library Card Design contest will be kicking off with Surprise Party again this year
- Commissioner Thomsen has resigned and Council will be conducting interviews to fill the vacancy in December
- Update on Polaris request from October commission

CALL TO THE PUBLIC:

None

REGULAR AGENDA ITEMS – NON PUBLIC HEARING:

1. Consideration and action pertaining to the October 10, 2024 Library Advisory Commission meeting minutes.

Vice Chair DiCapo moved to approve the October 10, 2024 Library Advisory Commission meeting minutes. Commissioner Shields 2nd. 5 Yes votes. Motion carried.

2. Presentation and discussion pertaining to the Library Advisory Commission's advocacy.

Ms. Ware provided the Commission with a presentation regarding advocacy opportunities within the Surprise Public Library System. A discussion followed regarding how the Commissioners would like to move forward. The Commission was very interested in volunteer and tabling opportunities.

E. Other Business and Future Agenda Items:

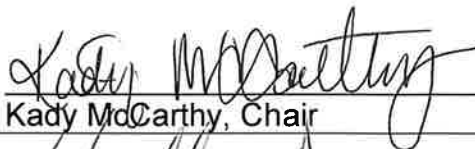
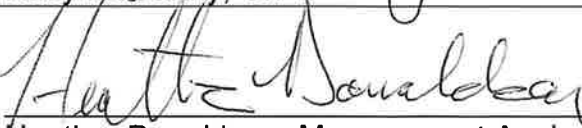
None

F. Current Events and Reports

- Vice Chair DiCapo attended the Moon and Star Party at Surprise Regional Library as well as the Live at Asante event (music concert).

ADJOURNMENT:

Motion to adjourn at 6:49 pm – Commissioner Shields made a motion to adjourn. Commissioner Gentry 2nd. 5 Yes votes. Motion Carried.

	 Kady McCarthy, Chair
ATTEST:	 Heather Donaldson, Management Analyst Sr.

CERTIFICATION:

I, Ashley Ware, City Librarian for the City of Surprise Arts, Culture & Library Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Library Commission meeting held on November 14, 2024.

	 Ashley Ware, City Librarian
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