

CITY OF SURPRISE
Rules Committee Meeting
16000 North Civic Center Plaza
Surprise, AZ 85374

Thursday, December 1, 2022 @ 3 pm
Conference Room – CH 1F N1-310

CALL TO ORDER

Vice Mayor Aly Cline (Chair) called the **Rules Committee meeting** to order at 3 pm.

ROLL CALL

In attendance with Chair Cline was Councilmember Jack Hastings.

STAFF PRESENT

City Attorney Robert Wingo and Government Relations Director Jodi Tas were also present.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS AND REPORTS

None.

STAFF REPORTS

None.

CALL TO THE PUBLIC

None.

REGULAR AGENDA ITEM – Non-Public Meeting

1. Discussion and possible action pertaining to revisions to the Council Policies and Procedures Manual.

After a review of the manual and most recent changes, additional changes suggested from both Chair Cline and Councilman Hastings. Those changes include:

Councilman Hastings discussed concerns with Rule 10. Accepting Gifts, Favors or Benefits now excludes reimbursement of gift from the definition of “gifts.” Exception #10 will now state *“An item that is reimbursed or not used and that is either paid for or returned within fifteen business days of receipt to the donor or that is delivered within fifteen business days of receipt to a charitable organization and that is not claimed as a charitable contribution for tax purposes.”*

Chair Cline requested clarification on the Draft Agenda section. The Draft Review will now indicate that the Mayor (or designee) and/or the Vice Mayor (or designee) will review the agenda as appropriate.

Chair Cline would like to add the Boards and Commissions Handbook will be reviewed at the same time as the City Council Policy and Procedures Manual to the Implementation and Enforcement section [Page 16].

The Discretionary Funds expenditure requirements will change to reflect that councilmember(s) may spend the funds for any item that for a public purpose and will either be for the betterment or benefit of the community or the councilmembers district.

City Attorney Wingo discussed the Motion 12 -To Reconsider. To make the motion viable, it has been revised to expand the timeframe of a motion to reconsider to the next regularly scheduled council meeting.

Councilman Hastings approved to recommend the City Council Policy and Procedures Manual as amended for City Council consideration. Chair Cline seconded the motion. The motion carries unanimously.

2. Discussion and possible action pertaining to revisions to the Boards and Commissions Handbook.

After a brief discussion on residency, City Attorney Wingo will elaborate on the residency criteria set forth in current state statute and city ordinance.

Chair Cline requested a change to the Conducting Business section that will now included, "Are willing to participate in/attend their board's or commission's events and activities."

Chair Cline also requested a minor addition to the debate that adds the "Board/Commission's clerk" can state a motion and open floor to debate on it.

Per Councilman Hastings' suggestion, the Handbook will be compared to the City Council's Policies and Procedures Manual and where feasible, align with each other.

City Attorney Wingo suggested, and the Committee agreed, that 1) the Gift section of the Handbook should mirror the Council's policy, 2) the Executive Session section should be limited, and 3) that the Motion to Refer a Matter to a Sub-committee was inconsistent with other provisions and should be removed.

The consensus of the Committee after further discussion was that City Attorney Wingo distribute the additional revisions as directed and that one additional meeting be held to review and finalize the revisions.

OTHER BUSINESS AND FUTURE AGENDA ITEMS

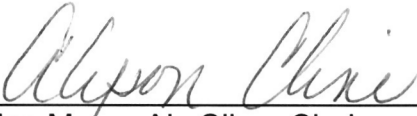
None.

EXECUTIVE SESSION

None.

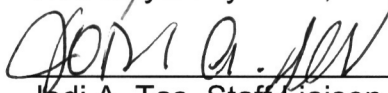
ADJOURNMENT

Councilman Hastings made the motion to adjourn the meeting. Chair Cline seconded the motion. The meeting adjourned at 4:14 pm.



Vice Mayor Aly Cline, Chair

ATTEST:



Jodi A. Tas, Staff Liaison

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Rules Committee Meeting of **Thursday, December 1, 2022**.



Sherry Ann Aguilar, City Clerk, MMC