

**CITY OF SURPRISE
Library Advisory Commission
16089 N. Bullard Ave.
Surprise, Arizona 85374**

Thursday, October 10, 2024 @ 6:00 p.m.

Surprise Regional Library

Meeting Minutes

A. Call to Order

B. Roll Call

Chair Kady McCarthy, Vice Chair Tomasina DiCapo, Commission members Deborah Gentry, Desiree VanLoon, Jamie Baker and William Shields

Absent: Commissioner Jill Thomsen

Staff: Kelsey Lamphier – Arts, Culture & Library Director, Ashley Ware – Acting City Librarian, and Heather Donaldson – Management Analyst, Sr.

C. Pledge of Allegiance

D. Staff Reports

Ms. Ware reported on the following items:

- Introduction to new Commissioner Desiree Van Loon
- The Surprise Public Library System (SPLS) filled two Associate Librarian positions
- We will be having the Tale Trail event on October 25, 2024 from 6-8pm at Surprise Regional Library
- There are 16 storytimes a week throughout SPLS
- Spirit Week is starting this Saturday throughout SPLS

CALL TO THE PUBLIC:

None

REGULAR AGENDA ITEMS – NON PUBLIC HEARING:

1. Consideration and action pertaining to the September 12, 2024 Library Advisory Commission meeting minutes.

Commissioner Gentry moved to approve the September 12, 2024 Library Advisory Commission meeting minutes. Vice Chair DiCapo 2nd. 5 Yes votes (Commissioner Van Loon arrived after this item). Motion carried.

2. Discussion pertaining to September 2024 Proclaimed Library Card Sign-up Month.

Ms. Ware provided the Commission with an analysis of library card sign up data throughout the system and during the month of September, 2024. She advised that on September 3, 2024, at the City of Surprise Council Meeting, Mayor Skip Hall proclaimed the month of September to be Library Card Sign-up Month in accordance to the national movement. Ms. Ware received feedback from the Commisison regarding Library Card Sign-up Month.

3. Discussion pertaining to the 2024 Mayor's Literacy Challenge – Winter Reading.

Ms. Ware lead a discussion with the Commission to consider information and the patron experience from the 2024 Mayor's Literacy Challenge in order to gain feedback for the 2025 Mayor's Literacy Challenge. The 2024 Mayor's Literacy Challenge took place from January – March of 2024 and was open to all patrons of Surprise Libraries, and there were specific challenges for Dysart schools. The 2025 Mayor's Literacy Challenge will take place from January 1, 2025 through February 14, 2025. Ms. Ware received feedback from the Commission regarding the Mayor's Literacy Challenge.

E. Other Business and Future Agenda Items:

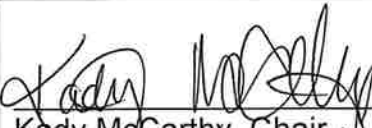
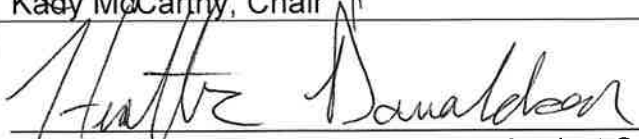
None

F. Current Events and Reports

- Commissioner Baker attended the Tween Toolkit program with her children where they learned about Basic CPR and First-Aid.
- Vice Chair DiCapo asked if the Line Dancing programs could happen later in the day so that more people can participate
- Chair McCarthy appreciates the weekend programming, especially the line dancing program

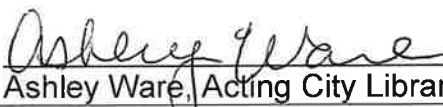
ADJOURNMENT:

Motion to adjourn at 6:51 pm – Commissioner Shields made a motion to adjourn. Commissioner Baker 2nd. 6 Yes votes. Motion Carried.

	 Kady McCarthy, Chair
ATTEST:	 Heather Donaldson, Management Analyst Sr.

CERTIFICATION:

I, Ashley Ware, Acting City Librarian for the City of Surprise Arts, Culture & Library Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Library Commission meeting held on October 10, 2024, 2024

	 Ashley Ware, Acting City Librarian
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