



CITY OF SURPRISE
Library Advisory Commission
16755 W Vereda Solana Drive
Surprise, AZ 85387
Thursday, November 14, 2024 @ 6:00 PM
Asante Library

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Staff Reports
- E. Library Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|--|--|------------------------------------|
| 1. | Citywide | Consideration and action pertaining to the October 10, 2024 Library Advisory Commission meeting minutes. | Arts, Culture & Library Department |
| 2. | Citywide | Presentation and discussion pertaining to the Library Advisory Commission's advocacy. | Arts, Culture & Library Department |
| F. | Other Business and Future Agenda Items | | |
| G. | Current Events and Reports | | |
| H. | Adjournment | | |

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, November 7th, 2024 @ 10:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Library Advisory Commission

Council Meeting Date: November 14, 2024 Contact Person:
Submitting Department: Arts, Culture & Library District: Citywide
Department
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the October 10, 2024 Library Advisory Commission meeting minutes.

Motion:

I move to approve the October 10, 2024 Library Advisory Commission meeting minutes.

Background:

Not applicable.

Objective Analysis:

Not applicable.

Policy Compliant:

This item is consistent with the City and Council policies.

Financial Impact:

There is no anticipated financial impact related to this item.

Budget Impact:

There is no anticipated budget impact related to this item.

FTE Impact:

There is no anticipated FTE impact related to this item.

ATTACHMENTS:

1. 101024 LAC Meeting Minutes DRAFT
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CITY OF SURPRISE
Library Advisory Commission
16089 N. Bullard Ave.
Surprise, Arizona 85374

Thursday, October 10, 2024 @ 6:00 p.m.

Surprise Regional Library

DRAFT Meeting Minutes

A. Call to Order

B. Roll Call

Chair Kady McCarthy, Vice Chair Tomasina DiCapo, Commission members Deborah Gentry, Desiree VanLoon, Jamie Baker and William Shields

Absent: Commissioner Jill Thomsen

Staff: Kelsey Lamphier – Arts, Culture & Library Director, Ashley Ware – Acting City Librarian, and Heather Donaldson – Management Analyst, Sr.

C. Pledge of Allegiance

D. Staff Reports

Ms. Ware reported on the following items:

- Introduction to new Commissioner Desiree Van Loon
- The Surprise Public Library System (SPLS) filled two Associate Librarian positions
- We will be having the Tale Trail event on October 25, 2024 from 6-8pm at Surprise Regional Library
- There are 16 storytimes a week throughout SPLS
- Spirit Week is starting this Saturday throughout SPLS

CALL TO THE PUBLIC:

None

REGULAR AGENDA ITEMS – NON PUBLIC HEARING:

1. Consideration and action pertaining to the September 12, 2024 Library Advisory Commission meeting minutes.

Commissioner Gentry moved to approve the September 12, 2024 Library Advisory Commission meeting minutes. Vice Chair DiCapo 2nd. 5 Yes votes (Commissioner Van Loon arrived after this item). Motion carried.

2. Discussion pertaining to September 2024 Proclaimed Library Card Sign-up Month.

Ms. Ware provided the Commission with an analysis of library card sign up data throughout the system and during the month of September, 2024. She advised that on September 3, 2024, at the City of Surprise Council Meeting, Mayor Skip Hall proclaimed the month of September to be Library Card Sign-up Month in accordance to the national movement. Ms. Ware received feedback from the Commisison regarding Library Card Sign-up Month.

3. Discussion pertaining to the 2024 Mayor's Literacy Challenge – Winter Reading.

Ms. Ware lead a discussion with the Commission to consider information and the patron experience from the 2024 Mayor's Literacy Challenge in order to gain feedback for the 2025 Mayor's Literacy Challenge. The 2024 Mayor's Literacy Challenge took place from January – March of 2024 and was open to all patrons of Surprise Libraries, and there were specific challenges for Dysart schools. The 2025 Mayor's Literacy Challenge will take place from January 1, 2025 through February 14, 2025. Ms. Ware received feedback from the Commission regarding the Mayor's Literacy Challenge.

E. Other Business and Future Agenda Items:

None

F. Current Events and Reports

- Commissioner Baker attended the Tween Toolkit program with her children where they learned about Basic CPR and First-Aid.
- Vice Chair DiCapo asked if the Line Dancing programs could happen later in the day so that more people can participate
- Chair McCarthy appreciates the weekend programming, especially the line dancing program

ADJOURNMENT:

Motion to adjourn at 6:51 pm – Commissioner Shields made a motion to adjourn. Commissioner Baker 2nd. 6 Yes votes. Motion Carried.

	Kady McCarthy, Chair
ATTEST:	Heather Donaldson, Management Analyst Sr.

CERTIFICATION:
I, Ashley Ware, Acting City Librarian for the City of Surprise Arts, Culture & Library Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Library Commission meeting held on October 10, 2024, 2024

	Ashley Ware, Acting City Librarian
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CITY OF SURPRISE Library Advisory Commission

Council Meeting Date: November 14, 2024 Contact Person:
Submitting Department: Arts, Culture & Library District: Citywide
Department
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to the Library Advisory Commission's advocacy.

Motion:

None.

Background:

The Library Advisory Commission was inaugurated in July 2023 to make recommendations pertaining to City library operations, to support and promote library services and to serve as a liaison to the community. Part of the commission's duties is to serve as advocates of the Surprise Public Library System.

Objective Analysis:

Staff will provide a brief presentation about advocacy options with a discussion to follow of how Commissioners would like to move forward.

Policy Compliant:

This item is consistent with the City and Council policies.

Financial Impact:

There is no anticipated financial impact related to this item.

Budget Impact:

There is no anticipated budget impact related to this item.

FTE Impact:

There is no anticipated FTE impact related to this item.

ATTACHMENTS:

1. LAC 111424
-

Library Advisory Commission

November 14, 2024

ADVOCACY

- Public Awareness & Building Coalitions
- Community Engagement
- Volunteering

Public Awareness & Building Coalitions



Educate:

Increase understanding
of the library

Mobilize:

Encourage patrons and
local businesses to
participate. Partner with
local organizations to
strengthen efforts

Change Perceptions:

Shift attitudes to create
a more supportive
atmosphere

Community Engagement

Tabling & Outreach



Volunteering

Library & Special Events





surrisepubliclibrary.gov
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Ashley Ware
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