



CITY OF SURPRISE
Subcommittee on Community Outreach, Partnerships & Grants
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, June 4, 2024 @ 4:00 PM
COUNCIL CHAMBERS OVERFLOW ROOM

- A. Call To Order
B. Roll Call
C. Pledge of Allegiance
D. Current Events and Reports
E. Staff Reports
F. Council Subcommittee on Community Outreach, Partnerships & Grants Meeting Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 1. Citywide Consideration and action pertaining to the approval of the March 7, 2024 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes. Human Svcs and Comm Vitality
2. Citywide Consideration and action pertaining to the approval of the May 22, 2024 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes. Human Svcs and Comm Vitality
3. Citywide Consideration and action for funding recommendations for the FY25 Surprise Community Outreach Program Grant. Human Svcs and Comm Vitality

- G. Other Business and Future Agenda Items
H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, May 30th, 2024 @ 11:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



**CITY OF SURPRISE**  
**Subcommittee on Community Outreach,**  
**Partnerships & Grants**

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Council Meeting Date: June 4, 2024                      Contact Person:  
Submitting Department: Human Svcs and Comm      District: Citywide  
Vitality  
Staff Recommendations:

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Consent: No              Regular: No              Public Hearing: No              Report/Discussion: No

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**Agenda Wording:**

Consideration and action pertaining to the approval of the March 7, 2024 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes.

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**Motion:**

I move to approve the March 7, 2024 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes.

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**Background:**

N/A

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**Objective Analysis:**

N/A

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**Policy Compliant:**

This item is compliant with City and Council policies.

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**Financial Impact:**

N/A

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**Budget Impact:**

N/A

**FTE Impact:**

N/A

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**ATTACHMENTS:**

1. 03072024 SCOP Meeting Minutes DRAFT
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**CITY OF SURPRISE**  
**Subcommittee on Community Outreach, Partnerships & Grants**  
**16000 N Civic Center Plaza**  
**Surprise, Arizona 85374**

Thursday, March 7, 2024 @ 3:30 p.m.  
Council Overflow Room

A. Call to Order

B. Roll Call

Committee members: Councilmembers Chris Judd and Patrick Duffy

Absent: Chair Vice Mayor Haney

Staff: Seth Dyson – Human Services & Community Vitality Director, Deb Perry – Human Services & Community Vitality Assistant Director, and Jodi Tas – Government Relations Director

C. Pledge of Allegiance

D. Staff Reports

**CALL TO THE PUBLIC:**

None

**REGULAR AGENDA ITEMS – NON PUBLIC HEARING:**

1. Consideration and action pertaining to the approval of the October 18, 2023 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes.

Councilmember Judd motioned to approve the Subcommittee on Community Outreach, Partnerships and Grants meeting minutes dated October 18, 2023. Councilmember Duffy seconds the motion. The motion passed 2-0-1.

2. Consideration and action pertaining to the timeline of the Surprise Community Outreach Program grant for FY25.

Councilmember Duffy motioned to approve the timeline of the Surprise Community Outreach Program grant for FY25. Councilmember Judd seconds. The motion carries 2-0-1.

3. Consideration and action pertaining to the application of the Surprise Community Outreach Program grant for FY25.

Councilmember Duffy motioned to approve the application of the Surprise Community Outreach Program grant for FY25 with a date for presentations of May 22, 2024. Councilmember Judd seconds. The motion carries 2-0-1.

4. Discussion and update pertaining to the FY24 Surprise Community Outreach Program (SCOP)

Deb Perry provided a status of the funding from the Surprise Community Outreach Program.

5. Discussion and update pertaining to the FY24 Neighborhood Grant awards.

Deb Perry provided a status of the funding from the Neighborhood Grant Program.

E. Other Business and Future Agenda Items:

F. Current Events and Reports

**ADJOURNMENT:**

Councilmember Judd motioned to adjourn with a second from Councilman Duffy. The motion carries 2-0-1. The meeting adjourned at 3:58 pm.

	<hr/> Nick Haney, Vice Mayor, Chair
<b>ATTEST:</b>	<hr/> Jodi Tas, Government Relations Director

**CERTIFICATION:**

I, Kristi Passarelli, City Clerk, City Clerk Office, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Subcommittee on Community Outreach, Partnerships and Grants meeting held on May 22, 2024

	<hr/> Kristi Passarelli, City Clerk
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**CITY OF SURPRISE**  
**Subcommittee on Community Outreach,**  
**Partnerships & Grants**

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Council Meeting Date: June 4, 2024                      Contact Person:  
Submitting Department: Human Svcs and Comm      District: Citywide  
Vitality  
Staff Recommendations:

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Consent: No              Regular: No              Public Hearing: No              Report/Discussion: No

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**Agenda Wording:**

Consideration and action pertaining to the approval of the May 22, 2024 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes.

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**Motion:**

I move to approve the May 22, 2024 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes.

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**Background:**

N/A

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**Objective Analysis:**

N/A

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**Policy Compliant:**

This item is compliant with City and Council policies.

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**Financial Impact:**

N/A

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**Budget Impact:**

N/A

**FTE Impact:**

N/A

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**ATTACHMENTS:**

1. 05222024 SCOP Meeting Minutes DRAFT
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**CITY OF SURPRISE**  
**Subcommittee on Community Outreach, Partnerships & Grants**  
**16000 N Civic Center Plaza**  
**Surprise, Arizona 85374**

Wednesday, May 22, 2024 @ 1:00 p.m.

Community Room

**DRAFT Meeting Minutes**

A. Call to Order

Vice-Mayor (Chair) Haney called the Subcommittee on Community Outreach, Partnerships & Grants Meeting to order at 1:00 p.m. at Surprise City Hall, Community Room, 16000 North Civic Center Plaza Surprise, Arizona 85374, on Wednesday, May 22, 2024.

B. Roll Call

Vice Mayor (Chair) Haney, Councilmembers Chris Judd and Patrick Duffy

Staff: Seth Dyson – Human Services & Community Vitality Director, Deb Perry – Human Services & Community Vitality Assistant Director, and Lianna Martinez – Council Assistant.

C. Pledge of Allegiance

D. Staff Reports

**CALL TO THE PUBLIC:**

None

**REGULAR AGENDA ITEMS – NON PUBLIC HEARING:**

1. Presentations of the Surprise Community Outreach Program grant applicants.

The Subcommittee heard presentations from 45 applicants.

The Subcommittee recessed at 3:26 p.m.

The Subcommittee returned at 3:39 p.m.

Councilmember Duffy left the meeting at 4:24 p.m. after presentation #31

2. Consideration and action for funding recommendations for the FY25 Surprise Community Outreach Program Grant.

Councilmember Judd tabled this item until a date to be determined in order to allow Councilmember Duffy to score the remainder of the applicants. Vice Mayor Haney seconded the motion.

- E. Other Business and Future Agenda Items:
- F. Current Events and Reports

**ADJOURNMENT:**

Councilmember Judd motioned to adjourn, Vice Mayor Haney seconded the motion. The meeting adjourned at 6:03 p.m.

	<hr/> Nick Haney, Vice Mayor, Chair
<b>ATTEST:</b>	<hr/> Lianna Martinez, Executive Management Assistant

**CERTIFICATION:**

I, Kristi Passarelli, City Clerk, City Clerk Office, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Subcommittee on Community Outreach, Partnerships and Grants meeting held on May 22, 2024

	<hr/> Kristi Passarelli, City Clerk
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**CITY OF SURPRISE**  
**Subcommittee on Community Outreach,**  
**Partnerships & Grants**

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Council Meeting Date: June 4, 2024                      Contact Person:  
Submitting Department: Human Svcs and Comm      District: Citywide  
Vitality  
Staff Recommendations:

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Consent: No              Regular: Yes              Public Hearing: No              Report/Discussion: No

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**Agenda Wording:**

Consideration and action for funding recommendations for the FY25 Surprise Community Outreach Program Grant.

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**Motion:**

I move to recommend approval to the Mayor and City Council the Surprise Community Program grant applications listed as follows:

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**Background:**

The Surprise Community Outreach Grant program has been in existence for the last twelve years. The Surprise City Council sets-aside funding each fiscal year to fund non-profit organizations that offer programs that serve Surprise residents.

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**Objective Analysis:**

The Surprise Community Outreach Grant program offers assistance to non-profits that provide much needed benefits to Surprise residents.

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**Policy Compliant:**

This item is compliant with City and Council policies.

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**Financial Impact:**

The proposed budget for FY25 funding is \$150,000. The Subcommittee will review applications and make funding recommendations to the full City Council for the FY25 program.

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**Budget Impact:**

The budget authority is within the Human Service & Community Vitality Department and is expected to be included in the FY25 budget adoption process.

**FTE Impact:**

N/A

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**ATTACHMENTS:**

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