



CITY OF SURPRISE
Veteran, Disability and Human Service Commission Work Session
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, August 7, 2019 @ 6:00 PM
COMMUNITY ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Veterans, Disability and Human Services Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|--|
| 1. | Citywide | Presentation and discussion pertaining to HUD Community Development Block Grant (CDBG) and HOME Programs. | None

Joseph Gladieux
Human Svcs and
Comm Vitality |
|----|----------|---|--|
- G. Other Business and Future Agenda Items
 - H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: July 31, 2019 at 9:15 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Veteran, Disability and Human Service Commission
Work Session

Council Meeting Date: August 7, 2019

Contact Person: Joseph Gladieux, SENIOR SVCS
PRG SUPV

Submitting Department: Human Svcs and Comm Vitality

District: Citywide

Staff Recommendations: None

Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to HUD Community Development Block Grant (CDBG) and HOME Programs.

Motion:

Discussion Only.

Background:

This presentation will provide a background and overview regarding the CDBG and HOME program.

Objective Analysis:

This presentation will provide the introduction of the CDBG and HOME program and the Commissions role and responsibilities.

Policy Compliant:

This presentation is compliant with City and Council policies.

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. VDHS Training Staff Report
 2. VDHSC Presentation
 3. CDBG OVERVIEW
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HUMAN SERVICE AND COMMUNITY VITALITY

Date: August 7, 2019

To: Veterans, Disability and Human Services Commission Members

From: Joe Gladieux, Human Services and Community Vitality Manager
Adam Lane, Neighborhood Services Supervisor
Adriane Clarke, Neighborhood Services Coordinator

Re: CDBG and HOME Program Overview

As an entitlement city, Surprise receives a yearly allocation of Community Development Block Grant (CDBG) funding from the U. S. Department of Housing and Urban Development (HUD). Additionally, as a member of the Maricopa County HOME Consortium, the City receives an allocation from the HOME Investments Partnership Program.

Today's session is being presented to the Commission by the Neighborhood Services Division to provide a basic overview of the program, and to help define the Commission's roles and responsibilities in the process.

The session is designed exclusively for the Commission to help facilitate future program planning cycles that create quality funding plans that make quality investments in the community. These investments will address critical housing and infrastructure needs in the City of Surprise, as well as support community services for those most vulnerable in the community.

The training session will run approximately 90 minutes with time for questions and discussion. It is our hope that the session will not only help provide the basics of the program, but spark discussions to foster new and innovative ways the program can solve the highest priority needs of the community.

HUD Community Development Block Grant and HOME Programs

City of Surprise, Arizona

Veterans, Disability, and Human Service Commission (VDHSC)

Overview of CDBG Program

- ◆ Title I of the Housing and Community Development Act of 1974
- ◆ CDBG Entitlement Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

Overview of CDBG Program

The primary objective of CDBG is the development of viable urban communities, *principally for low/mod persons*, through:

- ◆ Decent housing
- ◆ Suitable living environment
- ◆ Expanded economic opportunity

Each funded activity must meet one of three national objectives:

- 1) benefits low- and moderate-income individuals,
- 2) aids in the prevention or elimination of slums or blight, or
- 3) addresses an urgent need that poses a serious and immediate threat to the health or welfare of the community which occurred within the last 18 months and for which other funding is not available.

Overview of CDBG Program

Core Principles

- ◆ Benefit low- and moderate- income persons and communities
- ◆ Community Participation
- ◆ Leveraging and Partners
- ◆ Strategic and Targeted Investment

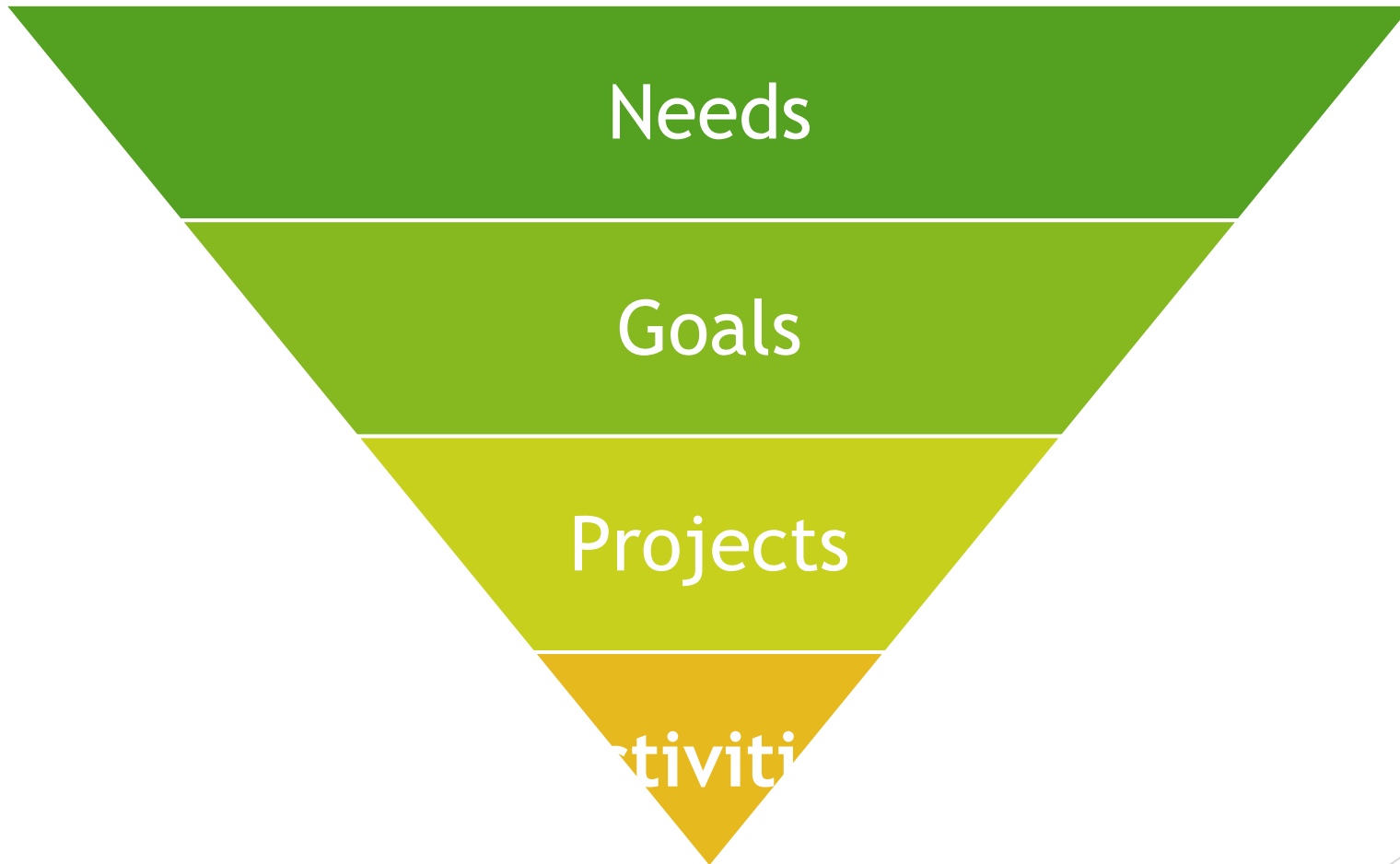
What is the role and responsibility
of the VDHSC with CDBG and
HOME funding?

VDHSC Role and Responsibility

Consolidated Plan and Action Plan

- ◆ Needs determine activities and organizations to fund
- ◆ Assessment of Impediment (AI) to Fair Housing Choice
- ◆ Consolidated Plan Components
 - ◆ Executive summary, lead organization information, consultation process, public meetings and comments
 - ◆ Housing and homeless needs assessment
 - ◆ Housing market analysis
 - ◆ Five-Year Plan - Strategic Plan
 - ◆ One-year Plan - Action Plan
- ◆ Role of VDHSC in plan approval and oversight

Utilizing Funding



VDHSC Role and Responsibility

Consolidated Annual Performance and Evaluation Report (CAPER)

CAPER has the following parts:

- ◆ Narrative component
- ◆ Consolidated Plan progress elements
- ◆ Affirmatively Furthering Fair Housing and Analysis of impediments (AFHF) strategies and actions
- ◆ Financial reports
- ◆ Role of VDHSC in CAPER oversight

VDHSC Role and Responsibility

How to Choose Projects

- ◆ What is the VDHSC role?
- ◆ Why is it important?
- ◆ Conflict of Interest

VDHSC Role and Responsibility

Strong Application

◆ REMEMBER THE CONSOLIDATED PLAN -

Is it an eligible activity for your Surprise?

- ◆ Application is complete with no missing items
- ◆ Clear understanding of outcomes and goals that are realistic.
- ◆ Staff feedback on application?
- ◆ How much is being funded? Implication of low and high amounts.
- ◆ Previous history with program; monitoring results, timely financial and performance reports, goals achieved, federal requirements

Introduction

The Community Development Block Grant (CDBG) program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

Nature of the Program

HUD awards grants to entitlement communities to carry out a wide range of community development activities directed toward revitalizing neighbor-hoods, economic development, and providing improved community facilities and services.

Entitlement communities develop their own programs and funding priorities. However, grantees must give maximum feasible priority to activities which benefit low- and moderate-income persons. A grantee may also carry out activities which aid in the prevention or elimination of slums or blight, or to which it certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs. CDBG funds may not be used for activities which do not meet these broad national objectives.

CDBG funds may be used for activities which include, but are not limited to:

- Acquisition of real property;
- Relocation and demolition;
- Rehabilitation of residential and non-residential structures;
- Construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes;
- Public services, within certain limits;
- Activities relating to energy conservation and renewable energy resources; and
- Providing assistance to profit-motivated businesses to carry out economic development and job creation/retention activities.

Generally, the following types of activities are ineligible: acquisition, construction, or reconstruction of buildings for the general conduct of government; political activities; certain income payments and construction of new housing by units of general local government.

Eligibility

Central cities of Metropolitan Statistical Areas (MSAs), other metropolitan cities with populations of at least 50,000, and qualified urban counties with populations of at least 200,000 (excluding the population of entitled cities) are entitled to receive annual grants. HUD determines the amount of each entitlement grant by a statutory dual formula which uses several objective measures of community needs, including the extent of poverty, population, housing overcrowding, age of housing, and population growth lag in relationship to other metropolitan areas.

Requirements

To receive its annual CDBG entitlement grant, a grantee must develop and submit to HUD its Consolidated Plan. In its Consolidated Plan, the jurisdiction must identify its goals all of the applicable HUD programs. The goals will serve as the criteria against which HUD will evaluate a jurisdiction's Plan and its performance under the Plan. Also, the Consolidated Plan must include several required certifications, including the certification that not less than 70% of the CDBG funds received, over a one, two, or three-year period specified by the grantee, will be used for activities that benefit low- and moderate-income persons, and that the grantee will affirmatively further fair housing. HUD will approve a Consolidated Plan submission unless the Plan (or a portion of it) is inconsistent with the purposes of the National Affordable Housing Act or is substantially incomplete.

Citizen Participation

A grantee must develop and follow a detailed plan which provides for and encourages citizen participation and which emphasizes participation by persons of low- or moderate-income, particularly residents of predominantly low- and moderate-income neighborhoods, slum or blighted areas, and areas in which the grantee proposes to use CDBG funds.

The plan must:

- provide citizens with reasonable and timely access to local meetings, information, and records related to the grantee's proposed and actual use of funds;
- provide for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and the review of program performance;
- provide for timely written answers to written complaints and grievances; and identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.