



**CITY OF SURPRISE**  
**Public Safety Retirement Commission - Fire**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**  
 Wednesday, November 13, 2024 @ 9:30 AM  
**COUNCIL CHAMBERS**

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Fire Agenda

**CALL TO THE PUBLIC:**

**INSTRUCTIONS:** In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

**CONSENT AGENDA:**

- 1. Internal Considerations and action pertaining to the review and approval of the October 16, 2024 Public Safety Retirement Commission – Fire Meeting Minutes Human Resources
- 2. Internal Considerations and action pertaining to the review and approval of the October 16, 2024, Public Safety Retirement Commission – Fire Executive Session Meeting Minutes Human Resources

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- 3. Internal Discussion and possible action to enter Executive Session and review the additional information requested and received from Independent Medical Exam (IME) provider and other medical records exempt from public inspection regarding the temporary disability retirement application for Firefighter Matthew S. Morris. Human Resources

- G. Other Business and Future Agenda Items
- H. Adjournment

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KRISTI PASSARELLI, CITY CLERK

**POSTED: Friday, November 8th, 2024 @ 11:00 AM**

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK’S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**



**CITY OF SURPRISE**  
**Public Safety Retirement Commission - Fire**

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Council Meeting Date: November 13, 2024  
Submitting Department: Human Resources  
Staff Recommendations:

Contact Person:  
District: Internal

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Consent: Yes      Regular: No      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

Considerations and action pertaining to the review and approval of the October 16, 2024 Public Safety Retirement Commission – Fire Meeting Minutes

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**Motion:**

I motion to approve the October 16, 2024 Public Safety Retirement Commission – Fire Meeting Minutes

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

1. Fire DRAFT Minutes 10.16.24
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The following are the minutes from the Public Safety Retirement Commission – Fire Board Meeting held at 10:15 a.m. Wednesday, October 16, 2024. The meeting was held in City Hall, Council Chambers.

**A. Call To Order**

Chair Hall called meeting to order at 10:15 a.m.

**B. Roll Call:** Skip Hall, Chair – Present  
Kim Drayden, Citizen Board Member – Present  
Ricardo “Rick” Valdez, Fire Member – Present  
Daniel “Dan” Anderson, Fire Member – *Present*  
*Citizen Board Member vacancy*

**In attendance:** Cynthia Kelley, Legal Counsel  
Ariana Reyna, PSPRS Board Secretary

**C. Pledge of Allegiance** –Completed

**D. Current Events Reports** – None.

**E. Staff Reports** – None.

**F. Call to the Public** - None

**Consent Agenda:**

- 1. Considerations and action pertaining to the review and approval of the August 14, 2024, Public Safety Retirement Commission – Fire Meeting Minutes – APPROVED.**

**Motion:** Dan Anderson

**Second:** Rick Valdez

**Opposed:** None

- 2. Considerations and action pertaining to the review and approval of the August 14, 2024, Public Safety Retirement Commission – Fire Executive Session Meeting Minutes – APPROVED.**



**Motion:** Dan Anderson

**Second:** Rick Valdez

**Opposed:** None

**Regular Agenda:**

- 3. Consideration and possible action pertaining to the review of medical examinations and the acceptance of Firefighter Recruits Wade B. Abernathy, Keenan J. Casey, Mason E. Cuthbertson, Mason J. Francis, Kyle D. Harman, Travis R. Hawkins, Daniel T. Maxwell, Christopher J. Medina, Nickelos J. Miel, Daniel A. Murray, Dawson C. Parker, James A. Shultenburg, Alexandra L. Socha, into the PSPRS system pursuant to A.R.S. § 38-859. – APPROVED.**

Ariana Reyna informed of the following hire dates with the Surprise Fire Department: Casey, Cuthbertson, Harman, Miel, Murray, Parker, Shultenburg, and Socha were all hired on 5/13/24 as well as Francis and Medina were promoted on the same day of 5/13/24. Also, Abernathy and Hawkins were hired on 8/19/24 as well as Maxwell was promoted on the same day of 8/19/24. The employees were officially notified of the Board's review of their medical records today.

Tier 3 Wade B. Abernathy with preexisting conditions

Tier 3 Kennan J. Casey with preexisting conditions

Tier 3 Mason E. Cuthbertson with preexisting conditions

Tier 3 Mason J. Francis with preexisting conditions

Tier 3 Kyle D. Harman with preexisting conditions

Tier 3 Travis R. Hawkins with preexisting conditions

Tier 3 Daniel T. Maxwell with preexisting conditions

Tier 3 Christopher J. Medina with preexisting conditions

Tier 3 Nickelos J. Miel with preexisting conditions

Tier 3 Daniel A. Murray with preexisting conditions

Tier 3 Dawson C. Parker with preexisting conditions

Tier 3 James A. Shultenburg with preexisting conditions



Tier 3 Alexandra L. Socha with preexisting conditions

**Motion:** Dan Anderson

**Second:** Kim Drayden

**Opposed:** None

- 4. Discussion and possible action to enter Executive Session and review the Independent Medical Exam (IME) findings and other medical records exempt from public inspection regarding the accidental disability retirement application for Firefighter Matthew S. Morris – TABLED.**

Ariana Reyna informed the Board that as of yesterday, October 15<sup>th</sup>, Mr. Matt Morris made a request petitioning him to change application from an accidental disability retirement and he would now like to be considered for a temporary disability benefit instead.

**Motion to enter Executive Session at 10:19 a.m.:** Dan Anderson

**Second:** Rick Valdez

**Opposed:** None

**DISCUSSION ENSUED DURING EXECUTIVE SESSION, WHICH TOOK PLACE FROM 10:19 AM – 10:43 AM**

A motion was made specifying that the Board has reviewed the Independent Medical Exam and based on the report findings and the Board's discussion, I motion to TABLE the accidental disability retirement application for Matthew S. Morris because additional information from the IME is needed.

**Motion:** Dan Anderson

**Second:** Rick Valdez

**Opposed:** None

**G. Other Business and Future Agenda Items – None.**

**H. Executive Session – None**



**I. Adjournment**

Motion to adjourn at 10:44 a.m. – **APPROVED**

**Motion:** Dan Anderson

**Second:** Rick Valdez

**Opposed:** None

**Meeting Minutes Approval:**

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Skip Hall, Chair  
Public Safety Retirement Commission – Fire

**CERTIFICATION:**

I, Ariana Reyna, Board Secretary and Human Resources Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct minutes of the Public Safety Retirement Commission – Fire Meeting of **Wednesday, October 16, 2024.**

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Ariana Reyna, Board Secretary  
Public Safety Retirement Commission – Fire



**CITY OF SURPRISE**  
**Public Safety Retirement Commission - Fire**

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Council Meeting Date: November 13, 2024  
Submitting Department: Human Resources  
Staff Recommendations:

Contact Person:  
District: Internal

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Consent: Yes      Regular: No      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

Considerations and action pertaining to the review and approval of the October 16, 2024, Public Safety Retirement Commission – Fire Executive Session Meeting Minutes

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**Motion:**

I motion to approve the October 16, 2024, Public Safety Retirement Commission – Joint Executive Session Meeting Minutes

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

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**CITY OF SURPRISE**  
**Public Safety Retirement Commission - Fire**

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Council Meeting Date: November 13, 2024  
Submitting Department: Human Resources  
Staff Recommendations:

Contact Person:  
District: Internal

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Consent: No      Regular: Yes      Public Hearing: No      Report/Discussion: No

---

**Agenda Wording:**

Discussion and possible action to enter Executive Session and review the additional information requested and received from Independent Medical Exam (IME) provider and other medical records exempt from public inspection regarding the temporary disability retirement application for Firefighter Matthew S. Morris.

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**Motion:**

IF APPROVED:

The Board has reviewed the Independent Medical Exam and based on the report findings and the Board's discussion, I motion to APPROVE the temporary disability retirement application for Matthew S. Morris and request for the Board Secretary to submit retirement paperwork to PSPRS for processing.

IF DENIED:

The Board has reviewed the Independent Medical Exam and based on the report findings and the Board's discussion, I motion to DENY the temporary disability retirement application for Matthew S. Morris. As required, the Board will send a letter to the member and the original application to PSPRS for their review.

IF TABLED:

The Board has reviewed the Independent Medical Exam and based on the report findings and the Board's discussion, I motion to TABLE the temporary disability retirement application for Matthew S. Morris because \_\_\_\_\_.

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**Background:**

Per the board's request at the October 16, 2024 meeting, additional information was sent to the IME Provider for review to confirm whether or not a temporary disability could be supported.

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

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