

CITY OF SURPRISE
Arts and Cultural Advisory Commission
16000 N. Civic Center Plaza
Surprise, Arizona 85374
Monday, April 1, 2024 @ 6:00 PM
Community Room
Meeting Minutes

A. Call to Order

B. Roll Call

Chair Kathie Morgan, Vice-Chair Taylor Ingro, Commission members, Crystal Kupper, Dr. Charlotte Pullins, Margaret Lieu and Susan deJong

Absent: Rhiannon Miatt

Staff: Julie Akerly – Arts & Culture Manager and Heather Donaldson – Arts, Culture & Library Management Analyst, Sr.

C. Pledge of Allegiance

D. Staff Reports

Ms. Akerly, Arts & Culture Manager, reported on the following items:

- The winning library bookmarks will be presented to Council at tomorrow night's meeting
- Charter School Exhibit reception taking place on April 10, 2024 at City Hall, and we are looking for volunteers
- Building permit has been submitted for the Bounce and Swing art piece
- FY25 city budget will be released in April and open for public comment

E. Arts and Cultural Advisory Commission Agenda

CALL TO THE PUBLIC:

None

REGULAR AGENDA ITEMS – NON PUBLIC HEARING:

1. Consideration and action pertaining to the March 4, 2024 Arts & Cultural Advisory Commission meeting minutes.

Vice Chair Ingro moved to approve the March 4, 2024 Arts & Cultural Advisory Commission meeting minutes. Commissioner Lieu 2nd. 6 Yes votes. Motion carried.

2. Consideration and action pertaining to updates to the SACAC's mission, powers, duties, and responsibilities.

Ms. Akerly provided the Commission with the FY24 recommended updates to the Arts and Cultural Advisory Commission Mission, Powers, Duties, and Responsibilities along with next steps which will require approval by City Council to amend the ordinance.

- Mission
 - To encourage arts and cultural growth through education and advocacy, and promote the development of related opportunities and resources, as well as the creative, social, and community benefits they provide.
- Bylaws
 - Unless otherwise delineated within this section, the bylaws contained in section 2- 295 apply.
- Composition
 - Seven (7) members will represent a cross section of stakeholders in the community, including residents that may have experience in arts and culture services, programming and/or community engagement.
- Powers, duties and responsibilities. The commission will:
 - Advocate for the support and growth of arts and culture in Surprise to residents, stakeholders, the city manager, and the city council.
 - Serve as a liaison to the community by passing on citizens' recommendations and opinions to Arts & Culture leadership.
 - Provide suggestions and/or make recommendations pertaining to short-term and long-term plans as prepared by Arts & Culture leadership.
 - Advise the Arts & Culture Manager on general policy relating to arts and culture operations. The recommendations of the commission shall be advisory only and shall not be binding upon the arts and culture division, city manager or city council.

Commissioner Kupper moved to approve the recommendation of updates to the SACAC mission, powers, duties and responsibilities to the Surprise City Council with the amendment of the phrase "Arts & Culture Manager" in the fourth bullet point to reference "Arts & Culture leadership." Commissioner Pullins 2nd. 6 Yes votes. Motion carried.

Commissioners requested to include the draft of their mandates in email agenda updates.

3. Report and discussion of FY25 Traffic Cabinet Artwork panel review.

Ms. Akerly and Commissioner Kupper provided the Commission with an update on the Traffic Cabinet Artwork panel and discussed the following items:

- Goals of the project
- Eligibility
- Traffic cabinet locations along Bell Road
- Review process and scoring criteria
- Request for qualifications (not proposals)
- Artist finalists and alternates chosen
- Next steps

4. Presentation and discussion of FY24 Arts and Culture Division programs and goals.

Ms. Akerly provided the Commission with an update of the Arts & Culture division programs and goals and discussed the following items:

- Event audience reach
- Arts and culture division goals
 - Solidify our unique cultural identity
 - Increase access to programs and resources
 - Elevate the arts and culture sector in Surprise
 - Build internal capacity
- Solidifying our unique cultural identity
 - Make Surprise a more dynamic, connected, and creative city
- Increasing access to programs and resources
 - Develop clear, transparent and accessible communications
 - Make city government more accessible, welcoming and responsive to artists, organizations and community members
 - Make arts and culture available and accessible to all residents
- Elevating arts and culture sector in Surprise
 - Sustain arts and culture organizations, artists, and culture bearers
 - Make Surprise a place that creatives want to live and cultural organizations want to invest their resources
- Building internal capacity
 - Programs and priorities
 - Evaluate and update internal processes and systems
 - Build a team culture of creativity, dreaming, collaboration, patience, and wellness

F. Other Business and Future Agenda Items

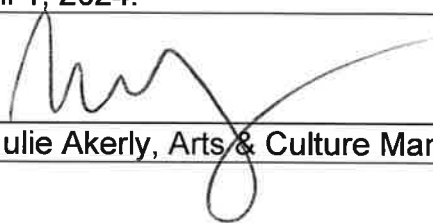
- FY25 SACAC calendar approval

G. Current Events and Reports

- Multiple commissioners attended the State of the City event
- Multiple commissioners attended the Boards & Commissions Dinner
- Commissioner Kupper participated in the Traffic Cabinet artist selection panel
- Commissioner deJong attended a tour of the home studio of local artist Joe Tyler as well as the Lunchtime Theater
- Chair Morgan attended the AZ Speaks series

ADJOURNMENT:

Motion to adjourn at 7:07p.m. – Commissioner Lieu. Commissioner deJong 2nd. 6 Yes votes. Motion Carried.

	 Kathie Morgan, Chair
ATTEST:	 Heather Donaldson, Management Analyst – Sr.
CERTIFICATION: I, Julie Akerly, Arts & Culture Manager for the City of Surprise Arts, Culture & Library Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Arts and Cultural Advisory Commission meeting held on April 1, 2024.	
	 Julie Akerly, Arts & Culture Manager