



CITY OF SURPRISE
Veterans, Disability and Human Services Commission
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, September 11, 2024 @ 6:00 PM
COUNCIL CHAMBERS
Amended on 9/9/24*

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Veterans, Disability and Human Services Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

- | | | | |
|----|----------|--|------------------------------|
| 1. | Citywide | *Presentation and discussion pertaining to the CDBG and HOME Needs Hearing for the Program Year 2025 Annual Action Plan. Presentation and discussion pertaining to the CDBG and HOME Needs Hearing for the 2025-2029 Consolidated Plan and First Year Annual Action Plan. | Human Svcs and Comm Vitality |
|----|----------|--|------------------------------|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|------------------------------|
| 2. | Citywide | Consideration and action pertaining to the August 14, 2024 Veterans, Disability & Human Services Commission meeting minutes. | Human Svcs and Comm Vitality |
| 3. | Citywide | Presentation and action pertaining to the Consolidated Annual Performance Evaluation Report (CAPER) Program Year 2023. | Human Svcs and Comm Vitality |
| 4. | Citywide | Consideration and action to request a proclamation recognizing National Disabilities Employment Awareness Month in Surprise. | Human Svcs and Comm Vitality |
| 5. | Citywide | Discussion and action pertaining to 2024 G.A.I.N. Night. | Human Svcs and Comm Vitality |
| 6. | Citywide | Discussion pertaining to the 2025 Vet Fest. | Human Svcs and Comm Vitality |
| 7. | Citywide | Discussion pertaining to the Fiscal Year 2025 VDHS Commission budget. | Human Svcs and Comm Vitality |
| 8. | Citywide | Consideration and action pertaining to the 2024 Veteran's Day Parade Grand Marshal. | Human Svcs and Comm Vitality |

G. Other Business and Future Agenda Items

H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, September 5th, 2024 @ 10:00 AM

*Amended Monday, September 9th, 2024 @ 10:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 11, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: No Public Hearing: Yes Report/Discussion: No

Agenda Wording:

~~*Presentation and discussion pertaining to the CDBG and HOME Needs Hearing for the Program Year 2025 Annual Action Plan.~~ Presentation and discussion pertaining to the CDBG and HOME Needs Hearing for the 2025-2029 Consolidated Plan and First Year Annual Action Plan.

Motion:

Presentation and discussion only

Background:

As a recipient of Community Development Block Grant (CDBG) and HOME Investment Partnership funds, the City of Surprise must complete a Five-Year Consolidated Plan to help the City identify needs in the community related to housing and community development. The Consolidated Plan also contains the first year Annual Action Plan for anticipated funding to be received from the Department of Housing & Urban Development. As part of the Consolidated Plan process, the City must conduct a minimum of two public hearings.

This hearing is being conducted in advance of the City's formation of its 2025-2029 Consolidated Plan and First Year Annual Action Plan that will begin July 1st, 2025. Although funding amounts have not been announced, based on past year allocations, the City anticipates receiving approximately \$702,302 in CDBG funding, and \$200,000 in HOME funding in Program Year 2025.

Objective Analysis:

In accordance with the City's Citizen Participation Plan, this "Needs" Public Hearing is being held to provide an opportunity for organizations and citizens to comment and provide input on any housing and/or community development needs they have identified for providing decent housing, a suitable living environment, and expanded economic opportunities, principally for low- and moderate-income persons.

Policy Compliant:

This action is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:

1. Needs Hearing VDHS Staff ReportDRAFT
 2. Surprise-ConPlan Public Meeting
-



Date: September 11, 2024

To: Veteran's, Disability & Human Services Commission Members

From: Adam Lane, Housing & Community Services Supervisor

Re: 2024-2029 Consolidated Plan and First Year AAP – “Needs” Public Hearing

Introduction

As a recipient of Community Development Block Grant (CDBG) and HOME Investment Partnership funds, the City of Surprise must complete a Five-Year Consolidated Plan to help the City identify needs in the community related to housing and community development. The Consolidated Plan also contains the first year Annual Action Plan for anticipated funding to be received from the Department of Housing & Urban Development. As part of the Consolidated Plan process, the City must conduct a minimum of two public hearings.

Background

In accordance with the City's Citizen Participation Plan, this “Needs” Public Hearing is being held to provide an opportunity for organizations and citizens to comment and provide input on any housing and/or community development needs they have identified for providing decent housing, a suitable living environment, and expanded economic opportunities, principally for low- and moderate-income persons.

The needs identified through this process will help the City to develop a 5-year strategic plan that will prioritize needs and set goals that can be achieved with the federal funding. The Consolidated Plan process will use a combination of data analysis, market studies, stakeholder consultation, and citizen input to help inform the priorities.

This hearing is being conducted in advance of the City's formation of its 2025-2029 Consolidated Plan and First Year Annual Action Plan that will begin July 1st, 2025. Although funding amounts have not been announced, based on past year allocations, the City anticipates receiving approximately \$702,302 in CDBG funding, and \$200,000 in HOME funding in Program Year 2025.

Any public comments received during the Public Hearing will be considered and included in the final version of the plan.

Recommendations

Staff recommends consideration of all public comments for inclusion in the Consolidated Plan & 2025 Annual Action Plan.

Future Actions

Review and approve the draft Consolidated Plan and Program Year 2025 Annual Action Plan following a 30-day public comment period, and final approval by City Council for submission to HUD.



Needs Assessment 2025 – 2029 Consolidated Plan Public Hearing

September 11, 2024

AGENDA

- HUD Grant Program Overview
- HUD Requirements
- Data Snapshot
- Community Input
- Community Survey Highlights
- Needs Identified

HUD GRANT PROGRAM OVERVIEW



U.S. Department of Housing & Urban Development

Office of Community Planning & Development



PROGRAM HISTORY

Housing and Community Development Act of 1974, as amended

- Established the Community Development Block Grant (CDBG)
- The City of Surprise became an Entitlement City in 2006.

Viable communities are achieved by providing the following,
principally for persons of low and moderate income:

- Decent housing
- Suitable living environment
- Expanded economic opportunities



NATIONAL OBJECTIVES

1. Benefit to low- and moderate-income (LMI) persons;
2. Aid in the prevention or elimination of slums or blight; and
3. Meet a particular urgency (referred to as urgent need).

CDBG ELIGIBLE USES INCLUDE

- Public Improvements (Streets, Sidewalks, Parks, Sewers, etc.)
- Public Facilities (Neighborhood centers, non-profit centers, homeless facilities)
- Rehabilitation (Residential and non-residential buildings)
- Economic Development Activities (Microenterprise assistance, job training, etc)
- Acquisition of land or real property (Used for other eligible purposes)
- Public Services (Homeless services, basic need services, youth and senior services)
- Planning and Administration



HOME PROGRAM

HOME Investment Partnerships Program (HOME)

- Exclusively for affordable housing activities to benefit low-income households
- The City of Surprise receives HOME funding through its Maricopa HOME Consortium partnership.
- **HOME Intent:**
 - Increase the supply of decent, affordable housing to low- and very low-income households;
 - Expand the capacity of nonprofit housing providers;
 - Strengthen the ability of local governments to provide housing

HOME ELIGIBLE USES INCLUDE

- Multi-family apartment buildings
- Housing for people with special needs (homeless, developmental disabilities etc.)
- First-time Homebuyer assistance
- Housing Rehabilitation
- Rental Assistance (vouchers)

HUD REQUIREMENTS

CONPLAN - PROCESS

City develops 5-Year
Consolidated Plan
(ConPlan)

- **Needs Assessment & Market Analysis**
- Priority needs Identification
- Strategic goals for funds
- Annual Action Plan (AAP) (1-year funding)
- Opportunities for **Citizen Participation**

ConPlan is approved &
submitted to HUD

HUD awards grant funds
the City of Surprise to
fund activities in ConPlan
and AAP

Community Participation:

1. *Community Meetings*
2. *Community Survey* – Posted Online
3. *Stakeholder Survey*
4. *30-Day Public Comment Period* – ConPlan will be available for review in March 2025

CONPLAN - MAJOR COMPONENTS

Five Major Components

1. Needs Assessment
2. Housing Market Analysis
3. 5-Year Strategic Plan
4. Annual Action Plan
5. Citizen Participation



CON PLAN - ALLOCATIONS

City Annual Allocation

Source	Amount*
CDBG	\$702,302
HOME	\$195,685

**2024 allocation used as estimate for 2025*

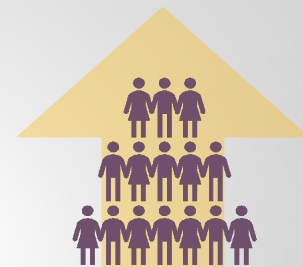
DATA SNAPSHOT

CITYWIDE POPULATION HIGHLIGHTS

Population: 154,198
+26% over last 10 years

Total Households: 52,995
29% Increase

Median Income: \$87,756
46% Increase



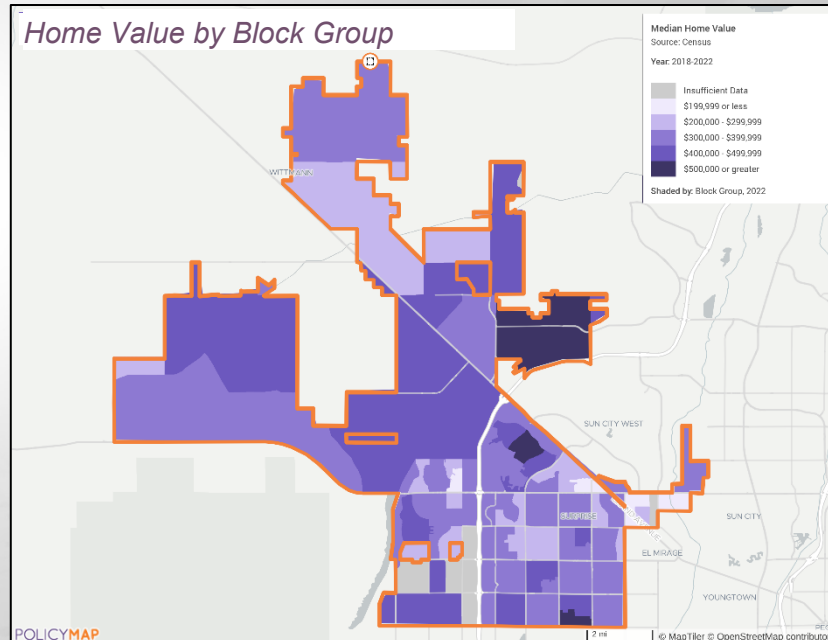
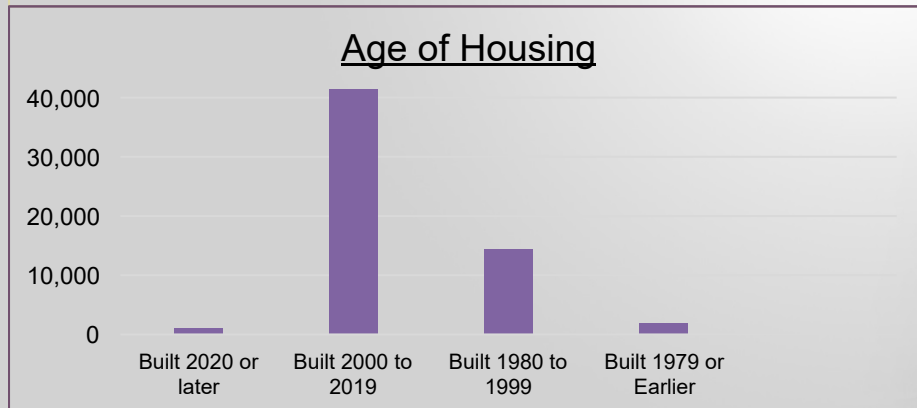
Data Source: 2022, 2012 ACS
5-Year Estimates Data
Profiles; Median Income in
Nominal Dollars

HOUSING PROFILE

Table: Cost of Housing – 2012 to 2022

	2012	2022	Rate of Change
Median Home Value	\$189,200	\$352,600	86.4% Increase
Median Rent Contract	\$996	\$1,530	53.6% Increase
Median Income	\$59,973	\$87,756	46.3% Increase

Source: 2012 and 2022 American Community Survey Data



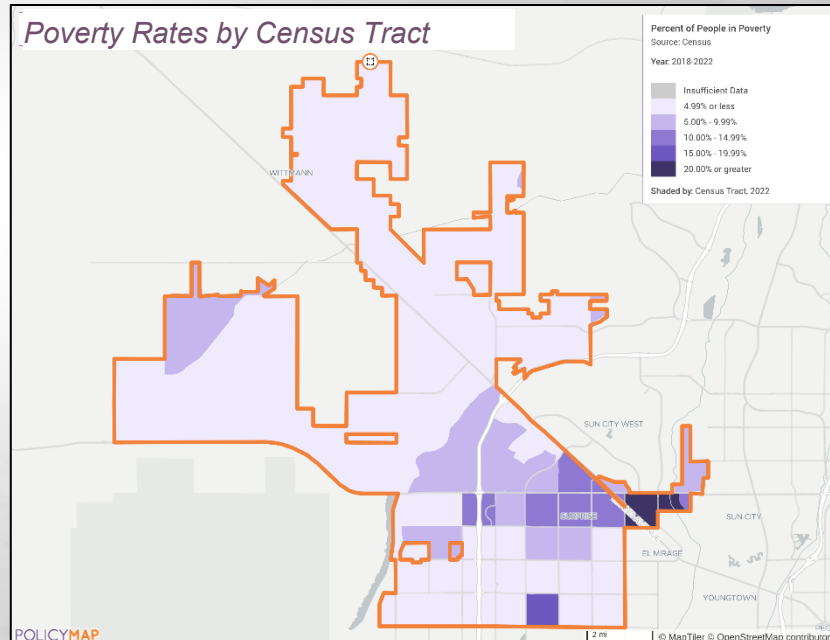
NEEDS ASSESSMENT

Table: Poverty Rate – 2012 to 2022

	2012	2022	Rate of Change
City of Surprise	8.4%	6.8%	19% Decrease
Maricopa County	15.8%	11.5%	27% Decrease
Arizona (statewide)	17.2%	13.1%	24% Decrease
Source: 2012 and 2022 American Community Survey Data			

Low to Moderate Income (LMI) Household

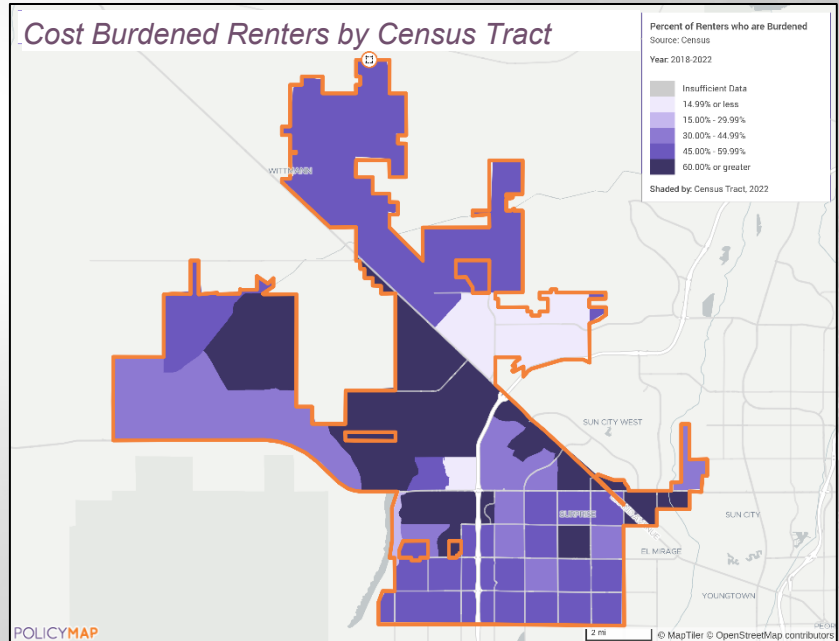
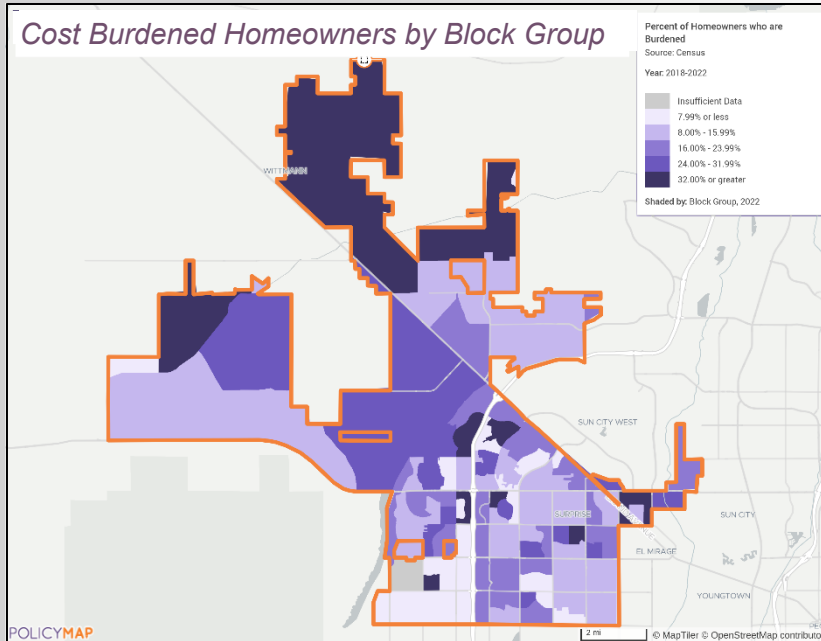
- LMI = Less than 80% of Area Median Income (AMI)
- Income Limit areas are based on 2024 Fair Market Rent areas.
- City of Surprise part of **Phoenix-Mesa-Scottsdale, AZ MSA**
- EXAMPLE: For a Family of 4: LMI = Less than \$82,250/year



COST BURDEN

- **20.6% Cost burdened homeowners**
- **7.6% Severe cost burdened**

- **41.9% Cost burdened renters**
- **16.1% Severe cost burdened**



Source: 2012 and 2022 American Community Survey Data

COMMUNITY INPUT

HOW DO YOU PRIORITIZE THESE COMMUNITY NEEDS?



Affordable
Housing



Economic
Development



Supportive
Services



Public Facilities



Home Repairs

WHAT ARE THE MAJOR HOUSING ISSUES?



Lack of
Available Units



Location



Mismatch of
housing type/size



Rental Costs



Cost of Repairs

WHAT ARE THE PRIMARY DRIVERS PREVENTING FAIR HOUSING?

Racial or ethnic discrimination?

Age or Disability discrimination?

Source of Income?

Lack of housing options?

Lack of housing stock?

Poor access to amenities?

Unsafe housing choices?

Lack of Affordability?

Lack of income?

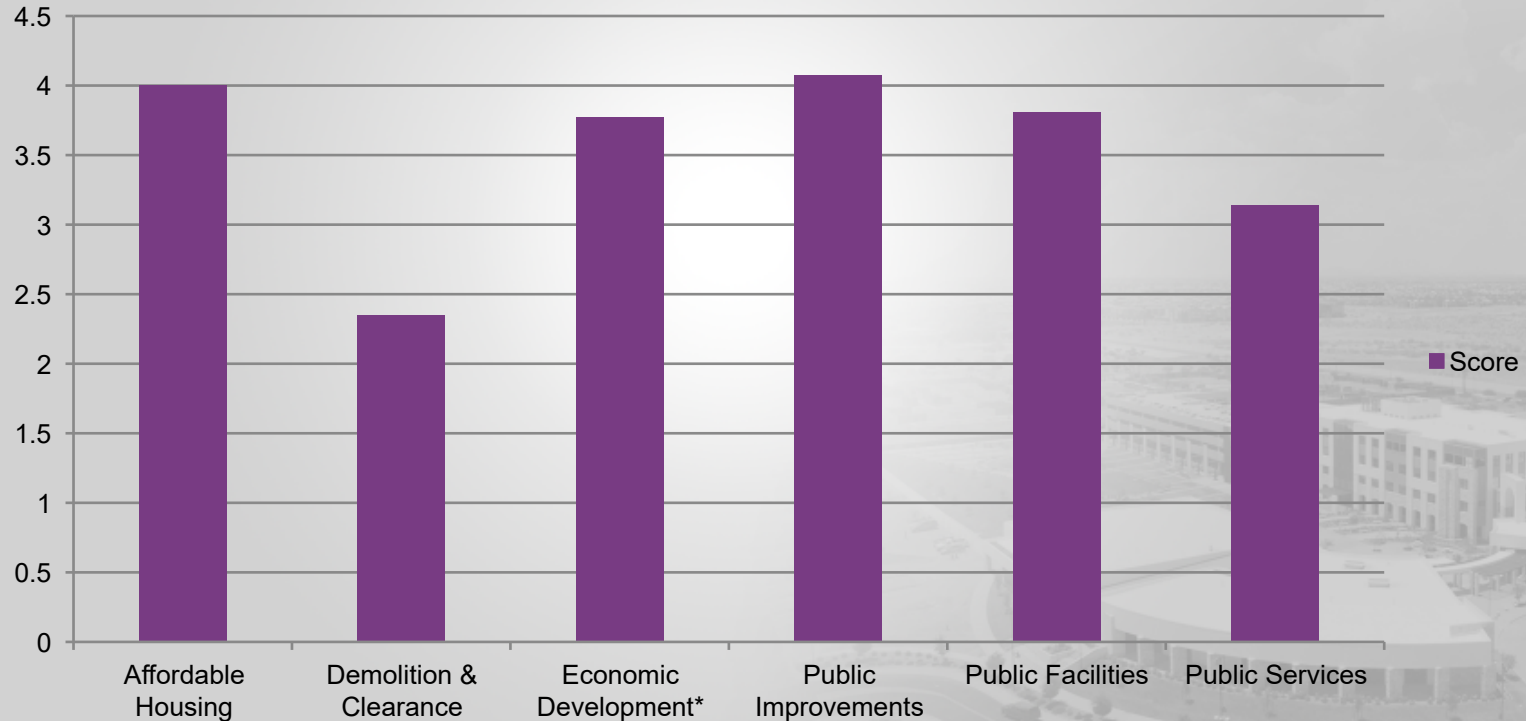
Lack of down payment?

Prior eviction?

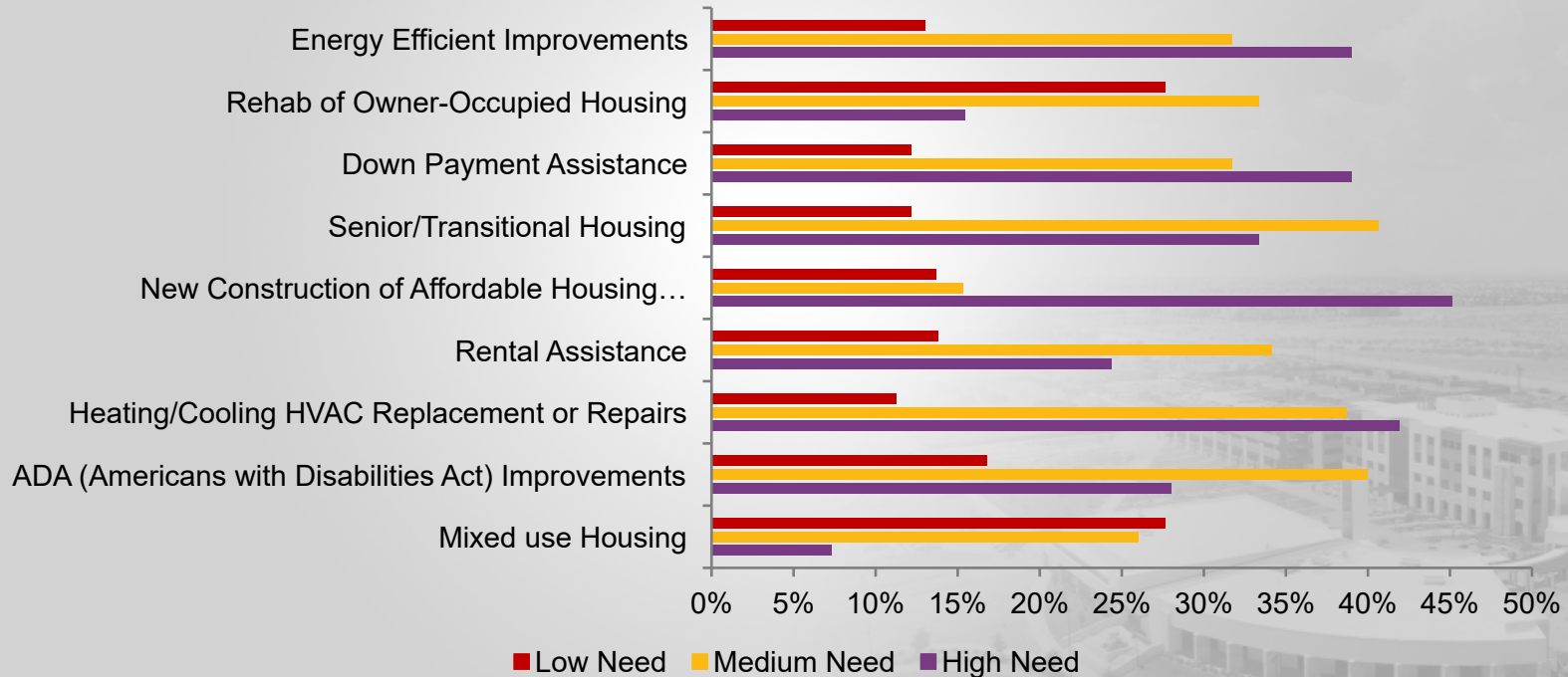
Poor credit?

COMMUNITY SURVEY HIGHLIGHTS

Community Priorities

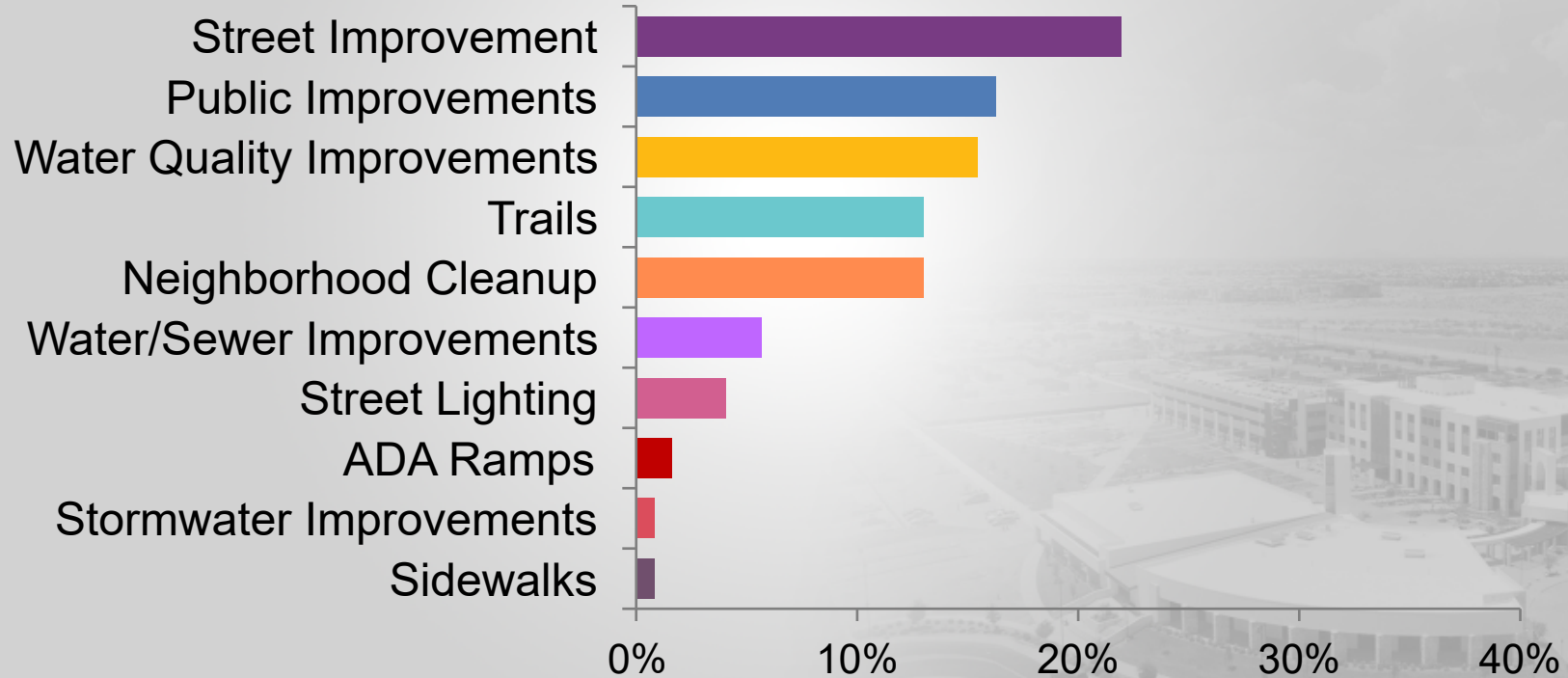


Affordable Housing Projects

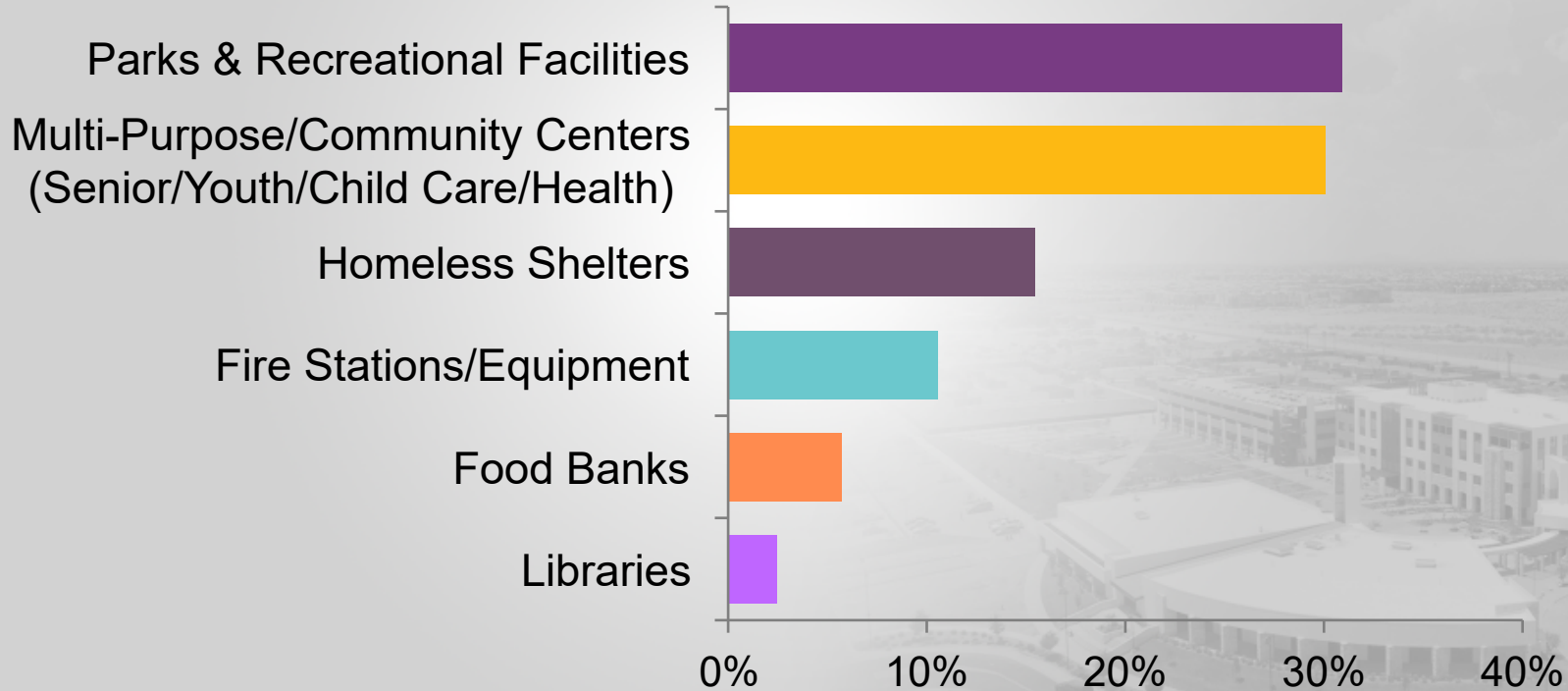


(Some projects with low priorities have been excluded.)

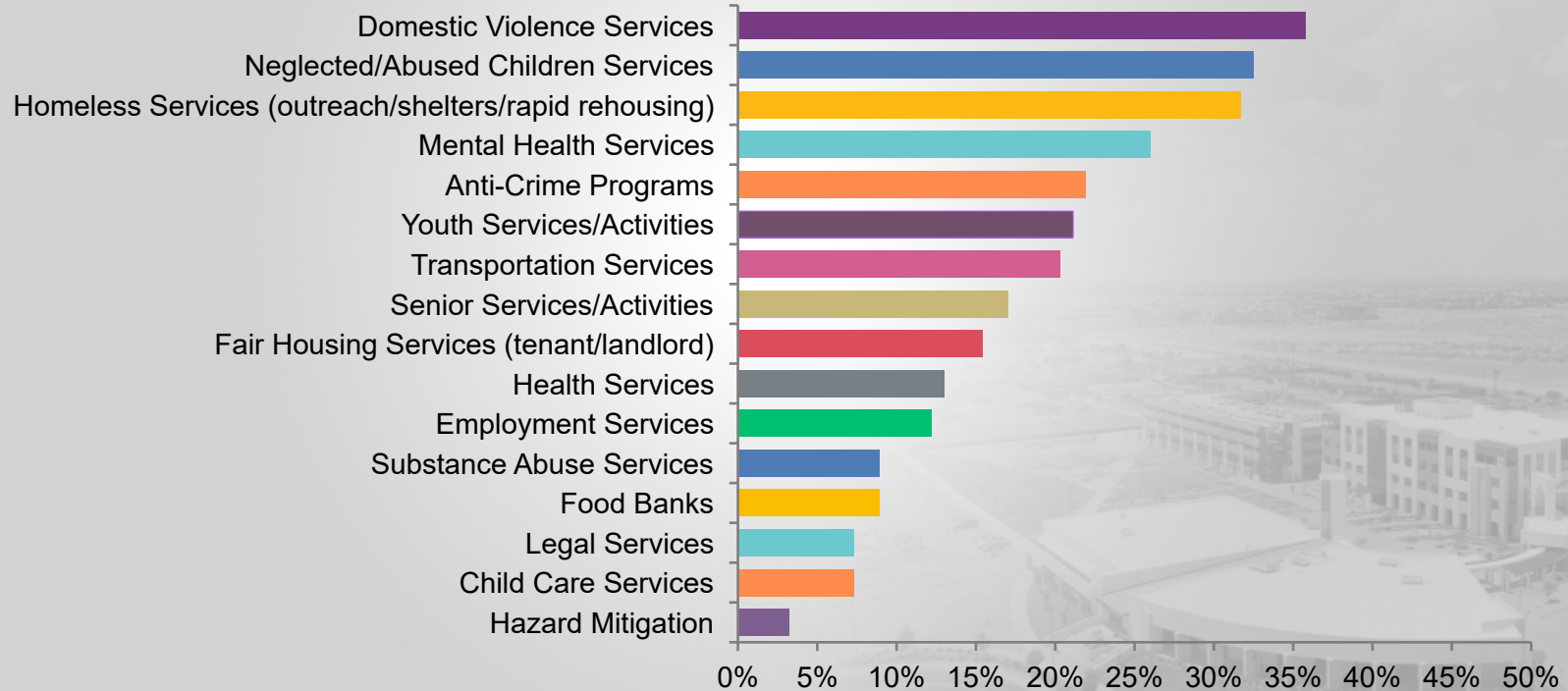
Public Improvements Projects



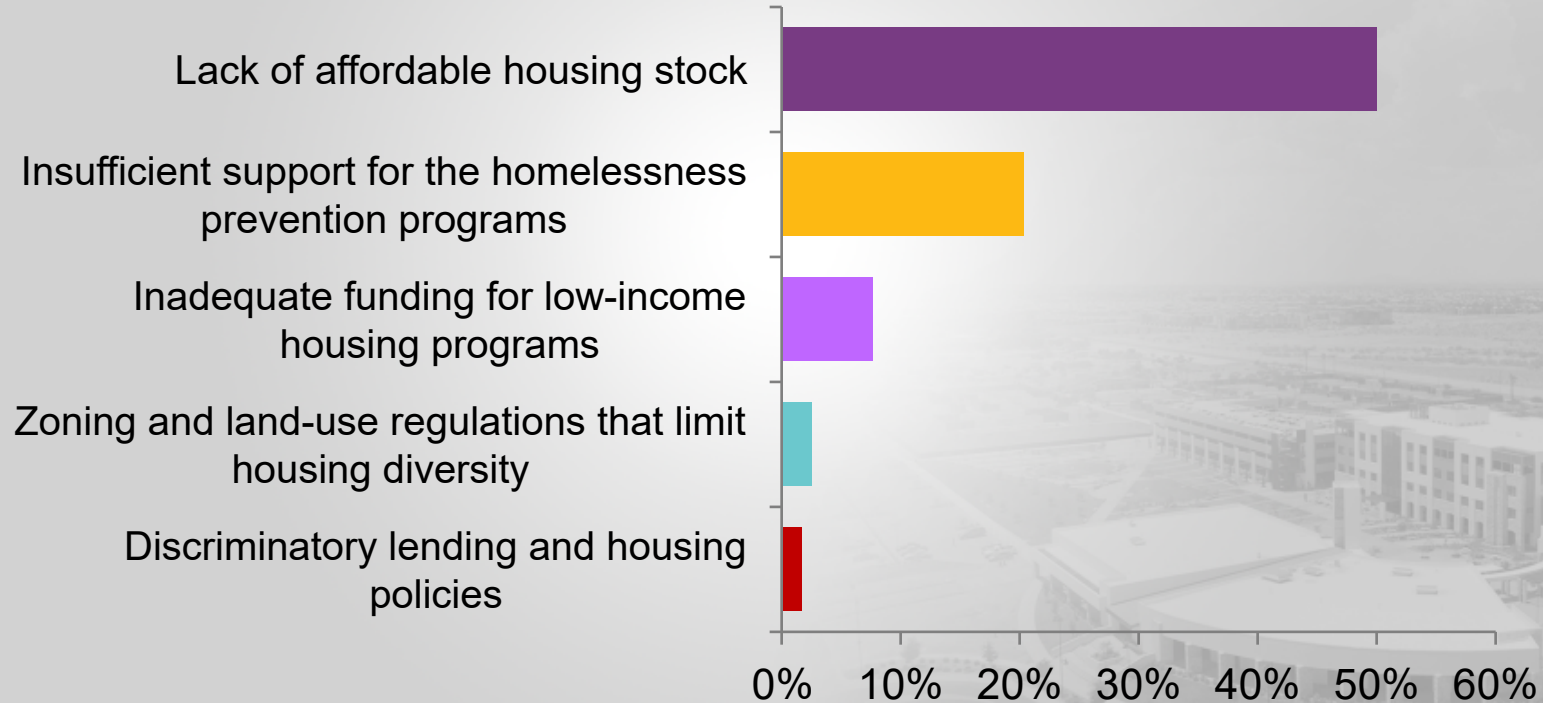
Public Facilities Projects



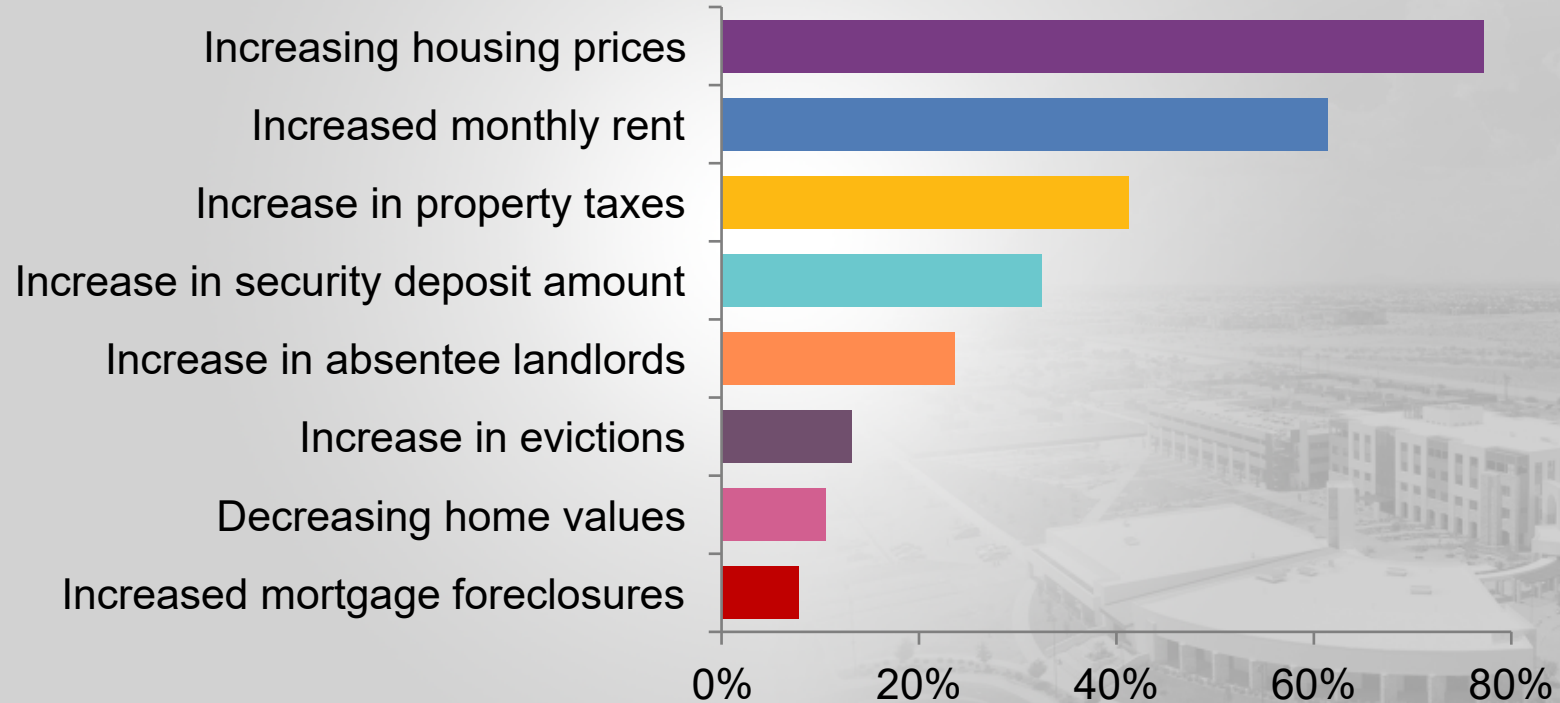
Public Services Needs



Challenge to achieving more equitable housing?



Personally experienced/seen housing trends?





Identified Needs

1. Affordable Housing

Rental assistance, creation of new affordable units, access to affordable homeownership opportunities, preservation of existing housing

2. Public Improvements

Improvements to public facilities, provide access to recreational facilities, community centers, homeless facilities

3. Public Services

Services for vulnerable LMI populations - homeless, at risk of becoming homeless, youth, seniors, people with special needs

4. Planning & Administration

Expenses related to preparing planning documents and administering the program



SURPRISE
ARIZONA

QUESTIONS OR COMMENTS?

More information on the Consolidated Plan
<https://www.surpriseaz.gov/455/Consolidated-Plan>

Adam Lane
Housing & Community Services Supervisor
Human Service & Community Vitality Department



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 11, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations: None

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the August 14, 2024 Veterans, Disability & Human Services Commission meeting minutes.

Motion:

I move to approve the August 14, 2024 Veterans, Disability & Human Services Commission meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:

1. 8.14.24 VDHS Commission Minutes - DRAFT
-

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION
REGULAR MEETING MINUTES**

**August 14, 2024 | 6:00 PM
City Council Chambers
16000 N. Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER:

Chair Billcheck called the Veterans, Disability, and Human Services Commission meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on August 14, 2024.

ROLL CALL

In attendance were Chair John Billcheck, Commissioners Shawna Daigle, Gwen Maxfield, Julie Kent-Partridge, and Allison Wisniewski.

Absent: Commissioners Hasan Reed and Olivia Fryer.

PLEDGE OF ALLEGIANCE

STAFF PRESENT:

Community Initiatives Supervisor Danielle Osborne, Administrative Specialist Athba Arnold.

CURRENT EVENTS REPORT

Chair Billcheck reported on the following:

- Vitalant Blood Drive
 - Appointments can be made on the Vitalant website using code “p1T62”
 - Drives will be August 23rd, September 20th, and September 23rd at the Surprise Regional Library, Asante Library, and Surprise City Hall
- Fire Cadet Program
 - Surprise Fire-Medical accepting applications at surpriseaz.gov/FireCadet
 - Program launching in late 2024
- Surprise Youth Justice Project
 - Applicants must be Surprise residents or attending high school in Surprise
 - surpriseaz.gov/YouthJustice for more information or contact Kara at kara.poling@surpriseaz.gov or 623-222-1647
- City of Surprise Office Closures
 - Monday, September 2nd in observance of Labor Day

COMMISSIONER REPORTS

- Chair Billcheck:
 - Welcomed Commissioner Wisniewski back to the Commission
 - Commission's Strategic Plan was approved by City Council
- Commissioner Kent-Partridge:
 - Attended Valors Veterans Community Coffee Connections event on July 31st
 - Got to learn about what Veterans groups are doing in the West Valley
 - Toured the Surprise Resource and Senior Centers
 - Learned about the robust services and resources offered; encourages others to tour the facilities
 - Attended Legislative Breakfast in June
 - Learned what legislators are working on for the West Valley
 - Attended the Mayor's Roundtable on Disabilities
 - Sounds of Autism's United First Responder Walk is on November 2nd from 9am-12pm
- Commissioner Daigle:
 - Attended Mayor's Roundtable on Disabilities where there was great discussion regarding home repairs and other needs for those with disabilities; hopes this discussion and event continues to grow
 - HOA Subcommittee Meeting with Vice-Mayor Haney and Councilmember Judd
 - Discussed the possibility of a grant to make neighborhoods more accessible for those with physical disabilities
 - Ability Expo is September 6th – September 8th at WestWorld of Scottsdale
- Commissioner Wisniewski:
 - Extended thanks to the Commission for welcoming her back

STAFF REPORT

- Ms. Osborne discussed:
 - October is National Disabilities Awareness Month
 - If the Commission wishes this proclamation to be made by the Mayor, it can be requested as a future agenda item to bring to a vote at the next Commission meeting.
 - Mayor's Veterans Roundtable is on August 28th from 8-10am in the Community Room of City Hall
 - Surprise-area organization representatives share and collaborate on programs and resources available to Veterans.
 - Sun Health's 'Stand Up to Falling Down' event is marking its' 10th anniversary
 - Sun Health is celebrating a decade of Fall Prevention awareness by hosting this event at the Colonnade on Wednesday, September 25th from 9am-12pm
 - The event will feature educational presentations, resources, workshops, and community connections
 - Fall Risk Assessments will be held by appointment at City Hall on Thursday, September 26th from 11am-3pm and at Sun Health Center for Health & Wellness on Friday, September 27th from 11am-3pm
 - To register, call 623-471-9355
 - Congratulations to recent Surprise Community Outreach & Partnership (SCOP) grant recipients

CALL TO THE PUBLIC:

None.

CONSENT AGENDA:

None.

REGULAR AGENDA ITEMS - PUBLIC HEARING:

None.

REGULAR AGENDA ITEMS - NON-PUBLIC HEARING:

Item 1 – Citywide – Discussion and action pertaining to the selection of the Veterans, Disability & Human Services Commission Chair.

Process review for election of Chair:

- Chair will open floor to nominations
 - Nominees can self-nominate and can decline nomination
- Chair will then close floor to nominations
- If there is only 1 nominee, there will be an open vote
- If there is a ballot vote, results will be read out loud
- Majority of 3 votes will be needed to open a motion
- After majority decides on a selection, a motion will be needed
- Commission meeting cannot recess or adjourn until election is made

Chair Billcheck opened floor to nominations.

Commissioner Kent-Partridge nominated Commissioner Wisniewski.

Commissioner Daigle self-nominated.

Chair Billcheck self-nominated.

Seeing no other nominees, Chair Billcheck closed floor to nominations.

The Commissioners submitted their votes. Commissioner Wisniewski received 3 votes (Wisniewski, Maxfield, Kent-Partridge).

Commissioner Billcheck received 2 votes (Billcheck, Daigle).

Commissioner Daigle moved to accept Commissioner Wisniewski as Veterans, Disability &

Human Services Commission Chair. Commissioner Maxfield seconded. The motion passed with 5 Yes votes. 2 absent (Reed, Fryer).

Item 2 – Citywide – Discussion and action pertaining to the selection of the Veterans, Disability & Human Services Commission Vice-Chair.

Process review for election of Chair:

- Chair will open floor to nominations
 - Nominees can self-nominate and can decline nomination
- Chair will then close floor to nominations
- If there is only 1 nominee, there will be an open vote
- If there is a ballot vote, results will be read out loud
- Majority of 3 votes will be needed to open a motion
- After majority decides on a selection, a motion will be needed
- Commission meeting cannot recess or adjourn until election is made

Chair Wisniewski opened floor to nominations.

Chair Wisniewski nominated Commissioner Maxfield.

Commissioner Billcheck self-nominated.

Seeing no other nominees, Chair Wisniewski closed floor to nominations.

The Commissioners submitted their votes. Commissioner Maxfield received 3 votes (Maxfield, Kent-Partridge, Wisniewski).

Commissioner Billcheck received 2 votes (Billcheck, Daigle).

Commissioner Kent-Partridge moved to accept Commissioner Maxfield as Veterans, Disability & Human Services Commission Vice-Chair. Commissioner Daigle seconded. The motion passed with 5 Yes votes. 2 absent (Reed, Fryer).

Item 3 – Citywide – Consideration and action pertaining to the June 12, 2024 Veterans, Disability & Human Services Commission meeting minutes.

Chair Wisniewski moved to approve the June 12, 2024 Veterans, Disability & Human Services Commission meeting minutes. Commissioner Kent-Partridge seconded the motion. The motion passed with 5 Yes votes. 2 absent (Reed, Fryer).

Item 4 – Citywide – Presentation and discussion pertaining to Surprise Adaptive Recreation programs.

City of Surprise Adaptive Program Coordinator, Meg McElhaney, provided information on the City of Surprise's Adaptive Recreation programs, sports, and activities.

Item 5 – Citywide – Discussion and action pertaining to the Community Legend Awards.

Commissioner Maxfield thanked all applicants and encourages them to re-apply. Commissioner Kent-Partridge asks applications to be thorough and complete; she would also like to have interviews for future applicants.

Commissioner Daigle moved to approve the Community Legend Awards as presented. Commissioner Kent-Partridge seconded the motion. The motion passed with 5 Yes votes. 2 absent (Reed, Fryer).

Item 6 – Citywide – Discussion pertaining to the Veteran’s Day Parade Grand Marshal process.

Ms. Osborne led the discussion on selecting a Grand Marshal for the Surprise Veteran’s Day Parade. The parade will be on Monday, November 11th, and will start at 10am. The pancake breakfast will start at 7:30am. Applications are due by September 2nd. Selection committee will consist of Chair Wisniewski, Vice-Chair Maxfield, and Commissioner Billcheck.

Item 7 – Citywide – Discussion pertaining to expansion of the Veterans Reflection Circle.

Ms. Osborne led the discussion on having a city-maintained memorial for Surprise Veterans. The consensus was to have the designer of the Veterans Reflection Circle present at a future Commission meeting to share his vision for expansion at Surprise Community Park.

Item 8 – Citywide – Discussion pertaining to the 2025 Vet Fest.

Ms. Osborne led the discussion on next year’s Vet Fest. Details will be an ongoing discussion.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Commissioner Maxfield would like to see Reflection Circle honor Mayor Skip Hall who is a Vietnam veteran.
- Reflection Circle designer to attend future meeting.
- Cycles of Kindness Representative
- Lifeline Restoration Center
- HomeBase Surprise

ADJOURNMENT:

Commissioner Daigle moved to adjourn the meeting of the Veterans, Disability & Human Services Commission on August 14, 2024 at 7:19 p.m. Commissioner Billcheck seconded the motion. The motion passed with 5 Yes votes. 2 Absent (Reed, Fryer).

Danielle Osborne
Community Initiatives Supervisor

Allison Wisniewski
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:

Athba Arnold
Administrative Specialist

DATE:



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 11, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and action pertaining to the Consolidated Annual Performance Evaluation Report (CAPER) Program Year 2023.

Motion:

I move to recommend approval of the Program Year 2023 Consolidated Annual Performance Evaluation Report (CAPER).

Background:

As a recipient of funding from the U.S. Department of Housing and Urban Development (HUD), the City of Surprise is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) ninety (90) days following the end of each Program Year. This report outlines project/program activities funded by the Community Development Block Grant (CDBG) program for the grant year. The report covers progress on CDBG funded projects only. The City's HOME funding is reported on by the Maricopa County HOME Consortium on the City's behalf.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:

1. VDHS Staff Report_CAPER_PY23 - FINAL
 2. COS CAPER 2023_DRAFT
 3. CAPER PY23 VDHS
-



Date: September 11, 2024

To: Veteran, Disability & Human Service Commission Members

From: Adam Lane, Housing & Community Services Supervisor

Re: Consolidated Annual Performance Evaluation Report (CAPER) PY2023

Introduction

As a recipient of funding from the U.S. Department of Housing and Urban Development (HUD), the City of Surprise is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) ninety (90) days following the end of each Program Year. This report outlines project/program activities funded by the Community Development Block Grant (CDBG) program for the grant year. The report covers progress on CDBG funded projects only. The City's HOME funding is reported on by the Maricopa County HOME Consortium on the City's behalf.

Background

In accordance with federal regulations 24 CFR 91.515 Performance Reports, each jurisdiction that has an approved Consolidated Plan shall annually review and report, in a form described by HUD. The report measures the city's progress in reaching goals and objectives contained in the Consolidated Plan and Annual Action Plan. The period covered in the report is July 1, 2023, through June 30, 2024.

The activities summarized in the report implement City Council approved projects and programs for Program Year 2023, for the provision of providing housing and community development services to the community. The report does not establish any new policy.

The City of Surprise received \$766,813 in CDBG funding from HUD for the Program Year 2023. The City also had a remaining balance of CDBG-CV funding in the amount of \$126,086. The total amount expended for the year was \$806,621.64. One Hundred Percent of the funds benefitted Low- and Moderate-Income persons from the City of Surprise.

The CAPER includes narrative description of all projects including beneficiary outcomes, progress made towards meeting strategic plan goals, and description of other needs addressed during the Program Year. The report also includes reports on financial and beneficiary data.

Previous Actions

The City Council approved all projects contained in the PY23 Annual Action Plan.

Updated Actions

A draft copy of the report has been made available for public review and comment for 21 days as required by the Citizen Participation Plan. The comment period was from August 21, 2024 to September 11, 2024. Any comments received will be included in the final draft of the CAPER.

Future Actions

Submission to HUD by September 27, 2024

Recommendations

Staff recommends submission of the CAPER to HUD.



DRAFT

City of Surprise Consolidated Annual Performance Evaluation Report

**Program Year 2023
Community Development Block Grant**

Prepared by:
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CAPER – Year Four of the 2020-2024 Consolidated Plan

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CR-05 – Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a) This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Surprise, Arizona, is an entitlement jurisdiction, receiving an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing & Urban Development (HUD). The funding provides a broad range of eligible activities that can be utilized with CDBG funding. The City must determine which of the eligible activities will best serve the needs of the community. To determine the most pressing needs and develop effective, place-based market-driven strategies to meet those needs, HUD requires grantees to develop a Five-Year Consolidated Plan.

Each year the City is required to provide to the public and HUD, an assessment of its accomplishments toward meeting the priority goals outlined in the Consolidated Plan. This annual assessment is the Consolidated Annual Performance and Evaluation Report (CAPER).

The Surprise Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2023 (PY2023) provides a quality assessment of high priority activities accomplished during this report period. During this fourth year of the 2020-2024 Consolidated Plan, the City made great progress in meeting the high priority needs identified in the Strategic Plan. This CAPER covers accomplishments for the period of July 1, 2023 – June 30, 2024.

The 2020-2024 Consolidated Plan identified the highest priority goals to meet the needs of the City. These goals included Public Facility Improvements to help create and sustain suitable living environments, creating safe and affordable housing opportunities for Surprise residents, and providing quality and diverse Public Services to the most vulnerable Surprise residents.

The fourth year Annual Action Plan prioritized goals and projects consistent with the Consolidated Plan for creating sustainable living environments, providing decent housing, and providing services to low- and moderate-income residents. All projects carried out during Program Year 2023 were underwritten to meet the National Objective of benefiting low – or moderate-income persons.

In March of 2020, the City was awarded an additional allocation of CDBG funding through the CARES Act, to help prepare for, prevent, and respond to the COVID-19 Pandemic. The City amended the PY2019 Annual Action Plan to receive this CDBG-CV funding. In Program Year 2023, the City carried out activities utilizing the funding that benefited low

– or moderate-income persons impacted by the pandemic. This report will include accomplishments for activities completed with the funding during the Program Year.

The challenges presented during the pandemic reinforced the need to meet the goals of the Consolidated Plan by addressing affordable housing and homelessness, providing services for vulnerable populations, and creating economic opportunities for Surprise residents. All partners continue to work diligently to build on the successes made and rise to the challenge of continuing to address the most critical needs of the community.

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Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount (PY)	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Housing Rehabilitation	Affordable Housing	CDBG: \$300,000	Homeowner Housing Rehabilitated	Household Housing Units	125	33	25%	6	2	33%
Housing Services	Affordable Housing	CDBG: \$64,090	Tenant Based Rental Assistance	Households Assisted	130	100	77%	15	22	146%
Affordable Rental Housing	Affordable Housing	CDBG: \$0	Rental units constructed/rehabilitated	Household Housing Units	14	0	0%	4	0	0%
Program Administration	Administration	CDBG: \$148,819	CDBG Program Administration	NA	0	0	NA	0	0	NA
Public Facility Improvements	Non-Housing Community Development	CDBG: \$116,394	Public Facility or Infrastructure activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20,000	6,256	31%	2,500	0	0%
Public Services	Public Service	CDBG: \$148,629	Public service activities other than Low/Moderate	Persons Assisted	615	839	136%	300	440	146%
Public Services	Public Service	CDBG: \$28,285	Homeless Person Overnight Shelter	Persons Assisted	50	293	586%	180	137	79%

Table 1 – Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During Program Year 2023, the City of Surprise made progress in meeting its goals of providing decent housing, a suitable living environment, and economic opportunities for low- and moderate-income persons as identified in its 2020-2024 Consolidated Plan.

All of the City of Surprise's CDBG non-planning and administration funds were expended for identified high priority needs: 1) Affordable Housing, including the preservation of safe affordable housing, and access to affordable rental housing 2) Public Services, providing services to seniors, disabled and other special needs residents 3) Public Facility Improvements, creating the availability and accessibility of suitable living environments in low- and moderate-income areas.

Public Facility Improvements

In 2021, The City partnered with A New Leaf, Maricopa County, and the State of Arizona to establish the West Valley Housing Assistance Center (WVHAC). This regional housing center's purpose is to prevent and respond to increased homelessness among individuals and families impacted by the COVID-19 pandemic and to help those impacted by increasing housing costs and eviction risks. The center offers seven (7) apartment style units of non-congregate shelter, access to Coordinated Entry, rapid re-housing, access to other shelter services, tenant-based rental assistance, and street outreach and diversions services. Case management and supportive services are provided to help move persons into stable housing in 60-90 days. Supportive services are also available to persons experiencing homelessness who are not residents of the shelter. In PY2023, five hundred (517) individuals experiencing homelessness gained access to shelter and supportive services at the WVHAC. The Center also serves as a hydration station during the hot summer months, offering access to ice, water, food, and other life-saving resources.

The Acquisition of the facility was in the form of a long-term lease (15-years), and the property was sub-leased at no cost to A New Leaf for operation of the facility. In PY2023 the City utilized \$116,394 in CDBG funding to support the long-term lease.

Housing Services

With some of the fastest increasing rental rates in the country, the Consolidated Plan identified affordable rental housing as one of the highest priority needs. In PY2023, Surprise utilized HOME funding to provide rental assistance to low-income Surprise residents through a Tenant Based Rental Assistance (TBRA) program. Housing Services

were funded in the amount of \$64,090.91 of CDBG to support the City of Surprise (TBRA) program. The City Subrecipient, A New Leaf, utilized CDBG funding to support the rental assistance program that helped twenty-two (22) households gain access to affordable rental housing during PY2023.

Public Services

In 2019, the Surprise Community Needs Assessment, *Human Services & Community Vitality in Surprise—A Community That Cares*, developed a series of recommended actions for the City that would better provide for the City's most vulnerable population. These actions were included in the consolidated plan as high priority Public Services. During PY2023, Public Services were funded for \$176,914.72 to local nonprofits to address the city's highest priority needs. All services met the low- and moderate-income national objective and eligible activities include services for persons experiencing homelessness. Our partners have demonstrated consistency and leadership in providing much-needed services to Surprise residents. The below highlights our partners' accomplishments in providing essential public services to Surprise Residents;

- Lutheran Social Services Northwest Region IHELP provided emergency shelter services for sixty (60) homeless individuals. The emergency Shelter Services provided 2,137 Bed Nights and moved twenty (20) individuals into permanent housing.
- A New Leaf operated the West Valley Housing Assistance Center to provide access to emergency overnight shelter, as well as housing and supportive services for individuals experiencing homelessness. During PY2023, seventy-seven (77) persons received emergency overnight shelter and four hundred forty (440) persons gained access to Coordinated Entry, case management, affordable rental housing, referrals to DES, employment assistance, financial coaching, and other services to help them access permanent housing and self-sufficiency.

In Program Year 2020, the City of Surprise received CDBG-CV from HUD to prevent, prepare for, and respond to the pandemic. During PY2023, the City carried out the following activities in response to the pandemic:

- A New Leaf utilized CDBG-CV funding in the amount of \$57,439.20 to support the operations of the West Valley Housing Assistance Center. As mentioned above, five-hundred seventeen (517) persons experiencing homelessness gained access to emergency shelter, and housing supportive services.

All activities utilizing CDBG-CV were in response to COVID-19. Beneficiaries needed assistance due to hardship caused by the pandemic, and the activities were an unmet need in the community. The City implemented policies and procedures to prevent the

duplication of benefits and monitored activities to ensure financial assistance to beneficiaries was not duplicated.

The City has a CDBG-CV balance of \$68,647.72 which will be utilized in PY2024 to support homeless individuals impacted by the COVID-19 pandemic, fully expending the one-time grant funding.

Administration & Planning

The planning and administration of HUD funded programs is vital to successfully meeting the goals and objectives identified in the Consolidated Plan. The City utilized \$148,819.01 in CDBG funding for the administration of grant funding, preparing planning documents and reports, fair housing activities, and monitoring of program subrecipients. The City utilizes a cloud-based software program that allows the staff to manage the funding, monitor program progress, and efficiently meet goals.

Housing Affordability and Preservation

As in previous years, Surprise identified decent, safe, and healthy housing to be one of its greatest needs for the low- and moderate-income population and so had focused its efforts and funding in that area. During Program Year 2021, Maricopa County allocated \$18,650,000 in American Rescue Plan Act (ARPA) funding to support its Emergency Home Repair Program. The County program was developed to address critical housing needs for the most vulnerable populations. City of Surprise staff took the opportunity to utilize this large investment by Maricopa County to help Surprise homeowners gain access to the County program and make health and safety repairs to their homes. During PY2023, twenty-nine (29) Surprise homeowners were assisted by the program, with total of \$459,283.24 expended to make valuable health and safety repairs to homes in Surprise.

The investment by Maricopa County allowed the City of Surprise to use its CDBG funding to support a new homeowner acquisition/rehabilitation program. In partnership with Newtown Community Development Corporation, the City invested \$300,000 in CDBG funding to acquire and rehabilitate two (2) single-family homes that were sold to low- and moderate-income households. The Surprise Community Land Trust Homeownership program began operating in Surprise in 2021, and to date has a total of five (5) Surprise units in trust. The program will continue in PY2024 and will yield four (4) new affordable homes by the end of the Program Year.

CR-10 - Racial and ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	315
Black or African American	219
Asian	6
American Indian or American Native	19
Native Hawaiian or Other Pacific Islander	14
American Indian/Alaskan Native & White	2
Black/African American & White	23
Asian & White	2
Other multi-racial	1
Total	601
Hispanic	282
Not Hispanic	319

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The racial and ethnic status of the families assisted in CDBG-funded projects mirrors closely the racial and ethnic status of the City of Surprise overall. Using 2017-2021 American Community Survey estimates for comparison, as a percentage of total population, more people in minority racial categories were assisted (except for Asian) than are represented in the general population. This is reflective of the City and its partners' work to ensure that underserved populations are made aware of the variety of assistance options available to them. Legal notices, press releases, applications, and community resource materials are made available in multiple languages, with targeted outreach to non-English speaking populations located in the Original Town Site. All communications can be made available in alternative forms upon request.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$921,800.21	\$671,050.80
CDBG-CV	CDBG-CV	\$126,086.92	\$57,439.20
Program Income	CDBG	\$77,728.64	\$77,728.64

Table 3 - Resources Made Available

Narrative

The City received \$766,813 in new CDBG funding for Program Year 2023. The amount expended on projects during the program year was very close to the planned expenditures. A small amount of previous years' funding was available at the beginning of the program year, which was allocated to housing rehabilitation. The City also had a balance of CDBG-CV funding from the CARES Act in the amount of \$126,086.92 to prevent, prepare for, and respond to the COVID-19 Pandemic.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
ORIGINAL TOWNSITE	75%	92%	n/a

Table 4 – Identify the geographic distribution and location of investments

Narrative

The Original Town Site is one of the City of Surprise's designated revitalization areas. Particularly, the Surprise Heritage District area, targeted for CDBG investment, is the lowest- income Census Tract within the City of Surprise. The zoning district is bound North-South by Bell Rd and Greenway Rd and East-West by El Mirage Road and Dysart Road. 92% of all activities reported were within the Original town site. In PY2023, the West Valley Housing Assistance Center began sheltering clients, and the Public Service allocations awarded to local nonprofits in the Original Town Site provided services to vulnerable populations who met the LMI National Objective criteria.

Leveraging: Explain how federal funds leveraged additional resources (private,

state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In PY2023, the City of Surprise provided approximately \$75,000 in General Funds in staff salaries for the oversight and administration of the CDBG program.

The City does not require a match from its subrecipients, however all subrecipients provide additional resources for their programs for oversight and administration of the funds. Lutheran Social Services utilized its CDBG funding to leverage an additional \$138,495.12 in non-federal funding to operate its I-HELP program. A New Leaf provided non-federal match funding in the amount of \$16,361.75 to operate its TBRA program, and \$310,266.19 to support operations of the West Valley Housing Assistance Center. Maricopa County also provided \$176,552.40 for WVVHAC operations during PY2023. Newtown CDC leveraged funding from the American Rescue Plan Act, as well as private mortgage financing in the amount of \$714,600.96 to support the Surprise Community Land Trust Homeownership Program.

The City of Surprise owns the property occupied by the Surprise Resource Center where the City of Surprise Community Action Program is administered. Additionally, other non-profits operate in the Surprise Resource Center providing their services to low- and moderate-income residents. The City also owns the Surprise Senior Center where area seniors can go to participate in recreation activities, receive services, and be provided a healthy meal. The city is currently constructing a new Multi-generational community center on property owned by the City. This new center will expand and replace the existing Resource Center and Senior Center. It will also include a new Library, dedicated HeadStart classrooms, and other community spaces.

The City of Surprise owns two parcels in the Original Town Site (OTS) which have been leased at no cost to the Housing Authority of Maricopa County (HAMC) to develop affordable housing. In 2020, HAMC completed construction on Heritage at Surprise. This 100-unit permanent supportive housing project not only provides affordable rental housing to its residents, but also provides access to resident services to help families gain self-sufficiency. HAMC will also began construction on a second affordable rental housing project in 2023. The HUD 202 funded project will boast 99 affordable units for seniors and will be located next to the new Multi-generational community Center currently under development.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	6	4
Number of Non-Homeless households to be provided affordable housing units	15	20
Number of Special-Needs households to be provided affordable housing units	0	0
Total	21	24

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	15	22
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	6	2
Number of households supported through Acquisition of Existing Units	0	0
Total	21	24

Table 6 – Number of Households Supported (CDBG)

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

As described in a previous section, the City was able to help Surprise residents gain access to the Maricopa County emergency home repair program. This allowed the City to shift housing resources to the new Community Land Trust Homeownership program. The City had anticipated utilizing CDBG funding to rehabilitate up to four (4) rental units for bridge/transitional housing, but was able to utilize other funding for these units.

No other problems were encountered during the Program Year. The City was able to either meet or exceed the benchmark goals.

Discuss how these outcomes will impact future annual action plans.

The home rehab program remains a high priority for the City and is very important for protecting the City's affordable housing stock and providing low -and moderate-income residents necessary resources to maintain their homes in a safe and healthy condition. The City will continue to work with Maricopa County to help residents gain access to the home repair program.

As discussed in a previous section, the City will focus its affordable housing resources to support the Newtown CDC Surprise Community Land Trust Homeownership program. The City will invest \$300,000 in CDBG in PY2024, along with NSP3 funding, that will yield four (4) new affordable housing units by the end of the Program Year.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual
Extremely Low-income	17
Low-income	5
Moderate-income	2
Total	24

Table 7 – Number of Households Served

Narrative

The City continues to focus efforts on the preservation and creation of new affordable housing. Housing rehabilitation helps low-and moderate-income residents make necessary repairs and stay in their homes. The TBRA program is a valuable investment to help low-income renters access affordable housing. As evidenced by the numbers, the City has been able to target the lowest income residents and help them gain access to affordable housing. The Surprise Community Land Trust Homeownership program will continue to provide low-income households access to homeownership opportunities.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Surprise continues their participation with the MAG Regional Continuum of Care by attending and participating with the board, committees, and subcommittees to address the needs of homelessness and chronic homelessness. City staff participated with Maricopa Association of Governments (MAG) and its regional homelessness initiatives to help develop *Pathways Home – A Regional Homelessness Action Plan for Local and Tribal Governments*. City staff will continue to work with the MAG team to enact the regional strategies in Surprise and throughout the West Valley.

City staff continues to coordinate the City of Surprise Homeless Collaborative. This working group brings together City Departments, non-profit service providers, education and health agencies, and other community members to coordinate across multiple sectors. The quarterly meetings give members the opportunity to share resources, discuss issues of homelessness, share encounters with chronic homeless, and forge new partnerships.

The City of Surprise Police Department has an appointed Community Relations Officer who is tasked with engaging unsheltered homeless individuals living in Surprise. The officer works with individuals to assess their needs and offer resources to assist them.

In Program Year 2023, the City partnered with Maricopa County and its Hand-in-Hand program to expand street outreach services provided by Phoenix Rescue Mission (PRM). Phoenix Rescue Mission services include flexible funding and diversion services to help move persons off the street and into shelter or permanent housing. PRM engaged two hundred sixty-two (262) unhoused persons in the Surprise area and placed thirty four (34) persons in shelter or permanent housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

In Program Year 2023, the City continued to provide CDBG funding to public service providers whose programs and activities were intended to benefit those at risk of or experiencing homelessness and in need of emergency shelter. Lutheran Social Services Northwest Valley IHELP provides the region a unique approach of shelter services and additional support to those experiencing homelessness. In PY2023, the IHELP program provided sixty (60) persons with 2,137 emergency bed nights in Surprise.

Program Year 2023 was the first full year of operation of the West Valley Housing Assistance Center (WVHAC) non-congregate shelter units. During the Program Year, the Center provided seventy-seven (77) persons with 8,274 emergency bed nights. This first of its kind facility in the West Valley of Maricopa County was established in partnership with A New Leaf, Maricopa County, and the Arizona Department of Housing. In addition to non-congregate short-term housing, the center provides access to other supportive services to prevent and respond to homelessness.

The City partnered with Native American Connections (NAC), who utilized funding from Maricopa County to acquire and create bridge housing for households ready to transition out of homelessness while they search for permanent housing. NAC purchased and rehabilitated eight (8) condo units occupied by low-income households who experienced homelessness. Occupants receive continued case management and housing navigation as to help maintain stability as they continue towards self-sufficiency.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Surprise continues to address high priority needs by meeting the objectives of helping low-income individuals and families through the services offered at the Surprise Resource Center. This facility is a center for comprehensive social services offered to regional area residents.

The Surprise Resource Center houses the Community Action Program (CAP) in partnership with Maricopa County's Community Service Division to provide support services that foster self-sufficiency and stability. The program offers utility assistance and

eviction prevention, employment services, emergency food boxes, information, and referral services. Agency partners who also offer services at the Center include: Arizona Department of Economic Security (AZDES), AZ DES Veteran's Program, Women, Infants and Children (WIC) nutrition, free tax preparation assistance through the Volunteer Income Tax Assistance (VITA) program, Domestic Violence advocacy and support groups and benefit enrollment services for health insurance programs (AHCCCS), food stamps (SNAP), and cash assistance (TANF). St. Mary's Food Bank Alliance offers emergency food boxes and the KIDSCAFE meal service program. In 2023, the Resource Center and their program partners served 16,335 individuals.

In 2023, the Resource Center provided rental and utility assistance to 430 households, expending \$1,608,965 to help keep low-income families in their homes.

PY2023 was the fourth year of the Surprise Tenant Based Rental Assistance (TBRA) Program. The non-profit, A New Leaf, operates the HOME funded TBRA program, which provides rental assistance to low-income Surprise residents. The program is targeted towards persons experiencing homelessness or at risk of becoming homeless. Program participants work to build self-sufficiency and maintain stable housing when the assistance ends.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

The West Valley Housing Assistance Center created a centralized location of housing resources that helps individuals and families experiencing homelessness gain access to permanent housing. As the first Coordinated Entry site in the West Valley of Maricopa County, the West Valley Housing Assistance Center provides a resource not previously available to many persons in the West Valley. The Center partnered with Phoenix Rescue Mission in their street outreach to connect the chronically homeless with the new services. A New Leaf will also connect those experiencing homelessness with their existing Rapid-Rehousing and Tenant Based Rental Assistance Programs to assist persons with obtaining affordable housing opportunities.

Surprise encourages partnership, funding opportunities, and awards to agencies such as Lutheran Social Services, to provide self-sufficiency services at the West Valley Housing

Assistance Center to help persons experiencing homelessness make the transition to permanent housing. Continuing the active participation in MAG Regional Continuum of Care will also help the progress of addressing the objectives for reducing and ending homelessness.

In Program Year 2023, the City partnered with Maricopa County and its Hand-in-Hand program to expand street outreach services provided by Phoenix Rescue Mission (PRM). Phoenix Rescue Mission services include flexible funding and diversion services to help move persons off the street and into shelter or permanent housing.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Surprise is fortunate to have a local Housing Authority offering services to the community, which allows services to be tailored to the needs of residents. The City of Surprise does not own or operate any housing units.

The Housing Authority of Maricopa County (HAMC) administers the public housing and Section 8 subsidized housing program within City of Surprise. Currently, HAMC owns and operates three assisted properties in Surprise. Combined, Heritage at Surprise, the Casa Bonitas, and Paradise Homes properties offer one hundred fifty-four (154) Project Based Rental Assistance (PBRA) units in Surprise.

In PY2020, the City partnered with HAMC and their non-profit development agency to apply for HUD Section 202 funding. The Section 202 funding from HUD provides capital financing for construction of supportive housing for very low-income elderly persons and provides rent subsidies for the projects to help make them affordable. In PY2021, HAMC was awarded \$9.1M from HUD for the Senior housing project which will yield ninety-nine (99) new affordable units for seniors in Surprise. The project was also awarded an additional \$2,080,000 in Low Income Housing Tax Credits. The project is expected to be completed in 2025.

Program staff consults with Housing Authority on all Annual Action Plans and end of year reporting. All draft plans and reports are made available for review and comment at the Housing Authority.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority of Maricopa County offers the Family Self Sufficiency (FSS) Program, which is a voluntary program that assists individuals in Maricopa County

public housing and/or in the Housing Choice Voucher program to increase their earnings and build assets and financial capability.

FSS provides individual case management services through referrals to local support partners. Participants receive guidance on education, job fairs, personal development workshops, money management, wealth building, and homeownership. Families are encouraged to seek and retain employment, increase work wages, and increase sustained value for saving money.

Participants are assisted in establishing an escrow account where savings are set aside to be used towards accomplishing their goals. Upon successful graduation from the program, the savings are cashed out for the participant's use in achieving their final goals, which may include buying or renting a house.

In PY2023, the Newtown CDC offered homeownership education courses in relation to their Surprise Community Land Trust Homeownership program. Newtown partnered with HAMC to target public housing residents for potential homeownership opportunities created by the Land Trust program.

Actions taken to provide assistance to troubled PHAs

The Housing Authority of Maricopa is not a troubled Housing Authority.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Surprise has demonstrated its commitment to affordable housing with its continual review of barriers to affordable housing. To reduce potential negative effects public policies have on affordable housing, City ordinances are reviewed on an ongoing basis to ensure that building in the community is regulated fairly and in a manner to protect the best interests of the public's health, safety, and general welfare, without being overly burdensome. CDBG program staff consults with other City departments, such as Community Development and Planning and Zoning, to discuss policies that could present barriers to affordable housing.

In November 2022, the City commissioned a housing study to be completed by Matrix Design Group, Inc., an independent third-party consultant. The study serves two main purposes. First, it seeks to enhance policymakers', stakeholders', and the community's understanding of the housing challenges facing the city through detailed, state-of-the-art analytics and robust community engagement. To that end, Matrix completed an exhaustive demographic, economic, and housing status profile; housing inventory and rental and owner market analyses; and housing needs assessment. Second, it outlines a comprehensive housing strategy that Matrix developed in consultation with stakeholders, community leaders, and the general public. The experiences of other communities that have successfully confronted similar challenges suggest that the recommendations, if implemented, will significantly improve existing conditions. The final report was delivered by Matrix in June 2023 and the results were presented to the VDHS Commission, Planning & Zoning Commission, and City Council for discussion and input. The report recommended expanding the use of community land trusts in Surprise, providing justification to expand the City's partnership with Newtown CDC for additional affordable units.

Another potential obstacle that underserved populations may encounter is discrimination in housing-related matters. The City of Surprise continually reviews the Analysis of Impediments to Fair Housing (AI) completed with its last Consolidated Plan and continues efforts to reduce this barrier in its efforts to affirmatively further fair housing (described below).

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In addressing the needs of the underserved, the City has created partnerships with social service agencies by providing resources such as office space at the Surprise Resource Center and tailored engagement to facilitate vital information. Partnerships to address the needs of the underserved include attaining additional funding sources, overseeing the awarded Maricopa County HOME program to further affordable housing, collaborating with Area Agency on Aging for senior congregate meals, and the awarding of CDBG Entitlement Public Services for the most vulnerable populations in our city.

In PY2023, the City of Surprise utilized \$176,914.72 in CDBG funding to make Public Service grants available to two (2) local nonprofits to address the City's highest priority needs, however, the need for housing and services outweighs the City's capacity to serve all. The partnership with A New Leaf for the West Valley Housing Assistance Center created a new centralized location of housing resources and services. The Center provides new and improved access to Coordinated Entry for those who could not access it before. A New Leaf will continue to add new programs and services through strategic partnerships with non-profits and service providers.

In 2019, the City conducted a Community Needs Assessment with the goal of creating a guiding document which can assist in prioritizing plans, initiatives, and programs to meet growing or unmet human service needs in our city. The VDHS Commission utilized the Assessment to formulate a strategic plan, which was adopted in January 2021. This strategic plan will guide and organize the Veterans, Disability & Human Services Commission to succinctly initiate, agree on, and maintain momentum specific to recommendations for the Surprise City Council and prioritize improved service delivery infrastructure within the City.

This strategic plan will focus the Commission's work on their mission of providing a common forum for Staff, service providers, and residents to discuss, prioritize, and coordinate activities, and will guide the development of solutions for challenges faced by Surprise residents, including accessibility to veterans, disability, and human services. In addition, this plan will frame Commission discussions and reviews, and will lend support towards the increase of community awareness, education, and outreach efforts that publicly recognize the accomplishments of community and strategic partnerships supporting their mission.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Although the majority of housing in Surprise was constructed after 1978, there are several

pre-1978 homes located in certain areas of the city. The City is committed to improving local awareness of the potential hazards lead-based paint poses, especially to children. A member of CDBG program staff is an EPA-Certified Risk Assessor, and has the ability to inspect and evaluate homes for lead-based paint hazards prior to undertaking rehab projects.

The City of Surprise conducts a “lead applicability review” of all projects prior to funding. Any target housing unit constructed prior to 1978 is assessed for lead paint hazards, and projects are completed in compliance with HUD’s Lead Safe Housing Rules and applicable standards.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City is committed to eliminating poverty through making housing more affordable, preserving the existing housing stock, and helping citizens build assets: human, social, financial, physical and natural. To this end, the City and its partners have incorporated a system of services and programs to meet the various needs of individuals as they progress toward financial self-sufficiency.

The Surprise Resource Center provides access to many services and resources to residents. These services include: employment and job training, Veteran assistance, financial fitness, tax preparation, credit counseling, WIC, TANF, SNAP, Affordable Care Act enrollment, Medicare counseling, childcare services, homeless services, utility and rental assistance, legal counseling, and transportation services.

In 2023, the Surprise Resource Center partnered with First Things First to create a Family Resource Center. Family Resource Centers provide services for families of children birth to age 5 that build on parental resilience, knowledge of parenting and child development, social connections, social and emotional competence of children, and concrete supports. These factors are characteristics or strengths of individuals, families, communities or societies that act to mitigate risks and promote positive well-being and healthy development. Kids with positive, stable relationships with parents and caregivers, as well as quality childcare and preschool experiences, go on to do better in school and in life. They’re more likely to read at grade level and graduate from high school and they are more prepared for college and career. They also tend to be healthier and demand less from the public welfare system.

The City continues to update and distribute the regional Community Resource Guide. The City of Peoria, City of Surprise, and City of El Mirage collaborated to create the quick reference guide to provide contact information for assistance with food, shelter, homelessness, domestic violence, housing rehabilitation, and many other local

resources. Thousands of copies of the guide in both English and Spanish have been made available to schools, faith-based organizations, non-profits, businesses, and the general public to increase awareness about human, social, Veteran and workforce development services. The most up-to-date version of the guide can be found at surpriseaz.gov/HSCV.

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Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The "institutional structure" is the overall community delivery system. This system was designed to support housing, community, and economic development needs. This structure included other city departments, government agencies, and for-profit and nonprofit organizations who play a part in the provision of affordable housing, community development, and economic development needs of the community. In PY2023, Surprise continued to work with these entities to address these specific needs. City staff offers technical assistance to program partners and closely monitors Subrecipient programs for compliance to improve program outcomes.

Staff conducted technical assistance meetings for all CDBG applicants during the application cycle. TA is provided at the beginning of the Program Year, quarterly, and at the close out of the Program Year. Subrecipients were offered training courses on grant administration, financial management, internal controls, procurement, and Section 3.

As described by the listing of services offered from the Surprise Resource Center, Surprise has formed an extensive network of support organizations and partner agencies to help meet the social services needs of residents. This includes the convening of a faith-based community breakfast. This was done as a continuation of a conversation regarding the need for a faith-based collaboration to assist with needed community programming.

As mentioned above, the West Valley Housing Assistance Center created a centralized location of housing resources and services. This model of strategic partnerships and services at one location will allow those in need to access resources and services with little to no barrier and bolsters the coordination with the Surprise Resource Center and their services.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The following actions were taken during PY2023 to enhance coordination between public and private and governmental, health, mental health, and social service agencies:

- Supported the Veterans, Disability & Human Services Commission – an advisory commission charged with assisting in the development and/or expansion of city programming related to veterans/ people with special needs, and those in need of general human services and workforce development. The Commission also serves as an advisory body for CDBG and HOME funding.
- Participated in the tracking of progress for the *Pathways Home – A Regional Homelessness Action Plan for Local and Tribal Governments*. The City of Surprise

continues to utilize the regional Action Plan to strengthen its response to homelessness, build on already enacted strategies, and coordinate with regional partners to help those experiencing homelessness transition into permanent housing.

- Facilitated a quarterly stakeholder meeting to emphasize coordination between private and public housing and social service agencies. During this quarterly meeting, updates and strategic planning occur to approach high priority needs listed in the Consolidated Plan.
- Lead the Surprise Area Homeless Collaborative – a gathering of City departments, local housing, health, education, and social service providers to discuss issues of homelessness in the community.
- Participated in the monthly Maricopa HOME Consortium meeting to discuss projects and activities related to the HOME funding and development of affordable housing.
- Attended the Arizona Housing Coalition Annual Conference in partnership with Arizona Department of Housing.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Surprise joined efforts with the Maricopa County HOME Consortium (a cooperative entity that receives HOME funding for Urban County entitlement communities such as Surprise) to participate in a countywide Analysis of Impediments to Fair Housing Choice.

Insufficient affordable housing, in a range of unit sizes, and insufficient accessible affordable housing continue to be high priority impediments to fair housing in Surprise. As addressed in other sections of this report, affordable housing is a high priority need for the City of Surprise. The City supported housing rehabilitation to help preserve the existing affordable housing stock, and rental assistance was provided through the TBRA program. The City partnered with the Housing Authority of Maricopa County for their Section 202 Senior Housing project which includes 99-units of housing for seniors. All 99-units of affordable housing for low-income seniors will be fully accessible, with access to on-site resources and the adjacent Surprise Senior Center.

A member of CDBG staff is the City's fair housing point person, coordinating the City's fair housing activities and acting as the main point of contact for the Surprise community. In PY2023, the City's main emphasis remained on education and outreach. The City has a fair housing webpage with information on fair housing resources available in the community. A copy of the City's Analysis of Impediments to Fair Housing Choice is available to view online. City staff regularly table at the Surprise Community Library to

distribute fair housing resources and educate community members. In addition, Fair Housing resources and information are available at the West Valley Housing Assistance Center, and Community Legal Services offers fair housing counseling at the Surprise Resource Center. These efforts have helped to increase fair housing infrastructure and improve fair housing education.

April 2024 was proclaimed “Fair Housing” month in Surprise by the Honorable Mayor and City Council. The Human Service and Community Vitality (HSCV) Department also holds community education classes at no charge to residents, which address fair housing rights.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Surprise has developed a monitoring plan to ensure activities being carried out comply with all federal regulatory requirements and policies. The goal of monitoring is to encourage completion of projects within the contract period while ensuring that project objectives are met. Monitoring is an ongoing, two-way communication process between the City and recipients. Successful monitoring involves frequent telephone contacts, written communications, analysis of reports and audits, and periodic meetings. In PY2023, monitoring was completed for all funding sources including CDBG, CDBG-CV and HOME.

Monitoring is the principal means by which the City:

- Ensures that HUD-funded programs and technical areas are carried out efficiently, effectively, and in compliance with applicable laws and regulations.
- Assists subrecipients in improving their performance, developing, or increasing capacity, and augmenting their management and technical skills.
- Stays abreast of the efficacy and technical areas of HUD CDBG and HOME programs.
- Documents the effectiveness of programs administered by the subrecipients.

The City performs a risk assessment for each subrecipient at the beginning and end of each program year to determine which subrecipients require comprehensive monitoring. The risk assessment is performed prior to the scheduling of a desk monitoring or an on-site monitoring. At a minimum, desk monitoring of projects is done on a routine basis ensuring compliance with terms and conditions in the agreement. On-Site Monitoring covers areas such as application, project eligibility, environmental review, all cross cutting

federal standards, closeouts, and audits. Subrecipients are notified in writing regarding the intent to monitor, scheduling of monitoring, results from monitoring, and addressing any follow up that resulted from the monitoring response. Staff provides extensive technical assistance to the subrecipients to resolve any outstanding findings or concerns. During Program Year 2023, staff completed onsite monitoring of one (1) existing Subrecipient, resulting in one (1) finding, and four (4) concerns. Staff will work closely with the Subrecipient to address the concerns and close the finding.

The City utilizes a grant management software for the administration of all grant-funded activities. The cloud-based software allows for monitoring of program activities on a regular basis. The software allows for subrecipient reporting and reimbursement, budgeting and expenditure of funds, beneficiary tracking, and data reporting. This allows the City real time data to monitor and evaluate program progress and compliance. The software also allows for registering and tracking contractors for grant funded projects. The contractor database includes outreach and tracking of minority and woman-owned business, as well as Section 3 entities.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Surprise Citizen Participation Plan requires that the community be given an opportunity to review and comment on all performance reports. This is accomplished through publication of a notice in the Daily News Sun advertising the release of the draft report for a 21-day written comment period. The report was also presented at a regular meeting of the Surprise Veterans, Disability & Human Service Commission (VDHS). The meeting is open to the public and presented live on SurpriseTV for residents to view. The notice, as well as a copy of the draft plans, is posted on the City of Surprise website in both English and Spanish. To better reach the target audience, copies are also made available at the Surprise City Hall, the Surprise Resource Center, the Hollyhock Branch Library, and the Surprise Senior Center.

For this PY2023 CAPER, notice of the comment period and public hearing opportunity was published on August 21, 2024, in English and Spanish. Copies were made available as described in the preceding paragraph. On September 11, 2024, the VDHS Commission reviewed the draft CAPER at their regular meeting. No written testimony or comments were submitted. The Commission supported the CAPER for forwarding to HUD. See Appendix A – Citizen Participation Documents.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

No changes or substantial amendments occurred during PY2023. The City of Surprise evaluates its programs each time Annual Action Plans and CAPERs are created to ensure that funds are being spent in the most effective and efficient manner possible. This is accomplished through the Citizen Participation process, consultation with subrecipients, community partners, and target populations.

Projects are reviewed each year by the Veterans, Disability & Human Services Commission, then recommended to the City Council for approval. Priorities are reviewed to make adjustments in programs and projects that are necessary for meeting the established goals in the Consolidated Plan. If during the program year, a priority need becomes higher than previously established, it can be amended in the Consolidated Plan and can be implemented in the Annual Action Plan.

City staff evaluates each activity over the course of the program year to determine its effectiveness and whether funding levels are adequate to complete any planned projects.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

CR-58 – Section 3 - 91.520(c)

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 15 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					

Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 16 – Qualitative Efforts – Number of Activities by Program

Narrative

The City had no projects subject to Sectoin 3 during Program Year 2023.

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APPENDIX 1 – PUBLIC NOTICES

Public Notice

City of Surprise

Consolidated Annual Performance and Evaluation Report (CAPER) Program Year 2023

Notice is hereby given by the City of Surprise that the Consolidated Annual Performance and Evaluation Report (CAPER) Program Year 2023 has been drafted and will be available to the public for review for a period of 21 calendar days beginning August 21, 2024.

The City of Surprise is required by the U.S. Department of Housing and Urban Development (HUD) to annually submit a Consolidated Annual Performance and Evaluation Report (CAPER). This report provides an assessment of expenditures and accomplishments of the City's progress in carrying out its 5-year Consolidated Plan and its Program Year 2023 Annual Action Plan for the following HUD-funded programs: Community Development Block Grant Program (CDBG); and the HOME Investment Partnerships Program (HOME); The report covers community development objectives undertaken during the period of July 1, 2023 through June 30, 2024. The report does not establish any new policy.

HUD requires the submission of the CAPER no later than 90 days after the closing of an entitlement grantee's program year. Before submission to HUD, the draft CAPER must be made available for public review and comment for no fewer than 15 days. The public review and comment period for the Program Year 2023 CAPER will be **August 21, 2024 – September 11, 2024**. The CAPER will be submitted to HUD by September 27, 2024.

The public is invited to review and comment on the draft Program Year 2023 CAPER for a 21-day period. This comment period is planned in accordance with the City's adopted Citizen Participation Plan. All comments will be reviewed and included in the final CAPER report.

Comments must be submitted in writing, by September 11, 2024 at 5:00 p.m. All comments must be directed to Adam Lane, Housing & Community Services Supervisor, Human Service and Community Vitality, Housing & Community Services Division, City of Surprise, 16000 N Civic Center Plaza. For questions regarding the CAPER, please call Adam Lane at 623.222.1550 or email at adam.lane@surpriseaz.gov.

The CAPER will be available for review at the following locations: 1) The City of Surprise website www.surpriseaz.gov/453/CAPER 2) Surprise City Hall, 16000 N Civic Center Plaza, Surprise, AZ 85374 3) The Surprise Resource Center at 12425 W. Bell Rd. Bldg. A, Ste. #124, Surprise 4) The Hollyhock Branch Library at 15844 N. Hollyhock Street, Surprise. 5) The Surprise Senior Center, 15832 N. Hollyhock St.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 NO LATER THAN 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING TIME. FOR TTY-BASED TELECOMMUNICATIONS RELAY SERVICES, PLEASE CALL 711



accommodations will be made upon a timely request.

For publishing Wednesday, August 21, 2024

APPENDIX 2 – SURPRISE AREA MAP

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U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2023
SURPRISE

Date: 05-Aug-2024
Time: 13:06
Page: 1

PGM Year: 1994
Project: 0002 - CONVERTED CDBG ACTIVITIES
IDIS Activity: 2 - CDBG COMMITTED FUNDS ADJUSTMENT

Status: Open
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/01/0001

Description:

Financing

No data returned for this view. This might be because the applied filter excludes all data.

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		



U.S. Department of Housing and Urban Development
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CDBG Activity Summary Report (GPR) for Program Year 2023
SURPRISE

Date: 05-Aug-2024
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Page: 2

Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2023
SURPRISE

Date: 05-Aug-2024
Time: 13:06
Page: 3

PGM Year: 2023
Project: 0005 - Planning & Administration
IDIS Activity: 125 - PY2023 Administration
Status: Completed 6/30/2024 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: General Program Administration (21A) **National Objective:**

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 07/25/2023

Description:

Program Year 2023 Program Administration expenses.
Eligible expenses incurred for the administration of CDBG funded program.
Matrix Code: 21A - General Program Administration: 24 CFR 570.206 or 24 CFR 570.489(a)(3) Costs include but not limited to salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and program evaluation.
Activities may include preparation of planning documents, reporting, environmental reviews, or other planning activities.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC040514	\$139,186.01	\$139,186.01	\$139,186.01
	PI			\$9,633.00	\$9,633.00	\$9,633.00
Total	Total			\$148,819.01	\$148,819.01	\$148,819.01

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		



U.S. Department of Housing and Urban Development
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SURPRISE

Date: 05-Aug-2024
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Page: 4

Hispanic:						0	0		
Total:						0	0	0	0
Female-headed Households:						0			

<i>Income Category:</i>	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments
No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2023
SURPRISE

Date: 05-Aug-2024
Time: 13:06
Page: 5

PGM Year:	2023		
Project:	0004 - Public Services		
IDIS Activity:	126 - W VHAC Operations		
Status:	Completed 6/30/2024 12:00:00 AM	Objective:	Create suitable living environments
Location:	12779 W Grand Ave Surprise, AZ 85374-7042	Outcome:	Availability/accessibility
		Matrix Code:	Operating Costs of Homeless/AIDS Patients Programs (03T)
		National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 12/19/2023

Description:

The West Valley Housing Assistance Center will provide non-congregate shelter to woman and families.
The non-congregate shelter is in response to COVID-19 and the impacts the pandemic had on Surprise residents.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW040514	\$57,439.20	\$57,439.20	\$57,439.20
		2023	B23MC040514	\$52,828.48	\$52,828.48	\$52,828.48
	PI			\$38,362.04	\$38,362.04	\$38,362.04
Total	Total			\$148,629.72	\$148,629.72	\$148,629.72

Proposed Accomplishments

People (General) : 290

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	255	213
Black/African American:	0	0	0	0	0	0	202	25
Asian:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native:	0	0	0	0	0	0	16	3
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	14	9
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	2	0
Black/African American & White:	0	0	0	0	0	0	23	13
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2023
SURPRISE

Date: 05-Aug-2024
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Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	517	263
Female-headed Households:	0		0		0			
<i>Income Category:</i>								
	Owner	Renter	Total	Person				
Extremely Low	0	0	0	505				
Low Mod	0	0	0	8				
Moderate	0	0	0	4				
Non Low Moderate	0	0	0	0				
Total	0	0	0	517				
Percent Low/Mod	100.0%							

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	The West Valley Housing Assistance Center provides non-congregate shelter to woman and families. The non-congregate shelter is in response to COVID-19 and the impacts the pandemic had on Surprise residents. The Center is also a Coordinated Entry site, providing an access point for persons experiencing homelessness to receive services. The operations funding is a public service for persons who are homeless or at risk of becoming homeless. The persons served will be low or moderate income which meets a National Objective. The activity is allowable under matrix code 03T and is a high priority goal in the Strategic Plan. Citation: 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2). In Program Year 2023 the West Valley Housing Assistance Center served five-hundred and seventeen (517) persons with emergency overnight shelter, case management, coordinated entry, and other housing services.	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2023
SURPRISE

Date: 05-Aug-2024
Time: 13:06
Page: 7

PGM Year:	2023		
Project:	0003 - Public Facility Improvements		
IDIS Activity:	127 - W VHAC Acquisition Lease		
Status:	Completed 6/30/2024 12:00:00 AM	Objective:	Create suitable living environments
Location:	12779 W Grand Ave Surprise, AZ 85374-7042	Outcome:	Availability/accessibility
		Matrix Code:	Homeless Facilities (not operating costs) (03C)
		National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 08/16/2023

Description:

The purpose of this activity is to pay the lease for the West Valley Housing Assistance Center.
Acquisition of a Public Facility for the purposes of establishing a facility to serve homeless persons or persons at risk of homelessness.
The facility has been acquired through a 15-year lease term, defined at 570.201(a) and 570.201(c).
The project is in response to the COVID-19 Pandemic and will provide non-congregate shelter and housing services to persons impacted by the pandemic.
The project is allowable under matrix code 03C Homeless Facilities (not operating costs) 24 CFR 570.201(c) or 42 USC 5305(a)(2).

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC040514	\$97,603.10	\$97,603.10	\$97,603.10
	PI			\$18,790.90	\$18,790.90	\$18,790.90
Total	Total			\$116,394.00	\$116,394.00	\$116,394.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	The City used CDBG funding to pay for the long-term lease of the West Valley Housing Assistance Center. To avoid duplication of beneficiaries, accomplishments are reported in Activity #126. Acquisition of a Public Facility for the purposes of establishing a facility to serve homeless persons or persons at risk of homelessness. The facility has been acquired through a 15-year lease term, defined at 570.201(a) and 570.201(c). The project is in response to the COVID-19 Pandemic and will provide non-congregate shelter and housing services to persons impacted by the pandemic. The project is allowable under matrix code 03C Homeless Facilities (not operating costs) 24 CFR 570.201(c) or 42 USC 5305(a)(2). 570.201 Basic eligible activities. CDBG funds may be used for the following activities: (a) Acquisition. Acquisition in whole or in part by the recipient, or other public or private nonprofit entity, by purchase, long-term lease, donation, or otherwise, of real property (including air rights, water rights, rights-of-way, easements, and other interests therein) for any public purpose, subject to the limitations of 24 CFR 570.207.	



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PGM Year:	2023				
Project:	0004 - Public Services				
IDIS Activity:	128 - Lutheran Social Services I-HELP				
Status:	Completed 6/30/2024 12:00:00 AM	Objective:	Create suitable living environments		
Location:	2502 E University Dr Phoenix, AZ 85034-6930	Outcome:	Availability/accessibility		
		Matrix Code:	Operating Costs of Homeless/AIDS Patients Programs (03T)	National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 12/19/2023

Description:
Lutheran Social Services will utilize CDBG funding to operate their Interfaith Homeless Emergency Lodging Program (I-HELP) program.
I-HELP is a low barrier shelter for adults without children.
I-HELP connects participants to resources and helps them build the skills necessary to obtain employment, permanent housing, and move beyond homelessness.

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC040514	\$28,285.00	\$28,285.00	\$28,285.00
Total	Total			\$28,285.00	\$28,285.00	\$28,285.00

Proposed Accomplishments

People (General) : 80

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	41	11
Black/African American:	0	0	0	0	0	0	13	0
Asian:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native:	0	0	0	0	0	0	3	1
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 0 0 0 0 0 0 60 12

Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	60
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	60
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	Lutheran Social Services will utilize CDBG funding to operate their Interfaith Homeless Emergency Lodging Program (I-HELP) program. In Program Year 2023 the I-help program assisted sixty (60) persons with emergency overnight shelter and case management. I-HELP is a low barrier shelter for adults without children. I-HELP connects participants to resources and helps them build the skills necessary to obtain employment, permanent housing, and move beyond homelessness. LSS-SW provides comprehensive case management to I-HELP participants that address barriers to overcoming homelessness and gaining self-sufficiency. Case management services are participant centered and housing-focus, emphasizing the need for safe, permanent housing to move individuals from crisis to stability. Matrix Code 03T: Homeless/AIDS Patients Programs: 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)	



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PGM Year:	2023		
Project:	0002 - Housing Services		
IDIS Activity:	129 - Housing Support of TBRA		
Status:	Completed 6/30/2024 12:00:00 AM	Objective:	Provide decent affordable housing
Location:	16865 W Bristol Ln Surprise, AZ 85374-6897	Outcome:	Affordability
		Matrix Code:	Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 (14J)
		National Objective:	LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 12/19/2023

Description:

City of Surprise provides CDBG funding to Subrecipient to support HOME program activities.
The Subrecipient utilizes CDBG funding to administer it's Tenant-Based Rental Assistance (TBRA) Program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2023	B23MC040514	\$53,148.21	\$53,148.21	\$53,148.21
	PI			\$10,942.70	\$10,942.70	\$10,942.70
Total	Total			\$64,090.91	\$64,090.91	\$64,090.91

Proposed Accomplishments

Housing Units : 19

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	17	5	17	5	0	0
Black/African American:	0	0	4	0	4	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	1	0	1	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0



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Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	22	5	22	5	0	0

Female-headed Households:	0	0	0
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	17	17	0
Low Mod	0	5	5	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	22	22	0
Percent Low/Mod		100.0%	100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	City of Surprise provides CDBG funding to Subrecipient to support HOME program activities. The Subrecipient utilizes CDBG funding to administer it's Tenant-Based Rental Assistance (TBRA) Program. The activity meets a National Objective by providing assistance to low- and moderate-income households. The activity is allowable under matrix code 14J Housing Services - Excluding Housing Counseling, under 24 CFR 5.100 24 CFR 570.201(k) or 42 USC 5305(a)(20). In Program Year 2023 the City assisted twenty-two (22) households with rental assistance.	



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PGM Year: 2023
Project: 0001 - Affordable Housing
IDIS Activity: 130 - Surprise Community Land Trust Acquisition/Rehab

Status: Completed 5/14/2024 12:00:00 AM

Location: 17833 W Desert Ln Surprise, AZ 85388-1717

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Acquisition for Rehabilitation (14G)

National Objective: LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 03/04/2024

Description:

CDBG Rehabilitation: Acquisition - Acquisition of property to be rehabilitated for housing.

CDBG funds will be utilized to purchase existing single-family homes to be rehabilitated and sold to low-and moderate-income households.

Through a Subrecipient the properties purchased will be placed in a Community Land Trust where the land will carry a 99-year lease.

A deed restriction will require the homes to be sold to another low or moderate-income household at resale.

The project is eligible under matrix code 14G.

24 CFR 570.202(b)(1).

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21MC040514	\$18.49	\$18.49	\$18.49
		2022	B22MC040514	\$149,981.51	\$149,981.51	\$149,981.51
		2023	B23MC040514	\$150,000.00	\$150,000.00	\$150,000.00
Total	Total			\$300,000.00	\$300,000.00	\$300,000.00

Proposed Accomplishments

Housing Units : 2

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	2	2	0	0	2	2	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0



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American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	2	2	0	0	2	2	0	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	2	0	2	0
Non Low Moderate	0	0	0	0
Total	2	0	2	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2023	The subrecipient, Newtown, utilized CDBG funding to acquire and rehabilitate existing single-family homes to sell to low-and-moderate-income households. Newtown has purchased 2 (two) homes with CDBG funding. These 2 (two) homes have been sold to households below 80% AMI. The addresses of the homes are: 14958 W. Rockrose Way, Surprise AZ 85374 and 17833 W. Desert Lane, Surprise AZ 85388. These homes are part of the Surprise Community Land Trust and are secured by a 99-year land lease. Activity Qualifies under Matrix Code 14G: Acquisition 24 CFR 570.20(B)(1) or 42 USC 5305(a)(1)	



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Total Funded Amount:	\$806,218.64
Total Drawn Thru Program Year:	\$806,218.64
Total Drawn In Program Year:	\$806,218.64



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	154,987.21
02 ENTITLEMENT GRANT	766,813.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	77,728.64
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	999,528.85

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	599,960.43
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	599,960.43
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	148,819.01
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	748,779.44
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	250,749.41

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	599,960.43
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	599,960.43
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2023 PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	599,960.43
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	599,960.43
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	119,475.52
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	119,475.52
32 ENTITLEMENT GRANT	766,813.00
33 PRIOR YEAR PROGRAM INCOME	64,443.17
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	831,256.17
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.37%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	148,819.01
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	148,819.01
42 ENTITLEMENT GRANT	766,813.00
43 CURRENT YEAR PROGRAM INCOME	77,728.64
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	844,541.64
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.62%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

No data returned for this view. This might be because the applied filter excludes all data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	1015 Budget	1015 Activity	voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	3	127	6804500	WVHAC Acquisition Lease	03C	LMC	\$19,399.00
2023	3	127	6814961	WVHAC Acquisition Lease	03C	LMC	\$9,699.50
2023	3	127	6824699	WVHAC Acquisition Lease	03C	LMC	\$9,699.50
2023	3	127	6836822	WVHAC Acquisition Lease	03C	LMC	\$9,699.50
2023	3	127	6848653	WVHAC Acquisition Lease	03C	LMC	\$9,699.50
2023	3	127	6856926	WVHAC Acquisition Lease	03C	LMC	\$9,699.50
2023	3	127	6866621	WVHAC Acquisition Lease	03C	LMC	\$9,699.50
2023	3	127	6874131	WVHAC Acquisition Lease	03C	LMC	\$9,699.50
2023	3	127	6884870	WVHAC Acquisition Lease	03C	LMC	\$9,699.50
2023	3	127	6900197	WVHAC Acquisition Lease	03C	LMC	\$9,699.50
2023	3	127	6908029	WVHAC Acquisition Lease	03C	LMC	\$9,699.50
					03C	Matrix Code	\$116,394.00
2023	4	126	6848653	WVHAC Operations	03T	LMC	\$6,820.30
2023	4	126	6856926	WVHAC Operations	03T	LMC	\$8,799.40
2023	4	126	6866621	WVHAC Operations	03T	LMC	\$20,963.34
2023	4	126	6922544	WVHAC Operations	03T	LMC	\$54,607.48
2023	4	128	6848653	Lutheran Social Services I-HELP	03T	LMC	\$25,901.88
2023	4	128	6856926	Lutheran Social Services I-HELP	03T	LMC	\$2,383.12
					03T	Matrix Code	\$119,475.52
2023	1	130	6874131	Surprise Community Land Trust Acquisition/Rehab	14G	LMH	\$300,000.00
					14G	Matrix Code	\$300,000.00
2023	2	129	6848653	Housing Support of TBRA	14J	LMH	\$17,437.69
2023	2	129	6856926	Housing Support of TBRA	14J	LMH	\$5,570.64
2023	2	129	6866621	Housing Support of TBRA	14J	LMH	\$8,468.60
2023	2	129	6874131	Housing Support of TBRA	14J	LMH	\$5,637.35
2023	2	129	6884870	Housing Support of TBRA	14J	LMH	\$5,704.59
2023	2	129	6900197	Housing Support of TBRA	14J	LMH	\$5,505.43
2023	2	129	6908029	Housing Support of TBRA	14J	LMH	\$5,665.79
2023	2	129	6922544	Housing Support of TBRA	14J	LMH	\$10,100.82
					14J	Matrix Code	\$64,090.91
Total							\$599,960.43

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	1015 Budget	1015 Activity	voucher Number	Activity to prevent	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount		
2023	4	126	6848653	Yes	WVHAC Operations	B23MC040514	EN	03T	LMC	\$6,820.30		
2023	4	126	6856926	Yes	WVHAC Operations	B23MC040514	PI	03T	LMC	\$8,799.40		
2023	4	126	6866621	Yes	WVHAC Operations	B23MC040514	EN	03T	LMC	\$20,963.34		
2023	4	126	6922544	Yes	WVHAC Operations	B23MC040514	EN	03T	LMC	\$25,044.84		
2023	4	126	6922544	Yes	WVHAC Operations	B23MC040514	PI	03T	LMC	\$29,562.64		
2023	4	128	6848653	No	Lutheran Social Services I-HELP	B23MC040514	EN	03T	LMC	\$25,901.88		
2023	4	128	6856926	No	Lutheran Social Services I-HELP	B23MC040514	EN	03T	LMC	\$2,383.12		
									03T	Matrix Code	\$119,475.52	
										No	Activity to prevent, prepare for, and respond to Coronavirus	\$28,285.00
										Yes	Activity to prevent, prepare for, and respond to Coronavirus	\$91,190.52
Total											\$119,475.52	

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	1015 Budget	1015 Activity	voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2023	5	125	6804500	PY2023 Administration	21A		\$11,501.88
2023	5	125	6814961	PY2023 Administration	21A		\$10,641.44
2023	5	125	6824699	PY2023 Administration	21A		\$10,641.43
2023	5	125	6836822	PY2023 Administration	21A		\$12,443.53
2023	5	125	6848653	PY2023 Administration	21A		\$11,264.52
2023	5	125	6856926	PY2023 Administration	21A		\$16,197.17
2023	5	125	6866621	PY2023 Administration	21A		\$11,180.77
2023	5	125	6874131	PY2023 Administration	21A		\$13,767.68
2023	5	125	6884870	PY2023 Administration	21A		\$11,062.09
2023	5	125	6890046	PY2023 Administration	21A		\$1,678.44
2023	5	125	6900197	PY2023 Administration	21A		\$11,369.76
2023	5	125	6908029	PY2023 Administration	21A		\$15,800.51
2023	5	125	6922544	PY2023 Administration	21A		\$11,269.79
					21A	Matrix Code	\$148,819.01
Total							\$148,819.01

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	PR26 - CDBG-CV Financial Summary Report	
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PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	969,655.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	969,655.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	847,817.37
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	53,189.91
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	901,007.28
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	68,647.72

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	847,817.37
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	847,817.37
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	847,817.37
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	441,040.98
17 CDBG-CV GRANT	969,655.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	45.48%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	53,189.91
20 CDBG-CV GRANT	969,655.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	5.49%

LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

No data returned for this view. This might be because the applied filter excludes all data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

No data returned for this view. This might be because the applied filter excludes all data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	6	102	6415375	CV-Surprise CARES Housing Assistance	05Q	LMC	\$18,756.52
			6423413	CV-Surprise CARES Housing Assistance	05Q	LMC	\$19,758.73
			6433554	CV-Surprise CARES Housing Assistance	05Q	LMC	\$31,750.24
			6440749	CV-Surprise CARES Housing Assistance	05Q	LMC	\$21,511.24
			6454428	CV-Surprise CARES Housing Assistance	05Q	LMC	\$23,899.36
			6464537	CV-Surprise CARES Housing Assistance	05Q	LMC	\$30,779.10
			6471541	CV-Surprise CARES Housing Assistance	05Q	LMC	\$19,672.03
			6483109	CV-Surprise CARES Housing Assistance	05Q	LMC	\$11,345.58
			6496008	CV-Surprise CARES Housing Assistance	05Q	LMC	\$7,043.45
			6509489	CV-Surprise CARES Housing Assistance	05Q	LMC	\$8,556.58
		112	6463905	PY20 CV- Home Delivered Meals Program	05A	LMC	\$11,774.30

			6471541	PY20 CV- Home Delivered Meals Program	05A	LMC	\$10,816.81
			6483109	PY20 CV- Home Delivered Meals Program	05A	LMC	\$13,193.92
			6496008	PY20 CV- Home Delivered Meals Program	05A	LMC	\$12,337.12
			6509489	PY20 CV- Home Delivered Meals Program	05A	LMC	\$7,756.03
2021	3	117	6556893	Housing Assistance Center	03C	LMC	\$7,170.00
			6566461	Housing Assistance Center	03C	LMC	\$2,150.00
			6577830	Housing Assistance Center	03C	LMC	\$742.28
			6586815	Housing Assistance Center	03C	LMC	\$486.63
			6597034	Housing Assistance Center	03C	LMC	\$77.48
			6715549	Housing Assistance Center	03C	LMC	\$153,073.55
			6723597	Housing Assistance Center	03C	LMC	\$13,245.30
			6744243	Housing Assistance Center	03C	LMC	\$209,831.15
			6794875	Housing Assistance Center	03C	LMC	\$20,000.00
	4	118	6623017	Housing Assistance Center Operations	03T	LMC	\$1,855.96
			6636456	Housing Assistance Center Operations	03T	LMC	\$1,503.14
			6659159	Housing Assistance Center Operations	03T	LMC	\$14,003.23
2022	4	124	6736410	Housing Assistance Center Operations	03T	LMC	\$21,307.87
			6744243	Housing Assistance Center Operations	03T	LMC	\$15,989.82
			6757829	Housing Assistance Center Operations	03T	LMC	\$7,848.51
			6769437	Housing Assistance Center Operations	03T	LMC	\$9,064.49
			6794875	Housing Assistance Center Operations	03T	LMC	\$63,077.75
2023	4	126	6855099	WVHAC Operations	03T	LMC	\$30,464.16
			6864637	WVHAC Operations	03T	LMC	\$17,912.35
			6866666	WVHAC Operations	03T	LMC	\$9,062.69
Total							\$847,817.37

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	voucher Number	Activity Name	matrix Code	National Objective	Drawn Amount
2020	6	102	6415375	CV-Surprise CARES Housing Assistance	05Q	LMC	\$18,756.52
			6423413	CV-Surprise CARES Housing Assistance	05Q	LMC	\$19,758.73
			6433554	CV-Surprise CARES Housing Assistance	05Q	LMC	\$31,750.24
			6440749	CV-Surprise CARES Housing Assistance	05Q	LMC	\$21,511.24
			6454428	CV-Surprise CARES Housing Assistance	05Q	LMC	\$23,899.36
			6464537	CV-Surprise CARES Housing Assistance	05Q	LMC	\$30,779.10
			6471541	CV-Surprise CARES Housing Assistance	05Q	LMC	\$19,672.03
			6483109	CV-Surprise CARES Housing Assistance	05Q	LMC	\$11,345.58
			6496008	CV-Surprise CARES Housing Assistance	05Q	LMC	\$7,043.45
			6509489	CV-Surprise CARES Housing Assistance	05Q	LMC	\$8,556.58
		112	6463905	PY20 CV- Home Delivered Meals Program	05A	LMC	\$11,774.30
			6471541	PY20 CV- Home Delivered Meals Program	05A	LMC	\$10,816.81
			6483109	PY20 CV- Home Delivered Meals Program	05A	LMC	\$13,193.92
			6496008	PY20 CV- Home Delivered Meals Program	05A	LMC	\$12,337.12
			6509489	PY20 CV- Home Delivered Meals Program	05A	LMC	\$7,756.03
2021	4	118	6623017	Housing Assistance Center Operations	03T	LMC	\$1,855.96
			6636456	Housing Assistance Center Operations	03T	LMC	\$1,503.14
			6659159	Housing Assistance Center Operations	03T	LMC	\$14,003.23
2022	4	124	6736410	Housing Assistance Center Operations	03T	LMC	\$21,307.87
			6744243	Housing Assistance Center Operations	03T	LMC	\$15,989.82
			6757829	Housing Assistance Center Operations	03T	LMC	\$7,848.51
			6769437	Housing Assistance Center Operations	03T	LMC	\$9,064.49
			6794875	Housing Assistance Center Operations	03T	LMC	\$63,077.75
2023	4	126	6855099	WVHAC Operations	03T	LMC	\$30,464.16
			6864637	WVHAC Operations	03T	LMC	\$17,912.35
			6866666	WVHAC Operations	03T	LMC	\$9,062.69
Total							\$441,040.98

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	voucher Number	Activity Name	matrix Code	National Objective	Drawn Amount
2020	7	111	6415375	PY20 CV-Program Administration	21A		\$6,221.20
			6423413	PY20 CV-Program Administration	21A		\$1,489.36
			6433554	PY20 CV-Program Administration	21A		\$2,191.83
			6440749	PY20 CV-Program Administration	21A		\$1,985.80
			6454428	PY20 CV-Program Administration	21A		\$1,893.62
			6463905	PY20 CV-Program Administration	21A		\$5,700.27

6471541	PY20 CV-Program Administration	21A	\$3,067.38
6483109	PY20 CV-Program Administration	21A	\$2,998.02
6496008	PY20 CV-Program Administration	21A	\$2,822.86
6509489	PY20 CV-Program Administration	21A	\$2,582.85
6520008	PY20 CV-Program Administration	21A	\$3,470.00
6540189	PY20 CV-Program Administration	21A	\$987.82
6545292	PY20 CV-Program Administration	21A	\$583.78
6556893	PY20 CV-Program Administration	21A	\$624.46
6566461	PY20 CV-Program Administration	21A	\$987.63
6577830	PY20 CV-Program Administration	21A	\$569.65
6586492	PY20 CV-Program Administration	21A	\$1,619.94
6597034	PY20 CV-Program Administration	21A	\$1,230.97
6610839	PY20 CV-Program Administration	21A	\$924.64
6622605	PY20 CV-Program Administration	21A	\$1,134.18
6684194	PY20 CV-Program Administration	21A	\$2,762.07
6692526	PY20 CV-Program Administration	21A	\$1,822.23
6692933	PY20 CV-Program Administration	21A	\$719.95
6715549	PY20 CV-Program Administration	21A	\$719.95
6723597	PY20 CV-Program Administration	21A	\$453.27
6780488	PY20 CV-Program Administration	21A	\$3,626.18
Total			\$53,189.91



Community Development Block Grant

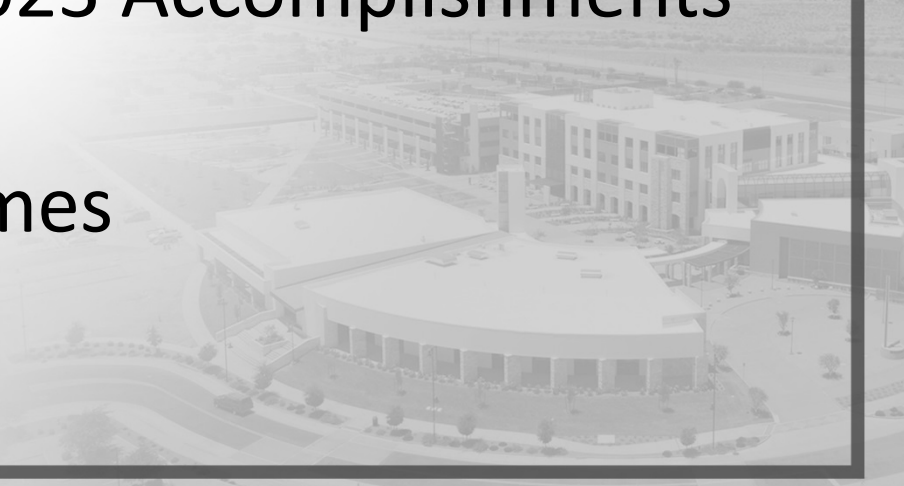
Consolidated Annual Performance and Evaluation Report (CAPER)

Program Year 2023

Human Service & Community Vitality | September 11, 2024



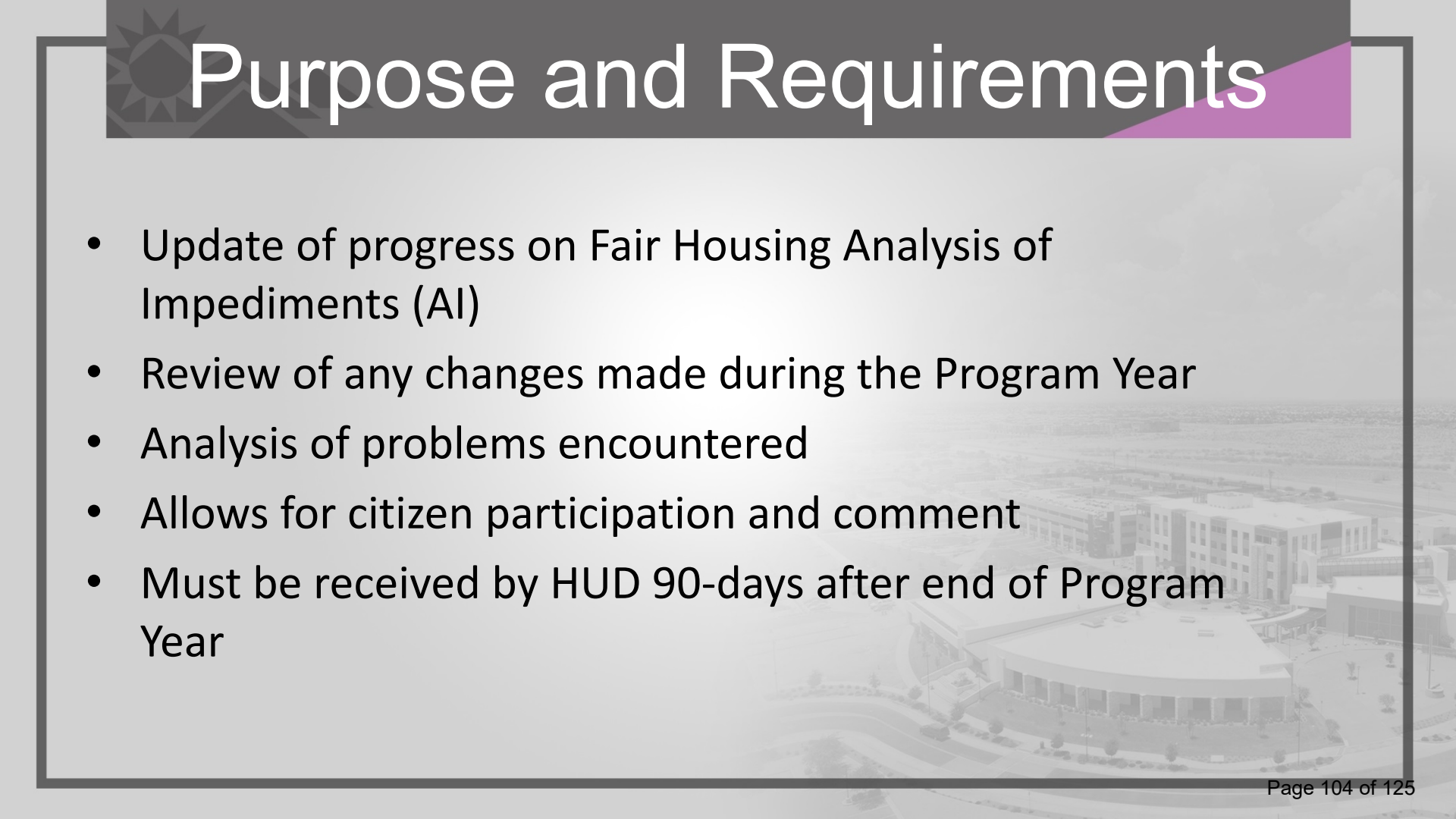
Today's Objectives

- Review CDBG CAPER requirements
 - Review Program Year 2023 Accomplishments
 - Review Program Outcomes
- 

Purpose and Requirements

Program Year 2023 = July 1, 2023 – June 30, 2024

- Report on progress made during the PY on the Priority Needs identified in the 5-Year Consolidated Plan.
- Summary of financial and data reports.
 - Total resources available
 - Funds expended
 - Spending cap check
 - LMI benefit



Purpose and Requirements

- Update of progress on Fair Housing Analysis of Impediments (AI)
- Review of any changes made during the Program Year
- Analysis of problems encountered
- Allows for citizen participation and comment
- Must be received by HUD 90-days after end of Program Year



Financial Summary

CDBG

PY2023 Allocation: \$766,813

CDBG-CV = \$126,086

Program Income = \$77,728.64

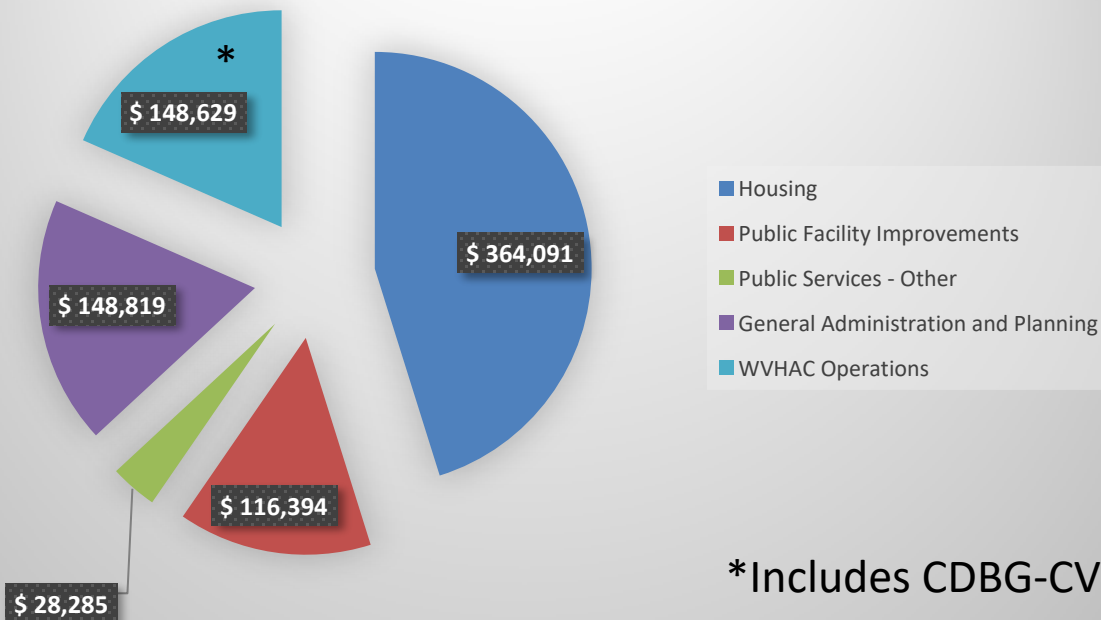
Total Funds Expended: \$806,218

Planning & Admin: \$148,819 (19.4%)

Funds benefiting LMI persons: 100%

Financial Summary

Total Activities Disbursed



Projects

Public Facility Improvement – Create suitable living environments

West Valley Housing Assistance Center



Temporary Housing



Supportive Services



Projects

Housing Services – Access to Affordable Housing

Tenant Based Rental Assistance (TBRA)

- Operated by A New Leaf
- Rental subsidies for up to 24 months
- Targeted to homeless or at risk of becoming homeless
- Case management
- Self-sufficiency education

CDBG Expended: \$64,091

HOME Expended: \$302,100

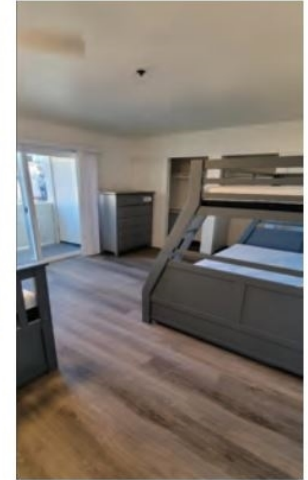
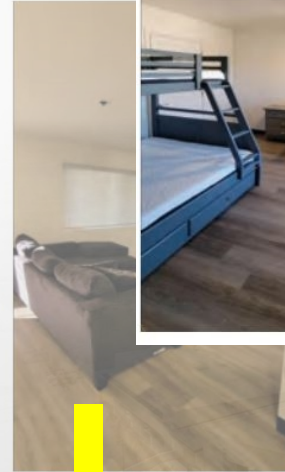
46 Households Assisted (3 Yrs.)

Projects

NAC Bridge Housing – Access to Affordable Housing

Native American Connections (NAC)

- Partnership with Maricopa County
- 8- condo units
- Owned and operated by NAC
- Stays for 6-24 months
- Homeless families and individuals
- Housing ready households
- Continued case management
- Housing navigation
- Anticipated 48 persons assisted per year



CDBG Expended: \$0

ARPA Expended: \$1,900,000

Projects

Public Services – New or continued access to services

Subrecipients

1,300 LMI persons benefited

- 10,861 Bed Nights
- Case Management Services
- 66 persons moved to stable housing
- Coordinated Entry (CE)



**I-Help
Program**



**WVHAC
Operations**

Total Expended: \$176,914 (Includes CDBG-CV)

Public Service Cap = 14.3%

Projects

Newtown CDC - Access to Affordable Housing

Surprise Community Land Trust Homeownership Program

- 3 Homes Acquired & Rehabilitated
- Sold to LMI households
- Expended = \$850,000
- Leveraged = \$714,601



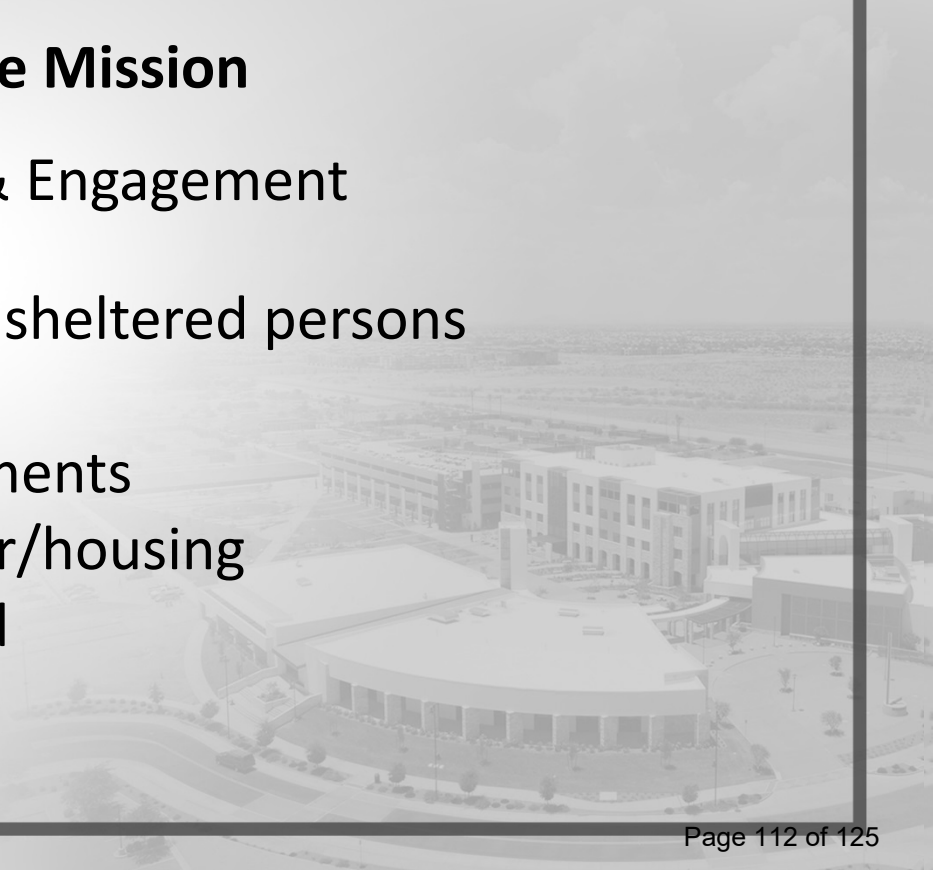


Other Services

Phoenix Rescue Mission

Street Outreach & Engagement

- Outreach and navigation of unsheltered persons
- 875 Street Outreach Contacts
- 262 Client Navigation Engagements
- 34 individuals placed in shelter/housing
- 86 Diversion Services Provided



Other Services

Transportation – Valley Metro RideChoice



- Rider eligibility based on either age (65+), ADA, Income, or Veteran status
- Currently, the City of Surprise has 450 approved riders
- In FY24, 34,568 rides were taken by Surprise residents

5-Year Progress

Consolidated Plan Goals	Goal Outcome	PY2020	PY2021	PY2022	PY2023	PY2024*	Con Plan Progress
Housing Rehabilitation	125 Units	12	19	19	32	36	122
Housing Services	130 Households	22	13	32	22	19	108
Affordable Rental Housing	14 Units	0	0	0	8	0	8
Public Facility Improvements	20,000 Persons	2,440	36	3,780	440	600	7,296
Public Services	615 Persons	226	458	81	137	145	1,047
Includes other funding *Anticipated Goal Met							



CAPER Timeline

**August 21, 2024 -
Sept. 11, 2024**
**21-Day Comment
Period**

September 11, 2024
**VDHS Review and
Comment**

September 27, 2024
**Submission of
CAPER to HUD**



SURPRISE
ARIZONA

QUESTIONS OR COMMENTS?

Adam Lane
Human Service & Community Vitality
Housing & Community Services Supervisor



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 11, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No	Regular: Yes	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Consideration and action to request a proclamation recognizing National Disabilities Employment Awareness Month in Surprise.

Motion:

I move to request a proclamation recognizing National Disabilities Employment Awareness Month in Surprise.

Background:

Each October, the U.S. Department of Labor celebrates the value and talent workers with disabilities add to America's workplaces and economy. The purpose of National Disability Employment Awareness Month is to confirm the commitment by the U.S. Department of Labor to ensure disabled workers have access to good jobs every month of the year, every year. The official theme for 2024 captures that spirit by celebrating "Access to Good Jobs for All." This item has been placed on the agenda to provide an opportunity for the VDHS Commission to formally request that Mayor Hall issue a proclamation recognizing National Disability Employment Awareness Month in Surprise.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This action is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 11, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to 2024 G.A.I.N. Night.

Motion:

I move to approve participation in [and/or sponsorship of] the 2024 G.A.I.N. Night.

Background:

The G.A.I.N. Night is a free community event that brings together family fun and safety education in one place.

Objective Analysis:

To discuss options on the Commission's collaboration with the City of Surprise's annual G.A.I.N. night.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

If approved, costs associated with this action will not exceed \$10,000.00.

Budget Impact:

Currently, \$10,000.00 is budgeted towards Professional Outside Services in the FY25 budget.

FTE Impact:

None

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 11, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the 2025 Vet Fest.

Motion:

Discussion only.

Background:

The commission will discuss logistics surrounding the 2nd annual Surprise Vet Fest in 2025. The discussion will include details on the event planning as well as any needed action in order to make the event a success in 2025.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 11, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the Fiscal Year 2025 VDHS Commission budget.

Motion:

Discussion only.

Background:

This item was placed on the agenda to allow the commission to discuss allocating the budget to its various objectives, goals and events for Fiscal Year 2025.

Objective Analysis:

This item allows for the Commission to discuss how they would like to allocate the available funds for Fiscal Year 2025.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

The VDHS Commission allocated budget for FY25 is \$10,000.00.

FTE Impact:

None

ATTACHMENTS:

1. FY25 VDHS Budget Worksheet
-

FY2025 VDHS Budget Summary

Total Budget	\$	10,000.00
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<u>Expenditures</u>		<u>Budgeted</u>
Commission Retreat	\$	115.00
Food		
SOS Training Sessions	\$	300.00
Food		
Supplies		
GAIN Night	\$	2,250.00
Sponsorship		
Candy/Give Aways for table		
Vet Fest	\$	5,000.00
Tables/Chairs/Tents		
Food		
Supplies		
Flyers/Advertising		
Trash cans		
Fiesta Grande/Tabling		
Candy/Give Aways for table		
Everyone Needs Campaign	\$	1,000.00
Advertising (social media)		
Challenge Coin		
Production		
Legends Plaques		
Production	\$	335.00
Disabilities Rounbdtable		
Food	\$	1,000.00
Training		

Total Expenses	\$	<u>10,000.00</u>
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Unallocated \$ -



CITY OF SURPRISE
Veterans, Disability and Human Services
Commission

Council Meeting Date: September 11, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the 2024 Veteran's Day Parade Grand Marshal.

Motion:

I move to approve (insert name) as the 2024 Veteran's Day Parade Grand Marshal.

Background:

The Parks & Recreation Department has enlisted the assistance of the VDHS Commission in choosing the Grand Marshal for the 2024 Veteran's Day Parade.

Objective Analysis:

This item allows the Commission to choose the Grand Marshal for the 2024 Veteran's Day Parade.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:
