

CITY OF SURPRISE
Audit Committee Meeting
16000 North Civic Center Plaza
Surprise, AZ 85374
Wednesday, August 21, 2024 – 4:00 p.m.

CALL TO ORDER

Chair Tatiana Young called the Audit Committee Meeting to order at 4:04 p.m. at Surprise City Hall, Overflow Room, 16000 North Civic Center Plaza Surprise, Arizona 85374, on Wednesday, August 21, 2024.

ROLL CALL

Chair Tatiana Young, Committee Member Connie Bowers, Councilmember Chris Judd, Councilmember Ken Remley, Deputy City Manager/CFO Andrea Davis.

Absent: Parks and Recreation Director Holly Osborn.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS AND REPORTS

None.

STAFF REPORTS

None.

STAFF PRESENT

City Auditor Carol Holley, Internal Auditor Angela Hanson, Internal Auditor Sr., Melissa Moreno, Assistant Director of Finance Erick Martin, Council Assistant Genevieve Martin Del Campo, Council Assistant Lianna Martinez.

CALL TO THE PUBLIC

None.

REGULAR AGENDA ITEM

- 1. Consideration and action to elect a Chairperson and Vice-Chairperson for the Audit Committee.**

Councilmember Judd moved to elect Tatiana Young as Chairperson and Connie Bowers as Vice-Chairperson. Councilmember Remley seconded. Motion approved 4-0.

- 2. Consideration and action pertaining to the April 25, 2024 meeting minutes.**

Councilmember Judd moved to approve the April 25, 2024, meeting minutes.
Councilmember Remley seconded. Motion carried 4-0.

3. Discussion and action pertaining to the Travel Reimbursement Audit Report:

Melissa Moreno gave an overview of the Travel Reimbursement Audit Report.

Discussion ensued between the committee members.

Vice-Chair Bowers moved to approve the Travel Reimbursement Audit Report.
Councilmember Judd seconded. Motion carried 4-0.

4. Presentation and discussion of the Compliance Connection Issue #5:

Carol Holley gave an overview of Compliance Connection Issue #5.

OTHER BUSINESS AND FUTURE AGENDA ITEMS

The next Audit Committee Meeting will be held on **October 23, 2024**, at 4:00 p.m.

EXECUTIVE SESSION

ADJOURNMENT

Chair Young moved to adjourn the meeting, and Vice-Chair Bowers seconded. Motion carried 4-0. The meeting was adjourned at 4:32 p.m.

ATTEST:

Tatiana Young, Chair

Genevieve Martin Del Campo, Staff Liaison