

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

October 17, 2024 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Holland called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on October 17, 2024.

A. ROLL CALL

In attendance were, Commissioner Kevin Perry, Commissioner Anthony Spata, Commissioner Jay Leonard, Chair Jared Holland, Vice Chair Ken Chapman, Commissioner Matthew Keating, and Commissioner Dennis Bash.

STAFF PRESENT:

Jeffrey Murray, Deputy City Attorney; Lloyd Abrams, Director of Community Development; Tiffany Copp, Assistant Director; Mindy Davis, Assistant Director; Carl Montgomery, Chief Building Official; Donna Meuse, Director of Human Resources; Brenden Espie, Fire Chief; Trever Fleetham, Planning Manager; Alex Ferruccio, Planner I; Community Development staff; Renee Puig-Hink, Administrative Specialist Senior; and Michelle Espie, Administrative Specialist.

COUNCIL MEMBERS PRESENT:

- None

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

- Trever Fleetham, Planning Manager, informed the Commission that October is National Community Planning Month, and thanked the Commission and the planning team for their service to the City of Surprise.

D. STAFF REPORT

- Community Development Department Presentation moved to the end of the meeting.

CALL TO THE PUBLIC:

Chair Holland opened the call to the public to discuss any items not listed on the agenda.

- Alex Christ, Surprise, AZ – Discussed Proposition 139 and encouraged Surprise Residents to vote.

Chair Holland closed the call to the public.

CONSENT AGENDA:

Item 1 – Consideration and action to approve or disapprove the October 3, 2024, Planning and Zoning Commission Regular Meeting Minutes.

Commissioner Keating made a motion to approve the October 3, 2024, Planning and Zoning Commission Regular Meeting Minutes as presented. Commissioner Leonard seconded the motion. Motion passed with 7 votes in favor.

REGULAR AGENDA ITEM –PUBLIC HEARING:

Item 2 – Consideration and action pertaining to the Conditional Use Permit (CUP) with Site Plan for a preschool, generally located west of Parkview Place and south of Grand Avenue, within the Park Place Planned Area Development (PAD). Case FS24-0149.

Alex Ferruccio, Planner I, presented item 2 to the Commission.

Chair Holland opened the public hearing.

- None

Hearing no further requests, Chair Holland closed the public hearing.

The Commission discussed the following:

- Method in which the children will be dropped off, by vehicle or walking
- Type of security used and location

Commissioner Perry made a motion to approve the Conditional Use Permit with Site Plan for Sweet Pea Preschool 2, Case FS24-0149, subject to stipulations 'a' through 'e' as outlined in the staff report. Commissioner Leonard seconded the motion. Motion passed with 7 votes in favor.

D. STAFF REPORT

- Presentation and discussion to review the FY24 Community Development Department and Planning and Zoning Commission activity.
 - Community Development staff presented a recap of each department for the 2024 fiscal year.

REGULAR AGENDA ITEM – NON-PUBLIC HEARING:

- None

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- None

ADJOURNMENT:

Hearing no further business, Chair Holland called for a motion to adjourn. Commissioner Leonard made a motion to adjourn; Commissioner Chapman seconded the motion. All voted in favor.

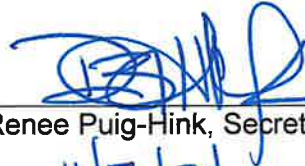
Meeting adjourned at 6:46 pm.



Jared Holland
Planning and Zoning Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:



Renee Puig-Hink, Secretary

DATE:

11/7/24