



**CITY OF SURPRISE
Public Safety Retirement Commission - Fire
16000 N. Civic Center Plaza
Surprise, AZ 85374**

Thursday, June 27, 2024 @ 9:00 AM
COUNCIL CHAMBERS
Amended Location"

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- Review of FY24 Legal Counsel and IME fees
- F. Public Safety Retirement Commission- Fire Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- | | | | |
|----|----------|--|-----------------|
| 1. | Internal | Considerations and action pertaining to the review and approval of the April 10, 2024 Public Safety Retirement Commission – Fire Executive Session Meeting Minutes | Human Resources |
| 2. | Internal | Considerations and action pertaining to the review and approval of the April 10, 2024 Public Safety Retirement Commission – Fire Meeting Minutes | Human Resources |
| 3. | Internal | Considerations and action pertaining to the review and approval of the April 24, 2024 Public Safety Retirement Commission – Fire Special Session Meeting Minutes | Human Resources |

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|-----------------|
| 4. | Internal | Consideration and possible action pertaining to the review of a medical examination and the acceptance of Firefighter Recruits: Brock C. Southard and Andre Weid into the PSPRS system pursuant to A.R.S. § 38-859. | Human Resources |
|----|----------|---|-----------------|

- G. Other Business and Future Agenda Items
- H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Tuesday, June 18, 2024 @ 11:00 AM
"Amended on Thursday, June 20 @ 5 PM (Location Update)

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE

PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Retirement Commission - Fire

Council Meeting Date: June 27, 2024
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Review of FY24 Legal Counsel and IME fees

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Legal and IME Fees
-

Public Safety Retirement Commission

Legal and IME Fees

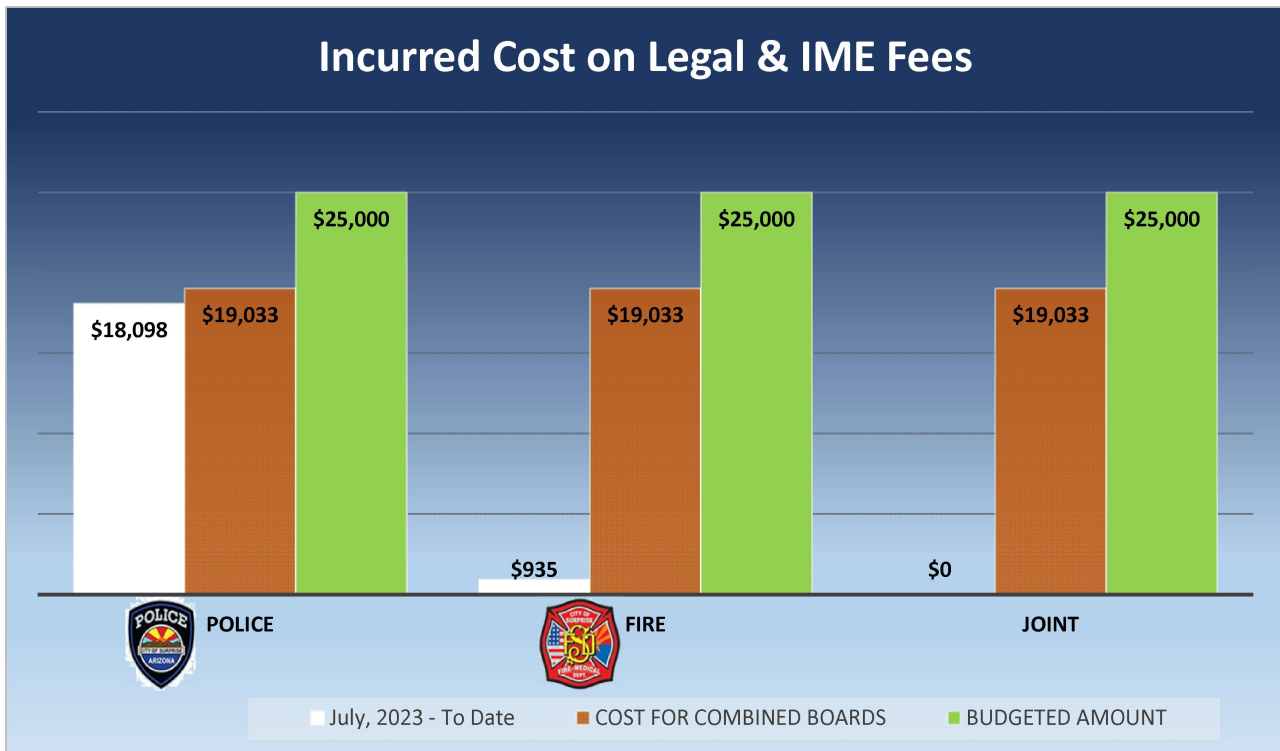
FY 2023 - 2024

BUDGETED AMOUNT	\$25,000.00
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PAID INVOICES FOR LEGAL COUNSEL	
FIRE	\$935.00
POLICE	\$3,687.50
JOINT	\$0.00

PAID INVOICES FOR IME's	
* IME COST (POLICE)	\$4,475.00
*IME COST (POLICE)	\$6,420.00
*IME COST (POLICE)	\$3,515.00
TOTAL IME COST	\$14,410.00

COMBINED COST	\$19,032.50
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**Other costs incurred - Independent Medical Evaluation*



CITY OF SURPRISE
Public Safety Retirement Commission - Fire

Council Meeting Date: June 27, 2024
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the April 10, 2024 Public Safety Retirement Commission – Fire Executive Session Meeting Minutes

Motion:

I motion to approve the April 10, 2024 Public Safety Retirement Commission – Fire Executive Session Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Retirement Commission - Fire

Council Meeting Date: June 27, 2024
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the April 10, 2024 Public Safety Retirement Commission – Fire Meeting Minutes

Motion:

I motion to approve the April 10, 2024 Public Safety Retirement Commission – Fire Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Fire DRAFT Minutes 4.10.24
-



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – FIRE**
Minutes, Wednesday, April 10, 2024
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the Public Safety Retirement Commission – Fire Board Meeting held at 9:30 a.m. Wednesday, April 10, 2024. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Hall called meeting to order at 9:30 a.m.

B. Roll Call: Skip Hall, Chair – Present
Kim Drayden, Citizen Board Member – Present
James Conner, Citizen Board Member – Absent (*excused*)
Ricardo “Rick” Valdez, Fire Member – Present
Daniel “Dan” Anderson, Fire Member – Present

In attendance: Cynthia Kelley, Legal Counsel
Ariana Reyna, PSPRS Board Secretary

C. Pledge of Allegiance –Completed

D. Current Events Reports – None.

E. Staff Reports

Review of FY24 Legal Counsel and IME fees.

F. Call to the Public - None

Consent Agenda:

- 1. Considerations and action pertaining to the review and approval of the February 14, 2024 Public Safety Retirement Commission - Fire meeting minutes – APPROVED**

Motion to Approve: Dan Anderson

Second: Rick Valdez

Opposed: None



Regular Agenda:

- 2. Consideration and possible action pertaining to the review of a medical examination and the acceptance of Firefighter Recruits: Kyle B. Cordasco, Cameron B. Ellis, Dustin E. Mackey, Isabien I. Ramos, Michael G. Christie, Terry R. Bryan, Austin G. Dylong, Sebastian X. Walsh, Matthew K. Faubel, and Tyler A. Aulger into the PSPRS system pursuant to A.R.S. § 38-859 – TABLED.**

Ariana Reyna stated all employees were hired as Firefighter Recruits effective 1/8/2024 with the Surprise Fire Department. The employees were officially notified of the Board's review of their medical records today.

Motion to ENTER Executive Session at 9:33 AM: Dan Anderson
Second: Rick Valdez
Opposed: None

DISCUSSION ENSUED DURING EXECUTIVE SESSION, WHICH TOOK PLACE FROM 9:33 AM – 9:46 AM

Dan Anderson motioned for agenda item to be tabled and be discussed during a future meeting, scheduled for April 24 at 9:00 AM.

Motion to TABLE: Dan Anderson
Second: Rick Valdez
Opposed: None

G. Other Business and Future Agenda Items – None.

H. Executive Session – None

I. Adjournment

Motion to adjourn at 9:47 a.m. – **APPROVED**

Motion: Rick Valdez
Second: Dan Anderson
Opposed: None



Meeting Minutes Approval:

Skip Hall, Chair
Public Safety Retirement Commission – Fire

CERTIFICATION:

I, Ariana Reyna, Board Secretary and Human Resources Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct minutes of the Public Safety Retirement Commission – Fire Meeting of **Wednesday, April 10, 2024.**

Ariana Reyna, Board Secretary
Public Safety Retirement Commission – Fire



CITY OF SURPRISE
Public Safety Retirement Commission - Fire

Council Meeting Date: June 27, 2024
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the April 24, 2024 Public Safety Retirement Commission – Fire Special Session Meeting Minutes

Motion:

I motion to approve the April 24, 2024 Public Safety Retirement Commission – Fire Special Session Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Fire DRAFT Minutes 4.24.2024
-



The following are the minutes from the Public Safety Retirement Commission – Fire Board Special Session Meeting held at 9:00 a.m. Wednesday, April 24, 2024. The meeting was held in City Hall, Council Chambers Overflow Room.

A. Call To Order

Chair Hall called meeting to order at 9:00 a.m.

B. Roll Call: Skip Hall, Chair – Present
Kim Drayden, Citizen Board Member – Present
James Conner, Citizen Board Member – Absent (*excused*)
Ricardo “Rick” Valdez, Fire Member – Present
Daniel “Dan” Anderson, Fire Member – Present

In attendance: Cynthia Kelley, Legal Counsel (*telephonically*)
Ariana Reyna, PSPRS Board Secretary

C. Pledge of Allegiance –Completed

D. Current Events Reports – None.

E. Staff Reports

Ariana Reyna stated that a representative from the Human Resources (HR) Department, Kristine Shields, HR Business Partner, who actually supports the Fire Department was present so any questions related to recruitment from an HR perspective could be directed to her. From the Fire Department, Battalion Chief Cody Worrell who manages personnel matters was also present to answer any questions the Local Fire Board may have.

F. Call to the Public - None

Consent Agenda: None.

Regular Agenda:

- 1. Consideration and possible action pertaining to the review of a medical examination and the acceptance of Firefighter Recruits: Kyle B. Cordasco, Cameron B. Ellis, Dustin E. Mackey, Isabien I. Ramos, Michael G. Christie, Terry R. Bryan, Austin G. Dylong, Sebastian X. Walsh, Matthew K. Faubel,**



**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – FIRE**

Minutes, Wednesday, April 24, 2024
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**and Tyler A. Aulger into the PSPRS system pursuant to A.R.S. § 38-859 –
APPROVED.**

Chair Hall mentioned that there were some questions related to approving new members in relation to pre-existing conditions. Dan Anderson stated that since the April 10th meeting, he has done some research and determined that HeartFit for Duty is a third party institution following NFPA standards. He is confident that the entity along with their health care providers as in the nurse practitioner signing off on exams are all certified and qualified to attest to members' pre-existing conditions. Therefore, Dan reiterated that he is confident that the Board can trust their services and move forward with approving the members. Rick Valdez inquired on the need for a medical doctor to sign off on these exams to which Dan confirmed that the nurse practitioner is qualified to do so as well. Cynthia Kelley stated that she looked into the statutes in regards to the responsibility of the local board and provides a description of the functions once the City decides to hire someone eligible for PSPRS, specifically, ARS 37-847.01 that talks about membership eligibility. Basically, legal counsel indicated that once the City makes a decision to hire someone, the Local Board is responsible to take note of any preexisting condition, put the hire date in the public record and certify whether the medical provider has cleared the new member to perform the essential functions of the job. Ariana Reyna asked BC Cody Worrell to elaborate if, in his opinion, HeartFit for Duty was conforming to Fire standards and expectations for level of service, to which BC Cody Worrell mentioned that he considers HeartFit for Duty is going above and beyond collaborating with the Surprise Fire Department and providing quality service to Surprise Fire employees. Ariana Reyna mentioned that all employees were hired as Firefighter Recruits effective 1/8/2024 with the Surprise Fire Department.

- Tier 3 Kyle B. Cordasco WITH preexisting conditions
- Tier 3 Cameron B. Ellis WITH preexisting conditions
- Tier 3 Dustin E. Mackey WITH preexisting conditions
- Tier 3 Isabien I. Ramos WITH preexisting conditions
- Tier 3 Michael G. Christie WITH preexisting conditions
- Tier 3 Terry R. Bryan WITH preexisting conditions
- Tier 3 Austin G. Dylong WITH preexisting conditions
- Tier 3 Sebastian X. Walsh WITH preexisting conditions
- Tier 3 Matthew K. Faubel WITH preexisting conditions
- Tier 3 Tyler A. Aulger WITH preexisting conditions



Motion: Dan Anderson
Second: Kim Drayden
Opposed: None

G. Other Business and Future Agenda Items – None.

H. Executive Session – None

I. Adjournment

Motion to adjourn at 9:08 a.m. – **APPROVED**

Motion: Rick Valdez
Second: Dan Anderson
Opposed: None

Meeting Minutes Approval:

Skip Hall, Chair
Public Safety Retirement Commission – Fire

CERTIFICATION:

I, Ariana Reyna, Board Secretary and Human Resources Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct special session minutes of the Public Safety Retirement Commission – Fire Meeting of **Wednesday, April 24, 2024.**

Ariana Reyna, Board Secretary
Public Safety Retirement Commission – Fire



CITY OF SURPRISE
Public Safety Retirement Commission - Fire

Council Meeting Date: June 27, 2024
Submitting Department: Human Resources
Staff Recommendations:
Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the review of a medical examination and the acceptance of Firefighter Recruits: Brock C. Southard and Andre Weid into the PSPRS system pursuant to A.R.S. § 38-859.

Motion:

I motion to approve the Members into the PSPRS system as follows:

Tier 3 Brock C. Southard WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Andre Weid WITH ___ OR WITHOUT ___ preexisting conditions

Background:

Both employees were hired as Firefighter Recruits effective 5/13/2024 with the Surprise Fire Department. The employees were officially notified of the Board's review of their medical records today.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS: