



**CITY OF SURPRISE**  
**Public Safety Retirement Commission - Fire**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**  
Wednesday, October 16, 2024 @ 10:15 AM  
**COUNCIL CHAMBERS**

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Fire Agenda

**CALL TO THE PUBLIC:**

**INSTRUCTIONS:** In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

**CONSENT AGENDA:**

- 1. Internal Considerations and action pertaining to the review and approval of the August 14, 2024 Public Safety Retirement Commission – Fire Meeting Minutes Human Resources
- 2. Internal Considerations and action pertaining to the review and approval of the August 14, 2024, Public Safety Retirement Commission – Fire Executive Session Meeting Minutes Human Resources

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

- 3. Internal Consideration and possible action pertaining to the review of medical examinations and the acceptance of Firefighter Recruits Wade B. Abernathy, Keenan J. Casey, Mason E. Cuthbertson, Mason J. Francis, Kyle D. Harman, Travis R. Hawkins, Daniel T. Maxwell, Christopher J. Medina, Nickelos J. Miel, Daniel A. Murray, Dawson C. Parker, James A. Shultenburg, Alexandra L. Socha, into the PSPRS system pursuant to A.R.S. § 38-859. Human Resources
- 4. Internal Discussion and possible action to enter Executive Session and review the Independent Medical Exam (IME) findings and other medical records exempt from public inspection regarding the accidental disability retirement application for Firefighter Matthew S. Morris. Human Resources

- G. Other Business and Future Agenda Items
- H. Adjournment

POSTED: Thursday, October 10, 2024 @ 3:00 PM

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**



**CITY OF SURPRISE**  
**Public Safety Retirement Commission - Fire**

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Council Meeting Date: October 16, 2024  
Submitting Department: Human Resources  
Staff Recommendations:

Contact Person:  
District: Internal

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Consent: Yes      Regular: No      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

Considerations and action pertaining to the review and approval of the August 14, 2024 Public Safety Retirement Commission – Fire Meeting Minutes

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**Motion:**

I motion to approve the August 14, 2024 Public Safety Retirement Commission – Fire Meeting Minutes

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

1. Fire DRAFT Minutes 8.14.24
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**PUBLIC SAFETY RETIREMENT SYSTEM  
CITY OF SURPRISE LOCAL BOARD – FIRE**  
Minutes, Wednesday, August 14, 2024  
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the Public Safety Retirement Commission – Fire Board Meeting held at 9:30 a.m. Wednesday, August 14, 2024. The meeting was held in City Hall, Council Chambers.

**A. Call To Order**

Chair Hall called meeting to order at 9:30 a.m.

- B. Roll Call:** Skip Hall, Chair – Present  
Kim Drayden, Citizen Board Member – Present  
James “Jim” Conner, Citizen Board Member – Absent (*excused*)  
Ricardo “Rick” Valdez, Fire Member – Present  
Daniel “Dan” Anderson, Fire Member – Present

**In attendance:** Cynthia Kelley, Legal Counsel  
Ariana Reyna, PSPRS Board Secretary

**C. Pledge of Allegiance** –Completed

**D. Current Events Reports** – None.

**E. Staff Reports** – None.

**F. Call to the Public** - None

**Consent Agenda:**

- 1. Considerations and action pertaining to the review and approval of the June 27, 2024 Public Safety Retirement Commission – Fire Meeting Minutes – APPROVED.**

**Motion:** Dan Anderson

**Second:** Rick Valdez

**Opposed:** None

**Regular Agenda:**

- 2. Consideration Discussion and possible action to enter Executive**



**Session and review medical records regarding the accidental disability retirement application for Firefighter Matthew S. Morris – APPROVED FOR IME.**

**Motion to ENTER Executive Session at 9:32 AM:** Dan Anderson  
**Second:** Rick Valdez  
**Opposed:** None

**DISCUSSION ENSUED DURING EXECUTIVE SESSION, WHICH TOOK PLACE FROM 9:32 AM – 9:55 AM**

Dan Anderson made a motion to move forward with ordering an Independent Medical Exam for Firefighter Matthew S. Morris as there is sufficient medical evidence presented to the Local Board.

**Motion:** Dan Anderson  
**Second:** Kim Drayden  
**Opposed:** None

**G. Other Business and Future Agenda Items** – Scheduling both Fire and Police Board meetings at the same time.

Discussion of transition of the Local Board Secretary.

**H. Executive Session** – None

**I. Adjournment**

Motion to adjourn at 9:57 a.m. – APPROVED

**Motion:** Dan Anderson  
**Second:** Rick Valdez  
**Opposed:** None

**Meeting Minutes Approval:**

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Skip Hall, Chair  
Public Safety Retirement Commission – Fire



**PUBLIC SAFETY RETIREMENT SYSTEM  
CITY OF SURPRISE LOCAL BOARD – FIRE**  
Minutes, Wednesday, August 14, 2024  
16000 N. Civic Center Plaza, Surprise, Arizona 85374

**CERTIFICATION:**

I, Ariana Reyna, Board Secretary and Human Resources Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct special session minutes of the Public Safety Retirement Commission – Fire Meeting of **Wednesday, August 14, 2024.**

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Ariana Reyna, Board Secretary  
Public Safety Retirement Commission – Fire

DRAFT



**CITY OF SURPRISE**  
**Public Safety Retirement Commission - Fire**

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Council Meeting Date: October 16, 2024  
Submitting Department: Human Resources  
Staff Recommendations:

Contact Person:  
District: Internal

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Consent: Yes      Regular: No      Public Hearing: No      Report/Discussion: No

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**Agenda Wording:**

Considerations and action pertaining to the review and approval of the August 14, 2024, Public Safety Retirement Commission – Fire Executive Session Meeting Minutes

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**Motion:**

I motion to approve the August 14, 2024, Public Safety Retirement Commission – Fire Executive Session Meeting Minutes

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**Background:**

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**Objective Analysis:**

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

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CITY OF SURPRISE
Public Safety Retirement Commission - Fire

Council Meeting Date: October 16, 2024
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the review of medical examinations and the acceptance of Firefighter Recruits Wade B. Abernathy, Keenan J. Casey, Mason E. Cuthbertson, Mason J. Francis, Kyle D. Harman, Travis R. Hawkins, Daniel T. Maxwell, Christopher J. Medina, Nickelos J. Miel, Daniel A. Murray, Dawson C. Parker, James A. Shultenburg, Alexandra L. Socha, into the PSPRS system pursuant to A.R.S. § 38-859.

Motion:

I motion to approve Members into the PSPRS system as follows:

- Tier 3 Wade B. Abernathy WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 Kennan J. Casey WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 Mason E. Cuthbertson WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 Mason J. Francis WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 Kyle D. Harman WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 Travis R. Hawkins WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 Daniel T. Maxwell WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 Christopher J. Medina WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 Nickelos J. Miel WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 Daniel A. Murray WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 Dawson C. Parker WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 James A. Shultenburg WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions
Tier 3 Alexandra L. Socha WITH \_\_\_ OR WITHOUT \_\_\_ preexisting conditions

Background:

Please be informed of the following hire dates with the Surprise Fire Department: Casey, Cuthbertson, Harman, Miel, Murray, Parker, Shultenburg, and Socha were all hired on 5/13/24 as well as Francis and Medina were promoted on the same day of 5/13/24. Also, Abernathy and Hawkins were hired on 8/19/24 as well as Maxwell was promoted on the same day of 8/19/24. The employees were officially notified of the Board's review of their medical records today.

Objective Analysis:

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**Policy Compliant:**

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**Financial Impact:**

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**Budget Impact:**

**FTE Impact:**

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**ATTACHMENTS:**

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CITY OF SURPRISE
Public Safety Retirement Commission - Fire

Council Meeting Date: October 16, 2024
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and possible action to enter Executive Session and review the Independent Medical Exam (IME) findings and other medical records exempt from public inspection regarding the accidental disability retirement application for Firefighter Matthew S. Morris.

Motion:

IF APPROVED:

The Board has reviewed the Independent Medical Exam and based on the report findings and the Board's discussion, I motion to APPROVE the accidental disability retirement application for Matthew S. Morris and request for the Board Secretary to submit retirement paperwork to PSPRS for processing.

IF DENIED:

The Board has reviewed the Independent Medical Exam and based on the report findings and the Board's discussion, I motion to DENY the accidental disability retirement application for Matthew S. Morris. As required, the Board will send a letter to the member and the original application to PSPRS for their review.

IF TABLED:

The Board has reviewed the Independent Medical Exam and based on the report findings and the Board's discussion, I motion to TABLE the accidental disability retirement application for Matthew S. Morris because \_\_\_\_\_.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

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**ATTACHMENTS:**

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