



CITY OF SURPRISE
Regular City Council Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, September 3, 2024 @ 6:00 PM
COUNCIL CHAMBERS

A. Call To Order

Any prayer or invocation that may be offered before the start of the Regular Council Meeting is a voluntary offering by a private resident of Surprise; has not been previously reviewed or approved by City Council or City staff; should not be considered an endorsement of any particular religion by the City or its officials, as the beliefs, viewpoint, and content are personal to the speaker; and no participation by any person in attendance is required. A list of volunteers is maintained by the office of the City Clerk and interested persons should contact the Clerk's Office for further information.

B. Roll Call

C. Pledge of Allegiance

D. Proclamation and Community Acknowledgements

E. City Manager Report

The City Manager may present a brief summary of current events, including recognition of community members, employees, and programs, pursuant to A.R.S. § 38-431.02(K). The City Council will not discuss or take action on any matter within the City Manager Report.

F. City Clerk Report

G. Regular City Council Meeting Agenda

CONSENT AGENDA:

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| 1. | Internal | Consideration and action to approve the August 20, 2024 Regular Work Session Minutes, Regular City Council Meeting Minutes, and Executive Session Minutes. | Kristi Passarelli
City Clerk |
| 2. | District 5 | Consideration and action pertaining to approval of a Final Plat entitled, "Litchfield Place" and dated July 11, 2024, for the Litchfield Place commercial development, generally located north of the northwest corner of Litchfield Road and Waddell Road; Case #FS24-0500. | Leslie Carnie
Community
Development |
| 3. | District 6 | Consideration and action pertaining to acceptance of a Quit Claim Deed for dedication of right-of-way from William F. Butler on West Peoria and North 136 th Avenues. | Lloyd Abrams
Community
Development |
| 4. | District 6 | Consideration and action pertaining to acceptance of a Quit Claim Deed for dedication of right-of-way from the April D Butler Family Trust on Peoria and 136 th Avenues. | Lloyd Abrams
Community
Development |
| 5. | District 1 | Consideration and action pertaining to acceptance of a Quit Claim Deed for dedication of right-of-way from Dale Saunders on 163 rd Avenue north of Jomax Road. | Lloyd Abrams
Community
Development |
| 6. | District 6 | Consideration and action pertaining to acceptance of a Water Line Easement from US Door & Building Components, LLC, near West Peoria Avenue and North Solar Canyon Way. | Lloyd Abrams
Community
Development |

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| 7. | District 3 | Consideration and action pertaining to acceptance of a Quit Claim Deed for dedication of right-of-way from Moore Ranches Inc, on Cactus Road and Cotton Lane. | Lloyd Abrams
Community
Development |
| 8. | District 3 | Consideration and action pertaining to acceptance of a Drainage Easement from Moore Ranches, Inc. at Cactus Road and Cotton Lane. | Lloyd Abrams
Community
Development |
| 9. | District 1 | Consideration and action pertaining to acceptance of a Quit Claim Deed for dedication of right-of-way from Jomax SWA Investments on 163 rd Avenue north of Jomax Road. | Lloyd Abrams
Community
Development |
| 10. | District 3 | Consideration and action pertaining to the immediate formation of a lighting improvement district known as SU-AutoshowEast3216 pursuant to A.R.S. § 48-616 for the purpose of purchasing facilities and energy for lighting the public streets; Resolution #2024-92. | Kristin Tytler
Public Works |
| 11. | Citywide | Consideration and action pertaining to acceptance of a grant from the Maricopa Association of Governments; approval of a fiscal year 2025 budget amendment moving budget in the amount of \$100,000 to complete an electric vehicle siting plan and amending the Fiscal Year 2025 Contract Awarding Authority List; Resolution #2024-129. | Eric Boyles
Transportation |
| 12. | Internal | Consideration and action pertaining to adoption of certain amendments to the City of Surprise Policies and Procedures Manual. | Robert Wingo
Legal |
| 13. | Citywide | Consideration and action pertaining to acceptance of a grant from the Gila River Indian Community and approval of a Fiscal Year 2025 budget amendment by moving budget in the amount of \$20,000; Resolution #2024-136. | Brenden Espie
Fire - Medical |
| 14. | Citywide | Consideration and action pertaining to approval of a Subrecipient Agreement with Maricopa County Department of Emergency Management (MCDEM) and a Fiscal Year 2025 budget amendment moving budget in the amount of \$64,400 for overtime expenses: Resolution #2024-138. | Benny Pina
Police |

REGULAR AGENDA ITEM - PUBLIC HEARING:

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| 15. | District 1 | Consideration and action pertaining to a recommendation to the Arizona Department of Liquor Licenses and Control (DLLC) on Application No. 303603, requested by Jose Anotnio Salazar, for Chef Peter's Bistro @ The Chuck Wagon for Series 12 Liquor License. Chef Peter's Bistro @ The Chuck Wagon is located at 17200 W Bell Road, Surprise, AZ 85374. | Kristi Passarelli
City Clerk |
| 16. | District 1 | Consideration and action pertaining to ordering the formation of the street lighting improvements district known as the City of Surprise, Arizona, SU- EllenRanch218 Lighting Improvement District as described in Resolution #2024-101; Resolution #2024-122. | Kristin Tytler
Public Works |

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

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| 17. | District 1 | Consideration and action directing the recording of a blank petition for the Nobella annexation of 1.9 acres | Trever Fleetham |
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| | | located on Jomax Road and East of 163rd Avenue pursuant to A.R.S. 9-471; Case #FS24-0548; Resolution #2024-135. | Community Development |
| 18. | District 3 | Consideration and action pertaining to the abandonment of the Final Plat entitled, "Estia at Zanjero Trails", a property generally located at the southwest corner of Cactus Road and Perryville Road; Resolution #2024-140. | Jani Wertin
Community Development |
| 19. | District 3 | Consideration and action pertaining to approval of the Final Plat entitled "Replat Estia at Zanjero Trails" and dated May 9, 2024, a property located at the southwest corner of Cactus Road and Perryville Road; Case FS23-0959. | Jani Wertin
Community Development |

H. Call To The Public

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins. You may also [fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.

Note: A.R.S. 38-431.01(H)- During this time members of the public may address City Council only on issues within the jurisdiction of the City Council which are not an item on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

Please be aware that Council Members may not discuss or respond to matters raised during call to the public that are not specifically identified on the agenda. Council Members may however, in their discretion, discuss or respond to relevant matters raised during a noticed public hearing or agenda item.

- I. Other Business and Future Agenda Items
- J. City Council Reports
- K. Executive Session

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));
- discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (a)(4));

- discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- discussion, consultation or consideration for international and interstate negotiations or for negotiations by a city or town, or its designated representatives, with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city or town. A.R.S. §38-401.03 (A)(6)).
- discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.

The council may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

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| 20. | Citywide | Consideration and action to recess into executive session for discussion or consultation for legal advice from the City Attorney pertaining to public participation at council meetings pursuant to A.R.S. 38-431.03(A)(3). | Legal |
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L. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, August 29, 2024 @ 11:30 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.