

**CITY OF SURPRISE
Library Advisory Commission
16089 N. Bullard Ave.
Surprise, Arizona 85374**

Thursday, August 8, 2024 @ 6:00 p.m.
Surprise Regional Library

Meeting Minutes

A. Call to Order

B. Roll Call

Chair Kady McCarthy, Vice Chair Deborah Gentry, Commission members Jamie Baker and Tomasina DiCapo

Absent: Commissioners William Shields and Jill Thomsen

Staff: Kelsey Lamphier – Arts, Culture & Library Director and Heather Donaldson – Management Analyst, Sr.

C. Pledge of Allegiance

D. Staff Reports

Director Lamphier reported on the following items:

- Summer Reading
- Bailey the Book Dog
- 1000 Books Before Kindergarten

CALL TO THE PUBLIC:

None

REGULAR AGENDA ITEMS – NON PUBLIC HEARING:

1. Discussion and action pertaining to the selection of the Library Advisory Commission Chair.

Commissioner Baker moved to select Chair McCarthy as Chair of the Library Advisory Commission. 4 Yes votes. Motion carried.

2. Discussion and action pertaining to the selection of the Library Advisory Commission Vice-Chair.

Commissioner Baker moved to select Commissioner Gentry as Vice-Chair of the Library Advisory Commission.

Commissioner DiCapo moved to select Commissioner DiCapo as Vice-Chair of the Library Advisory Commission. 3 Yes votes. Motion carried.

2 Yes votes (DiCapo and McCarthy) for Commissioner Gentry
2 Yes votes (Gentry and Baker) for Commissioner Diccapo.

2nd Vote

1 Yes votes (DiCapo) for Commissioner Gentry
3 Yes votes (Baker, Gentry and McCarthy) for Commissioner Diccapo.

3. Consideration and action pertaining to the June 13, 2024 Library Advisory Commission meeting minutes.

Commissioner Gentry moved to approve the June 13, 2024 Library Advisory Commission meeting minutes. Commissioner Baker 2nd. 4 Yes votes. Motion carried.

4. Presentation and discussion regarding an update of the Surprise Public Library System.

Director Lamphier provided the Commission with the Surprise Public Library System Year in Review where she addressed the following topics:

- Building the Foundation
- Library Cards
 - 25k+ active library card holders
 - 210 cities represented
 - 300+ library card designs submitted
 - 80,563 customer service interactions
- Visitor Count
 - 123.4% growth at Surprise Regional
 - 201.3% growth at Asante Library
 - 188.4% growth at Hollyhock Library
- Physical Collection
 - 11,622 items added
 - \$242k collection budget
 - 4.75 turnover rate
 - 1,030 MAX Borrows
- Physical Collection
 - Library of Things
 - Digital Equity/ Literacy
- Online Resources
 - Libby (OverDrive)
 - Hoopla
- Added/ Expanded Services
- Programming
 - 1,200+ active programs
 - 21,775 attendance
 - 87 programs @ Hollyhock Library
 - 9 ASU OLLI classes
- Signature Events
 - 1,403 Mayor's Literacy Challenge participants
 - 672,975 Mayor's Literacy Challenge minutes read
 - 4,004 Summer Reading Program participants
 - 4,282,782 Summer Reading Program minutes read

- Department Partnerships
 - 613 Touch a Truck
 - 189 Surprise Stadium
 - 348 Aquatic Center
 - 415 Public Safety Story Time
- Community Outreach
 - 62 events
 - 1,036 attendance
 - 34 locations
 - 100% staff participation
- Community Engagement
- Library Survey Results

E. Other Business and Future Agenda Items:

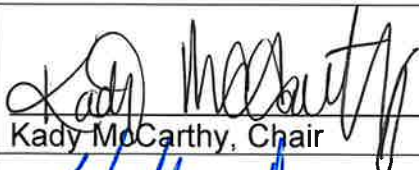
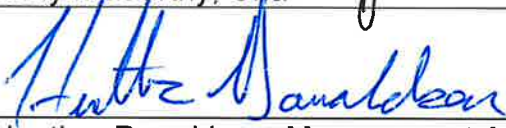
- Chair McCarthy asked for clarification regarding Commissioner terms.
- Chair McCarthy requested that an item be added on a future agenda to go over the survey in more detail.

F. Current Events and Reports

- Commissioner Gentry participated in the Summer Reading Program.
- Commissioner Baker commented that the Summer Reading Program programming was exceptional this summer – Kids wanted to keep going back.
- Chair McCarthy advised that she changed jobs and she now does programming for a non-profit where she will be utilizing SPLS programming.
- Vice Chair DiCapo introduced herself to the Commission and advised that she has been a huge fan of libraries since she was a child and that she has worked at the City and in the libraries previously.

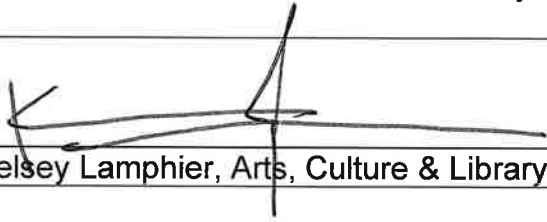
ADJOURNMENT:

Motion to adjourn at 7:20 p.m. – Vice-Chair Gentry made a motion to adjourn. Commissioner Baker 2nd. 4 Yes votes. Motion Carried.

	 Kady McCarthy, Chair
ATTEST:	 Heather Donaldson, Management Analyst Sr.

CERTIFICATION:

I, Kelsey Lamphier, Director for the City of Surprise Arts, Culture & Library Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Library Commission meeting held on August 8, 2024

	 Kelsey Lamphier, Arts, Culture & Library Director
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