



**CITY OF SURPRISE**  
**Health Benefits Trust Fund Board Meeting**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**  
Wednesday, December 4, 2024 @ 4:00 PM  
**COUNCIL CHAMBERS**

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Health Benefits Trust Fund Board Agenda

**CALL TO THE PUBLIC:**

**INSTRUCTIONS:** In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

**CONSENT AGENDA:**

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| 1. | Citywide | Consideration and action pertaining to approval of the August 28, 2024 Health Benefits Trust Fund Board meeting minutes. | Andrea Davis<br>Finance |
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**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- |    |          |   |                         |
|----|----------|---|-------------------------|
| 2. | Citywide | Presentation and discussion pertaining to CBIZ Consulting FY2025 1st Quarter Report.  | Donna Meuse<br>Finance  |
| 3. | Citywide | Presentation and discussion pertaining to the City's unaudited Employee Healthcare and Workers' Compensation Self Insurance Funds Financial Report for FY2024 4th Quarter and FY2025 1st Quarter.   | Andrea Davis<br>Finance |
| 4. | Citywide | Consideration and action pertaining to the Health Benefit Trust Fund Board Annual Calendar for 2025.  | Andrea Davis<br>Finance |
| 5. | Internal | Consideration and action to elect a Chairperson and Vice-Chairperson for the Health Benefits Trust Fund Board.  | Andrea Davis<br>Finance |
| 6. | Internal | Consideration and action pertaining to approval of a settlement in the amount of \$140,000, which includes loss of earning capacity benefits set-aside fully funded and self-administered, in exchange for, and subject to, the waiver of all Worker's Compensation claims and benefits to the extent allowed by law. | Human Resources         |

- G. Health Benefits Trust Fund Board Agenda:

**EXECUTIVE SESSION:**

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));
- discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (a)(4));
- discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- discussion, consultation or consideration for international and interstate negotiations or for negotiations by a city or town, or its designated representatives, with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city or town. A.R.S. §38-401.03 (A)(6).
- discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.

The council may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

- H. Other Business and Future Agenda Items
- I. Adjournment

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KRISTI PASSARELLI, CITY CLERK

POSTED: Wednesday, November 27th, 2024 @ 10:00 AM

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**