



**CITY OF SURPRISE**  
**Boards and Commissions Nomination Committee**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**  
Monday, October 28, 2024 @ 3:00 PM  
Conference Room CH 1F N1-150

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Boards and Commissions Nominations Committee

**CALL TO THE PUBLIC:**

**INSTRUCTIONS:** In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

**CONSENT AGENDA:**

- 1. Internal Consideration and action to approve the Boards and Commissions Nominations Committee Minutes of September 4, 2024. City Clerk

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- 2. Internal The Boards and Commissions Nominations Committee will conduct interviews for one vacancy on the Public Safety Retirement (PSPRS) Police & Fire Board for term expiring June 30, 2028. City Clerk

- G. Other Business and Future Agenda Items
- H. Adjournment

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KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, October 24, 2024 @ 11:45 AM

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK’S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**



**CITY OF SURPRISE**  
**Boards and Commissions Nomination Committee**

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Council Meeting Date: October 28, 2024  
Submitting Department: City Clerk  
Staff Recommendations:

Contact Person:  
District: Internal

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Consent: Yes      Regular: No      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

Consideration and action to approve the Boards and Commissions Nominations Committee Minutes of September 4, 2024.

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**Motion:**

I move to approve the minutes of September 4, 2024.

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

1. DRAFT 090424 Boards and Commissions Nominations Committee\_MINUTES
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**CITY OF SURPRISE**  
**Boards and Commissions Nominations Committee**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**

Wednesday, September 4, 2024 @ 1:00 PM  
**COUNCIL CHAMBER OVERFLOW ROOM**  
**SUMMARY MINUTES**

- A. Call To Order @ 1:25 PM
- B. Roll Call: **PRESENT: CHAIR ALY CLINE, BOARDMEMBERS KEN REMLEY AND NICK HANEY**
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Boards and Commissions Nominations Committee

CALL TO THE PUBLIC:

**CONSENT AGENDA:**

**M: BM REMLEY 2ND: BM HANEY**

**VOTE: 3 YES 0 NO**

- 1. Internal            Consideration and action to approve the Boards and Commissions Nominations Committee Minutes of August 20, 2024.            **APPROVED**  
City Clerk

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- 2. Internal            The Boards and Commissions Nominations Committee will conduct interviews for vacancies on the Arts & Cultural Advisory Commission, the Library Advisory Commission and the Audit Committee.            City Clerk

City Staff was present for their respective committee interviews. The Nominations Committee interviewed three applicants.

The Committee Recessed from 2:35pm - 2:50pm

- 3. Internal            The Boards and Commissions Nominations Committee will review applications for two (2) vacancies on the Arts & Cultural Advisory Commission (1) vacancy on the Library Advisory Commission (1) vacancy on the Personnel Appeals Board and (1) vacancy on the Audit Committee.            City Clerk

The Nominations Committee reviewed and discussed interviewed applicants for each board and commission and recommended consideration for appointment to fill existing vacancies as follows:

Arts & Cultural Advisory Commission – 1 Position (Term Expiration 06/30/2027)

**M: BM HANEY 2<sup>ND</sup>: BM REMLEY**

**VOTE: 3 YES 0 NO**

Katherine Dunphy

Arts & Cultural Advisory Commission – 1 Position (Term Expiration 06/30/2029)

**M: BM HANEY 2<sup>ND</sup>: BM REMLEY**

**VOTE: 3 YES 0 NO**

Steve Wallgren

Audit Committee – 1 Position (Term Expiration 06/30/2025)

**M: BM HANEY 2<sup>ND</sup>: BM REMLEY**

**VOTE: 3 YES 0 NO**

Heavenly Clegg

Library Advisory Commission – 1 Position (Term Expiration 06/30/2027)

**M: BM REMLEY 2<sup>ND</sup>: BM HANEY**

**VOTE: 3 YES 0 NO**

Desiree VanLoon

Personnel Appeals Board – 1 Position (Term Expiration 06/30/2029)

**M: BM HANEY 2<sup>ND</sup>: BM REMLEY**

**VOTE: 3 YES 0 NO**

Danielle Sterbinsky

City Clerk will send notifications to the individuals recommended for appointment. Recommendations will be provided to City Council at the next available meeting.

No further discussion

G. Other Business and Future Agenda Items

H. Adjournment @ 3:13 PM

**M: BM HANEY 2<sup>ND</sup>: BM CLINE**

**The minutes were prepared by Kristi Passarelli, City Clerk.**

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Committee Chair Alyson Cline

\_\_\_\_\_  
Date

ATTEST:

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Kristi Passarelli, City Clerk

\_\_\_\_\_  
Date



**CITY OF SURPRISE**  
**Boards and Commissions Nomination Committee**

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Council Meeting Date: October 28, 2024  
Submitting Department: City Clerk  
Staff Recommendations:

Contact Person:  
District: Internal

---

Consent: No      Regular: No      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

The Boards and Commissions Nominations Committee will conduct interviews for one vacancy on the Public Safety Retirement (PSPRS) Police & Fire Board for term expiring June 30, 2028.

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**Motion:**

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**Background:**

Interviews for applicants to fill the vacancy of citizen board member Jim Connor, term expiring 6/30/2028.

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

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