



CITY OF SURPRISE
Boards and Commissions Nomination Committee
16000 N. Civic Center Plaza
Surprise, AZ 85374
Tuesday, August 20, 2024 @ 3:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Boards and Commissions Nominations Committee

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- | | | | |
|----|----------|--|---------------------------------|
| 1. | Internal | Consideration and action to approve the Boards and Commissions Nominations Committee Minutes of June 17, 2024 and June 18, 2024. | Kristi Passarelli
City Clerk |
|----|----------|--|---------------------------------|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|---------------------------------|
| 2. | Internal | The Boards and Commissions Nominations Committee will conduct interviews for one vacancy on the Personnel Appeals Board. | Kristi Passarelli
City Clerk |
| 3. | Internal | The Boards and Commissions Nominations Committee will review applications for two (2) vacancies on the Arts & Cultural Advisory Commission (1) vacancy on the Library Advisory Commission and (1) Vacancy on the Personnel Appeals Board. | Kristi Passarelli
City Clerk |

- G. Other Business and Future Agenda Items
- H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, August 15th 2024 @ 10:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Boards and Commissions Nomination Committee

Council Meeting Date: August 20, 2024
Submitting Department: City Clerk
Staff Recommendations: None

Contact Person: Kristi Passarelli, City Clerk
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action to approve the Boards and Commissions Nominations Committee Minutes of June 17, 2024 and June 18, 2024.

Motion:

I move to approve the Boards and Commissions Nominations Committee Minutes of Minutes of June 17, 2024 and June 18, 2024.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. DRAFT 061724 Boards and Commissions Nominations Committee_Minutes
 2. DRAFT 061824 Boards and Commissions Nominations Committee_Minutes
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CITY OF SURPRISE
Boards and Commissions Nominations Committee
16000 N. Civic Center Plaza
Surprise, AZ 85374
Monday, June 17, 2024 @ 12:00 PM
COUNCIL CHAMBERS OVERFLOW ROOM
SUMMARY MINUTES

- A. Call To Order @ 12:08 PM
- B. Roll Call **CHAIR ALY CLINE, BOARDMEMBERS NICK HANEY AND KEN REMLEY**
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Boards and Commissions Nominations Committee

CALL TO THE PUBLIC: NONE

CONSENT AGENDA:

M: BOARD MEMBER HANEY 2ND: BOARD MEMBER REMLEY

VOTE: 3 YES 0 NO

- | | | | |
|----|----------|--|--|
| 1. | Internal | Consideration and action to approve the Boards and Commissions Nominations Committee Minutes of June 11, 2024. | APPROVED
Kristi Passarelli
City Clerk |
|----|----------|--|--|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|---------------------------------|
| 2. | Internal | The Boards and Commissions Nominations Committee will interview applicants for upcoming vacancies for the following boards and commissions: Arts & Cultural Advisory Commission, Audit Committee, Board of Trustees - Health Benefits Trust Fund Board, Library Advisory Commission, Personnel Appeals Board, Planning & Zoning Commission, and the Veterans Disability & Human Services Commission. | Kristi Passarelli
City Clerk |
|----|----------|--|---------------------------------|

City Staff were present during the interviews for their applicable commissions.

The Nomination Committee interviewed new applicants for consideration as well as members seeking reappointment for the following positions:

Arts & Cultural Advisory Commission – 3 Positions (Term Expiration 06/30/2029)

Steve Wallgren; Kristi Roza-Cabello; Jocelynn Williams; Heath McCarter; Susan DeJong

Library Advisory Commission – 1 Position (Term Expiration 06/30/2027)

Desiree VanLoon; Jodi George-Wilkins; Warren Estrada

Personnel Appeals Board – 3 Positions (Term Expiration 06/30/2029)

Jeffrey Stockdale

Planning & Zoning Commission – 3 Positions (Term Expiration 06/30/2029)

Warren Estrada; Brigham Bennett; Kevin Perry

Veterans, Disability & Human Services Commission – 2 Positions (Term Expiration 06/30/2029)

Michael Maisano; Allison Wisniewski; Annie Ansell; Robert Brooks

The interview process is now complete.

Applicant reviews will be held tomorrow, Tuesday, June 18 at 1:00 PM.

G. Other Business and Future Agenda Items

H. Adjournment @ 3:55 PM

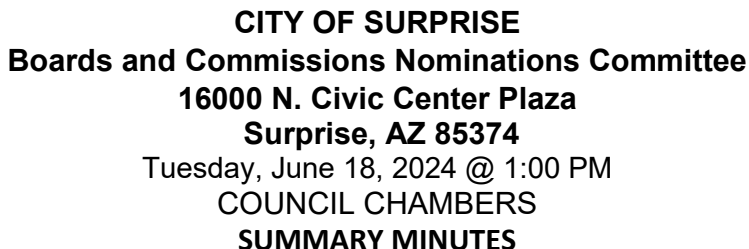
M: BOARD MEMBER HANEY 2ND: BOARD MEMBER REMLEY

The minutes were prepared by Kristi Passarelli, City Clerk.

Committee Chair Alyson Cline Date

ATTEST:

Kristi Passarelli, City Clerk Date



Boards and Commissions Nominations Committee

16000 N. Civic Center Plaza

Surprise, AZ 85374

Tuesday, June 18, 2024 @ 1:00 PM

COUNCIL CHAMBERS

SUMMARY MINUTES

- CALL TO THE PUBLIC: NONE

CONSENT AGENDA: NONE

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|---------------------------------|
| 1. | Internal | The Boards and Commissions Nominations Committee will review applications for upcoming vacancies for the following boards and commissions: Arts & Cultural Advisory Commission, Audit Committee, Board of Trustees - Health Benefits Trust Fund Board, Library Advisory Commission, Personnel Appeals Board, Planning & Zoning Commission, and the Veterans Disability & Human Services Commission. | Kristi Passarelli
City Clerk |
|----|----------|---|---------------------------------|

City Staff was present for their respective committees. The Nominations Committee reviewed and discussed the applicants for each board and commission and recommended consideration for appointment as follows:

Arts & Cultural Advisory Commission – 3 Positions (Term Expiration 06/30/2029)

M: BM HANEY 2ND: BM REMLEY

VOTE: 3 YES 0 NO

Susan DeJong

Lauren Frazier

Hassan Rasul

Audit Committee – 1 Position (Term Expiration 06/30/2029)

M: BM HANEY 2ND: BM REMLEY

VOTE: 3 YES 0 NO

Tatiana Young

Board of Trustees (Health Benefits Trust Fund Board) – 1 Position (Term Expiration 06/30/2029)

M: BM HANEY 2ND: BM REMLEY

VOTE: 3 YES 0 NO

Barbara Minick

Library Advisory Commission – 1 Position (Term Expiration 06/30/2027)

M: BM REMLEY 2ND: BM HANEY

VOTE: 3 YES 0 NO

Tomasina DiCapo

Personnel Appeals Board – 3 Positions (Term Expiration 06/30/2029)

M: BM HANEY 2ND: BM REMLEY

VOTE: 3 YES 0 NO

Cathy Simcox

Jeffrey Stockdale

Note: 1 Position Remains Vacant until additional applicants can be considered.

Planning & Zoning Commission – 3 Positions (Term Expiration 06/30/2029)

M: BM HANEY 2ND: BM REMLEY

VOTE: 3 YES 0 NO

Jared Holland

Anthony Spata

Kevin Perry

Veterans, Disability & Human Services Commission – 2 Positions (Term Expiration 06/30/2029)

M: BM HANEY 2ND: BM REMLEY

VOTE: 3 YES 0 NO

John Billcheck

Allison Wisniewski

City Clerk will send notifications to all applicants no later than June 30, 2024.
Recommendations will be provided to City Council at the next available meeting.

No further discussion

G. Other Business and Future Agenda Items - NONE

H. Adjournment @ **2:02 PM**

M: BM HANEY 2ND: BM REMLEY

The minutes were prepared by Kristi Passarelli, City Clerk.

Committee Chair Alyson Cline

Date

ATTEST:

Kristi Passarelli, City Clerk

Date



CITY OF SURPRISE
Boards and Commissions Nomination Committee

Council Meeting Date: August 20, 2024
Submitting Department: City Clerk
Staff Recommendations: None

Contact Person: Kristi Passarelli, City Clerk
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

The Boards and Commissions Nominations Committee will conduct interviews for one vacancy on the Personnel Appeals Board.

Motion:

I move to approve the recommendation to the Personnel Appeals Board.

Background:

Objective Analysis:

Policy Compliant:

This item follows City Code relating to Boards and Commissions appointment process.

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Boards and Commissions Nomination Committee

Council Meeting Date: August 20, 2024
Submitting Department: City Clerk
Staff Recommendations: None

Contact Person: Kristi Passarelli, City Clerk
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

The Boards and Commissions Nominations Committee will review applications for two (2) vacancies on the Arts & Cultural Advisory Commission (1) vacancy on the Library Advisory Commission and (1) Vacancy on the Personnel Appeals Board.

Motion:

I move to approve the recommendations for appointment to the Arts & Cultural Advisory Commission, the Library Advisory Commission and the Personnel Appeals Board.

Background:

Lauren Frazier was recommended for appointment but had to decline due to unforeseen circumstances. The second vacancy is due to the resignation of the current Vice Chair Taylor Ingro. Kevin Perry resigned from the Library Commission due to appointment to Planning & Zoning.

Objective Analysis:

Policy Compliant:

This item follows City Code relating to Boards and Commissions appointment process.

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
