



CITY OF SURPRISE
Library Advisory Commission
16755 W. Vereda Solana Dr.
Surprise, AZ 85387
Thursday, January 9, 2025 @ 6:00 PM
Asante Library

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Staff Reports
- E. Library Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|------------------------------------|
| 1. | Citywide | Consideration and action pertaining to the November 14, 2024 Library Advisory Commission meeting minutes. | Arts, Culture & Library Department |
| 2. | Citywide | Presentation and discussion pertaining to a mid-year update, a review of the progress of, and a discussion on the key measures of success of the Library Advisory Commission. | Arts, Culture & Library Department |
- F. Other Business and Future Agenda Items
 - G. Current Events and Reports
 - H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, January 2nd, 2025 @ 9:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Library Advisory Commission

Council Meeting Date: January 9, 2025 Contact Person:
Submitting Department: Arts, Culture & Library District: Citywide
Department
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the November 14, 2024 Library Advisory Commission meeting minutes.

Motion:

I move to approve the November 14, 2024 Library Advisory Commission meeting minutes.

Background:

Not applicable.

Objective Analysis:

Not applicable.

Policy Compliant:

This item is consistent with the City and Council policies.

Financial Impact:

There is no anticipated financial impact related to this item.

Budget Impact:

There is no anticipated budget impact related to this item.

FTE Impact:

There is no anticipated FTE impact related to this item.

ATTACHMENTS:

1. 111424 LAC Meeting Minutes DRAFT
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**CITY OF SURPRISE
Library Advisory Commission
16755 W Vereda Solana Dr.
Surprise, Arizona 85387**

Thursday, November 14, 2024 @ 6:00 p.m.

Asante Library

DRAFT Meeting Minutes

A. Call to Order

B. Roll Call

Chair Kady McCarthy, Vice Chair Tomasina DiCapo, Commission members Deborah Gentry, Desiree VanLoon and William Shields

Absent: Commissioner Jamie Baker

Staff: Ashley Ware – City Librarian, Kelsey Lamphier – Arts, Culture & Library Director and Heather Donaldson – Management Analyst, Sr.

C. Pledge of Allegiance

D. Staff Reports

Ms. Ware reported on the following items:

- Ms. Ware advised that she has officially been moved to City Librarian and we are in the process of hiring a new Branch Manager for Surprise Regional and Hollyhock
- Hailey Meyers has accepted the position of part-time Library Assistant and has been promoted from Library Aide
- Interviews for the Aide position are being held next week
- Halloween Tale Trail was a huge hit! - Over 350 people joined us that night
- Building updates for Asante; new carpet, Hollyhock; new roof and paint, and Regional; new office space and cubicle move in
- Library Card Design contest will be kicking off with Surprise Party again this year
- Commissioner Thomsen has resigned and Council will be conducting interviews to fill the vacancy in December
- Update on Polaris request from October commission

CALL TO THE PUBLIC:

None

REGULAR AGENDA ITEMS – NON PUBLIC HEARING:

1. Consideration and action pertaining to the October 10, 2024 Library Advisory Commission meeting minutes.

Vice Chair DiCapo moved to approve the October 10, 2024 Library Advisory Commission meeting minutes. Commissioner Shields 2nd. 5 Yes votes. Motion carried.

2. Presentation and discussion pertaining to the Library Advisory Commission's advocacy.

Ms. Ware provided the Commission with a presentation regarding advocacy opportunities within the Surprise Public Library System. A discussion followed regarding how the Commissioners would like to move forward. The Commission was very interested in volunteer and tabling opportunities.

- E. Other Business and Future Agenda Items:

None

- F. Current Events and Reports

- Vice Chair DiCapo attended the Moon and Star Party at Surprise Regional Library as well as the Live at Asante event (music concert).

ADJOURNMENT:

Motion to adjourn at 6:49 pm – Commissioner Shields made a motion to adjourn. Commissioner Gentry 2nd. 5 Yes votes. Motion Carried.

	Kady McCarthy, Chair
ATTEST:	Heather Donaldson, Management Analyst Sr.

CERTIFICATION:

I, Ashley Ware, City Librarian for the City of Surprise Arts, Culture & Library Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Library Commission meeting held on November 14, 2024, 2024

	Ashley Ware, City Librarian
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CITY OF SURPRISE
Library Advisory Commission

Council Meeting Date: January 9, 2025 Contact Person:
Submitting Department: Arts, Culture & Library District: Citywide
Department
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to a mid-year update, a review of the progress of, and a discussion on the key measures of success of the Library Advisory Commission.

Motion:

None.

Background:

An in-depth review of our First Quarter Update will examine the milestones we have achieved since July 1, 2024 and highlight the significant strides we have made over the last three months. A discussion of potential performance indicators will serve as a compass for our long-term goals as we finish out the fiscal year 2025.

Objective Analysis:

By conscientiously exploring our current measures for success, we can gain a more comprehensive understanding of our achievements and identify areas for further growth and improvement.

Policy Compliant:

This item is consistent with the City and Council policies.

Financial Impact:

There is no anticipated financial impact related to this item.

Budget Impact:

There is no anticipated budget impact related to this item.

FTE Impact:

There is no anticipated FTE impact related to this item.

ATTACHMENTS:

1. LAC 010925

LIBRARY ADVISORY COMMISSION

January 9, 2025

First 5 Months of FY25

- Nearly **162,853** patrons walked through our doors
- Volunteers donated **2,562** hours of their time, \$89,670 value
- **724** programs with over **16,000** patrons participating!
- **7,296** new library cards created – average **42** a day
- **72,513** items checked out – average **419** a day

TOP CIRCULATING ITEMS

Headphones – 1374 Kung Fu Panda 4 – 156

Ghostbusters Frozen Empire – 129

Desert Botanical Garden Culture Pass – 123

Dune part two – 113

LIBRARY PROGRAM HIGHLIGHTS



LIBRARY PROGRAMS



**TEEN
S.T.E.A.M.**

Last Thursdays
3:45 p.m.


library

Asante Library

A lightbulb with a blue base and a yellow top, filled with colorful, abstract shapes and lines representing ideas and creativity. The word "IDEAS" is written in a stylized font inside the lightbulb.

BABY TIME

Tuesdays & Thursdays
10:30 a.m.


library

Asante Library

A close-up of a baby's hands playing with colorful stacking blocks. The baby is wearing a blue and white striped shirt.

**MUSIC &
MOVEMENT**

2nd & 4th Wednesdays
11:30 a.m.


library

Asante Library

A group of children jumping and playing in a room. One child in the foreground is wearing a light blue shirt and white shorts.

**FUN
FACTORY**

Tuesdays
4 p.m.


library

Hollyhock Library

A group of children sitting at a table, engaged in a craft or art activity. They are using scissors, glue, and paper.

**BRICK
MASTERS**

2nd Fridays
3:45 p.m.


library

Surprise Regional Library

A close-up of hands building a structure with colorful LEGO bricks on a green base.

CLUED IN

4th Mondays
2 p.m. & 6:30 p.m.


library

Surprise Regional Library

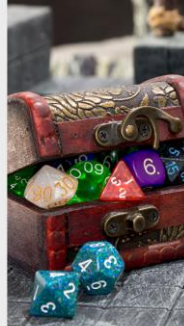
A close-up of a wooden bookshelf filled with books. The books are arranged in rows, and the shelves are made of dark wood.

**ADVENTURERS'
GUILD**

2nd & 3rd Saturdays
2 p.m.


library

Surprise Regional Library

A wooden treasure chest filled with colorful dice and other small objects. The chest is open, and the contents are visible.

**WEEKEND
WANDERS**

3rd Saturdays
1 p.m.


library

Hollyhock Library

A group of hands holding a small globe of the Earth. The hands are of different colors, representing diversity.

CITY DEPARTMENTS



OUR COMMUNITY



- Dysart Unified School District
 - Canyon Ridge Storytimes
 - Literacy Nights
 - School Tours
- Ottawa University
- West Valley Astronomy Club
- Vitalant
- Red Cross
- and so much more

SUMMER READING 2024



- **67,000** people came to our libraries
- Over **9,000** patrons attended programs
- **277** programs in June and July!

NEW ITEMS

- Expanded Words on Wheels
- One of the largest borrowers of MAX items
- 1,000 Books Before Kindergarten
- Record players and vinyls
- PS5 gaming consoles for programs
- Expanded volunteer program
- Associate Librarian positions
- Tween programs
- Kid Librarian
- Driving Tests
- Reading Arizona





surrisepubliclibrary.gov
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